

HEALTH AND FAMILY SERVICES COMMITTEE

THURSDAY, July 14, 2016 9:15 AM

**Committee Members: Nadia Rajs, Chair, Mark McCarthy, Vice Chair, Catherine Owens, Scott Samuelson,
and Alan Sorensen**

CALL TO ORDER

ATTENDANCE

COMMENTS: Committee Chair/Commissioner

REPORTS:

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Commissioner**
- 2. Sullivan Agencies Leading Together (SALT) – Martin Colavito, Catholic Charities**

PRESENTATION:

- 1. Mountainkeeper Markets- Ashley Tully, Catskill Mountainkeeper Program Coordinator**

DISCUSSIONS: None

RESOLUTIONS:

Adult Care Center Resolutions –

- 1. To authorize an agreement between Sullivan County Adult Care Center and various Licensed Nursing Staffing Agencies.**
- 2. To authorize an agreement between Sullivan County Adult Care Center and Precision Health, Inc. for portable radiologic and cardiologic services for residents.**
- 3. To authorize an agreement between Sullivan County Adult Care Center and Quality Consulting Services LLC for pharmacy consultant services.**

Department of Community Services Resolutions – None

Department of Family Services Resolutions –

- 4. To authorize County Manager to enter into agreement for the provision of summer youth employment services from May 1, 2016 through December 31, 2016.**
- 5. To authorize modification of Resolution No. 98-16 (Modification agreement to authorize County Manager to enter into agreement for the provision of resident assistant services).**
- 6. To authorize and extension agreement with Rolling V Bus Corporation.**

Office for the Aging –

- 7. To authorize a Public Hearing for the Sullivan County Annual Implementation Plan.**
- 8. To authorize Memorandum of Understanding between the Sullivan County Office for the Aging and Sullivan County Center for Workforce Development for the Senior Community Services Employment Program for the period of July 1, 2016 through June 30, 2017.**
- 9. To authorize the County Manager to sign Office for the Aging Annual Implementation Plan.**

Public Health Services Resolutions – None

Youth Bureau –

- 10. To approve allocation of State Aid to Youth Development Programs.**
- 11. To approve allocation of County Funds to Youth Programs.**

MONTHLY REPORTS

Commissioners Report – 12-18

Adult Care Center - 19

Community Services - 20

Family Services -21-23

Office for the Aging – None

Public Health Services -24

Public Comment

Adjournment

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph Todora, Commissioner
Shennoy Wellington, Administrator ACC

Re: Request for Consideration of a Resolution: To enter into a contract with Various Licensed Nursing Staffing Agencies

Date: 6/3/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Adult Care Center is required to provide nursing services to the residents.

Is subject of Resolution mandated? Explain:

Yes.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ ~~75,000.00~~ 230,000

Are funds already budgeted? Yes No 62

If "Yes" specify appropriation code(s): e6020-82-40-4001/5201-310 - 50,000

If "No", specify proposed source of funds: Budget Modification - 180,000

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Various Licensed Nursing] of
[Staffing]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2015

Amount authorized by prior contract(s): 230,000.00

Resolutions authorizing prior contracts (Resolution #s): 557-11

Future Renewal Options if any:

The agreement may be extended, on a yearly basis, for three (3) additional years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 230000

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)


Not Applicable

Person(s) responsible for monitoring contract (Title): Laura Quick, FAO

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 7/3/16

B. Management and Budget:  Date 7/11/16

C. Law Department:  Date 7/11/16

D. County Manager:  Date 7/2/16

E. Commissioner:  Date 6/9/16

Vetted in _____ Committee on _____

Resolution No. _____

**RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE AN AGREEMENT BETWEEN SULLIVAN COUNTY ADULT CARE
CENTER AND VARIOUS LICENSED NURSING STAFFING AGENCIES.**

WHEREAS, the Adult Care Center is required to provide Nursing Services to the residents of the Adult Care Center; and

WHEREAS, various licensed agencies have qualified nurses available and will staff to provide these services to the Adult Care Center, and

WHEREAS, the contract period for these contracts shall be from January 1, 2016 through December 31, 2016 and may be terminated by either party with 30 days written notice. These agreements may be extended, on a yearly basis, under the same terms and conditions, for three (3) additional years.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to enter into contracts with various licensed agencies to provide these services to the Adult Care Center. The maximum amount of all contracts will not exceed a combined total of \$230,000 for each year, said contracts will be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph Todora, Commissioner
Shennoy Wellington, Administrator ACC

Re: Request for Consideration of a Resolution: To enter into a contract with Precision Health, Inc

Date: 6/3/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Adult Care Center is required to maximize Medicare Part A reimbursement for its residents and is required to provide portable radiologic and cardiologic services to the residents of the Adult Care Center.

Is subject of Resolution mandated? Explain:

Yes.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 15,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): e6020-62-40-4001/5201-310

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Precision Health Inc] of
1377 Hoes Lane Piscataway, NJ 08854

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No _____

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2015

Amount authorized by prior contract(s): 11,000.00

Resolutions authorizing prior contracts (Resolution #s): 551-11

Future Renewal Options if any:

The agreement may be extended, on a yearly basis, for three (3) additional years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No _____

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Precision Health, Inc. performs all of the mandated services.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 15000

Efforts made to find Less Costly alternative:

Contractor will bill Third party insurance directly for non-Medicare part A residents. And will bill ACC for Medicare Part A residents, reimbursed at Medicare Rates less 20%




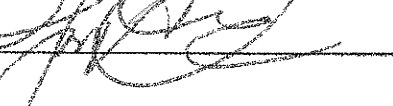

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): Laura Quick, FAO

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 7/8/16
- B. Management and Budget:  Date 7/11/16
- C. Law Department:  Date 7/11/16
- D. County Manager:  Date 7/12/16
- E. Commissioner:  Date 6/9/16

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE AN AGREEMENT BETWEEN SULLIVAN COUNTY ADULT CARE CENTER AND PRECISION HEALTH, INC.

WHEREAS, the Adult Care Center is required to provide portable radiologic and cardiologic services for the residents of the Adult Care Center; and

WHEREAS, Precision Health, Inc. is qualified and willing to provide these services to the residents of the Adult Care Center; and

WHEREAS, the Adult Care Center is required to maximize Medicare reimbursement for its residents and required to reimburse vendor for portable radiologic and cardiologic services for Medicare part A residents; and

WHEREAS, this contract period shall be from January 1, 2016 through December 31, 2016 and may be terminated by either party with 30 days written notice. This agreement may be extended, on a yearly basis, under the same terms and conditions, for three (3) additional years.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an Agreement with Precision Health, Inc. at a total annual cost not to exceed \$15,000, said contract will be in such form as the County Attorney shall approve.

Moved by _____ ,
Seconded by _____ ,
and adopted on motion _____ , 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph Todora, Commissioner
Shennoy Wellington, Administrator ACC

Re: Request for Consideration of a Resolution: To renew a contract with Quality Consultant Services

Date: 6/3/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Adult Care Center is required by OBRA-87 to employ or obtain the services of a licensed Pharmacist who provides service consultations and performs a drug regimen review.

Is subject of Resolution mandated? Explain:

Yes. OBRA-87

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 15,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): e6020-66-40-4043/6002-310

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>15,000</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet M. Young

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Quality Consulting Services] of
[IPO Box 453 Troy NY 12181-0453]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2015

Amount authorized by prior contract(s): 15,000.00

Resolutions authorizing prior contracts (Resolution #s): 553-11

Future Renewal Options if any:

The agreement may be extended, on a yearly basis, for three (3) additional years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Quality Consulting Services perform all of the mandated services required .

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 15000

Efforts made to find Less Costly alternative:

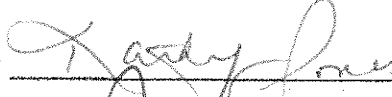
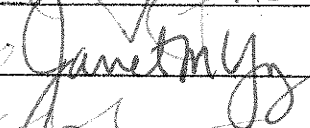
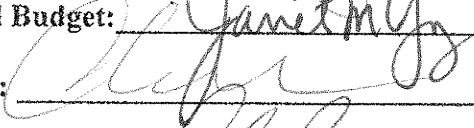


Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

To be RFP'd at a later date - [Signature]

Person(s) responsible for monitoring contract (Title): Laura Quick, FAO

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 7/8/16
- B. Management and Budget:  Date 7/11/16
- C. Law Department:  Date 7/11/16
- D. County Manager:  Date 7/12/16
- E. Commissioner:  Date 6/9/16

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE AN AGREEMENT BETWEEN SULLIVAN COUNTY ADULT CARE CENTER AND QUALITY CONSULTING SERVICES LLC.

