

EXECUTIVE COMMITTEE

December 15, 2016 at 11:30AM

I. COUNTY MANAGER'S MONTHLY REPORT

II. PRESENTATIONS- None

III. DISCUSSION

1. Vacancies
2. 2017 New Positions

IV. RESOLUTIONS:

1. Reappoint Nadia Rajsz and Mark McCarthy to the Sullivan County Soil and Water Conservation District Board of Directors
2. Authorize 90 day contract extension
3. Create one temporary position of Assistant Director of Purchasing
4. Modify contract with Sarah D. Smith, PsyD.
5. Authorize County Attorney to settle a bankruptcy matter (Cong, Sheiris etc..)
6. Authorize contract with Hospitality Green to coordinate and facilitate the formation of a Regional Hospitality Skills Alliance
7. Authorize, Accept and access funding for the Ignition Interlock Device Monitoring Program
8. Urge the New York State Legislature to support Cornell Cooperative Extension Associations in the State of New York
9. Authorize an advance from the General Fund to implement the Dairy Processing Facility
10. Authorize contract with Hannah Prall for legal services for Appeal Cases in the District Attorney's Office
11. Amend 201-16 and authorize contract modification with First Student for an additional full day route
12. Authorize contract with NTT Data Long Term Care Solutions
13. Authorize subscription agreement with Chmura Economics & Analytics
14. Authorize contract with Catalog and Commerce Solutions
15. Authorize extension of Kristt Kelly Office Systems for lease of multifunction devices
16. Convey BE 42.-7-21, LI 6.-1-47.3 LI 1117.-1-8.1 and MA 7.01039.4 to Mannino

v. PUBLIC COMMENT

Vacancy Request Fact Sheet

Date: 12/15/2016

Department: DFS

Department Head: Joseph A. Todora, Acting Commissioner

Position/Duties: Caseworker w/ backfills

Budget Position: 1299 *1299*

The Caseworker position is to be assigned to Adult Services. Caseworker provides case work services for individuals and/or their families, to assist them in their economic, emotional, social and environmental difficulties. Caseworker formulates and carries out plans to meet the needs of the individual or family. Provides counseling to motivate the individual or family to increase their own capacity and confidence in their ability to handle problems.

Salary: \$ 34,310

Benefits: \$ 30,286

Total Cost: \$ 64,596

County Share: \$ 11,627

Federal Share: \$ 36,820

State Share: \$ 16,149

Budgeted: Yes

Budget Line: 6010-57-10-1011/80-8001/8002/8005/8006/8007

Date of Vacancy: 12/9/2016

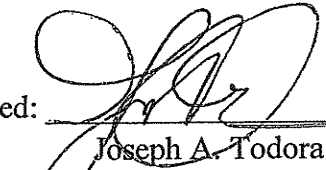
Notes:

Date Received 12/12/16 **Date Reviewed** _____

Approved _____ **Committee Vote:**

Denied _____ **YES** _____ **NO** _____


Held _____

Reviewed:  _____
Joseph A. Todora

VI


Vacancy Request Fact Sheet

Date: 12/09/16

Department: Division of Environmental Sustainability, 

Department Head: Joshua Potossek, County Manager

Position / Duties:

Director of Parks and Recreation 

Salary: up to \$69,114.00

Benefits: \$41,935.87

Total Cost: up to \$111,049.87

County Share: \$111,049.87

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: A7110-39-101-1011

Date of Vacancy: 12/2/2016

Notes:

This position is currently under the Division of Public Works but will be moved pursuant to the 2017 Adopted Budget in the new Division of Environmental Sustainability, Beautification and Recreation.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/9/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V2

Vacancy Request Fact Sheet

Date: 12/09/16

Department: Purchasing and Central Services

Department Head: Janet Young, Commissioner

Position / Duties:

Director of Purchasing and Central Services



Salary: up to \$81,485.00

Benefits: \$45,665.73

Total Cost: up to \$127,150.73

County Share: \$127,150.73

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: A1345-10-1011

Date of Vacancy: 12/2/2016

Notes:

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/9/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V3

Vacancy Request Fact Sheet

Date: 12/06/16

Department: E911 Communications Center

Department Head: Alex Rau

Position / Duties: Pos 2129 vjny

Emergency Services Dispatcher - Answering of emergency & 911 calls, dispatch of county, state and local first responders, extensive use of computer programs including AVL, CAD, mapping, phone systems as well as basic office suite. Answering of non-emergency calls, triaging as necessary and referral of same to appropriate agencies.

