

**MANAGEMENT AND BUDGET COMMITTEE
THURSDAY, November 10, 2016 10:30 AM**

**Committee Members: Scott Samuelson, Chair, Nadia Rajsz, Vice Chair,
Terri Ward, Catherine Owens, Alan Sorensen**

AGENDA

PRESENTATIONS: None

DISCUSSIONS:

- 1. 2017 Tentative Budget**
 - Division of Planning and Environmental Management**

RESOLUTIONS:

AUDIT – None

COUNTY TREASURER – None

GRANTS- None

MANAGEMENT AND BUDGET –

- 1. To modify the 2016 County Budget.**
- 2. To schedule dates for Public Hearings on the County Tentative Budget for Fiscal Year 2017.**
- 3. To authorize execution of a contract extension with New York State Office of Indigent Legal Services and extensions of the Modification Agreements with Sullivan Legal Aid Panel, Inc. and Sullivan Count Conflict Legal Aid Society.**

PUBLIC COMMENT

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO MODIFY THE 2016 COUNTY BUDGET**

WHEREAS, the County of Sullivan Budget requires modification,

NOW, THEREFORE, BE IT RESOLVED, that the attached budgetary transfers for 2016 be authorized.

Moved by:

Seconded by:

**November 2016 Budget Modifications (Resolution)
Modifications to the 2016 Sullivan County Budget**

G/L Account	Revenue		Appropriation		Appropriation	
	Increase	Decrease	Increase	Decrease	Increase	Decrease
A-1620-23-45-4541 - SPEC DEPT SUPPLY SM EQUIP TOOLS APPLNCS, SM ELECT			19,997			
A-1620-23-R1710-R247 - PUBLIC WORKS CHARGE MISC FEE/REIMBURSMNT	18,107					
A-1680-42-4203 - OFFICE OFFICE SUPPLIES			112			
A-1680-42-4203 - OFFICE OFFICE SUPPLIES			176			
A-1680-43-4301 - COMPUTER SUPPLIES			200			
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			3,285			
A-1680-43-4302 - COMPUTER HARDWARE PURCHASES/LEASES			2,785			
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			2,328			
A-1680-43-4304 - COMPUTER MAINTENANCE/SERVICE FEES			11,146			
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	3,397					
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	5,489					
A-1680-R1289-R247 - GEN GOV DEPT INCOME MISC FEE/REIMBURSMNT	11,146					
A-3410-47-4707 - DEPT MAINTENANCE IN LIEU OF RENT			18,107			
A-4010-36-43-4308 - COMPUTER MIS CHARGEBACKS			5,113			
A-4010-36-47-4707 - DEPT MAINTENANCE IN LIEU OF RENT			3,780			
A-4010-36-R4401-R167 - FED AID PUBLIC HEALTH DEPARTMENTAL AID	5,113					
A-4010-36-R4401-R167 - FED AID PUBLIC HEALTH DEPARTMENTAL AID	3,780					
A-4230-40-4036 - CONTRACT ADDICTION SERVICES			370,441			
A-4230-R3489-R207 - ST AID OTHR HEALTH GAMBLING ADDICTN CONTRL	370,441					
A-6010-38-47-4709 - DEPT INTERPRETERS FEES			3,400			
A-6010-38-R1894-R354 - FAMILY SERV CHR G CHARGBCK - ADMIN	3,400					
A-9901-90-9001 - TRANSFERS TRANSFERS COUNTY ROAD					19,997	
General Fund Total	420,873	-	440,870	-	19,997	19,997
D-3310-45-4526 - SPEC DEPT SUPPLY PAINT						19,997
D-5110-47-40-4038 - CONTRACT CONSTRUCTION			320,975			
D-9998-R3501-R120 - ST AID CONSOLIDTD HGHWY CAPITAL	320,975					
D-9998-R5031-R209 - INTERFUND TRANSFR GENERAL FUND		19,997				
County Road Fund Total	320,975	19,997	320,975	19,997	19,997	19,997

**RESOLUTION NO. INTRODUCED BY MANAGEMENT AND BUDGET
COMMITTEE TO SCHEDULE DATES FOR PUBLIC HEARINGS ON THE COUNTY
TENTATIVE BUDGET FOR FISCAL YEAR 2017**

