

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, May 8, 2014 11:45 PM**

**Committee Members: Jonathan Rouis, Chair, Gene Benson, Vice Chair,
Kitty Vetter, Cora Edwards, Ira Steingart**

AGENDA

PRESENTATIONS: None

DISCUSSIONS: None

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2014 County Budget.**
- 2. To apportion Mortgage Tax.**

MANAGEMENT INFORMATION SYSTEMS- None

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2014 COUNTY BUDGET**

WHEREAS, the County of Sullivan 2014 Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers be authorized.

Moved by:

Seconded by:

May 2014

Modifications to the 2014 Sullivan County Budget

Account Code	Account Description	Revenue Increase	Revenue Decrease	Appropriation Increase	Appropriation Decrease
A-1010-41-4102	AUTO/TRAVEL LODGING				282
A-1010-41-4103	AUTO/TRAVEL MEALS			282	
A-1010-41-4104	AUTO/TRAVEL MILEAGE/TOLLS			11	
A-1010-41-4109	AUTO/TRAVEL CO FLEET CHARGEBACK				11
A-1230-47-4703	DEPT DUES			173	
A-1330-204-43-4301	COMPUTER SUPPLIES				100
A-1330-204-47-4721	DEPT TAX ACQ PROPERTY MAINTENANCE			100	
A-1340-47-4703	DEPT DUES				173
A-1341-42-4203	OFFICE OFFICE SUPPLIES				65
A-1341-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			65	
A-1420-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER				200
A-1420-47-4710	DEPT DEPT MISC/OTHER			200	
A-1430-42-4203	OFFICE OFFICE SUPPLIES				53
A-1430-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			53	
A-1450-45-4504	SPEC DEPT SUPPLY ELECTION				1,500
A-1450-46-4612	MISC SERV/EXP EMPL TRAINING			1,500	
A-1460-42-4203	OFFICE OFFICE SUPPLIES				32
A-1460-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			32	
A-1620-197-44-4404	UTILITY PROPANE			900	
A-1620-22-44-4402	UTILITY FUEL OIL				100
A-1620-22-44-4404	UTILITY PROPANE			100	
A-1620-22-44-4404	UTILITY PROPANE			250	
A-1620-22-45-4526	SPEC DEPT SUPPLY PAINT			100	
A-1620-22-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			1,032	
A-1620-24-43-4308	COMPUTER MIS CHARGEBACKS				250
A-1620-24-44-4404	UTILITY PROPANE				900
A-1620-24-44-4404	UTILITY PROPANE				32
A-1620-24-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			425	
A-1620-24-45-4549	SPEC DEPT SUPPLY SAFETY				1,000
A-1620-24-47-4702	DEPT EQUIP SERVICE/REPAIRS				425
A-1620-24-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			500	
A-1620-26-45-4526	SPEC DEPT SUPPLY PAINT				500
A-1620-26-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				100
A-1680-41-4105	AUTO/TRAVEL REGISTRATION FEES				

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A-1680-42-4203	OFFICE OFFICE SUPPLIES				100
A-1680-47-4702	DEPT EQUIP SERVICE/REPAIRS				1,500
A-1680-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			1,500	
A-1989-99-47-4736	DEPT CONTINGENT				150,000
A-3010-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			59	
A-3010-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				59
A-3110-29-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			500	
A-3110-29-45-4549	SPEC DEPT SUPPLY SAFETY			2,500	
A-3110-29-46-4608	MISC SERV/EXP EMPL TUITION REFUNDS			500	
A-3110-29-47-4724	DEPT DRUG FORFEITURE PROCEEDS NYS			2,000	
A-3110-29-47-4744	DEPT CANINE UNIT				1,000
A-3110-29-R2626-R247	FORFEITR CRIME PROCDS MISC FEE/REIMBURSMNT	2,000			
A-3110-29-R4320-R232	FED AID CRIME CONTRL LAW ENFRMNT TERRORISM PREVENTN	2,500			
A-3140-16-42-4203	OFFICE OFFICE SUPPLIES				50
A-3140-16-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			50	
A-3150-42-4207	OFFICE FURNITURE			1,000	
A-3150-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			250	
A-3150-47-4701	DEPT RENTALS				1,000
A-3150-47-4701	DEPT RENTALS				250
A-3150-47-4751	DEPT PRISONER HOUSING			150,000	
A-4010-36-41-4102	AUTO/TRAVEL LODGING				400
A-4010-36-42-4207	OFFICE FURNITURE			400	
A-4010-36-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			1,000	
A-4010-36-R2705-R338	GIFT/DONATION OTHER	1,000			
A-4010-44-45-4509	SPEC DEPT SUPPLY PATIENT EDUCATNL MATERIAL			1,000	
A-4010-44-47-4774	DEPT PUBLIC HEALTH EDUCATION			6,000	
A-4010-44-R3401-R167	ST AID PUBLIC HEALTH DEPARTMENTAL AID	7,000			
A-4082-10-1011	PERSONAL SERV REGULAR PAY				200
A-4082-41-4102	AUTO/TRAVEL LODGING			200	
A-4320-42-40-4013	CONTRACT CONTRACT OTHER			52,000	
A-4320-42-R1620-R125	MENTAL HEALTH FEE CASE MANAGMNT - INTENSIVE	52,000			
A-5610-44-4404	UTILITY PROPANE			300	
A-5610-44-4404	UTILITY PROPANE			125	
A-5610-47-4702	DEPT EQUIP SERVICE/REPAIRS				300

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Modifications to the 2014 Sullivan County Budget