Salary: \$36,223.00

Benefits: \$31,838

Total Cost: \$68,061

County Share: \$68,061

Federal Share: \$0.00

State Share: \$0.00

Other: \$0.00

Mandated: Necessary to meet call processing standards by NYS

Budgeted: Yes No

Budget Line: A3020-10-1011

Date of Vacancy: 11/30/2016

Notes:

Employee leaving to start own business venture. Filling this vacancy will reduce overtime and provide necessary staffing to effectively carry out department mission. Position#2129

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/6/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V4

Vacancy Request Fact Sheet

Date: 12/06/16

Department: E911 Communications Center

Department Head: Alex Rau

Position / Duties:

kyf

Emergency Services Dispatcher - Answering of emergency & 911 calls, dispatch of county, state and local first responders, extensive use of computer programs including AVL, CAD, mapping, phone systems as well as basic office suite. Answering of non-emergency calls, triaging as necessary and referral of same to appropriate agencies.

Salary: \$36,223.00

Benefits: \$31,838

Total Cost: \$68,061

County Share: \$ 68,061

Federal Share: \$0.00

State Share: \$0.00

Other: \$0.00

Mandated: Necessary to meet call processing standards by NYS

Budgeted: Yes No

Budget Line: A3020-10-1011

Date of Vacancy: 12/2/2016

Notes:

Filling this vacancy will reduce overtime and provide necessary staffing to effectively carry out department mission. Position#107

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/6/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V5

Vacancy Request Fact Sheet

Date: 12/6/16

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director

Position / Duties: Principal Account Clerk – Pos. #4059-3028 (see Note) *ms*

Salary: Entry \$30,732/Full \$32,349 – Hired on or after 9/1/10
Entry \$34,146/Full \$35,943 –Hired prior to 9/1/10

Benefits **: Entry \$31,458 /Full \$31,945 – Hired on or after 9/1/10
Entry \$32,487/Full \$33,029 –Hired prior to 9/1/10

**** Family health insurance coverage assumed when calculating the estimated 2017 benefits totals.**

Total Cost: Entry \$62,190/Full \$64,294– Hired on or after 9/1/10
Entry \$66,633/Full \$68,972 –Hired prior to 9/1/10

County Share: \$44,646 (est. calculated for entry level hired on or after 9/1/10)

Federal Share: \$17,544 (est. calculated for entry level hired on or after 9/1/10)

State Share: \$0.00

Other: \$0.00

Mandated: No, but due to the heavy workload of our fiscal staff in Early Care, filling this position is sorely needed to be filled This position will work with accounts receivable, accounts payable, assist with extracting & submitting claims for services, assist with preparation of the Pre-school cost report, etc.

Budgeted: Yes –The accounts to be charged would be: A4059-10-1011 – Personal Services Regular Pay and for the various benefits: A4059-80-8001 through A4059-80-8007

Note: Employee’s G/L account is A4059; the functional Org is A1344. With Back Fill.

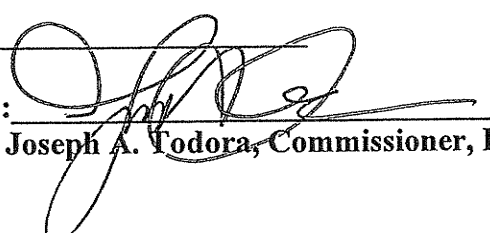
Date of Vacancy: Employee’s last day of work at PHS will be 12/16/16.