WHEREAS, the Tentative Budget for the County of Sullivan for the fiscal year beginning January 1, 2017 will be reviewed by the Sullivan County Legislature in accordance with Rule 50(c) of the Rules of the County Legislature; and

WHEREAS, the County Legislature will hold public hearings on said Tentative Budget on Thursday, December 1, 2016 at 10:00 AM and Tuesday, December 6, 2016 at 5:30 PM in the Legislative Chambers of the Sullivan County Government Center, 100 North Street, Monticello, New York;

NOW, THEREFORE, BE IT RESOLVED, that the Clerk to the County Legislature is hereby authorized and directed to publish a notice of hearing in the official newspapers of the County; and

BE IT FURTHER RESOLVED, that at least five days shall lapse between the first publication of such notice and date specified for the hearing pursuant to Section 359 of the County Law.

NOTICE OF PUBLIC HEARINGS ON TENTATIVE BUDGET

NOTICE IS HEREBY GIVEN that the County Legislature of the County of Sullivan, New York, will meet in the Legislative Chambers of the Sullivan County Government Center, Monticello, New York on Thursday, December 1, 2016 at 10:00 AM and Tuesday, December 6, 2016 at 5:30 PM for the purpose of holding public hearings on the Tentative Budget of said County for the fiscal year beginning January 1, 2017.

Further notice is hereby given that copies of said Tentative Budget are available at the Office of the County Manager, Sullivan County Government Center, Monticello, New York where they may be inspected and procured by an interested person during business hours.

Pursuant to Section 359 of the County Law, the maximum salaries that may be fixed and payable during the fiscal year to the members of the County Legislature and to the Chairman thereof, respectively, are hereby specified as follows:

County Legislator	\$22,600
Chair of the County Legislature	\$31,600

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potosek, County Manager

Re: Request for Consideration of a Resolution: Authorize Contract Extension

Date: 11/4/2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT EXTENSION WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND EXTENSIONS OF THE MODIFICATION AGREEMENTS WITH SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID SOCIETY

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [NYS Office of Indigent Legal] of [Services, Legal Aid Panel, Inc. and SC Conflict Legal Aid Society]

Nature of Other Party to Contract: Professional **Other:**

Duration of Contract: From 01/01/2014 To 06/30/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is additional funding from the NYS Office of Indigent Legal Service to improve the quality of indigent legal services provided by the County pursuant to Article 18-b of the County Law.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): State will reimburse the County \$242,997 over 3 years

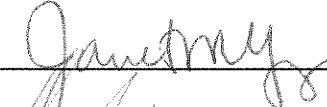


Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): Michelle Huck

Pre-Legislative Approvals:

- A. Director of Purchasing: _____ Date _____
- B. Management and Budget:  Date 11/7/16
- C. Law Department:  Date 11.7.16
- D. County Manager:  Date 11/7/16
- E. Other as Required: _____ Date _____

Vetted in Management & Budget Committee on 11/10/2016

Resolution No. _____

RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO AUTHORIZE EXECUTION OF A CONTRACT EXTENSION WITH NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES AND EXTENSIONS OF THE MODIFICATION AGREEMENTS WITH SULLIVAN LEGAL AID PANEL, INC. AND SULLIVAN COUNTY CONFLICT LEGAL AID SOCIETY

WHEREAS, pursuant to Resolution No. 315-16, adopted by the Sullivan County Legislature on July 21, 2016, the County entered into a contract with New York State Office of Indigent Legal Services (“NYSOILS”), and Modification Agreements with Sullivan Legal Aid Panel, Inc. and Sullivan County Conflict Legal Aid Society for funding through Distribution #4 to improve the quality of indigent legal services provided by the County pursuant to Article 18-b of the County Law, and

WHEREAS, the contract is for 2014-2016, expiring on December 31, 2016 and was not available from NYSOILS to be fully executed until 2016 and therefore does not allow for the appropriate amount of time to fulfill the agreement, and

WHEREAS, there is a need for an eighteen (18) month extension with NYSOILS and the Sullivan Legal Aid Panel, Inc. and Sullivan County Conflict Legal Aid Society.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a Contract Extension with NYSOILS and Modification Agreement Extensions with Sullivan Legal Aid Panel, Inc., and Sullivan County Conflict Legal Aid Society, for the term January 1, 2014 through June 30, 2018, said extensions to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.