

PUBLIC WORKS COMMITTEE

March 10, 2016 – 11:15 AM

Committee Members: Perrello (Chair), McCarthy (Vice Chair),
Rajsz, Owens, Samuelson, Alvarez, Sorensen

PRESENTATION:

1. LaBella & Associates
2. Sustainable Energy for new County Jail

DISCUSSIONS:

1. Rockland Transfer Station
2. Verizon Sullivan County Airport land lease
3. Traffic Light in the Village of Bloomingburg

RESOLUTIONS:

1. Resolution to authorize the coordination and funding of a countywide litter pluck event.
2. Resolution to authorize an increase of the boat rental fees at Lake Superior State Park.
3. Resolution to amend the official county highway map.

REPORTS:

1. Recycling - William Cutler, Recycling Coordinator

PUBLIC COMMENT:

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Countywide Litter Pluck Event

Date: March 10, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

A county sponsored litter pluck event helps clean up county road sides. This week long event provides opportunities for individuals to participate in litter plucking and brings awareness to the litter issue in the county. The costs for this program include its coordination, the provision of bags, and associated tipping fees.

Is subject of Resolution mandated? Explain:

No - it is an optional beautification program which in the past has averaged approximately 10 tons per year of plucked litter & tires from county roadsides.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): CL-8160-40-4013 - \$75/ton tipping

If "No", specify proposed source of funds: A-7110-39-47-4766 - \$41.33/cs bags

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Myer

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract:

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

No _____

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house. _____

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable RF

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 3/7/16
- B. Management and Budget: Janet Myers Date 3/3/16
- C. Law Department: _____ Date _____
- D. County Manager: [Signature] Date 3/7/16
- E. Other as Required: [Signature] Date 3/7/16

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE COORDINATION AND FUNDING OF A COUNTYWIDE LITTER PLUCK EVENT

WHEREAS, Sullivan County anticipates growth and expansion in both population and tourism due to the forthcoming casino project; and

WHEREAS, the County wishes to present itself as a clean destination, showcasing its natural beauty; and

WHEREAS, Sullivan County acknowledges its countywide road side litter issue; and

WHEREAS, the County encourages public participation and cooperation in conquering this road side litter issue; and

WHEREAS, the County has previously sponsored countywide litter pluck events, funding bags and tipping fees for plucked litter.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the coordination and funding of a county wide litter pluck event, from Saturday, April 23, 2016 through Sunday, May 1, 2016, spanning two weekends to encourage and allow for greater public participation.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Increase boat rental fees at LSSP

Date: March 10, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize the increase of the boat rental fees at Lake Superior State Park.

Is subject of Resolution mandated? Explain:

No - but it seeks to increase revenue.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

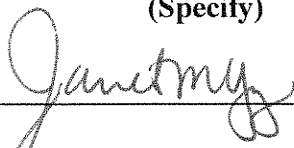
Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

not applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Janet Jones Date 3/7/16

B. Management and Budget: Janet Myg Date 3/3/16

C. Law Department: [Signature] Date 3/7/16

D. County Manager: [Signature] Date 3/7/16

E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AUTHORIZE AN INCREASE OF THE BOAT RENTAL FEES AT LAKE SUPERIOR STATE PARK

WHEREAS, Lake Superior State Park is operated and maintained by Sullivan County through a license agreement with the Palisades Interstate Park Commission (“PIPC”); and

WHEREAS, PIPC does not contribute financially to the operation and maintenance costs associated with the park; and

WHEREAS, the current boat rentals fees are inadequate to accommodate rising operational and maintenance costs; and

WHEREAS, it is the goal of Sullivan County to make Lake Superior self-sufficient.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the following schedule of boat rental fees will be effective on May 1, 2016.