Date Received 12/9/16 **Date Reviewed** _____

Approved _____ **Committee Vote:**

Denied _____ **Yes** _____ **No** _____

Held _____

Reviewed:  _____
Joseph A. Todora, Commissioner, DHFS

V6

Vacancy Request Fact Sheet

Date: 12/06/16

Department: Division of Public Works

Department Head: Edward McAndrew, Commissioner

Position / Duties:

YB

Position #1549 - Laborer I - The County is obligated to maintain its infrastructure for the use and safety of the traveling public. This position plays an essential role by providing manual labor and also operating motorized equipment and trucks at a basic level. This position forms a foundation of DPW operations from mowing to snow and ice control; from patching blacktop to guiderail maintenance and installation; and from drainage repairs, maintenance and improvements to assisting in bridge and building construction, maintenance and repair.

Salary: \$36,255.61

Benefits: \$30,700.23

Total Cost: \$66,955.84

County Share: \$66,955.84

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: D-5110-45

Date of Vacancy: 09/15/2016

Notes:

Deceased

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/8/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V7

Vacancy Request Fact Sheet

Date: November 21, 2016

Department: Public Health Services

Department Head: Nancy McGraw, Public Health Director

Position / Duties: Community Health Nurse – Pos. #4010-34-2333 ^{1/2016}

Salary: \$ 63,074 (The wage for this position includes 4-year experiential and contractual stipend for a full-time nurse. The base wage for this position is \$58,574.)

Benefits: \$ 37,685

Total Cost: \$100,759

County Share: \$ 0

Federal Share: \$ 0

State Share: \$ 0

Other: Medicare, Medicaid and third party insurances cover the personnel cost of this position; this position will assist with CHHA visits when needed and will therefore generate additional revenue to cover this position.

Mandated: No, but this is a revenue producing position. Visits generated by third party insurances for CHHA services cover the cost of the position. Additionally, nursing positions are critical to fill to maintain services to the public.

Budgeted: Yes **Budget Line:** A4010-34-10-1011 – Personal Services Regular Pay and for the various benefits: A4010-34-80-8001 through A4010-34-80-8007

Date of Vacancy: 12-2-16

Notes: Permission to backfill this position is requested. Also, the above are 2016 annual wages and benefits for this position. The longevity of the nurse who is vacating this position have not been included in the totals above.

Date Received 11/21/16 **Date Reviewed** _____

Approved _____ **Committee Vote:**

Denied _____ **Yes** _____ **No** _____

Held _____

V8

Vacancy Request Fact Sheet

Date: 12/12/16

Department: Probation

Department Head: Louis Setren, Acting Director

Position / Duties:

Probation Officer or Probation Officer Trainee; Position # 2942 *WJS*

Salary: \$44,577.00

Benefits: \$34,315.00

Total Cost: \$78,892.00

County Share: \$69,425.00

Federal Share: \$0.00

State Share: \$9,467.00

Other:

Mandated:

Budgeted: Yes No

Budget Line: A-3140-16-10-1011

Date of Vacancy: 3/29/16

Notes:

Maintain Adequate staffing level

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>12/14/16</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V9

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE TO
REAPPOINT NADIA RAJSZ AND MARK MCCARTHY AS LEGISLATIVE
REPRESENTATIVES TO THE SULLIVAN COUNTY SOIL AND WATER
CONSERVATION DISTRICT BOARD OF DIRECTORS**

WHEREAS, it is the desire of the Legislature to reappoint Nadia Rajsz and Mark McCarthy as legislative representatives to the Sullivan County Soil and Water Conservation District Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby reappoints Nadia Rajsz and Mark McCarthy as legislative representatives to the Sullivan County Soil and Water Conservation Board of Directors with the term to expire on December 31, 2017.

Resolution No. _____

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE
CONTRACT EXTENSIONS**

WHEREAS, there are contracts that will expire on December 31, 2016, and

WHEREAS, the County wishes to minimize disruptions to services that may result from the 2015 resolution process to renew contracts.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager shall have the authority to extend those contracts for a period not to exceed ninety (90) days under the same terms and conditions.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO CREATE ONE (1) TEMPORARY POSITION OF ASSISTANT DIRECTOR OF PURCHASING IN THE PURCHASING DEPARTMENT

WHEREAS, there is currently a vacancy in the Director of Purchasing position in the Department of Purchasing (“department”); and

WHEREAS, it is in the best interest of the County to create a temporary position of Assistant Director in order to maintain the functionality of the department until such time as all permanent positions can be filled.

