

PUBLIC WORKS COMMITTEE

September 16, 2014 – 10:30 AM

Committee Members: LaBuda (Chair), Rouis (Vice Chair),
Samuelson, Steingart, Kurpil Gieger, Edwards, Vetter

PRESENTATION:

DISCUSSIONS:

RESOLUTIONS:

1. Resolution to authorize the award of Engineering Services for the construction inspection services for the rehabilitation of the County owned hangar at the Sullivan County International Airport (SCIA).
2. Resolution to authorize a change order to the construction contract with Peter Holmes Contracting for construction services for the “T” Hangar Rehabilitation project at the SCIA.
3. Resolution to authorize execution of Airport Grant agreements, contracts, certifications and documentation for Engineering Services for the Sullivan County Airport – reconstruct airport access roadway (CR 183A and traffic circle) – design only.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Contract

Date: September 16, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an agreement with Passero Associates for the Construction Inspection Services for the Rehabilitation of the County T Hangar Project at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 11,800.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H03-5997-40-4006

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>1,180.00</u>	Grant(s)	\$ _____
State	\$ <u>10,620.00</u>	Other	\$ _____
Federal Government	\$ <u>0.00</u>	(Specify)	_____

Pending Budget Modification

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Passreo Associates _____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/13/2013 To 10/13/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the NYSDOT entered into an agreement for funding of the project Passero Associates was hired based upon a qualified-based selection process to provide engineering services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 11,800.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Not Applicable - State Approved / kj

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: Tony Jones Date 9/12/14
- B. Management and Budget: James Myers Date 9/15/14
- C. Law Department: S. Y. Jansen Date 9/12/14
- D. County Manager: _____ Date _____
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE THE AWARD OF ENGINEERING SERVICES FOR THE
CONSTRUCTION INSPECTION SERVICES FOR THE REHABILITATION OF THE
COUNTY OWNED HANGAR AT THE SULLIVAN COUNTY INTERNATIONAL
AIRPORT (SCIA)**

WHEREAS, Resolution No. 366-09 authorized the County Manager to apply for and execute an Airport Improvement and Revitalization Program Grant with the New York State Department of Transportation; and

WHEREAS, a grant has been fully executed in the amount of \$210,000.00 inclusive of \$24,600.00 for the design and construction administrative services and \$185,000.00 for the construction and construction inspection costs; and

WHEREAS, the grant is issued at 90% participation rate from the New York State Transportation Bond Act Air 99 Grant funded by the Rebuild and Renew New York State Transportation Bond Act of 2005; and

WHEREAS, the County has completed a qualifications-based selection process for an Airport Consultant and has selected Passero Associates and recommends the award of the engineering services to the firm Passero Associates.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary agreements, contracts and documentation, in such form as the County Attorney shall approve, to retain the services of Passero Associates for a contract amount not to exceed \$11,800.00 for Construction Inspection Services; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the NYSDOT by attaching it to any necessary agreements in connection with this project: and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014

RESOLUTION NO. 366-09 INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE THE ACCEPTANCE OF AN AIRPORT IMPROVEMENT AND REVITALIZATION PROGRAM GRANT OFFER FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) FOR THE SULLIVAN COUNTY INTERNATIONAL AIRPORT FOR THE REPLACEMENT OF THE COUNTY "T" HANGAR PROJECT ("THE PROJECT")

WHEREAS, the existing forty (40) year old County "T" Hangar has many structural and non-structural deficiencies. The hangar met its serviceable life and has been recommended for replacement; and

WHEREAS, the Sullivan County Division of Public Works applied for a grant on February 11, 2008 to fund the Project at the Sullivan County International Airport under the Airport Improvement and Revitalization Program funded by the Rebuild and Renew New York Transportation Bond Act of 2005; and

WHEREAS, the NYSDOT has approved the Project and extended a grant offer in the amount of \$210,000.00; and

WHEREAS, the grant is issued at 90% State participation and 10% County participation.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the Project and authorizes the County Manager to execute all necessary agreements in order to accept the grant, said agreements to be in such form as the County Attorney shall approve, on behalf of the County with the NYSDOT, in connection with the Project; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the NYSDOT by attaching it to any necessary agreement in connection with the Project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by Mrs. LaBuda, seconded by Mr. Hiatt, put to a vote with Mrs. Goodman and Mrs. Binder absent, unanimously carried and declared duly adopted on motion September 17, 2009.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Change Order