WHEREAS, the Adult Care Center is required to provide pharmacy consultant services; and

WHEREAS, Quality Consultant Services LLC has qualified pharmacists to provide these services to the residents of the Adult Care Center and registrants of the Adult Day Care Program; and

WHEREAS, this contract period shall be from January 1, 2016 through December 31, 2016 and may be terminated by either party with 30 days written notice. This agreement may be extended, on a yearly basis, under the same terms and conditions, for three (3) additional years.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute an Agreement with Quality Consultant Services LLC, at a total annual cost not to exceed \$15,000, said contract will be in such form as the County Attorney shall approve.

Moved by _____ ,
Seconded by _____ ,
and adopted on motion _____ , 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora, Commissioner for the Division of Health and Family Services

Re: Request for Consideration of a Resolution: Summer Youth Employment Program with OTDA state funding pass through to CWD

Date: 6/23/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize Office of Temporary and Disability Assistance (OTDA) state funding (pass through funding) to the Sullivan County Center for Workforce Development to operate the Summer Youth Employment Program (SYEP).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 130,625.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): 6010-38-40-4001

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>130,625.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Sullivan County CWD] of [Monticello, NY]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 05/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 454,149.00

Resolutions authorizing prior contracts (Resolution #s): 319-15

Future Renewal Options if any:

Renewable to the extent funding available

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is state pass through funding from OTDA

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$130,625

Efforts made to find Less Costly alternative:

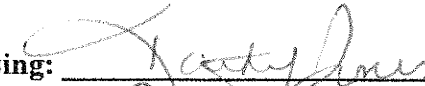

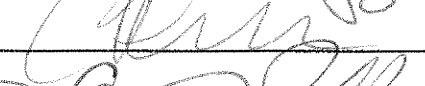


Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable if

Person(s) responsible for monitoring contract (Title): TA Director

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 7/8/16
- B. Management and Budget:  Date 6/29/16
- C. Law Department:  Date 7/11/16
- D. County Manager:  Date 7/12/16
- E. Commissioner:  Date 6/29/16

Vetted in _____ Committee on _____

Resolution No.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT FOR THE
PROVISION OF SUMMER YOUTH EMPLOYMENT SERVICES FROM MAY 1, 2016
THROUGH DECEMBER 31, 2016**

WHEREAS, the County of Sullivan, through the Department of Family Services, has been allocated New York State Office of Temporary and Disability Assistance (NYS OTDA) funding of \$130,625 for the Summer Youth Employment Program (SYEP); and

WHEREAS, the Department will enter into an agreement with the Sullivan County Center for Workforce Development to provide SYEP services for 2016 at a total cost not to exceed \$130,625 during the period from May 1, 2016 through December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Family Services and the Center for Workforce Development for Summer Youth Employment Services during the period from May 1, 2016 through December 31, 2016; and

BE IT FURTHER RESOLVED, and the maximum of this agreement is not to exceed \$130,625; and

BE IT FURTHER RESOLVED, that the form of said agreements will be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora, Commissioner of the Division of Health and Family Services

Re: Request for Consideration of a Resolution: Amend Res No 98-16 to Include Resident Assistant Services at County Operated Homeless Sites

Date: 6/24/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Amend Resolution No. 98-16 to include the provision Resident Assistant Services at County Operated Homeless Sites by The Community Action Commission to Help the Economy (CACHE). Amend Resolution No. 98-16 to include not-to-exceed amounts for Preventive Services \$100,000 for 1/1/16-12/31/16 and \$60,000 for Resident Assistant Services for 6/1/16-12/31/16.

Is subject of Resolution mandated? Explain:

18 NYCRR 352.3 requires the Department to provide housing to those presenting as homeless. Preventive services are mandated per 18 NYCRR 423.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 60,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): 6070-46-4615

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>22,800.00</u>	Grant(s)	\$ _____
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State	\$ <u>37,200.00</u>	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [CACHE] of
[Liberty, NY]

Nature of Other Party to Contract: Local Supplier **Other:**

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 100,000.00

Resolutions authorizing prior contracts (Resolution #s): 98-16,106-15,116-14,145-13 & 516-11

Future Renewal Options if any:

May be renewed annually subject to continued funding availability.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

18 NYCRR 352.3 requires the Department to provide housing to those presenting as homeless. This contract modification will provide services to the Department in assisting with the housing operations. Preventive services are mandated per 18 NYCRR 423.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): (\$100,000 Preventive 1/1/16-12/31/16) (\$60,000 Resident Assistant Services 6/1/16-12/31/16)

Efforts made to find Less Costly alternative:

RFP# R-16-11

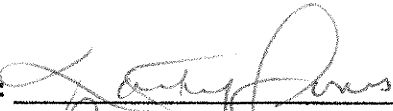
Efforts made to share costs with another agency or governmental entity:

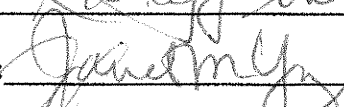
Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

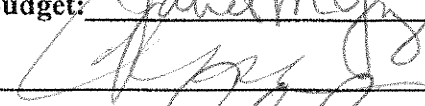
RFP# R-16-11 


Person(s) responsible for monitoring contract (Title): TA Director

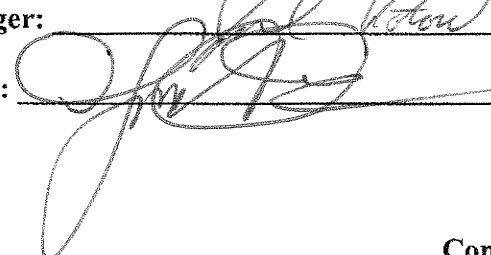
Pre-Legislative Approvals:

A. Director of Purchasing:  Date 7/8/16

B. Management and Budget:  Date 6/29/16

C. Law Department:  Date 7/11/16

D. County Manager:  Date 7/12/16

E. Commissioner:  Date 6/24/16

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE MODIFICATION OF RESOLUTION NO 98-16 (MODIFICATION AGREEMENT TO AUTHORIZE COUNTY MANAGER TO ENTER INTO AGREEMENT FOR THE PROVISION OF RESIDENT ASSISTANT SERVICES)

WHEREAS, the County of Sullivan, through the Department of Family Services, is required to provide temporary housing to individuals that are presenting as homeless; and

WHEREAS, the County of Sullivan, through the Department of Family Services, is required to provide preventive related services for Sullivan County youth and families; and

WHEREAS, Resolution 98-16 adopted 3/17/2016 authorized a contract between the Sullivan County Department of Family Services and the Community Action Commission to Help the Economy (CACHE) for Family Advocacy Preventive Services for the period of 1/1/2016 through 12/31/2016 at a cost not to exceed \$100,000; and

WHEREAS, subsequent to the above named resolutions being submitted, approved and adopted, the Sullivan County Department of Family Services began operating a homeless housing program and wishes to incorporate Resident Assistant Services into the contract with CACHE during the period from June 1, 2016 through December 31, 2016.

WHEREAS, the 2016 Resident Assistant Services shall be included under the 2016 contract with CACHE, in accordance with RFP, R-16-11, for the period from 6/1/2016 through 12/31/2016:

- for Family Advocacy Services at a total cost not to exceed \$100,000 (1/1/2016-12/31/2016); and
- for Resident Assistant Services at a total cost not to exceed the \$60,000 amount dedicated to Resident Assistant Services for the period of 6/1/2016 through 12/31/2016.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize amendment to Resolutions 98-16 to include Resident Assistant Services under the above listed agreement during the period from 6/1/2016 through 12/31/2016; and

BE IT FURTHER RESOLVED, the Sullivan County Legislature does hereby authorize the County Manager to execute an agreement between the Department of Family Services and CACHE for Family Advocacy Preventive Services and for Resident Assistant Services; and

BE IT FURTHER RESOLVED, the maximum of the contract for Family Advocacy Services is not to exceed \$100,000 for the period of 1/1/2016 through 12/31/2016 and for Resident Assistant Services is not to exceed the \$60,000 amount dedicated to Resident Assistant Services for the period of 6/1/2016 through 12/31/2016; and

BE IT FURTHER RESOLVED, that the form of said contract will be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph A. Todora, Commissioner of the Division of Health and Family Services

Re: Request for Consideration of a Resolution: Authorize agreement with Rolling V Bus Corporation for 2016-2017 contract year

Date: 7/1/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize agreement with Rolling V Corporation for the welfare to work, employment and employment training related transporation services agreement in an amount not to exceed \$450,000.

