



**GOVERNMENT SERVICES COMMITTEE**

**May 8, 2014 – 2:30 PM**

**Committee Members: Kitty Vetter (Chair), Cora Edwards (Vice Chair), Gene Benson, Cindy Kurpil Geiger, Alan Sorensen**

**AGENDA**

**DISCUSSION ITEMS: None**

**PRESENTATION: None**

**REPORTS:**

1. Purchasing & Central Services - Monthly Report
2. Board of Elections - Monthly Report
3. Cornell Cooperative/Consumer Affairs - Monthly Report
4. County Clerk
5. Sullivan County Community College

**RESOLUTIONS:**

1. To authorize award & execution of agreement with Sullivan County Paving, Inc for Sullivan County Community College, Road Improvement Project, PIN 9753.29-D031632.
2. To authorize award & execution of agreement with Sullivan County Paving & Construction, Inc. for resurfacing portions of various county roads.
3. To authorize award & execution of agreement with Wheat & Sons General Contracting, Inc. for vinyl siding installation at the Sullivan County International Airport.
4. To authorize award & execution of agreement with PCC Contracting, Inc. for exterior stone restoration at the Sullivan county International Airport.
5. To authorize award & execution of agreement with Second & Broad Street Sales Corporation d/b/a Joseph Flihan Company for pot and pan washer for the Sullivan County Adult Care Center.
6. To authorize award & execution of agreement with Turning Leaves Landscaping, LLC for 2014 Law Mowing Services.
7. To authorize award & execution of agreement with Sullivan County Paving & Construction, Inc. for replacement of County Bridge No. 359.

**PUBLIC COMMENT:**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Kathy Jones

**Re:** Request for Consideration of a Resolution:

**Date:** 5/8/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the SCCC, Road Improvement Project bid and execute a construction agreement with the lowest responsible bidder for the paving of the campus road network.

**Is subject of Resolution mandated? Explain:**

No - The County / College received a grant / Federal Ear Mark to progress this project.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 692,942.91

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): Capital Budget

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>138,588.58</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ <u>554,354.33</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Sullivan County Paving, Inc. ] of [ 420 Bernas Road, Cohecton, New York 12726 ]

Nature of Other Party to Contract: Local Supplier

Other:

Duration of Contract: From 05/19/2014 To 08/22/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 692,942.91

Efforts made to find Less Costly alternative:

N/A

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
Competitively Bid B 14-09 Bid Opened 3/31/2014

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, I.S., Civil Eng.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Nancy Jones* Date *5/6/14*
- B. Management and Budget: *Janet Myg* Date *5/6/14*
- C. Law Department: *S. Yauger* Date *5/7/14*
- D. County Manager: *John Petrone* Date *5/7/14*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Government Services Committee Committee on 05/08/2014

**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Sullivan County Community College, Road Improvement Project, PIN 9753.29 – D031632, and

**WHEREAS**, Sullivan County Paving, Inc., 420 Bernas Road, Cohecton, New York 12726, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving, Inc., at a total price not to exceed \$ **692,942.91**, in accordance with B-14-09, dated March 10<sup>th</sup>, 2014, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Kathy Jones

**Re:** Request for Consideration of a Resolution:

**Date:** 5/08/14

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the award of the Resurfacing of Portions of Various County Roads bid and execute a construction agreement with the lowest responsible bidder for the paving of 25.5 miles of County Road.

**Is subject of Resolution mandated? Explain:**

No - It is the responsibility of the County to maintain the County Road network for the safety of the traveling public.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 5,684,483.91

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Reso. No. 472-13 Bonding of \$6.0M

**Estimated Cost Breakdown by Source:**

County	\$ <u>5,684,483.91</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ Sullivan County Paving, Inc. ] of [ 420 Bernas Road, Cohecton, New York 12726 ]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 06/02/2014 To 10/17/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Asphalt paving operations are a material intensive process. Competitively bidding this work to suppliers is the most cost effective method to place large quantities of Hot Mix Asphalt. Contractor has exclusive plant access & trucking advantages.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 5,684,483.91 (plus the fluctuating cost of asphalt)

Efforts made to find Less Costly alternative:

The road sections that will be paved in this contract are in a condition that the pavement treatment that will yield the lowest life cycle repair cost over the 15 year life of the pavement is a 3 inch overlay with spot full depth repairs.

Efforts made to share costs with another agency or governmental entity:

The road sections that will be resurfaced by this contract are on the County's Official Highway Inventory and all cost to repair them are bourne by the County.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
Competitively Bid B 14-17 Bid Opened 4/9/2014

Person(s) responsible for monitoring contract (Title): Dermot P. Dowd, Civil Eng.