Row Boat and Paddle Boat Rental Fees: (cash only)

\$8.00 per hour

\$2.00 per each additional 15 minutes

\$20.00 security deposit - refundable after boat rental provided that all agreed upon rules as stated in signed boat rental agreement have been followed.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Amend Official County Highway Map

Date: March 10, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Section 115 of the New York State Highway Law provides that an amendment to the highway map may, from time to time, be made by the County Superintendent of Highways upon approval of such amendments by the County Legislature. Several changes are necessary due to the Parksville Bypass project and the proposed Casino project

Is subject of Resolution mandated? Explain:

Sec. 115 of the NYS Highway Law provides that changes to the highway map may be made by the County H'way Superintendent with approval by the Co. Leg.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Tracy Jones* Date 3/7/16
- B. Management and Budget: *Gary Meyers* Date 3/3/16
- C. Law Department: *[Signature]* Date 3/7/16
- D. County Manager: *[Signature]* Date 3/7/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. _____ INTRODUCED BY THE PUBLIC WORKS COMMITTEE TO AMEND THE OFFICIAL COUNTY HIGHWAY MAP

WHEREAS, Section 115 of the New York State Highway Law provides that an amendment to the highway map may, from time to time, be made by the County Superintendent of Highways upon approval of such amendments by the County Legislature; and

WHEREAS, by Resolution No. 300-13 adopted by the Sullivan County Legislature on July 18, 2013, the County Road System Map was to be amended, pursuant to Highway Law Section 115-b, to remove County Road 173A; and

WHEREAS, due to the reconstruction and realignment of NYS Route 17 (aka Interstate 86) Parksville by NYSDOT, County Roads 85 and 176 were realigned; and

WHEREAS, several miscellaneous, typographical errors and minor, text related omissions and labeling have been identified; and

WHEREAS, the correction of same will provide for a more legible, clear and current document.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Public Works is authorized to amend the official county highway map by updating the aforementioned items; and

BE IT FURTHER RESOLVED, that the Chairman of the Public Works Committee is authorized to execute an updated Official Highway Map.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

PUBLIC WORKS COMMITTEE
Monthly Report – March 10, 2016

ACCOMPLISHMENTS (February 11 – March 10, 2016)

BUILDINGS & GROUNDS

- Repaired showers and frozen pipes at the Jail
- Ran computer cables and made repairs to the heating and floors in the Community Services building
- Repaired baler at the MRF
- Replaced a pump at the Landfill
- Replaced pipes which froze at the Adult Care Center
- Repaired line jetting and maintained the scale at the Monticello Transfer Station
- Fabricated steel rack at the Maplewood Facility

PARKS & RECREATION

D & H Canal Linear Park & Interpretive Center

- Continued planning 2016 Season
- Continued preparing purchase requisitions
- Continued to participate in Town of Mamakating Canal Committee meetings

Fort Delaware Museum of Colonial History

- Continued planning for 2016 Season
- Continued accepting Student Day reservations
- Continued work on seasonal staffing
- Continued work on new exhibit
- Continued preparing purchase requisitions for gift shop and demonstrations

Hurleyville Cultural Center

- Completed time cards
- Responded to building issues
- Reviewed and responded to facility use requests

Lake Superior State Park

- Continued planning for 2016 Season
- Continued work on seasonal staffing
- Continued preparing purchase requisitions for supplies
- Received approved Annual Department of Health Operating Permit
- Researched and prepared resolution concerning boat rental fee increase

General Parks

- Completed Parks Strategic Plan
- Continued work on Master Plan RFQ
- Continued responding to park/pavilion use application inquiries
- Coordinated Minisink Battleground off season use for County Historian
- Prepared Countywide Litter Pluck resolution
- Assisted Personnel office with updating seasonal title language
- Coordinated advertising for seasonal DPW and Clean Team positions
- Participated in Sullivan Renaissance Steering Committee 2016 Winter Forum
- Continued to respond to hunting / ice fishing inquiries
- Continued to participate in SCIA grant meetings
- Provided guidance to buildings staff concerning various issues

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new trucks for service
- Prepared new vehicles for Sheriff's Department

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Equipment maintenance on striper and stops & bars sprayer
- Sign Shop inventory data entry for 2014-2015
- Brush signs on County Roads
- Continued 2015-2016 sign inventory

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Continued Project Management Airport Drainage Improvements Project and the Terminal Access Roadway and Traffic Circle Rehabilitation Project

BRIDGES

- Continued quality control and assurance inspections for the Bridge 45 (FAL) Replacement Project work
- Continued the Bridge 22 (CAL) preliminary engineering and monitoring program to check for additional settlement of the abutment impacted by the July 2014 flood

