



**EXECUTIVE COMMITTEE**  
**October 16, 2014 at 11:30AM**

**COMMITTEE MEMBERS:** Samuelson, Steingart, LaBuda, Vetter, Rouis, Gieger,  
Edwards, Benson, Sorensen

**I. COUNTY MANAGER'S MONTHLY REPORT**

**II. COUNTY ATTORNEY'S MONTHLY REPORT**

**III. PRESENTATION**  
None

**IV. DISCUSSION**  
1. Charter Commission

**V. RESOLUTIONS :**

1. Authorize County Manager to enter into a Power Purchase Agreement with Solarcity Corporation
2. Modify Resolution No. 361-12 with Coordinated Care Services, Inc.
3. Reclassify a position in the Treasurer's Department to Principal Account Clerk
4. Authorize the pre-payment of radio equipment purchased in conjunction with the SICG Round 1 Grant Program

**VI. PUBLIC COMMENT**

**RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE  
THE COUNTY MANAGER TO ENTER INTO A POWER PURCHASE AGREEMENT  
WITH SOLARCITY CORPORATION**

**WHEREAS**, NYSERDA has announced the award of funding to SolarCity Corporation (“SolarCity”) for the development of a 2,405.40 kW solar photovoltaic system (“the project”) at the site of the Sullivan County Adult Care Center through the NY-SUN Competitive Program, and

**WHEREAS**, Sullivan County (“the County”) previously submitted a non-binding letter of intent to NYSERDA indicating mutual intent between SolarCity and the County to develop the project, and

**WHEREAS**, the project will be designed, installed, and maintained at no cost to the County and would provide a reduced cost of electricity during the project’s 20 year life, and

**WHEREAS**, the County wishes to pursue this partnership and seeks to enter into a Power Purchase Agreement with Solar City for the purchase of electricity to be utilized at the Sullivan County Adult Care Center.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is hereby authorized to enter into a Power Purchase Agreement with SolarCity Corporation for the project, said agreement to be in a form approved by the County Attorney’s Office.

**Moved by  
seconded by  
and adopted on motion**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Josh Potossek, County Manager

Re: Request for Consideration of a Resolution: Authorize Power Purchase Agreement with  
SolarCity Corporation

Date: October 16, 2014

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To approve an agreement with SolarCity Corporation for the development of a 2,405.40 kW solar photovoltaic system at the site of the Adult Care Center and purchase of electricity from said system through a Power Purchase Agreement.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 0.07/kWh (annual cost based on usage)

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A1620-24-44-4401 (Utilities - Electric)

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Mygale

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

1A

Request for Authority to Enter into Contract with [ SolarCity Corporation ] of  
[ 3055 Clearview Way San Mateo, CA 94402 ]

Nature of Other Party to Contract: National Vendor

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

20 years ~~from~~ beginning  
on the Commercial Operati  
Date

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Up to 2 additional 5 year terms

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Contract is in line with recommendations of Climate Action Plan and will provide electricity to largest County owned electricity consuming facility at a fixed reduced rate.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Cost would be \$0.07/kWh, annual cost dependent on usage

Efforts made to find Less Costly alternative:

Eliminates electricity delivery charges for every kilowatt hour purchased, resulting in cost savings.

Efforts made to share costs with another agency or governmental entity:

RFP issued through Tompkins County as part of MEGA program - enabled members to take advantage of NY-Sun Initiative by satisfying procurement requirements in advance. NY-Sun has very tight deadlines to be met.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

"Piggyback" Request for Proposal issued through Tomkins County.

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: *L. Kelly Jones* Date 10/14/14.
- B. Management and Budget: *Jane Myers* Date 10/15/14
- C. Law Department: *[Signature]* Date 10.15.14
- D. County Manager: *[Signature]* Date 10/15/14
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE**

**RESOLUTION TO MODIFY RESOLUTION NO. 361-12, COORDINATED CARE SERVICES, INC.**

**WHEREAS**, Coordinated Care Services, Inc., 1099 Jay Street, Building J, Rochester, New York 14611-1153, was awarded the Specialized Financial Services for Community Services, R-12-18, and

**WHEREAS**, Resolution No. 361-12, adopted by the Sullivan County Legislature on October 18, 2012, shall be amended to reflect a change in the contract period: "This agreement may be extended for an additional four (4) years, on a yearly basis, under the same terms and conditions, including 2014, 2015, 2016 and 2017."