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 5/6/14
- B. Management and Budget: Janet Myers Date 5/6/14
- C. Law Department: S. Yabger Date 5/9/14
- D. County Manager: John P. Dowd Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in Government Services Committee Committee on 05/08/2014



**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Resurfacing Portions of Various County Roads and

**WHEREAS**, Sullivan County Paving & Construction Inc., 420 Bernas Road, Cohecton, NY 12726, is the lowest responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving & Construction, Inc., at a total price not to exceed **\$5,684,483.91**, plus the fluctuating cost of asphalt as per "Asphalt price Adjustment" as published by the PGB Index price and in accordance with B-14-17, said contract to be in such form as the County Attorney shall approve.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize Award of Services

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To Authorize the County Manager execute a contract for the Installation of Vinyl Siding at the Sullivan County int'l Airport (SCIA)

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**Is subject of Resolution mandated? Explain:**

No

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 102,900.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Com. Capital Assistance Program Gr

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>102,900.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Wheat and Sons General Contracting Inc. \_\_\_\_\_]

Nature of Other Party to Contract: Local Supplier

Other:

Duration of Contract: From 06/01/2014 To 09/30/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have the resources in-house to complete the project.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$102,900

Efforts made to find Less Costly alternative:

Project was competitively bid.

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

The Gerry Foundation has committed the additional funding to cover any costs above the grant offer.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-14-15

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

- A. Director of Purchasing: *Judy Jones* Date 5/6/14
- B. Management and Budget: *Janel Myer* Date 5/7/14
- C. Law Department: *S. Yanger* Date 5/7/14
- D. County Manager: *John Board* Date 5/07/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Vinyl Siding Installation at the Sullivan County International Airport, and

**WHEREAS**, Wheat & Sons General Contracting, Inc., 301 Dingle Daisy Road, Monticello, New York 12701, is the responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Wheat & Sons General Contracting, Inc., at a total price not to exceed \$102,900.00, for Vinyl Siding Installation at the Sullivan County International Airport, in accordance with B-14-15, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, **2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize Award of Services

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To Authorize the County Manager execute a contract for the Terminal Building Stone Restoration at the Sullivan County int'l Airport (SCIA)

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 72,875.00


Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: Com. Capital Assistance Program Grant

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>72,000.00</u>	Other	\$ <u>875.00</u>
Federal Government	\$ _____	(Specify)	<u>Gerry Foundation</u>

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[PCC Contracting, Inc. \_\_\_\_\_]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 06/01/2014 To 09/30/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have the resources in-house to complete the project.  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$72,875.00

Efforts made to find Less Costly alternative:

Project was competitively Bid  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

The Gerry Foundation has committed the additional funding to cover any costs above the grant offer.  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-14-16

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Cindy Jones* Date 5/6/14
- B. Management and Budget: *Jamie Myers* Date 5/7/14
- C. Law Department: *S. Yasgur* Date 5/7/14
- D. County Manager: *John B. ...* Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Exterior Stone Restoration at the Sullivan County International Airport, and

**WHEREAS**, PCC Contracting, Incorporated, 1861 Chrisler Avenue, Schenectady, New York 12303, is the responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with PCC Contracting, Incorporated, at a total price not to exceed \$72,875.00, for Exterior Stone Restoration at the Sullivan County International Airport, in accordance with B-14-16, said contract to be in such form as the County Attorney shall approve.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Deborah DeJesus, MPH

**Re:** Request for Consideration of a Resolution: Pot and Pan Washer

**Date:** April, 25 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize ACC to purchase and install pot and pan washer per bid B-14-21.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

No  
\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 27,363.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): 6020-75-21-2103/7301-300

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>27,363.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Second & Broad Street Sales ] of  
[ Utica, NY 13504 ]

Nature of Other Party to Contract: Out Of County Vendor      Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house to install pot and pan washer as required.

\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Not to Exceed \$27,363.00

Efforts made to find Less Costly alternative:

Second & Broad Street Sales Corp was the lowest responsible bidder per bid B-14-21

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Bid B-14-21

Person(s) responsible for monitoring contract (Title): Housekeeping Supervisor

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Kathy Jones* Date *5/6/14*
- B. Management and Budget: *Janel M. Jones* Date *5/7/14*
- C. Law Department: *S. Yasgur* Date *5/7/14*
- D. County Manager: *John Bond* Date *5/7/14*
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Pot and Pan Washer for the Sullivan County Adult Care Center, and

**WHEREAS**, Second & Broad Street Sales Corporation d/b/a Joseph Flihan Company, 418-426 Broad Street, PO Box 4039, Utica, New York 13504, is the lowest responsible bidder for this equipment, and

**WHEREAS**, the Sullivan County Adult Care Center has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Second & Broad Street Sales Corporation d/b/a Joseph Flihan Company, at a total price not to exceed **\$27,363.00**, for Pot and Pan Washer, in accordance with B-14-21, said contract to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,

**Seconded by** \_\_\_\_\_,

**and adopted on motion** \_\_\_\_\_, **2014.**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Award & execution of contract for Stone Arch

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize award and execution of contract for lawn mowing services to Sazoff & Sons Landscaping at the Stone Arch Bridge location. The original vender (Turning Leaves Landscaping, LLC) has recinded their bid for this site.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 3,600.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A-7110-84-40-4015

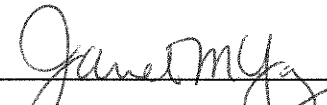
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                    \$ 3,600.00                    Grant(s)                    \$ \_\_\_\_\_