- Continued administration and management work for project engineering services and coordinated NYSDEC fishing access needs for the Bridge 369 (NEV) project
- Continued the preparation of construction plans; completed determination of design loads and evaluated geometric requirements for the bridge foundation and continued the design of reinforcing steel and geometrics on the abutment, stem and wing walls for the Bridge 36 (MAM) project
- Participated in a Local Emergency Planning Committee meeting for disaster preparedness planning
- Continued preliminary engineering and planning work for the replacement of Bridge 259 (MAM) with a new routing of Depot Road which eliminates the need for the bridge
- Continued preliminary engineering and planning and completed monthly monitoring of the seat beam condition for the replacement of Bridge 98 (BET)
- Continued follow-up work for Radio Tower foundation inspections
- Completed inspection of modifications constructed by DPW Operations to Bridge 71 (MAM) to address a Red Flag issued by NYSDOT and coordinated the deactivation of the flag
- Re-inspected Bridge 279 (DEL) to ascertain any change in condition due to frost action on the areas that were damaged by a vehicular accident
- Completed the preparation of reimbursement requests for work that is funded through the NYS Capital Highway Improvement Program and Federal Highway Bridge Rehabilitation and Replacement Program
- Completed a strategic plan for implementing 2016 Bridge Unit work efforts
- Coordinated utility locations for the Bridge 22 (CAL) replacement project
- Started the review of the 90% complete bid documents for the replacement of Bridge 369 (NEV)

BUILDINGS

- Completed foster care home inspections and reports folder for the Department of Family Services (DFS) foster home inspections for 2016
- Department of State (DOS) mandated 2015 Building Inspections Summary Chart updates & 2016 preparation
- Sullivan County Request for Proposal for Cooling Tower sampling, inspections and certification along with advertisement and consultant list
- Government Center New York Power Authority (NYPA) coordination with Pres Energy Technicians and 30% Design meeting for Energy Efficiency Project
- Sullivan County Government Center Surrogate Court Renovation plans
- Sullivan County Government Center sliding door key switch mechanism requisition
- Sullivan County New Jail project code compliance plan review
- Adult Care Center and Shared Clinic Facility roof replacement invoice review for payment on completion of project

- Department of Family Services plan for move to Department of Community Services
- Federal Communications Commission (FCC) continued coordination for new towers
- Prior Coordination Notification review for FCC licensing
- FCC Antenna Structure Registration(ASR) form 854 for Monticello Tower
- Prepare the Annual Water Quality Report for 2015 (AWQR2015) for the Sullivan County Human Service Complex as mandated by the NYSDOH
- Prepared and submitted the Human Service Complex and Airport mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH
- Prepared and submitted the Human Service Complex and Airport mandated quarterly treated water bacteriological reports and letters to the NYSDOH
- Completed weekly water testing at the Human Service Complex water chlorination system with documentation
- Water lab invoice and voucher review and approval
- Submitted mandated Hazardous Waste Manifest Forms to NYSDEC and Environmental Protection Agency (EPA)
- Provided technical support for County facility operations and maintenance

HIGHWAYS

- Provided ROW information to the public
- Continued to advance the County Road 173 (THO) reconstruction project (ongoing right-of-way acquisition process)
- Continued to coordinate with the County's construction inspection consultant (MJI) on design changes, requests for information (RFI's) and overwintering for the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development (MJI participating in weekly construction meetings on County's behalf and providing onsite inspection services as needed – processed MJI invoice #2 – coordinated escrow fund replenishment)
- Continued with preparations for the 2016 contract paving and surface treating programs – completed road selections – prepared crack sealing and chip sealing quick quote bids through NYSOGS contract for 31.5 miles of county road – reviewed results – began preparation of detailed bid specifications for 30.5 miles of contract paving overlays -quantified road sections for partial depth repair – prepared initial cost estimates – coordinated with bridge unit on paving and milling impacts to bridges
- Provided centerline survey coordinates and compound orientation data for the Monticello tower location to the consultant for the Emergency Services Tower project
- Prepared a resolution to allow for the updating of the official county highway map
- Reviewed and/or researched the following for safety issues, potential impacts to