Date: September 16, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute a Change Order with Peter Holmes Contracting for additional work required for the rehabilitation of the County Owned T Hangar Project at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$29,500.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): H03-5997-40-4038

Pending Budget Modification

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$2,950.00</u>	Grant(s)	\$ _____
State	<u>\$26,550.00</u>	Other	\$ _____
Federal Government	<u>\$0.00</u>	(Specify)	_____

Verified by Budget Office: _____

Janet Myung

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County and the NYSDOT entered into an agreement for funding of the project Peter Holmes Contracting was hired based upon a competitive bid process to provide construction services to SCIA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$ 29,500.00 _____

Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A Bid B-14-14

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Supert'd

Pre-Legislative Approvals:

- A. Director of Purchasing: [Signature] Date 9/12/14
- B. Management and Budget: [Signature] Date 9/15/14
- C. Law Department: S. Yagor as per change order Date 9/15/14
- D. County Manager: [Signature] Date _____
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO
AUTHORIZE A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH
PETER HOLMES CONTRACTING FOR CONSTRUCTION SERVICES FOR THE "T"
HANGAR REHABILITATION PROJECT AT THE SULLIVAN COUNTY
INTERNATIONAL AIRPORT (SCIA)**

WHEREAS, Resolution 241-14 authorized an agreement with Peter Holmes Contracting to provide construction services for the "T" Hangar Rehabilitation at SCIA; and

WHEREAS, during the course of the work an unforeseeable condition was encountered requiring additional work be done to ensure a safe project; and

WHEREAS, the Division of Public Works recommends that a Change Order be implemented for the additional work required to complete the rehabilitation project; and

WHEREAS, the costs associated with such work shall not exceed \$29,500.00.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a change order agreement with Peter Holmes Contracting, in such form as the County Attorney shall approve, in an amount not to exceed \$29,500.00.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

**RESOLUTION NO. 241-14 INTRODUCED BY GOVERNMENT SERVICES
COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT**

WHEREAS, bids were received for "T" Hangar Rehabilitation at the Sullivan County International Airport, and

WHEREAS, Peter Holmes d/b/a Peter Holmes Contracting, is the lowest responsible bidder for this project, and

WHEREAS, the Sullivan County Division of Public Works has approved said bid and recommends that an agreement be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Peter Holmes d/b/a Peter Holmes Contracting, at price not to exceed \$170,085.42, Base Bid and Add Alternate No. 2, in accordance with B-14-14, said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Sorensen, seconded by Mr. Rouis, put to a vote with Mrs. Edwards absent, unanimously carried and declared duly adopted on motion June 19, 2014.

COPY

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Grant Agreement

Date: September 16, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an Airport Grant Agreement with the Federal Aviation Administration (FAA) for design services associated with the reconstruction of the Airport access roadway (CR183A) and the traffic circle at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 73,350.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____ *Pending Budget Modification*

If "No", specify proposed source of funds: H03-5997-40-4006

Estimated Cost Breakdown by Source:

County	\$ <u>3,668.00</u>	Grant(s)	\$ _____
State	\$ <u>3,668.00</u>	Other	\$ _____
Federal Government	\$ <u>66,015.00</u>	(Specify)	_____

Verified by Budget Office: _____ *Janet Myfy*

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Federal Aviation Administration _____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

None _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have the staff to complete project in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$73,350.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
N/A

Person(s) responsible for monitoring contract (Title): Mike Mullen, Airport Super'd

Pre-Legislative Approvals:

- A. Director of Purchasing: *Coody Jones* Date 9/15/14
- B. Management and Budget: *Janet Myer* Date 9/15/14
- C. Law Department: *S. Jagun* Date 9/12/14
- D. County Manager: _____ Date _____
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY THE PUBLIC WORKS COMMITTEE

RESOLUTION TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS, CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE SULLIVAN COUNTY AIRPORT – RECONSTRUCT AIRPORT ACCESS ROADWAY (CR183A AND TRAFFIC CIRCLE) – DESIGN ONLY

WHEREAS, the County of Sullivan desires to receive AIP grants at Sullivan County International Airport with 90% funding from the Federal Aviation Administration (FAA) and 5% funding from the New York State Department of Transportation (NYSDOT); and