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute a Modification Agreement with Coordinated Care Services, Inc., amending the contract period, for an amount not to exceed \$26,500.00 per year, in accordance with RFP, R-12-18, said contract modification to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Kathy Jones, Director; Purchasing & Central Services; and Joseph A. Todora, Director;  
Community Services

**Re:** Request for Consideration of a Resolution: Modify Contract with CCSI.

**Date:** October 6, 2014

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Modify contract with Coordinated Care Services, Inc. (CCSI) to include 2014, 2015, 2016 & 2017. This company helps with Community Services report to all the state agencies (OMH, OASAS & OPWDD) so Sullivan County can continue to receive all the state aid and federal funding.

**Is subject of Resolution mandated? Explain:**

Yes, CCSI does the fiscal reporting for DCS which helps maximize the State & Federal aid money.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 26,500.00

Are funds already budgeted? Yes  No

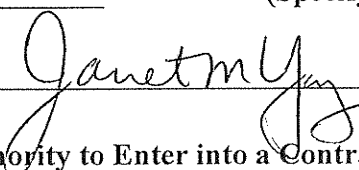
If "Yes" specify appropriation code(s): A4310-40-4002

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>26,500.00</u>
Federal Government	\$ _____	(Specify)	<u>State Aid &amp; federal funding helps pay CCSI</u>

**Verified by Budget Office:** \_\_\_\_\_



**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

ZA

Request for Authority to Enter into Contract with [ CCSI ] of  
[ 1099 Jay Street, Building J, Rochester, NY 14611-1153 ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 01/01/2014 To 01/01/2017

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 08/01/2012 To 12/31/2013

Amount authorized by prior contract(s): 26,500.00

Resolutions authorizing prior contracts (Resolution #s): 361-12

Future Renewal Options if any:

Up to the next four years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

CCSI helps the county receive all the state aid and federal funding available, which also pays for CCSI's contract.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-12-18 - extensions Af

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Director



Pre-Legislative Approvals:

- A. Director of Purchasing: Larry Jones Date 10/8/14  
B. Management and Budget: Janet Miller Date 10/8/14  
C. Law Department: [Signature] Date 10/8/14  
D. County Manager: \_\_\_\_\_ Date \_\_\_\_\_  
E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO RECLASSIFY A POSITION IN THE TREASURER'S DEPARTMENT**

**WHEREAS**, there is currently a position in the County Treasurer's office designated as Senior Account Clerk, and

**WHEREAS**, the Treasurer has advised that some of the duties assigned to this person (position 2813) are above her current title of Senior Account Clerk, and

**WHEREAS**, the County Treasurer feels the title should be reclassified to Principal Account Clerk, which will encompass her current duties and meet the needs of the Treasurer's Department.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan Legislature hereby authorizes the reclassification of position 2813 in the Treasurer's Department from Senior Account Clerk to Principal Account Clerk.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE**

**RESOLUTION TO AUTHORIZE THE PRE-PAYMENT OF RADIO EQUIPMENT PURCHASED IN CONJUNCTION WITH THE SICG ROUND 1 GRANT PROGRAM**

**WHEREAS**, Sullivan County has ordered radio equipment from Motorola Solutions Inc. and Alcatel-Lucent USA Inc., in support of the goals associated with our New York State Interoperable Communications Grant Program (Round 1) award which term date ended September 30, 2014, and

**WHEREAS**, All vouchers for reimbursement for said grant program must be submitted to DHSES by October 31, 2014, and

**WHEREAS**, Sullivan County has received the majority of the equipment from both vendors Motorola Solutions Inc. and Alcatel-Lucent USA Inc., however, manufacturer delays of a few remaining components may prevent receiving and invoicing before the grant voucher date, and

**WHEREAS**, It is in the best interest of Sullivan County to complete this grant project for public safety communications interoperability with reimbursement through the SICG Round 1 grant program,

**NOW, THEREFORE, BE IT RESOLVED**, Subject to the grant terms and conditions and permission from Homeland Security to prepay these items prior to receiving the actual merchandise, the Commissioner of Public Safety is hereby authorized to execute any and all documents for the advance payment of invoices to Motorola Solutions Inc., in the amount of \$69,628.74 (PO#14-27991) and Alcatel-Lucent USA Inc., in the amount of \$92,496.78 (PO#14-28036).

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2014.