and conflicts with the County's right-of-way, drainage, infrastructure and maintenance: County Roads 15 and 142 (LIB) – SEQR review for proposed town water line upgrade project; County Roads 48 and 49 (FOR) - proposed detour for NYSDOT bridge project on State Route 42; County Road 104 (FAL) – traffic assessment data; County Road 107 (THO) – request for additional signage on curve – signs installed by sign shop; County Road 176 (LIB) – extensive right-of-way research and; Town Highway 21 (HIG) – research historic town road inventories and lengths to assist Real Property Tax department

- Updated the highway unit's strategic plan goals and the annual project tracking sheet
- Prepared the 2015 GASB asset report for highway projects - documented all necessary cost backup

PROJECTIONS (March 10 – April 14, 2016)

BUILDINGS & GROUNDS

- Repair wall and maintain the wall unit at the Adult Care Center
- Replace door and counters at the Community Services building
- Remove trees at the Landfill
- Repair concrete stairs at the Jail
- Repair the flooring at the Road Patrol building
- Begin office renovations in Surrogates Court
- Continue addition to the Records Retention building

PARKS & RECREATION

- Continue to address hunting/ice fishing inquiries at Lake Superior
- Continue issuing park / pavilion use applications and permits
- Continue to oversee Hurleyville Cultural Center
- Conduct interviews for seasonal employment positions
- Continue to accept 2016 Student Day reservations for Fort Delaware
- Continue to plan Lake Superior 2016 season
- Continue to plan for 2016 programming at Fort Delaware & D&H Canal
- Continue to work with various departments on Master Plan RFQ
- Continue attending Town of Mamakating D&H Canal Committee Meetings
- Continue participating in Trail Task Force Meetings
- Continue planning Litter Pluck Event
- Continue participating in SCIA grant meetings and conversations
- Continue assisting buildings staff when needed
- Continue communication with local trail group concerning NYS Snowmobile Trail Maintenance Grant Application progress

SHOP STAFF

- Continue services & New York State Inspections
- Continue repairs on solid waste roll-off trucks and containers
- Make all necessary repairs to DPW and outside agency equipment
- Repair and refinish body damage on vehicles
- Sandblast and refinish equipment
- Prepare new County vehicles for service

SIGN SHOP

- Fabricate signs
- Repair striper and sprayers
- Brush signs on County roads

Engineering:

AIRPORT

- Complete monthly Airport Rescue and Fire Fighting training (ARFF)
- Complete required monthly weather observations
- Continue to provide project coordination for the security perimeter roadway project, Drainage Improvements Project and the Construction of the Terminal Access Roadway and Traffic Circle Project

BRIDGES

- Provide follow up work with respect to NYSDOT flags
- Continue quality assurance inspections if needed for the Bridge 45 (FAL) Replacement Project
- Provide follow-up for material inspections and testing for the Radio Tower foundation work if needed
- Continue administration and management work for the Bridge 369 (NEV) Project engineering services
- Complete the preparation of plans and specifications and design computations for the design of reinforcing steel for the Bridge 36 (MAM) abutments, stem wall and wing walls
- Complete close out work for the 2015 Bridge Painting Project
- Continue preliminary engineering for replacement of Bridges 22 (CAL), 98 (BET) and 259 (MAM)
- Complete the review and preparation of construction drawings for the replacement of Bridge 379 (LIB)
- Prepare and submit to NYSDOT CHIPS and HBRR project reimbursement requests
- Complete monthly monitoring for Bridge 98 (BET) seat beam condition and the

Bridge 22 (CAL) abutment

- Complete the review of the 90% complete bid document submission for the replacement of Bridge 369 (NEV)

BUILDINGS

- Foster care home inspections and reports for Department of Family Services
- Proceed with Department of State (DOS) mandated 2016 Building Inspections and Reports with Annual/Triennial Building Inspection Summary Chart
- Government Center New York Power Authority (NYPA) coordination with Pres Energy on Energy Efficiency Project
- Proceed with Sullivan County New Jail project code review
- Continue with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Human Service Complex weekly water testing on the water chlorination system
- Prepare mandated test reports, documents, forms and letters for submittal to New York State Department of Health (NYSDOH)
- Provide technical support for county facility operations and maintenance