Is subject of Resolution mandated? Explain:

18 NYCRR Part 385 Public Assistance and Food Stamp Employment Program Requirements.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 450,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A6109 46 4615 A6140 46 4615

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>159,750.00</u>	Grant(s)	\$ _____
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State	\$ <u>290,250.00</u>	Other	\$ _____
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Federal Government	\$ _____	(Specify)	<u>Based on 50-50 ridership TANF & Safetynet</u>
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Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Rolling V Bus Corporation] of
[South Fallsburg, NY]

Nature of Other Party to Contract: Local Supplier **Other:**

Duration of Contract: From 07/01/2016 To 06/30/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2016

Amount authorized by prior contract(s): 305,000.00

Resolutions authorizing prior contracts (Resolution #s): 267-15

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

18 NYCRR Part 385 Public Assistance and Food Stamp Employment Program Requirements.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$450,000

Efforts made to find Less Costly alternative:

B-15-29

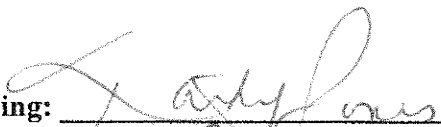




Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-15-29

Person(s) responsible for monitoring contract (Title): TA Director

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 7/8/16
- B. Management and Budget:  Date 7/11/16
- C. Law Department:  Date 7/11/16
- D. County Manager:  Date 7/12/16
- E. Commissioner:  Date 7/1/16

Vetted in _____ Committee on _____

Resolution No.

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE
RESOLUTION TO AUTHORIZE AN EXTENSION AGREEMENT WITH ROLLING V
BUS CORPORATION**

WHEREAS, pursuant to Resolution No. 267-15, adopted by the Sullivan County Legislature on June 18, 2015 the County of Sullivan, through the Department of Family Services, executed an agreement with Rolling V Bus Corporation for Welfare to Work Transportation Services; and

WHEREAS, the resolution authorized the following Zone Costs per trip, one-way:

Zone 1 to Zone 1= \$45.00
Zone 1 to Zone 2= \$45.00
Zone 1 to Zone 3= \$79.79
Zone 2 to Zone 1= \$45.00
Zone 2 to Zone 2= \$45.00
Zone 2 to Zone 3= \$79.79
Zone 3 to Zone 1= \$79.79
Zone 3 to Zone 2= \$79.79
Zone 3 to Zone 3= \$79.79,

at a total cost not to exceed \$305,000, commencing July 1, 2015 through June 30, 2016. This agreement and original resolution also authorized the extension, upon mutual agreement, for four (4) additional years, on a yearly basis, under the same terms and conditions and in accordance with B-15-29; and

WHEREAS, the utilization of the services and the needs of the program have increased requiring a need to increase the not to exceed amount to \$450,000 commencing on July 1, 2016; and

WHEREAS, Rolling V Bus Corporation will continue services, under the same terms and conditions and in accordance with B-15-29 at a total cost not to exceed \$450,000, commencing July 1, 2016 through June 30, 2017 and may be extended, upon mutual agreement, for three (3) additional years, on a yearly basis, under the same terms and conditions and in accordance with B-15-29.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute an extension agreement with Rolling V Bus Corporation to continue services under the same terms and conditions and in accordance with B-15-29 at a total cost not to exceed \$450,000 commencing July 1, 2016 through June 30, 2017 and may be extended, upon mutual agreement, for three (3) additional years, on a yearly basis under the same terms and conditions and in accordance with B-15-29; and

BE IT FURTHER RESOLVED, that the form of said contracts will be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 6/23/16

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize one (1) Public Hearing to be held at the Monticello Neighborhood Facility on Wednesday, October 19, 2016. The Sullivan County Office for the Aging is preparing a County Annual Plan for services to the 60+ population of the county, provided through the Older Americans Act and the New York State Community Services for the Elderly Program; and a notice be published in the official newspapers.

Is subject of Resolution mandated? Explain:

Yes, Mandated to hold one public hearing annually. State & Federal guidelines require that a public hearing be held concerning this plan so that all interested parties can be heard.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$0.00	(Specify)	0

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

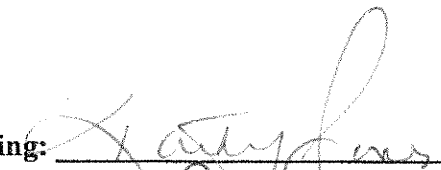
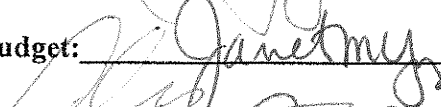



Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* ✓

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing:  Date 7/8/16
- B. Management and Budget:  Date 7/11/16
- C. Law Department:  Date 7/11/16
- D. County Manager:  Date 7/12/16
- E. Commissioner:  Date 6/24/16

Vetted in _____ Committee on _____

Resolution No.

RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE TO AUTHORIZE A PUBLIC HEARING FOR THE SULLIVAN COUNTY ANNUAL IMPLEMENTATION PLAN

WHEREAS, the Sullivan County Office for the Aging is preparing a County Annual Plan for services to the 60+ population of the county, provided through the Older Americans Act and the New York State Community Services for the Elderly Program; and

WHEREAS, State and Federal guidelines require that a public hearing be held concerning this plan so that all interested parties can be heard.

NOW, THEREFORE, BE IT RESOLVED, that one public hearing is scheduled as follows, and that a notice of said public hearing to be published in the official newspapers of the County:

Monticello 10/19/16 Monticello Neighborhood Facility 9:30 AM-12:00PM
Monticello, NY

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 6/23/16

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

pursuant to Title V of the Older American Act, as amended, the Agency, as a Program Subsponsor, will conduct a Senior Community Service Employment Program ("Program") during the period from July 1, 2016, through June 30, 2017 pursuant to a grant agreement with the New York State Office for the Aging. The Agency desires to enter into an agreement with the CWD for the provision of services for the Program.

Is subject of Resolution mandated? Explain:

Yes, Federal Funds for Senior Community Service Employment Program.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 29,429.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7610.87-R4772R319 ; A7610-88-10-1011

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>2,943.00</u>	Grant(s)	\$ <u>0.00</u>
State	\$ <u>0.00</u>	Other	\$ <u>0.00</u>
Federal Government	\$ <u>26,486.00</u>	(Specify)	<u>0</u>

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [CWD] of [_____]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 07/01/2016 To 06/30/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 07/01/2015 To 06/30/2016

Amount authorized by prior contract(s): 29,429.00

Resolutions authorizing prior contracts (Resolution #s): N/A - New Policy Procedure by County.

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$29,429.00

Efforts made to find Less Costly alternative:
N/A

Efforts made to share costs with another agency or governmental entity:
N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A 


Person(s) responsible for monitoring contract (Title): Deborah E. Allen, Director, OFA

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 7/8/16

B. Management and Budget: _____ Date _____

C. Law Department:  Date 7/11/16

D. County Manager:  Date _____

E. Commissioner:  Date 6/29/16

Vetted in _____ Committee on _____

Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE

RESOLUTION TO AUTHORIZE MEMORANDUM OF UNDERSTANDING BETWEEN THE SULLIVAN COUNTY OFFICE FOR THE AGING AND SULLIVAN COUNTY CENTER FOR WORKFORCE DEVELOPMENT FOR THE SENIOR COMMUNITY SERVICES EMPLOYMENT PROGRAM FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017.

WHEREAS, pursuant to Title V of the Older American Act, as amended, the Agency, as a Program Subsponsor, will conduct a Senior Community Service Employment Program ("Program") during the period from July 1, 2016, through June 30, 2017 pursuant to a grant agreement with the New York State Office for the Aging

WHEREAS, the Agency desires to enter into an agreement with the CWD for the provision of services for the Program; and

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the County Manager to execute a Memorandum of Understanding between the Sullivan County Office for the Aging and Center for Workforce Development for the Senior Community Service Employment Program for eligible costs incurred in accordance with the program budget approved by the Agency and the State Office for the Aging, provided, Federal funds \$26,486.00 and County funds \$2,943.00, however, that the total reimbursement paid shall not exceed the sum of \$29,429.00, and

BE IT FURTHER RESOLVED, that the form of such agreement be approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Deborah E. Allen, Director, Office for the Aging

Re: Request for Consideration of a Resolution:

Date: 6/23/16

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize County Manager to sign Office for the Aging Annual Implementation Plan. State and Federal regulations require that the County prepare an Annual Plan outlining to be provided through mentioned programs in paragraph one of resolution.