WHEREAS, the access roadway (CR183A) and the traffic circle to the airport have reached serviceable life and in need of repair, and/or replacement; and

WHEREAS, the County has submitted an application and has received a verbal correspondence from the FAA that a grant may be issued in the amount of 73,350.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport upon receipt of a formal application; and

WHEREAS, the New York State Department of Transportation share of the cost of the project is 5% of the total project cost; and

WHEREAS, the total cost of the project shall not exceed \$73,350.00.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

BE IT FURTHER RESOLVED, that the County Manager shall provide additional information to the FAA as may be required under the grant; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$73,350.00.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2014.

PUBLIC WORKS COMMITTEE
Monthly Report – September 9, 2014

ACCOMPLISHMENTS (August 14 – September 9, 2014)

BUILDINGS & GROUNDS

- Bridge #250 – superstructure replacement
- Bridge #186 – erosion from July flood event
- Bridge #368 – flag repairs
- Bridge #327 and #138 – tree removal
- County Road 131 – embankment repairs from July flood
- Repaired water main at the Landfill
- Made repairs to the heating system in the Community Services building
- Replaced the steam heating system valve and repaired cell doors at the Jail
- Made repairs to the wash bay at the Barryville Shop

PARKS & RECREATION

Fort Delaware

- Continued to operate Friday through Monday through Labor Day
- Coordinated advertising for special events
- Hosted special events
- Continued replenishing the gift shop
- Continued to work with staff on new exhibit
- Completed and submitted revenue reports to Treasurer's office
- Began closing procedures for season end
- Inventory gift shop & accession items

Lake Superior

- Operated seven days per week through Labor Day
- Picked up and delivered supplies to the facility
- Reported attendance figures to New York State Parks
- Continued reviewing and approving group picnic permits & pavilion rental applications
- Continued selling Lake Superior season passes
- Completed and submitted revenue reports to Treasurer's office
- Began closing procedures for season end

D & H Canal Linear Park & Interpretive Center

- Operated Friday through Monday
- Continued working with staff on exhibit projects
- Attended D&H Canal Committee Meeting in Town of Mamakating
- Attended Grand Opening of Town of Mamakating D&H Canal Towpath
- Continued working with Tax Map on trail/tow path maps for Town of Mamakating
- Completed and submitted revenue reports to Treasurer's office

Minisink Battleground Park

- Issued several general group permits for park use

Sullivan County Museum

- Responded to building issues
- Reviewed facility use requests
- Completed time cards

General Parks

- Continued oversight of Clean Team
- Attended Park & Recreation Commission Monthly Meeting
- Attended meeting with landscape architect on Government Center project
- Issued many park permits and pavilion rentals
- Attended meeting and walk with NYSDOT concerning Parksville Rail Trail

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Entered sign inventory into computer
- Mark and sign roads for bridge detours
- Stops and Bars
- Prepared and began striping

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Began project management for the Airport Drainage Improvements Project
- Continued management coordination of the Potable Water System Construction project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant and the State Grant for the purchase of the 15 bay hangar

BRIDGES

- Addressed NYSDOT bridge flags for Bridges: 28 (DEL); 432 (HIG); 431(FRE); 188, 216, 301, 364 (NEV) and 237 (ROC)
- Continued assistance to DPW Forces with respect to Bridge 82 (FOR) repairs
- Continued the coordination and review of plans, specifications and bid documents for the project to replace Bridge 45 (FAL) and continued project administration and management work
- Reviewed and coordinated the execution of a supplemental agreement with NYSDOT to increase State Marchiselli funding for the Bridge 45 (FAL) project design services
- Continued contract management and administration work for the Bridge 359 (ROC) construction & inspection contracts
- Reviewed and provided action with respect to property owner issues which developed for the Bridge 359 (ROC) project
- Continued to provide assistance and inspection work for the replacement of Bridge 250