NOW THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby creates the temporary position of Assistant Director of Purchasing and hereby has permission to fill; and

BE IT FURTHER RESOLVED, that this temporary position be effective the first business day in 2017 and the hourly rate for this position be set at \$42.4768, not to exceed \$30,000 annually.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Janet Young, Commissioner Management and Budget

Re: Request for Consideration of a Resolution:

Date: Dec. 13, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To create a temporary position of Assistant Director of Purchasing in the Purchasing Department

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 30,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: To be funded from vacancy in dept.

Estimated Cost Breakdown by Source:

County	\$ <u>30,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____

Does Resolution request Authority to Enter into a Contract? Yes _____ No _____

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

3A

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: _____ **Date** _____

B. Management and Budget: _____ **Date** _____

C. Law Department: _____ **Date** _____

D. County Manager: _____ **Date** _____

E. Other as Required: _____ **Date** _____

Vetted in _____ Committee on _____

Resolution No. _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE.

RESOLUTION TO MODIFY AN AGREEMENT.

WHEREAS, the County of Sullivan has an agreement with Sarah D. Smith, PsyD., dated November 6, 2015, in accordance with Resolution No.356-14, adopted by the Sullivan County Legislature on September 18, 2014; and

WHEREAS, Sarah D. Smith, PsyD. has exceeded the caseloads; and

WHEREAS, Sarah D. Smith, PsyD. is primarily doing forensic court ordered psychologicals; and

WHEREAS, the hourly rate for services shall be increased from \$80.00 to \$120.00, per hour; and

WHEREAS, the Sullivan County Department of Community Services has approved said increase and recommends the agreement to be modified.

NOW, THEREFORE, BE IT RESOLVED, the County Manager be and hereby is authorized to modify the agreement with Sarah D. Smith, PsyD., \$120.00/hour, in accordance with R-13-07A, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joseph A. Todora; Commissioner/Director

Re: Request for Consideration of a Resolution: Modify & extend a contract with Sarah D. Smith, PsyD.

Date: December 7, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Modify and extend the contract with Sarah D. Smith, PsyD. Dr. Smith has had an increase in forensic court ordered psychologicals and would like to increase her hourly rate from \$80.00 to \$120.00 and to extend her contract for an additional year.

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 70,000.00

Are funds already budgeted? Yes No

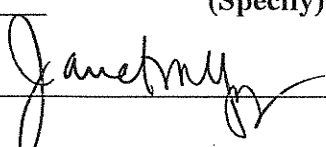
If "Yes" specify appropriation code(s): A4320-40-40-4023

If "No", specify proposed source of funds: Medicaid, Medicare, & other 3rd party insurance

Estimated Cost Breakdown by Source:

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ <u>70,000.00</u>
Federal Government	\$ _____	(Specify)	<u>Medicaid, Medicare & Other 3rd party insurance companies</u>

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Sarah D. Smith, PsyD.] of
[_____]

Nature of Other Party to Contract: Professional Other: Psychological

Duration of Contract: From 09/22/2016 To 09/21/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 09/22/2015 To 09/21/2016

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): 356-14

Future Renewal Options if any:

Three additional one year terms.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

This is paid for by Medicaid, Medicare, and third party insurance companies.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-13-07A

Person(s) responsible for monitoring contract (Title): Joseph A. Todora, Commissioner/Director

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Arison Lewis Date 12/9/16
- B. Management and Budget: [Signature] Date 12/9/16
- C. Law Department: [Signature] Date 12.9.16
- D. County Manager: [Signature] Date 12/12/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE THE COUNTY ATTORNEY TO SETTLE A BANKRUPTCY MATTER
WITH CONG. SHEIRIS YOEL DTRASIF, INC.**

WHEREAS, the County of Sullivan (“County”) has been involved in a Bankruptcy Court matter with Cong. Sheiris Yoel Dtrasif, Inc. (“Debtor”), and

WHEREAS, Debtor owns four parcels of real property in the Town of Fallsburg (Section 52 Block 4 Lots 35.2, 36.1, 36.2 & 37) and owes the County for unpaid real property taxes for tax years 2007 through 2012, and

WHEREAS, Debtor has agreed to pay the County \$160,000 in full settlement of the County’s claim said amount to be paid pursuant to Debtor’s Chapter 11 Bankruptcy Plan, and

WHEREAS, the County Treasurer and the County Attorney recommend accepting Debtor’s settlement offer and concluding the litigation.