State                     \$ \_\_\_\_\_                    Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                    (Specify) \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Sazoff & Sons Landscaping \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 05/01/2014 To 10/31/2014

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have staff to complete this work.  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$3,600

Efforts made to find Less Costly alternative:

Competitive Bid  
\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
B-13-51 B-13-51

Person(s) responsible for monitoring contract (Title): Edward McAndrew, P.E.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Joey Jones* Date 5/6/14
- B. Management and Budget: *Janet My...* Date 5/7/14
- C. Law Department: *S. J. ...* Date 5/7/14
- D. County Manager: *John ...* Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE TO  
AUTHORIZE AWARD AND EXECUTION OF CONTRACT**

**WHEREAS**, bids were received for 2014 Lawn Mowing Services for various locations throughout the County, and

**WHEREAS**, in accordance with Resolution No. 428-13, adopted by the Sullivan County Legislature on November 21, 2013, awarded the Stone Arch Bridge Location to Turning Leaves Landscaping, LLC for \$169.00/cut, and

**WHEREAS**, Turning Leaves Landscaping, LLC, has rescinded their bid for this site, and

**WHEREAS**, Sazoff & Sons Landscaping, 188 Loomis Road, Liberty, New York 12754, is the next low bid for this site, and

**WHEREAS**, the Sullivan County Division of Public Works has approved said bid and recommends that contract be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute contracts with Sazoff & Sons Landscaping, at a cost not to exceed \$200.00/cut, in accordance with Bid No. B-13-51, and shall be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Edward McAndrew, P.E.

**Re:** Request for Consideration of a Resolution: Authorize award & execution of agreement

**Date:** May 8, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize the County Manager to execute an agreement with Sullivan County Paving & Construction, Inc. for the replacement of County Bridge No. 359 in accordance with B-14-27.

**Is subject of Resolution mandated? Explain:**

No

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 2,087,425.36

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): D-5110-47-40-4038 Pending Budget

If "No", specify proposed source of funds: modification

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>2,087,425.36</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** Janet M. Yz

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2 and 3.**

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[Sullivan County Pavng & Construction, Inc. \_\_\_\_\_]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 05/15/2014 To 05/15/2015

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have staff to complete project in-house.

\_\_\_\_\_

\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2,087,426

Efforts made to find Less Costly alternative:

Competitive bid

\_\_\_\_\_

\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

N/A

\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)  
B-14-27 B-14-27

Person(s) responsible for monitoring contract (Title): D.P.W.

**Pre-Legislative Approvals:**

- A. Director of Purchasing: [Signature] Date 5/6/14
- B. Management and Budget: [Signature] Date 5/7/14
- C. Law Department: [Signature] Date 5/7/14
- D. County Manager: [Signature] Date 5/7/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**Resolution No. \_\_\_\_\_**

**RESOLUTION INTRODUCED BY GOVERNMENT SERVICES COMMITTEE  
RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

**WHEREAS**, bids were received for Replacement of County Bridge No. 359, BIN 3356300, on County Road 179A over Beaverkill, Town of Rockland, and

**WHEREAS**, Sullivan County Paving & Construction, Incorporated, 420 Bernas Road, Cohecton, New York 12726, is the responsible bidder for this project, and

**WHEREAS**, the Sullivan County Division of Public works has approved said bid and recommends that an agreement be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an agreement with Sullivan County Paving & Construction, Incorporated, at a total price not to exceed \$2,087,425.36, for Replacement of County Bridge No. 359, in accordance with B-14-27, said contract to be in such form as the County Attorney shall approve.

**Moved by \_\_\_\_\_,**  
**Seconded by \_\_\_\_\_,**  
**and adopted on motion \_\_\_\_\_, 2014.**

KATHLEEN JONES  
Director



Tel.: (845) 807-0515  
Fax: (845) 807-0526

**SULLIVAN COUNTY DEPARTMENT OF  
PURCHASING & CENTRAL SERVICES  
SULLIVAN COUNTY GOVERNMENT CENTER  
100 NORTH STREET, P.O. Box 5012  
MONTICELLO, NY 12701**

**To: Government Services Committee**

**From: Purchasing & Central Services**

**Date: May 8, 2014**

**Re: Monthly Report**

**1. Bids:**

- **Treatment Chemicals at Landfill (B-14-12)**  
East Coast Environmental  
JCI Jones Chemicals, Inc.  
Slack Chemicals Co., Inc.  
Bloomington, NY  
Warwick, NY  
Carthage, NY
- **Seasonal Produce (B-14-19)**  
Duso Food Distributors, Inc.  
Ellenville, NY
- **Chain Saw & Small Engine Parts (B-14-20)**  
Eldred Power & Auto  
Montague Tool  
Eldred, NY  
Branchville, NY
- **Steel and Aluminum (B-14-23)**  
Chemung Supply Corp.  
Fall Fitting, Inc.  
Elmira, NY  
New Paltz, NY
- **Utility Terrain Vehicles**  
Klinger Power Sports  
Walton, NY
- **Prestressed Concrete Slab Units**  
Husted Concrete Products, Inc.  
New York Mills, NY

**2. Processed 274 Purchase Orders**

**3. Recyclables**