- (ROC) stringers and floor beams
- Continued inspection and engineering assistance work during construction for the replacement of the Bridge 285 (THO) bridge joints
 - Continued engineering assistance and inspection work for the rehabilitation of Bridge 298 (LIB) inclusive of the review and approval of shop drawings for the bearings and beams, and the review of load rating computations for the beams
 - Completed plans and specifications for soliciting quotes for the fabrication guide rail for the replacement of Bridge 298 (LIB)
 - Provided assistance to the Permit Unit for the preparation of a permit for the use of CR 173 for a detour route for NYSDOT's Route 17/Future I86 bridge construction work and coordinated work with NYSDOT's contractor
 - Continued follow-up work with the New York Division of Homeland Security and Emergency Services for the receipt of the balance of funding owed for the Bridge 191 (FOR) project and the Bridge 192C (NEV) project
 - Completed bid documents, reviewed bids and recommended the award of the Bridge 461 (MAM) aluminum arch structure contract. Completed plans and continued coordination with utilities
 - Completed a review of the Bridge 461 (MAM) aluminum arch structure load rating
 - Completed concrete quality assurance testing for the new Thunder Hill Communications Tower foundation and equipment building foundation
 - Continued coordination with MIS with respect to software and hardware needs for the Engineering Department
 - Assisted in a coordination meeting for defining and scheduling work for the maintenance of the Toasperm and Sunset Lake Dams
 - Prepared and submitted to NYSDEC the Annual Dam Safety Certification required for the Toasperm Dam
 - Provided inspection of bridges for the assessment of July 2nd and July 3rd storm damages; coordinated with NYSDEC and the Army Corps of Engineers for approvals and participated in a meeting with the New York Division of Homeland Security and Emergency Services
 - Provided follow up inspections for repairs to flood damaged Bridges and coordinated details for repairs with Operations
 - Assisted in the review of stone and gravel bid and provided recommendations
 - Reviewed and processed the execution of a Supplemental Agreement with NYSDOT for the Bridge 304 (Beaverkill Covered Bridge, ROC) engineering work
 - Provided assistance to the public with respect to right-of-way maps
 - Started design work for the repair of flood damaged Bridge 455 (DEL)
 - Completed the preparation of the second quarter performance report
 - Provided additional assistance to the Town of Mamakating Highway Department for their Town Bridge 22 replacement project planning

BUILDINGS

- Completed foster care home inspections and reports as requested by the Department of Family Services

- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Government Center sidewalk & curb plan for DPW work
- Adult Care Center re-roofing specification modifications
- Adult Care Center elevator sprinkler quote coordination
- Callicoon Storm Station Petroleum Bulk Storage (PBS) form coordination with field
- Ongoing radio tower coordination for proposed countywide new radio towers
- Ongoing mandated Federal Communications Commission (FCC) radio license renewal forms online
- Updates to Radio License Data Chart for tracking & maintaining 155 radio frequencies
- Reviewed Federal Communications Commission (FCC) Prior Coordination Notifications
- Prepared and submitted the Sullivan County International Airport mandated monthly raw water bacteriological report and letter to the New York State Department of Health (NYSDOH)
- Prepared and submitted the Human Service Complex & Airport mandated quarterly treated water bacteriological report and letter to the NYSDOH
- Prepared and submitted the Human Service Complex & Airport mandated monthly water chlorination system Operation Report calculations and letters to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system and documented
- Reviewed and processed water testing lab invoice
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to work on recovery from the flood event of August, 2011(Hurricane Irene); County Road 55 (FHWA road) embankment stabilization project (MAM) - submitted a one year time extension request to NYSDOT to complete the work in 2015
- Submitted reimbursement request to NYSDOT for County Road 53 (FHWA Road) (FAL) repair work sustained in a localized rain event from June 2013
- Continued to progress the County Road 173 (THO) reconstruction project (executed supplemental agreement no. 3) and the Sullivan County Community College (FAL) infrastructure upgrade project (provided additional inspection coverage for milling, paving, pavement marking and sign installations - attended progress meeting with DOT representative - approved contractors first pay request)
- Continued to work with the developers design consultant (AKRF) and the County's design review consultant (MJI) to discuss design revisions for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development
- Provided daily inspection and quantity tracking along with coordinating material testing for the 2014 contract paving and striping of 25.5 miles of county road (County Roads 16, 158 and 172 completed to date - 9.53 miles - County Road 19 underway) - executed change order no. 1
- Completed GPS survey control observations at County Bridges 369 (NEV) and 431

(FRE)