NOW THEREFORE BE IT RESOLVED, that the County Attorney is authorized to settle the Bankruptcy action as detailed above.

Moved by _____,
Seconded by _____,
And adopted on a motion on _____, 2016 .

RESOLUTION No. INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE AWARD AND EXECUTION OF A CONTRACT WITH HOSPITALITY GREEN TO COORDINATE AND FACILITATE THE FORMATION OF A REGIONAL HOSPITALITY SKILLS ALLIANCE AND THE DEVELOPMENT OF CAREER PATHWAYS.

WHEREAS, the Center for Workforce Development applied for and received a Sector Partnership National Emergency Grant (SP-NEG) in the amount of \$49,999.76 from the NYS Department of Labor to create a Hospitality Skills Alliance and career pathways, and

WHEREAS, the Center for Workforce Development (CWD) developed Request for Proposal No. R-16-30 (the "RFP") to seek services related to the development of the Skills Alliance and career pathways, and

WHEREAS, there was one qualified proposal received, and

WHEREAS, CWD has concluded, that based on their evaluation the firm Hospitality Green is meets the requirements for experience, approach and budget outlined in the RFP and have therefore recommended that said firm be selected as the consultant for the project.

NOW THEREFORE, BE IT RESOLVED, that the County Manager be hereby authorized to execute a contract with Capacity Business Consulting in an amount not to exceed \$42,368,000.00 as per this firm's proposal submitted in response to the RFP, said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigley, Director Center for Workforce Development

Re: Request for Consideration of a Resolution:

Date:

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Permission to contract with Hospitality Green to carry out tasks in the NYSDOL Sector Partnership National Emergency Grant (SP-NEG) awarded to the Center for Workforce Development. Goals are the development of career pathways for the Hospitality industry and the development of a regional Hospitality Skills Alliance.

Is subject of Resolution mandated? Explain:

N/A

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 43,368.00

Are funds already budgeted? Yes No

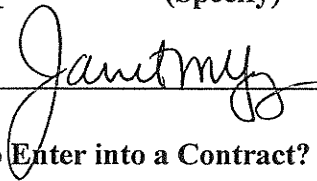
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: NYSDOL grant just awarded

Estimated Cost Breakdown by Source:

County	<u>\$0.00</u>	Grant(s)	<u>\$0.00</u>
State	<u>\$0.00</u>	Other	<u>\$0.00</u>
Federal Government	<u>\$49,999.76</u>	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

6A

Request for Authority to Enter into Contract with [Hospitality Green] of
[PO Box 222 Mountindale NY 12763]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 01/01/2017 To 06/30/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$42,368.

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

Additional in kind services being provided by SUNY Sullivan and the Corporation for a Skilled Workforce

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP R-16-30

Person(s) responsible for monitoring contract (Title): Laura Quigley Director

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: Carson Lewis Date 12/8/16
B. Management and Budget: Janet Myer Date 12/9/16
C. Law Department: [Signature] Date 12-9-16
D. County Manager: [Signature] Date 12/9/16
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

Ms. Karen A. Coleman
Deputy Commissioner

New York State Department of Labor
W. Averell Harriman State Office Campus
Building 12, Room 590, Albany, NY 12240
karen.coleman@labor.ny.gov
www.labor.ny.gov

December 2, 2016

Mr. Luis A. Alvarez
Chairman
Sullivan County Legislature
100 North Street
P.O. Box 5012
Monticello, New York 12701-5192

Dear Mr. Alvarez:

Congratulations. Your area has been approved for \$49,999.76 in Sector Partnership National Emergency Grant (SP-NEG) funding to support your Regional Sector Partnership Development (RSPD) program. These funds are available to your local area as of the date of this letter through June 30, 2017.