Is subject of Resolution mandated? Explain:

Yes, Mandated/Budgeted.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$0.00	Grant(s)	\$0.00
State	\$0.00	Other	\$0.00
Federal Government	\$0.00	(Specify)	_____

Verified by Budget Office: Janet M. Yez

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

_____ *Not Applicable* _____

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Andy Jones* Date *7/8/16*
B. Management and Budget: *Janet Myers* Date *7/11/16*
C. Law Department: *[Signature]* Date *7/11/16*
D. County Manager: *[Signature]* Date *7/12/16*
E. Commissioner: *[Signature]* Date *6/24/16*

Vetted in _____ Committee on _____

Resolution No.

RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO SIGN OFFICE FOR THE AGING ANNUAL IMPLEMENTATION PLAN.

WHEREAS, the Sullivan County Office for the Aging, Older Americans Act, Wellness in Nutrition, New York State Community Services for the Elderly Program, Expanded In-Home Services for the Elderly Program, Congregate Services Initiative, State Transportation Program, Caregiver Resource Center, Health Insurance Information Counseling and Assistance Program, Title V, and Long Term Care Insurance Educations and Outreach program authorize the expenditure of Federal and State funds for services for older people in Sullivan County; and

WHEREAS, State and Federal regulations require that the County prepare an Annual Plan outlining services to be provided through the above-mentioned programs; and

WHEREAS, the above-mentioned regulations require the County Manager to sign the Annual Plan; and

WHEREAS, the Sullivan County Office for the Aging will complete the required Annual Plan.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and is hereby authorized to sign any and all applications and agreements required to implement the Sullivan County Office for the Aging Annual Plan; and

BE IT FURTHER RESOLVED, that these applications and agreements be in such form as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that all commitments and agreements are contingent upon receiving the necessary State and Federal allocations.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lesia Snihura, Youth Bureau Director

Re: Request for Consideration of a Resolution: Resolution to approve 2016 allocation of State Aid to Youth Development Programs.

Date: June 15, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Allocate 2016 State Aid to county youth programs. Youth Bureau receives funding from NYS Office of Children and Family Services for Youth Bureau Administration and Youth Development Programs.

Is subject of Resolution mandated? Explain:

No, but a County resolution is required to receive State funds for youth programming and for Youth Bureau Administration.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 73,922.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7310.47.4794; R3820.R337

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$0.00</u>	Grant(s)	<u>\$0.00</u>
State	<u>\$73,922.00</u>	Other	<u>\$0.00</u>
Federal Government	<u>\$0.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [SEE NEXT LINE] of
[all program providers listed on attached resolution]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:** Municipalities

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 71,931.00

Resolutions authorizing prior contracts (Resolution #s): Resolution #251-15

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

State Aid [pass-through funding] to county youth programs and Youth Bureau Administration; no cost to County.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$48,353 of total 2016 NYS allocation (\$73,922). No contract needed for Youth Bureau administration.

Efforts made to find Less Costly alternative:

N/A

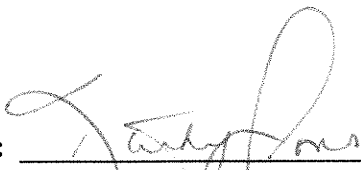
Efforts made to share costs with another agency or governmental entity:

No County cost. This is State pass-through money.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Annual Youth Bureau RFP process as per State requirements.

Person(s) responsible for monitoring contract (Title): Lesia Snihura, Youth Bureau Director

Pre-Legislative Approvals:

A. Director of Purchasing:  Date 7/8/16

B. Management and Budget:  Date 7/11/16

C. Law Department:  Date 7/11/16

D. County Manager:  Date 7/12/16

E. Other as Required:  Date 6/30/16

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE

RESOLUTION TO APPROVE ALLOCATION OF STATE AID TO YOUTH DEVELOPMENT PROGRAMS

WHEREAS, Sullivan County and its municipalities are eligible to receive local assistance funds for the year 2016 for Youth Development projects; and

WHEREAS, the Sullivan County **Youth Board** recommends the allocation of Office of Children and Family Services State aid to the following projects, in amounts not to exceed those listed:

Youth Bureau Administration	\$25,569		
Community Driver Safety Program Alive @ 25	\$1,100	Town of Bethel Youth Recreation	\$1,500
Nesin Cultural Arts Children’s Chorus	\$1,600	Town of Cochection Youth Recreation	\$1,500
SC CASA Court-Appointed Special Advocates	\$3,500	Town of Fallsburg Youth Recreation	\$2,500
Delaware Youth Center	\$2,500	Town of Forestburgh Youth Recreation	\$1,500
Liberty Police Juvenile Aid Bureau	\$3,000	Town of Highland Youth Recreation	\$1,500
T of Fallsburg Police Juvenile Assistance Bur.	\$3,000	Town of Lumberland Youth Recreation	\$1,500
Monticello Housing Youth Services	\$2,353	Town of Mamakating Youth Recreation	\$2,800
WJFF Youth Radio Project	\$2,000	Town of Rockland Youth Recreation	\$1,500
DRC Youth Achievement, Recognition	\$2,500	Town of Tusten Youth Recreation	\$1,500
Liv. Manor Library Monday Afternoon Book Club	\$ 500		
SC Cornell Cooperative Extension 4-H	\$4,000		
SC Head Start – I am Moving, I am Learning	\$4,000		
NACL Theatre Artist in the Schools Res. Prog.	\$2,500		
		Total:	\$73,922

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature, for the County of Sullivan, approve the allocation of Office of Children and Family Services State aid to the aforementioned list of youth development projects; and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law; and

BE IT FURTHER RESOLVED, that the above-mentioned allocations and contracts will be contingent upon the County's receiving continued State aid at anticipated funding levels.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

Proposals for Youth Bureau/OCFS-funded programs, 2016

Municipal programs: youth development

- **Liberty Police Juvenile Aid Program:** Crime prevention to divert youth from juvenile court; stranger danger, bike and Halloween safety presentations; career-day, zero tolerance for underage drinking, and K9 presentations; police station tours.
- **Fallsburg Police Juvenile Assistance Program:** Junior Police Academy, Teen and Police Service Organization, and Cops & Kids Program. Programs provide special services to assist youth and to develop relationships where youth learn to trust police officers.
- **Monticello Housing Authority Youth Services:** Tutoring, computer learning, sports, recreational activities, adolescent living skills, community service.
- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Cocheton Youth Recreation:** Year-round series of events, trips, and activities that include cultural, educational, social, and recreational opportunities.
- **Town of Fallsburg Youth Recreation:** Summer swimming program, winter recreation program, winter carnival, and fall harvest event.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.
- **Town of Highland Youth Recreation:** Summer sports, creative crafts, science and nature exploration, cooking, reading, community service and beautification, workshops, trips.
- **Town of Lumberland Youth Recreation:** Summer arts and crafts, science and nature exploration, games and fitness, trips, evening stargazing, and other activities for families, children, and teens.
- **Town of Mamakating Youth Recreation:** Year-round youth programs, trips and events: fishing derby, 3D archery, ice-skating, holiday parties, cultural field trips, and craft workshops; basketball, volleyball, karate, zumba, and baton twirling programs.
- **Town of Rockland Youth Recreation:** Livingston Manor Rotary Ice Carnival, instruction in ice skating, free skating all winter and an end-of-season party and trip.
- **Town of Tusten Youth Recreation:** Series of year-round cultural or holiday events, parties, workshops, and field trips.