- Completed field construction layout calculations for County Bridge 461 (MAM)
- Completed the mark out of rebates and milling limits on County Road 16 (LIB) in addition to inspecting the drainage work necessary at the NYS Rte. 17 bridge
- Completed the field layout of striping and proposed pavement markings along with sign locations at the Sullivan County Community College (FAL)
- Completed the measurement of new horizontal and vertical control needed for the proposed relocation of the emergency services tower on the proposed jail site
- Assisted operations with the tracking of striping on County Roads as well as the paving of County Bridge 285 (THO)
- Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County's right-of-way, infrastructure and drainage: County Road 62 (MAM) - additional accesses and proposed sidewalk - met with developer and legal; County Road 104 (FAL) - site plan and traffic study review at Center for Discovery properties; County Road 113 (COC) - sewer line crosser repair; County Road 114 (COC) - No right turn sign request; County Road 143 (LIB) - deed and right-of-way research related to existing drainage system; County Road 164 (DEL) - existing drainage easements; County Road 176 (LIB) - revised speed zone limits per DOT official orders and; Parksville Rail Trail (LIB) - ownership of old Ontario and Western (O & W) rail right-of-way
- Coordinated with MIS on the deployment of new Cadd work stations in DPW

LAND & CLAIMS

- Accidents – none
- Claims – Enker (TUS) EBTs
- Complaints – CR 171 striping, CR 74 signage, CR 116 fence, CR 122 obstruction
- Incident – pot holes, windshield
- Misc. – CR 62 meeting – Bloomingburg project
- Follow-up – CB 461 releases
- Radio Towers – Tennessean Lake: road damages, NYSEG easement
- Continued correspondence – CR 173 project, CB 359
- Research Property & Releases – CR 26 meeting construction plans
- ROW – CR 26
- FOIL – CR 171

PERMITS

TYPE	NUM	YEAR	NAME	CR
D	1700	2014	Town of Rockland	178
M	3050	2014	Joseph Guist	161
O	1502	2014	Mercer Transportation	11, 12, 13
O	1506	2014	Amhof Trucking Inc	11, 12, 13
O	1503	2014	Summit Modular Transportation	11, 12, 13
O	1504	2014	Sullivan Co. Transportation Inc	178, 149
O	1505	2014	Martin's Shed Hauling	11, 12, 13
O	1507	2014	Bennett Morto Express Inc	11, 12, 13
U	1683	2014	NYSEG	26
U	1684	2014	NYSEG	93
U	1685	2014	NYSEG	51

Subdivision/development review/correspondence: CR 103 Camp, CR 104 Center, CR 62 Chestnut Ridge

Inspections: CRs 51, 93, 16, 161, 178, 26

PROJECTIONS (September 9 – October 9, 2014)

BUILDINGS & GROUNDS

- Bridge #298 – superstructure and abutment replacement
- Bridge #82 – steel grate repairs
- Repair Government Center sidewalk
- Repair underground pipe at the Barryville Shop
- Replace the lift at Maplewood

PARKS & RECREATION

Fort Delaware

- Continue closing process
- Complete and submit revenue reports to Treasurer's office

Lake Superior

- Continue closing process
- Report attendance figures to New York State Parks
- Complete and submit revenue reports to Treasurer's office

D & H Canal Linear Park & Interpretive Center

- Continue working with Operations on facility and site issues
- Continue full time operation, Fridays through Mondays through Columbus Day
- Attend D&H Canal Committee Meeting in Town of Mamakating

Sullivan County Museum

- Respond to building issues
- Review facility use requests
- Complete time cards

General Parks

- Participate in Park & Recreation Commission meeting
- Close out Landscape Architect on Government Center project
- Continue participating in LWRP process
- Begin assembling data for annual report
- Work with Operations on closing procedures for all County Parks & Museums

SIGN SHOP

- Fabricate signs
- Sign installation and repair
- Continue sign inventory
- Stripe Town & County roads
- Stops and bars
- Set up detours