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A-5610-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				125
A-6010-38-41-4102	AUTO/TRAVEL LODGING			515	
A-6010-38-46-4609	MISC SERV/EXP SPECIAL SERV/OTHER				515
A-6010-38-47-4707	DEPT MAINTENANCE IN LIEU OF RENT			85	
A-6010-38-47-4710	DEPT DEPT MISC/OTHER				85
A-6293-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			300	
A-6293-47-4760	DEPT CLIENT EXPENSES				300
A-6510-41-4102	AUTO/TRAVEL LODGING				1,100
A-6510-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER			1,100	
A-7310-47-4753	DEPT YTH 100% REIMB DELINQCY PREVENTN			14,445	
A-7310-47-4761	DEPT YTH 50% REIMB DELINQCY PREVENTN			10,725	
A-7310-R3820-R337	ST AID YOUTH PROGRAM YOUTH BUREAU	25,170			
A-7520-42-4203	OFFICE OFFICE SUPPLIES			575	
A-7520-45-4503	SPEC DEPT SUPPLY RECREATION				575
A-7610-87-41-4107	AUTO/TRAVEL VOLUNTEER/CLIENT				80
A-7610-87-42-4203	OFFICE OFFICE SUPPLIES				16
A-7610-87-47-4710	DEPT DEPT MISC/OTHER			80	
A-7610-87-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			16	
A-7610-88-41-4102	AUTO/TRAVEL LODGING			66	
A-7610-88-41-4103	AUTO/TRAVEL MEALS			50	
A-7610-88-41-4105	AUTO/TRAVEL REGISTRATION FEES			180	
A-7610-88-41-4107	AUTO/TRAVEL VOLUNTEER/CLIENT				296
A-8020-90-47-4703	DEPT DUES			524	
A-8020-90-47-4763	DEPT NEW INITIATIVES				524
A-8810-47-4710	DEPT DEPT MISC/OTHER			250	
A-8810-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE				250
	General Fund Total	89,670	0	254,118	164,448
CL-8160-44-4404	UTILITY PROPANE			1,000	
CL-8160-44-4404	UTILITY PROPANE			5,000	
CL-8160-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				1,000
CL-8160-47-4767	DEPT NYS/US REGLTRY FEES/FINES/ASSESS				5,000
	Solid Waste Fund Total	0	-	6,000	6,000

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Modifications to the 2014 Sullivan County Budget

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D-5020-42-4203	OFFICE OFFICE SUPPLIES			300	
D-5020-47-4702	DEPT EQUIP SERVICE/REPAIRS				300
D-5110-45-45-4501	SPEC DEPT SUPPLY SPEC DEPT SUPPLY MISC/OTHER				200
D-5110-45-45-4518	SPEC DEPT SUPPLY ROAD SURFACE TREATMENT				5,000
D-5110-45-45-4531	SPEC DEPT SUPPLY WATERPROOFING				6,500
D-5110-45-45-4532	SPEC DEPT SUPPLY SEED/MULCH ETC			5,000	
D-5110-45-45-4541	SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			200	
D-5110-45-45-4549	SPEC DEPT SUPPLY SAFETY			6,500	
D-5110-47-45-4525	SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES				50,000
D-5110-47-45-4525	SPEC DEPT SUPPLY BRIDGE MATERIAL & SUPPLIES				75,000
D-5110-47-47-4701	DEPT RENTALS			50,000	
D-5110-47-47-4701	DEPT RENTALS			75,000	
	Road Fund Total	0	-	137,000	137,000
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				2,500
DM-5130-49-45-4540	SPEC DEPT SUPPLY PARTS/FLUIDS/FILTERS				750
DM-5130-49-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			2,500	
DM-5130-49-47-4717	DEPT BLDG/PROP/EQUIP REPAIRS&MAINTNCE			750	
	Road Machinery Fund Total	0	-	3,250	3,250

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Sullivan County Clerk

Re: Request for Consideration of a Resolution: To apportion the Mortgage Tax

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Distribute the mortgage tax collected from 1/1/14-3/31/14 to the various Towns and Villages

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: Janet Myg

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable RfP* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Stepy Jones Date 5/6/14
- B. Management and Budget: Janet Miley Date 5/6/14
- C. Law Department: S. Young Date 5/7/14
- D. County Manager: J. R. Powell Date 5/7/14
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE
TO APPORTION MORTGAGE TAX**

WHEREAS, Section 261 of the Tax Law of the State of New York requires apportionment of the mortgage tax, and

WHEREAS, the County Clerk and the County Treasurer have submitted a quarterly report, for the period of January 2014 to March 2014, to the Clerk of the Legislature, and

WHEREAS, The County Legislature has apportioned, among the various towns and incorporated villages of the County of Sullivan, the equitable share of the mortgage tax;

NOW, THEREFORE, BE IT RESOLVED, that the County Treasurer draw checks for each of the towns and villages the quarterly mortgage tax so apportioned, as follows:

TOWNS	
Bethel	27,290.03
Callicoon	9,775.96
Cochecton	3,742.38
Delaware	5,133.93
Fallsburg	25,165.60
Forestburgh	2,763.89
Fremont	3,299.61
Highland	11,030.78
Liberty	13,093.39
Lumberland	9,961.73
Mamakating	29,538.42
Neversink	6,368.06
Rockland	3,938.24
Thompson	65,704.88
Tusten	2,340.66

VILLAGES	
Bloomingsburg	480.77
Jeffersonville	643.97
Liberty	2,389.01
Monticello	7,454.12
Woodridge	858.06
Wurtsboro	1,205.46

TOTAL	232,178.95
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Moved by
adopted on motion

seconded by

declared duly