Proposals for Youth Bureau/OCFS-funded programs, 2016

Nonmunicipal programs: youth development

- **CDSP, Community Driver Safety Programs Alive @ 25:** National Driver Safety education for ages 16–20 targets attitudes, lifestyles, and decision making factors that put young drivers at risk, promotes safe driving, and prevents vehicular accidents among teens.
- **Delaware Youth Center Summer Youth Recreation:** A rich summer program with dance, theater, crafts, fine art, pottery, cooking, sports, martial arts, zumba, yoga, preschool play groups, workshops with area artists, and educational presentations.
- **DRC (Dispute Resolution Center) Youth Achievement, Recognition, and Development:** Violence-prevention initiative recruits and trains youth in dispute resolution / communication to act as peer mediators, and assists schools in building peer-mediation programs.
- **SC CASA, Court-Appointed Special Advocates:** Advocacy for children in family court, to ensure delivery of services and promote safe, permanent homes.
- **Nesin Cultural Arts Children's Community Chorus:** Literacy-based choral instruction; youth performances at various community events and locations.
- **WJFF Youth Radio Project:** Youth learn technical skills and creative program development; conduct outreach to other youth, school districts, and the community; and produce a youth radio show.
- **Livingston Manor Library Monday Afternoon Book Club:** Provides youth with out-of-school opportunities for academic and social enrichment through reading and discussing challenging books and creating interpretive art projects.
- **SC Cornell Cooperative Extension 4-H:** Through club and after-school activities, trips, participation in county fair and regional events and competitions, youth develop skills and knowledge in science (STEM), environmental awareness, and leadership.
- **SC Head Start- I Am Moving, I Am Learning:** Education for low-income/high-risk children and families in wellness, nutrition, and physical activities, to offset or reduce obesity and promote healthy lifestyles.
- **NACL Theatre, Artist in the Schools Residency Program:** Interdisciplinary classroom experiences using creative theatre techniques engage and aid students in learning school curriculum material. Theatre exercises, creative writing, music, and dramatic presentations deepen students' understanding of topics in social studies, science, literature, and other subjects.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Lesia Snihura - Youth Bureau Director

Re: Request for Consideration of a Resolution: Resolution to approve allocation of 2016 Sullivan County appropriations to youth programs.

Date: June 15, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Allocate Sullivan County Appropriations from 2016 Youth Services budget line "Contract Other," A7310.40.4013, to County youth programs.

Is subject of Resolution mandated? Explain:

No, but a County resolution is required to enter into contract with youth programs.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 27,600.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A7310.40.4013

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>27,600.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [SEE NEXT LINE] of
[all youth program providers listed on attached resolution]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:** Municipals

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2015 To 12/31/2015

Amount authorized by prior contract(s): 27,600.00

Resolutions authorizing prior contracts (Resolution #s): 250-15

Future Renewal Options if any:

N/A

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Funds would be well spent for much needed youth programs.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$27,600.00

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)
Annual Youth Bureau RFP process.

Person(s) responsible for monitoring contract (Title): Lesia Snihura, Youth Bureau Director

Pre-Legislative Approvals:

- A. Director of Purchasing: Kathy Jones Date 7/8/16
- B. Management and Budget: Janet Myers Date 7/11/16
- C. Law Department: [Signature] Date 7/11/16
- D. County Manager: [Signature] Date 7/12/16
- E. Other as Required: [Signature] Date 6/20/16

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE

RESOLUTION TO APPROVE ALLOCATION OF COUNTY FUNDS TO YOUTH PROGRAMS

WHEREAS, the County of Sullivan contracts with various agencies for services to youth through the Sullivan County Youth Bureau; and

WHEREAS, the County of Sullivan has appropriated \$27,600 in the 2016 Sullivan County budget to provide funding to such agencies for their programs; and

WHEREAS, the Sullivan County Youth Bureau recommends the allocation of such funds to the following projects, in amounts not to exceed those listed:

Sullivan County Soap Box Derby	\$ 1,500
YMCA	\$15,300
Town of Bethel Youth Recreation	\$ 1,350
Town of Cochection Youth Recreation	\$ 1,350
Town of Forestburgh Youth Recreation	\$ 1,350
Town of Highland Youth Recreation	\$ 1,350
Town of Lumberland Youth Recreation	\$ 1,350
Town of Mamakating Youth Recreation	\$ 1,350
Town of Rockland Youth Recreation	\$ 1,350
Town of Tusten Youth Recreation	\$ 1,350
Total County Funds	\$27,600

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature, for the County of Sullivan, approve the allocation to the aforementioned list of projects; and

BE IT FURTHER RESOLVED, that the County Manager be and hereby is authorized to execute any and all necessary documentation and papers in connection herewith, in such form as approved by the Sullivan County Department of Law.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

Proposals for Youth Bureau/County-funded programs, 2016

- **SC Soap Box Derby:** Youth ages 7–20 build Soap Box Derby cars, learn construction techniques, participate in formal racing practices, and then race under the supervision of 75–100 volunteers. Participating youth have been recruited from Sullivan County School Districts and four fire department districts. In addition to learning construction skills with the tutelage of adult mentors, participating youth learn sportsmanship, teamwork, and safety practices, and build a sense of connection with the community.
- **YMCA:** Program components target youth ages 5–17 at risk due to environmental factors:
 - Family Night Out promotes family bonding through a variety of activities such as hikes, scavenger hunts, group games, arts, movie nights, community involvement and more.
 - Kids Night Out engages youth in age-appropriate club-style activities: recreation, arts, sports, leadership development, conflict resolution, and community involvement.
 - School Out, operating when school is not in session for an extended period of time, provides parents with a safe place for their children while they are at work, and offers youth a full range of recreation, arts and crafts, sports, games, and more.
 - Outdoor Education gives youth the opportunity to participate in activities such as hiking, trail building, boating, survival skill courses and more.
 - In addition, a series of family and community events are held throughout the year
- **Town of Bethel Youth Recreation:** Summer swim program, in summer camp context with arts, crafts, sports, field trips.
- **Town of Cochection Youth Recreation:** Year-round series of events, trips, and activities that include cultural, educational, social, and recreational opportunities.
- **Town of Forestburgh Youth Recreation:** Summer swim, arts and crafts, trips, community-resource presentations, Forestburgh Playhouse.
- **Town of Highland Youth Recreation:** Summer sports, creative crafts, science and nature exploration, cooking, reading, community service and beautification, workshops, trips.
- **Town of Lumberland Youth Recreation:** Summer arts and crafts, science and nature exploration, games and fitness, trips, evening stargazing, and other activities for families, children, and teens.
- **Town of Mamakating Youth Recreation:** Year-round trips and events: fishing derby, 3D archery, ice-skating, holiday parties, cultural field trips, and craft workshops; basketball, volleyball, karate, and baton twirling programs.
- **Town of Rockland Youth Recreation:** Livingston Manor Rotary Ice Carnival, instruction in ice skating, free skating all winter and an end-of-season party and trip.
- **Town of Tusten Youth Recreation:** Series of year-round cultural or holiday events, parties, workshops, and field trips.



Division of Health and Family Services

May 2016 Monthly Report

JOSEPH A. TODORA, COMMISSIONER

July 14, 2016

Division of Health and Family Services

May 2016 Monthly Report

Adult Care Center:

Facility:

- Installation of the New Nurse Call System was completed.

Marketing:

- Video ad continued to run on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.
- Advertisement was ran in Sullivan County Democrat in recognition of Nurse's Week
- Radio advertisement continues to run on Thunder 102.
- Facility newsletter was produced for distribution through e-mail, with hard copies for visitors coming to facility.
- Representative attended Senior Expo on May 17th.
- Outreach visits were made to Jeffersonville Adult and Swan Lake Adult Home.
- Articles were published in local newspapers regarding donated television and stand to facility by Sam's Club/Wal-Mart Corporation.

Community Services:

Ongoing Operations:

- Our overall operations for May had a slight decrease in the people served this month with 43 less clients served than in May of last year. The chemical dependency clinic is down significantly in clients served than the same period last year by 229. The outpatient mental health treatment clinic's visits provided was up during the same period last year with the Department serving 1342 Sullivan County residents in May (see statistics attached). The Department had been approved for the OMH Vital Access Provider (VAP) grant in 2015. With this grant DCS is looking in to purchasing additional programs to our scheduling system to allow for robotic appointment reminder telephone calls, text messages and/or e-mails, in hopes of reducing our no-show rates for scheduled appointments. We have hired three clerical staff people, plus 1 coordinator who will monitor contracts for agencies, insurance companies, Health Homes, DSRIP's and other local government activities. A second coordinator will be split with Community Services and Office of the Aging to do applications for both adult and children's SPOA (Single Point of Access) and to help the Office of the Aging with NYConnects.
- Community Services has also been heavily involved with the implementation of Hudson River Regional planning groups. This is a specific set of stakeholders including the Office of Mental Health, Office of Health, County Mental Health depts., consumers, providers, and other stakeholders to review the implementation of BH Managed Care. It will be this group's responsibility to report back to the state wide group as to systems adequacy and the quality of consumer services being provided under managed care. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 which has significantly helped reduce the no-show rate of the psychiatrists and will continue to be monitored. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs and now is involved with HARP Services (Health and Recovery Plans).
- The housing list from our monthly SPOA meetings are as follows: nine (9) people for RSS Pleasant Street Community Residence, three (3) people for RSS Revonah Hill MICA Community Residence, twenty-four (24) people for RSS Supportive Apartment Program, forty-six (46) for RSS Supported Housing, two (2) for RSS Long Stay beds at RSS, fifteen (15) people for RSS Invisible Children's Program and ten (10) people for

Golden Ridge Supported Housing. Family Care has two (2) openings with one (1) for each a male and female; with a female ready to be screened. The Transitional Residence in Middletown has one (1) person who is on the waiting list for RSS's Pleasant Street residence. There are four (4) Adult Homes in the county which are as follows: Arcadia has forty (40) people with a capacity of one hundred fourteen (114) and 36% of residents have mental illness (MI); Jeffersonville has fifty-two (52) people with a capacity of sixty (60) and 49% have MI; Narrowsburg has seventy (70) with a capacity of seventy-nine (79) and 56% have MI; and Swan Lake has twenty-three (23) with a capacity of twenty-seven (27) and 14% have MI.