HIGHWAYS

- Provide ROW and general information for the public as requested
- Field surveys and related research as required
- Investigate and respond to drainage and road complaints
- Assist with review of ‘D’ and ‘M’ permits as requested
- Review requests for new signs, speed zones and updates to the local highway inventory
- Continue to provide survey support services as needed for the 2016/2017 bridge and highway improvement programs
- Continue with preparations for the contract crack sealing and surface treating of 31.5 miles of county road along with the contract paving of 30.5 miles of county road
- Continue with final design coordination, right-of-way acquisition, administration and planning for the reconstruction of the County Road 173 project
- Continue oversight of construction for the County Road 173 roundabout related to the EPT Concord development
- Continue with design options and construction planning for several drainage improvement and embankment repair projects on various County roads
- Continue work as needed for DPW maintenance facilities, the Sullivan County Airport and the Sullivan County Landfill

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2015 tonnage (T)	2015 tonnage (T)
January	2,368	2,846
February	2,212	
March	3,075	
April	3,908	
May	4,274	
June	5,757	
July	9,188	
August	8,486	
September	4,755	
October	4,045	
November	3,403	
December	4,436	
TOTAL	55,907	

(T) - Total Monticello Transfer Station

ACCOMPLISHMENTS (February 11 – March 10, 2016)

- Continued tracking of the Monticello Transfer Station tonnage for invoice review and reporting
- Prepared and submitted monthly SPDES reports in accordance with NYSDEC permit conditions
- Worked on Solid Waste Management Plan required by NYSDEC
- Continued preparation of annual reports for the Landfill
- Continued work with Cornerstone on SCSL permit renewal
- Provided information to the consultant for Title V renewal and reporting

PROJECTIONS (March 10 – April 14, 2016)

- Ongoing monitoring of Landfill Phase I
- Coordinate maintenance work and repairs on the flare at SCSL as needed
- Continuation of a public awareness program regarding single-stream recycling in Sullivan County
- Filing of required monitoring reports to NYSDEC for SCSL
- Continue work on the Solid Waste Management Plan required by the NYSDEC
- Continue compiling data for inclusion in multiple NYSDEC and EPA required reports
- Collect data for annual reports for closed Landfill
- Implement procedures with IESI and County to comply with NYSDEC requirements

RECYCLING PROGRAM

ACCOMPLISHMENTS (February 11 – March 10, 2016)

- Continued NYSDEC Annual Reports preparation (15 total)
- Revised the 2016 Household Hazardous Waste Collection Event Plans
- Determined the number of Household Hazardous Waste Collection Events to be held in 2016 (2)
- Developed the 2016 Municipal Cleanup Application for Municipalities
- Continued Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Reviewed recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continued marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling and analysis at public works and solid waste facilities
- Continued water and leachate sampling invoices/Pace Analytical Labs
- County Home Page literature updates for recycling
- Transfer station holiday closure notices

PROJECTIONS (March 10 – April 14, 2016)

- Continue NYSDEC Annual Reports preparation (15 total)
- Submit 2016 Household Hazardous Waste Collection Event Plan to NYSDEC
- Begin development of 2016 HHW Event promotions
- Develop 2016 Municipal Cleanup Application for Municipalities
- Discuss Materials Management component of County's Sustainability Plan with Sustainable Energy/SASD staff
- Earth Day Event promotions – SCBOCES/White Sulfur Springs School, Town of Delaware Youth Center
- Update Materials Management Program leadership educational materials
- Begin Spring cleanup coordination with municipalities
- Continue Electronic Scrap vendor coordination at recycling facilities
- Rx Task Force participation with Public Health Services
- Public Works Committee recycling update
- Review recycling program vouchers
- Single Stream Recycling Program ongoing education/program promotion
- Continue marketing coordination with Treasurers Department and Office of General Services for marketing, sale and tracking of recyclables
- Water sampling & analysis at public works and solid waste facilities
- Continue water & leachate sampling invoices/Pace Analytical Labs