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project; the County "T" Hangar Rehabilitation Project; Airport Drainage Rehab Project; the Terminal Rehabilitation Grant, the State Grant for the purchase of the 15 bay hangar and the Drainage Improvements Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue project management for engineering services being provided for the Bridge 45 (FAL) replacement project
- Complete the review and preparation of comments for the Bridge 45 (FAL) replacement project PS&E document
- Continue follow-up with the New York Division of Homeland Security and Emergency Services for the reimbursement of the balance owed for the replacement of the Bridge 191 (FOR) stream embankment and Bridge 192C (NEV) bridge pier replacement project
- Continue engineering assistance and inspection work for the replacement of the Bridge 250 (ROC) stringers and floor beams and for the repair of the Bridge 285 (THO) bridge joints
- Continue preparation of requests for reimbursements for the HBRR and CHIPS projects
- Continue issuance of bid documents for the procurement of materials for the Bridge 461 (MAM) project
- Continue contract administration, management and inspection work for the Bridge 359 (ROC) project
- Continue inspection and support work for the repair of the Bridge 82 (FOR) gratings
- Continue to provide engineering assistance and inspection work for the rehabilitation of

- Bridge 298 (LIB)
- Complete engineering design work for repairs needed for Bridge 455 (DEL)
 - Start preliminary engineering work for the rehabilitation of Bridges 243, 36 (MAM), 128, 252 (BET), 379 (LIB)
 - Continue concrete testing for the Radio Tower foundation work
 - Complete additional assistance for the Town of Mamakating Highway Department's Town Bridge 22 replacement project planning
 - Continue the inspection of repair work for the flood damaged bridges

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Department of State (DOS) mandated 2014 Building Inspections and Reports with Triennial Building Inspection Summary Chart updates
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of 'D' and 'M' permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2014/2015 bridge and highway improvement programs
- Continue daily paving inspection on 2014 contract paving of 25.5 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue with design review for the County Road 173 roundabout related to the EPT Concord development
- Close out the road improvement project at the Sullivan County Community College
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

LAND AND CLAIMS

- Continue subdivision reviews & deed dedication
- Accident reports
- Incident reports
- Complaints

- Claims
- Permits
- FOIL requests

PERMITS

- Will process D, M, O and U permits as they are applied for
- Will inspect permits for compliance and return bonds when warranted
- Will review subdivision plans and new development projects received from engineers, Planning Department and Town Planning boards

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2013 tonnage (T)	2014 tonnage (T)
January	3,113	2,884
February	2,602	2,366
March	3,178	3,130
April	4,138	4,133
May	4,888	4,560
June	5,874	5,192
July	9,713	8,252
August	8,107	
September	4,821	
October	4,564	
November	3,319	
December	3,312	
TOTAL	57,629	

(T) - Total New Monticello Transfer Station

ACCOMPLISHMENTS (August 14 - September 9, 2014)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued work on annual reports for the Landfill
- Capping project with DGI
- Worked on the new caustic tank for Chemical Bulk Storage facility as required by NYSDEC
- Submitted Title V Emissions report to NYSDEC

PROJECTIONS (September 9 – October 9, 2014)

- Ongoing monitoring of Landfill Phase I project
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Complete work on preparation of NYSDEC annual reports
- Continue with Caustic Tank replacement project

RECYCLING PROGRAM

ACCOMPLISHMENTS (August 14 – September 9, 2014)

- HHW Collection Event Report for NYSDEC
- Town of New Paltz Materials Reuse Center tour and meeting with regional recycling coordinators
- Revised bid specifications for E-Scrap, Fluorescent Lamps and Consumer Batteries
- Electronic Scrap vendor replacement
- E-Scrap invoices reviewed
- WasteWorks/Carolina Software solid waste transaction tickets ordered
- Attend Hudson Valley Regional Council Materials Management Committee meeting
- Revise Compost PowerPoint Presentation
- Public Works Committee recycling update
- Continue preparation of NYSDEC Biennial Solid Waste Management Plan Compliance Report Update
- Rx Task Force participation with Public Health Services
- Review recycling program vouchers
- Monthly DPW recycling program report
- Single Stream Recycling Program ongoing education/program promotion
- Ongoing Solid Waste Management Plan preparation
- Continue marketing coordination with Treasurer's Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis contract change order, review invoicing

PROJECTIONS (September 9 – October 9, 2014)

- SCCC pilot food waste compost project with Larry Reeger
- Cooke School STEM Committee compost program update
- Ongoing Solid Waste Management Plan preparation
- Regional municipal Reuse Facility investigation
- Prepare school recycling materials for distribution
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Monthly DPW recycling program report
- Rx Task Force Pharmaceutical Collections
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Continue Electronic Scrap vendor coordination at recycling facilities
- Water sampling & analysis at public works & solid waste facilities