Local Government Units Activities:

- The department is still working with the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with its three stages: planning, development and implementation. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center and Montefiore for the DSRIP in Sullivan County. There have been mergers of competing proposals in other regions in the state and looking for this to come to our region.
- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. SullivanArc received additional respite services to continue to help families who have children with serious emotional disturbances. The Department continues to monitor the family peer support workers with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. Community Services (DCS), ILC and Catskill Regional Medical Center (CRMC) have implemented and trained the peers to provide services in the hospital's ER and inpatient mental health unit for improved aftercare. The program is called the Peer Bridger plan and is doing very well.

Other activities participated in:

- Monthly All-Staff meeting at DCS.
- Meet with various county departments:
 - PHN.
 - SC Jail.
 - Personnel.
 - DFS.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Meet with the following agencies:
 - SALT (Sullivan Agencies Leading Together) was BAT (Bringing Agencies Together).
 - Catholic Charities.
 - Bridges of NY/America and the Town of Liberty.

Other regular activities performed were:

The meeting of the internal corporate compliance committee reviewing internal operations, Office of Mental Health (OMH), Office of People with Developmental Disabilities (OPWDD) directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings (as well as their conference), Legislative committee & actions. The Community Services Board and the sub-committee (Behavioral Health Sub-committee) held their monthly and quarterly meetings with the Local Government Plan being approved and submitted to the State.

Family Services:

Contracts:

- Basic workload volume: In May 2016 this office began with 82 active DFS agreements in place. New contracts/agreements were prepared for JFC Consulting, Westchester Institute of Human Development and the Sullivan County Center for Workforce Development. Three Resolutions were

prepared and submitted for the June Committee Meetings. Contract modifications were prepared for the foster care agencies of Vanderheyden Hall, KidsPeace National Centers of North America, and The Children's Home of Poughkeepsie to increase their not-to-exceed amounts. A modification was also prepared for Berkshire Farm Center and Services for Youth to clarify payment terms and reporting requirements. Exclusion screening for all contractors was conducted this month as well.

- Contract Monitoring: The practice of visiting contracted providers continued this month and site visits were conducted at St. Anne Institute, HONOR Emergency Housing Group, Dispute Resolution Center, Vanderheyden Hall and Berkshire Farm Center and Services for Youth. Documentation was reviewed and feedback was obtained prior to these visits. Reports were written to summarize the visits and sent to the contractors for their records. Required notes and case activities for these agencies were reviewed for contract compliance and content. During the month of May this office received data for compliance from the contract providers Sullivan County Child Care Council and Access Supports for Living. Services days for children in contract foster care agencies were recorded as well as the monthly billing for cost trend statistics and review.

Fraud Investigations

Special Investigations

- As of 5/1/16 the Special Investigations Unit had 802 Active Investigations. During the month 77 total Fraud Referrals were received resulting in 59 investigations assigned to the Unit and 18 were dismissed. The Fraud Investigators completed 146 investigations. As of 5/31/16 the end of the month total was 715 active investigations.
- The unit received 28 referrals and closed 30 Front End Detection and Eligibility Verification Review Investigations. 9 of the closed investigations were denied/withdrawn due to the investigation which resulted in an \$85,848 Monthly Cost Avoidance.
- The unit collected \$1,000 for Property Lien Recovery, \$31,913 for Estate Claim Recovery, and \$100 for mortgages, a total of \$33,013 in Resource Recovery.
- The Unit received 19 requests for indigent burials resulting in 12 burials being approved, \$30,204 total indigent burial costs.

Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of May 2016 are \$722,543. The total TANF collections are \$25,414 and the total DFS NON-TANF collections are \$10,605. The DFS total amount collected was \$36,019.

There were 22 petitions filed in the month of May 2016 and 25 Paternity Establishments (including acknowledgements). Total CSEU cases open as of May 2016 are 5,484.

Services

Foster Care/Adoption

- As of May 31, 2016 there are 87 children in foster care. 16 children are in residential centers. 24 of the total number of children in foster care are freed for adoption, 8 have a goal of adoption. 1 of the children with the goal of adoption has been placed in an adoptive home and 1 is currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to parent or other appropriate resource, discharge to independent living or adult custodial care, as well as adoption.

Child Protective Services

- The CPS unit received 133 new reports alleging child abuse and/or maltreatment in May 2016. 17 of these reports were assigned to the FVRT.

Preventive

- The preventive unit has 115 open cases at the end of May, 2016. The unit also has 57 active referrals that are receiving assessments and/or short term services. There were 35 new referrals received during the month of May.

Adult Services

- The adult services unit has 205 open PSA cases at the end of May 2016. Of the 205, 93 are representative payee cases and 24 are guardianships. Personal care aide services are provided to 48 cases. There are 14 PERS (personal emergency response) cases and no long term care cases.

Temporary Assistance (TA)

As of 5/31/16, the breakdown of Temporary Assistance active cases was as follows:

- 353 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 296 PA SN cases (Public Assistance, Safety Net)
- 5880 NPA FS (Non- Public Assistance, Food Stamps)

Medical Assistance (MA)

As of 5/31/16, the breakdown of Medical Assistance active cases was as follows:

- 6084 MA cases (Medical Assistance)
- 2672 MA/ SSI cases (Medical Assistance/ Supplemental Security Income)

Department Updates:

- The 2016 Cooling component of the Home Energy Assistance Program started on 5/2/16.
- The 2016 Summer Youth Food Program starts in June 2016. The program is administered by the New York State Education Department and offers the opportunity for low-income children 19 years of age and younger, as well as disabled young adults over age 18 enrolled in school programs for persons with disabilities to receive free, nutritious meals during the summer months when schools are not in session. There is no eligibility determination, however, so any child under 18 regardless of income may receive meals without an eligibility determination being conducted. Program marketing materials are available but the sites will not be announced until the end of the school year in late June 2016.
- Training continues within the TA/MA/SNAP departments with offerings in specific program areas respective to each department. Several employees are also enrolled in a leadership certificate program.

Office of the Aging:

- EISEP Services-(non-Medical/non-Medicaid homecare-693 hrs. of personal care provided to 18 participants. Those same participants received total of 75 hours of case management.
- Home Delivered Meals-3,978 meals provided to 213 participants.
- Congregate Meals-1,273 meals provided to 160 participants at our senior center throughout the county.
- Medical Transportation-105 medical trips provided by RSVP and Sullivan County Transportation.
- Shopping Bus-84 trips provided for shopping in each township of the county.
- Emergency Medical Alerts provided to 40 individuals.
- HIICAP-(Health Insurance Information Counseling and Assistance Program)-70 individuals were assisted with health insurance/prescription issues.
- 80 individuals were assessed for Office for the Aging Programs and other services they might be eligible for.

Public Health Services:

Administration

- Attended monthly NYSACHO meeting
- Attended statewide Opioid Overdose Prevention meeting
- Attended Eat Health Eat Local meeting in Monticello
- Attended several meetings with Legislative Chairman Alvarez regarding countywide strategic plan to improve health outcomes, including a visit to Ulster County.

- Facilitated management/supervisors meeting and monthly staff meeting
- Attended planning meetings with various community partner organizations on health issues impacting the county
- Policies workgroup ongoing meetings internally to address NYSDOH Article 28 plan of correction
- Attended H&FS Committee, Executive and Full Board meetings
- Met with the Gerry Foundation to collaborate on Healthy Lifestyle initiatives
- Attended HAPN HV Steering Committee meeting
- Attended Healthy Sullivan Planning Committee
- Attended Drug Task Force meeting
- Provided information last month on needed to fund and create two positions not included in the 2016 budget request for our department: the Deputy Director and Healthy Families Program Supervisor positions.
 - **These positions are still critically needed and on hold.**
- Attended Leadership Summit Steering Committee meetings and associated meeting on improving health rankings
- Prepared various press releases and communications materials with staff regarding Lyme disease, Zika virus and other communicable diseases
- Zika Virus Response Planning – we submitted our plan in April and are working on outreach and health education, updating information on county website.
- **Facebook launch of Public Health Department’s health education page has been put on hold by MIS**
- Released the completed Oral Health Needs Assessment this month and shared widely with the public via email distribution lists, press release and electronic copy uploaded to PHS webpage.
- Explored grant funding opportunities but have little time to apply; many grant deadlines are often out of sync with the process of obtaining permission to apply and timing of legislative committee meetings for authorization.
- Direct supervision of over a dozen staff. Exploring the restructuring of department and various positions to maximize efficiency. However, there are simply not enough supervisory staff. Deputy position and Healthy Families Supervisor positions are needed.

Certified Home Health Care Agency/Long Term Care:

CHHA census reached about to 50 patients higher than this date in 2014, while the Long Term patient census is down to 49. Nurses, home health aides, and therapists conducted 1493 home visits in May. One nurse resigned, and a Supervising Public Health Nurse retired after many years of service. Intake and billing staff joined together for training and formulation of new protocols about how to successfully meet new Face2Face requirements and pass the Center for Medicare’s “Probe & Educate” initiative. One of the Supervisors attended a NYS Initiative Train the Trainer on Identification of Sepsis and she will be training clinical and nonclinical front line staff in July.

Early Intervention:

- Annual Reviews for the 278 children in the Preschool Special Education Program are under way. Outcomes of these meetings strongly impact the Early Care budget depending on the number of children recommended for Extended School Year Services and Center-Based Preschool Classrooms.
- The New York State Education Department is currently conducting a Preschool Re-approval Review/Site Review on Best Friends Inc., of Monticello. The results of the Review will determine if this Preschool Program can continue to operate and/or expand their program. The findings should be released in late June or early July.

Health Education:

The two Health Educators have been very busy in May. A forum to educate housing officials on how to transition to tobacco-free status was held on May 17 at SCCC, supported by the Rural Health Network and the Tobacco Free Coalition. Smoking cessation groups continue at Golden Park. Worksite wellness initiatives continue in the community as well as in county – the Walking Club continues to gain new

members among county employees. The educators met with several community groups and attended health fairs to share information about ZIKA prevention, prevention of Lyme disease and other communicable diseases, and attended Coalition meetings including the Sullivan County Breastfeeding Coalition and the Drug Task Force, organized Narcan trainings and the distribution of Prescription Drug drop boxes. They also organized a new campaign to educate the public to eliminate or treat standing water to prevent mosquitos from reproducing.

Healthy Families Program:

Healthy Families has 72 enrolled families. The staff has completed 182 Home visits and 196 hours of direct service to families in May. The staff also participated in a site visit by our contract manager from OCFS. They have also attended ongoing training: Recognizing Traumatic Brain Injuries in Albany, and One Door Access for People with Developmental Disabilities.

EPI:

The EPI department has worked to assemble a ZIKA Action Plan, and continues to respond to calls regarding possible rabies exposures- providing rabies treatment and diagnoses of the animals involves. They conducted an immunization clinic, TB clinic, and continue to offer free anonymous testing for HIV. Staff continues to participate in numerous updates concerning ZIKA and surveillance of lead poisoning and communicable disease cases.

WIC:

- 2 days of free dental health screenings provided by PRASAD visiting volunteer hygienists in the month of April. 9 participants seen by the visiting hygienist, all referred for further routine care and 2 urged for immediate follow-up dental care and all advised to seek fluoride supplements for children.
- Breastfeeding Support Group – held two Thursday mornings in May at CRMC. Both WIC Breastfeeding Peer Counselors have provided hospital visits to moms throughout the month and attend support group meetings to assist new moms in reaching their breastfeeding goals.
- WIC Coordinator participating in collaborative work with Cornell Coop. Ext to re-launch and market Sullivan County Farmer’s Markets. The Monticello FMNP market will have its kick off day on Monday June 27th from 11am – 2pm and the Liberty Market Friday July 1st from 3pm – 6pm. Both markets will feature food sampling, giveaways, and free vision and dental health screenings for children.

Youth Bureau:

- None.

SULLIVAN COUNTY ADULT CARE CENTER 2016 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted	\$884,547	\$1,485,749	\$2,752,727	\$3,806,888	\$4,799,973							
\$17,967,074 Paid YTD	\$977,451	\$1,951,793	\$2,714,203	\$3,571,863	\$4,474,062							
Revenues Budgeted												
\$16,539,005 Received YTD												
% Occupancy	91.21%	97.5%	87.23%	87.10%	85.62%							
pvt pay	10.78%	10.17%	7.88%	8.17%	8.55%							
medicaid	79.38%	79.99%	83.85%	83.51%	83.20%							
medicare	9.84%	9.84%	8.27%	8.32%	8.26%							
Funded Positions	9	10	8	4	4							
(178) Vacancies												
# Activity Participation	8775	6792	9,438	7,562	9,500							
Meals prepared residents families registrants staff	15,348	14,798	15,193	14,798	15,010							
Meals contract MOW	4,663	4,141	5,289	4,692	5,039							
Tube Feed	11 2 po	11 2 po	11 2 po	11 2 po	13 3po							
Occupational Therapy tx RNC tx	333	294	304	312	390							
Physical Therapy tx RNC tx	346	275	309	276	340							
Sp/Swallow tx Hearing tx	118	44	80	67	83							
Day Care vts	179	174	166	184	185							
% Occupancy	52.65%	52.65%	48.82%	52.65%	54.41%							
PT	2	0	4	0	0							
OT	1	3	1	10	19							
ST	0	0	0	0	0							

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: MAY 1, 2016 -MAY 31,2016						
PROGRAM	CLIENTS	ADMISSIONS	DISCHARGES	CLIENTS	CLIENTS SERVED	UNITS OF SERVICE
	ON ROLLS: 5/1/2016			ON ROLL: 5/31/2016		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	564		14	550	1,181	804
***CHILDREN'S UNIT	51		2	49	199	73
TREATMENT REACHING YOUTH (SCHOOL-BASED)	200	25		225	249	285
FORENSIC UNIT	104		7	97	58	144
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						36
TOTAL MENTAL HEALTH	919	25	23	921	1,687	1,342
ADULT CASE MANAGEMENT	45		1	44	78	112
HEALTH HOME	106	20	2	124	111	486
HEALTH HOME (KENDRA) AOT	3	0	1	2	2	2
BLENDED ICM/SCM (CHILD)	27	2	0	29	18	63
SPOA - Adult					12	
SPOA - Child					8	
CHEMICAL DEPENDENCY CLINIC	79	10		89	466	
CHEMICAL DEPENDENCY- FORENSIC				44	58	
TOTAL TREATMENT PROGRAMS	260	32	4	332	753	663
RCPC-MICHELE EHERTS	12	0	0	12	12	48
RPC- OPEN	0	0	0	0	0	0
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	330	175	41	8	6	
CM CIS						
SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES STATISTICAL SUMMARY FOR: MAY 1, 2015 -MAY 31,2015						
PROGRAM	CLIENTS	ADMISSIONS	DISCHARGES	CLIENTS	CLIENTS SERVED	UNITS OF SERVICE
	ON ROLLS: 5/1/2015			ON ROLL: 5/31/2015		
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	545	48	52	541	1,050	680
***CHILDREN'S UNIT	49	8	10	47	157	59
TREATMENT REACHING YOUTH (SCHOOL-BASED)	184	14	7	191	216	379
FORENSIC UNIT	112			112	265	25
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						13
TOTAL MENTAL HEALTH	890	70	69	891	1,688	1,156
ADULT CASE MANAGEMENT	48	1	4	45	126	303
HEALTH HOME	121		3	118	126	297
HEALTH HOME (KENDRA) AOT	3	0	0	3	2	3
BLENDED ICM/SCM (CHILD)	17	3	0	20	14	42
SPOA - Adult					25	96
SPOA - Child					5	12
CHEMICAL DEPENDENCY CLINIC	126	9	15	120	488	
CHEMICAL DEPENDENCY- FORENSIC				73	265	
TOTAL TREATMENT PROGRAMS	315	13	22	379	1,051	752
RCPC-MICHELE EHERTS	12	0	0	12	12	44
RPC-KATHY RYAN - included in Health Home	26	3	0	29	27	27
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	308	185	30	7	5	
CM CIS						

**SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES
CASELOADS**

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI		
	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016	2014	2015	2016
JANUARY	438	366	370	363	276	299	5850	5805	5880	6675	7059	6242	2702	2636	2700
FEBRUARY	438	357	358	362	277	293	5871	5877	5892	6705	6970	6243	2696	2666	2682
MARCH	436	355	371	353	275	313	5865	5779	5844	6761	6897	6213	2702	2664	2677
APRIL	430	367	356	348	297	305	5834	5745	5918	6890	6797	6158	2652	2646	2686
MAY	422	381	358	355	319	296	5783	5744	5880	6931	6661	6084	2640	2668	2672
JUNE	412	383		345	308		5746	5712		6935	6639		2654	2680	
JULY	418	357		308	301		5675	5638		6974	6574		2639	2696	
AUGUST	408	358		301	283		5708	5648		7164	6515		2587	2691	
SEPTEMBER	379	362		283	278		5701	5617		7259	6451		2578	2695	
OCTOBER	372	369		265	287		5773	5600		7263	6428		2590	2697	
NOVEMBER	364	357		273	294		5814	5706		7214	6303		2579	2721	
DECEMBER	373	362		279	296		5864	5792		7174	6270		2547	2712	
AVERAGE	407.5	365	363	320	291	301	5790	5722	5883	6995	6630	6188	2631	2681	2683
	-18%	-10%		-22%	-9%		3%	-1%		9%	-5%		-3%	1%	



COUNTY OF SULLIVAN
Division of Health and Family Services
SULLIVAN COUNTY HUMAN SERVICES COMPLEX
COMMUNITY LANE
PO BOX 231
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance
Monthly Report: May 2016

May 2016	DFS
Total number of formal agreements in effect at the end of the month:	82
Total number of agreements which expired/were terminated at the end of the month:	2
Total number of agreements renewed, extended, or re-initiated at the end of the month:	3
Total number of agreements which were initiated this month:	2
Total number of agreements in effect at the end of this month:	82
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	0
Number of new agreements, addenda and/or modifications developed this month:	4
Number of intra-county agreements coordinated this month:	1
Performance and outcomes measures developed, identified and/or evaluated:	3
Reports received from on-site monitoring visits and/or follow-ups performed:	5
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	2
Reports received from in-house end users:	0
DSS related Plans/Plan updates received:	0
Trend analysis of need indicators performed:	1
Total contract related technical assistance/supports provided:	55
Total number of number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	82

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2015 YTD	2016 YTD	2016 MAY
SUPPORT COLLECTIONS	9,102,282	3,413,854	72,253
TOTAL NON-DFS	8,487,906	3,141,211	36,234
TOTAL DFS	614,356	272,643	36,019
TANF	419,412	213,743	25,414
NON-TANF	194,944	61,301	10,605
TOTAL PETITIONS FILED	284	149	22
# PATERNITIES ESTABLISHED	64	73	25
# OPEN CASES	5467	5484	15
ADULT SERVICES UNIT:	2015 YTD	2016 YTD	2016 MAY
PERSONAL CARE AIDES			
CASES OPENED	7	5	0
CASES CLOSED	84	11	0
# CASES (AVG.)	95.33333333	49.2	48
PERS			
CASES OPENED	2	0	0
CASES CLOSED	37	1	0
# CASES (AVG.)	36.08333333	14	14
PSA REFERRALS			
16A Neglect by Caregiver	38	8	1
16A Physical Abuse	11	6	1
16A Sexual Abuse	4	0	0
16A Psychological Abuse	10	3	1
16A Financial or Other Exploitation	29	12	0
16B Neglects Own Basic Needs	84	27	7
16B Untreated Medical Conditions	52	16	6
16B Self-endangering Behaviors	30	16	6
16B Unable to Manage Finances	35	15	5
16B Environmental Hazards	44	22	3
PSA			
CASES OPENED	198	111	21
CASES CLOSED	122	81	14
# CASES (AVG.)	144.9166667	196	212
GUARDIANSHIPS			
OPEN	17	25	1
CHILDREN SERVICES UNIT:	2015 YTD	2016 YTD	2016 MAY
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	71.41666667	70.2	56
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.58333333	20.6	31

CHILDREN SERVICES UNIT:	2015 YTD	2016 YTD	2016 MAY
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1573	711	133
# OF INDICATED REPORTS	232	94	6
PHYSICAL ABUSE	16	6	1
EMOTIONAL ABUSE	0	0	0
SEXUAL ABUSE	3	0	0
NEGLECT	40	29	4
DOMESTIC VIOLENCE	11	3	0
EDUCATIONAL NEGLECT	40	17	1
# OF UNFOUNDED REPORTS	873	293	30
# OF COURT ORDERED 1034 INVESTIGATIONS	32	18	4
PREVENTIVE			
AVG. MONTHLY CASELOAD	156.5	153.6	172
SPECIAL INVESTIGATIONS UNIT:	2015 YTD	2016 YTD	2016 MAY
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	1,864	455	77
# COMPLAINTS DISMISSED	545	115	18
# ASSIGNED FOR INVESTIGATION	1,319	340	59
# CASES COMPLETED	1,356	632	146
# CASES: MONTH END	1,007	715	715
FRONT END DETECTIONS (FEDS) (INCLUDES EYR):			
# CASES REFERRED	735	155	28
# CASES COMPLETED	841	144	30
# CASES DENIED/WITHDRAWN	0	32	9
COST AVOIDANCE	\$ 4,100,186	\$ 331,962	\$ 85,848
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	\$250,811	\$35,040	\$0
PROPERTY LIENS	\$25,404	\$10,008	\$1,000
ESTATE CLAIMS	\$149,977	\$109,004	\$31,913
INSURANCE, MORTGAGES	\$1,100	\$300	\$100
RESOURCE UNIT TOTAL:	\$427,292	\$154,352	\$33,013
BURIALS:			
# REQUESTED	119	80	19
# APPROVED	87	62	12
COSTS	\$227,123	\$158,541	\$30,204
COLLECTIONS:	2015 YTD	2016 YTD	2016 MAY
RECOUPMENTS	\$55,704	\$24,655	\$5,045
RESTITUTION	\$366,543	\$101,047	\$20,478
COLLECTIONS TOTAL	\$422,247	\$125,702	\$25,523

**Sullivan County Public Health Services
Monthly Report: May 2016**



Certified Home Health Agency

of new patients: 103
of discharges: 95
of home visits made (includes HHA visits): 1493 Approx.

Long Term Home Health Care Program

of skilled nursing home visits made: 99
of total patients on program: 50
of other home visits made: 16

Maternal Child Health Program

of referrals: 11
of visits made: 58

Healthy Families of Sullivan Program

of families on program: 72
of home visits made: 182
of referrals: 34

Car Seat Program and Cribs for Kids Program

of car seat installations: 21
of car seat checks: 0
of cribs and education sessions: 6

Immunizations

of immunizations given: 15
of flu clinics: 6

Communicable Disease Program

of communicable diseases reported: 99
of STDs reported: 33
of Rabies-related incidents: 19
Rabies Clinics: 0
of animals receiving rabies vaccines: 0
people receiving post exposure prophylaxis for rabies exposure: 3
of HIV Testing: 0 0 positive

Lead Poisoning Prevention Program

children screened: 107
children with elevated Blood Lead Levels: 2
homes requiring NYSDOH inspection: 0

Bilingual Outreach Worker

visits made: 56
of outreach: 75
Attended all immunization clinics 0

WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

of WIC participants served: 2156 (Women: 393 Infants: 392 Children: 958)

CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

Early Intervention Program

of children in program: 198

Pre-K Program

of children in program: 278

Physically Handicapped Children's Program

of children on PHCP: 0
of children in CSHCN program: 1

Child Find Program

of children in program: 65

Children Served in 2015 Through March:

Early Intervention Program: 236
Pre-K Program: 279
PHCP: 1

Children Served in 2016 Through March:

Early Intervention Program: ****
Pre-K Program: 284
PHCP: 1

**** - Numbers are not available in NYEIS or EI Billing.