As the pass-through entity of SP-NEG funds to your local area, the New York State Department of Labor (NYSDOL) is required to execute the attached Subrecipient Agreement incorporating all administrative, fiscal, and operational aspects of the grant to include the sections:

- I. Subrecipient Master Cover Page
- II. Notice of Obligational Authority (NOA) document
- III. Subrecipient Application (including budget)
- IV. USDOL Grant/Agreement (including USDOL funding solicitation & NYSDOL's proposal)
- V. NYSDOL Solicitation

It is important to note that the SP-NEG funds awarded to your local area are to be expended only for purposes identified in the grant as found in Sections IV and V of the Subrecipient Agreement; and specified in your Subrecipient Application (Section III).

All expenditures, accruals and obligations allowable under the RSPD program must be reported monthly in PeopleSoft under Program Code **193** for Program Year 2015 (PY15) using the account codes **511000**, General, and **516000**, Administration.

At the end of this program, funds remaining unexpended will be de-obligated and unavailable for use by the LWDA.

Any questions regarding the attached Subrecipient Agreement should be directed to Patrick Pascarella at (518) 257-6201. Questions regarding the reporting of these funds in PeopleSoft should

RECEIVED

DEC 05 2016

SULLIVAN COUNTY LEGISLATURE

RESOLUTION _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE, ACCEPT, AND ACCESS FUNDING FOR THE IGNITION INTERLOCK DEVICE MONITORING PROGRAM.

WHEREAS, the New York State Division of Criminal Justice Services' (DCJS) award for the Ignition Interlock Device Monitoring Program, funded through the NYS Governor's Traffic Safety Committee (GTSC), for the period October 1, 2016-September 30, 2017, will be \$8,413.00, and this fixed dollar allocation is based upon the average number of court orders for such devices in Sullivan County during the past two years, and

WHEREAS, in order to access said funds it will be necessary for the County to file documents with the New York State Division of Criminal Justice Services;

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager, Chairman of the County Legislature, and / or their authorized representative (*as required by the funding source*) to execute any and all necessary documents to access the funding; and

BE IT FURTHER RESOLVED, that should the Ignition Interlock Device Monitoring Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by,
Seconded by,
and adopted on motion, 2016**

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Louis J. Setren, Acting Director of Probation II
Probation Department

Re: Request for Consideration of a Resolution: To authorize, accept, and access funding for the Ignition Interlock Device Monitoring Program.

Date: 12/7/16

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Funding to support Probation supervision and monitoring services for Ignition Interlock Devices ordered by the Courts pertaining to DWI offenders. Funding is also shared with the District Attorney's Office. Reimbursement rates are approximately \$63 per monitoring order with funding provided by the completion of vouchers submitted to the NYS Division of Criminal Justice Services from 10/01/16 - 09/30/17.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

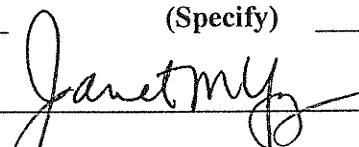
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

7A

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Louis J. Setren, Acting Director of Probation

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: *Angela Lewis* Date 12/8/16
B. Management and Budget: *Janet Myers* Date 12/8/16
C. Law Department: *[Signature]* Date 12/8/16
D. County Manager: *[Signature]* Date 12/8/16
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE URGING THE NEW YORK STATE LEGISLATURE TO SUPPORT CORNELL COOPERATIVE EXTENSION ASSOCIATIONS IN THE STATE OF NEW YORK

WHEREAS, the mission of Cornell Cooperative Extension is “CCE puts knowledge to work in pursuit of economic vitality, ecological sustainability and social well-being. We bring local experience and research based solutions together, helping New York State families and communities thrive in our rapidly changing world.” And,

WHEREAS, NYS County Law 224 adopted in 1914 established the ability for NYS and County’s to contribute funds to support the creation of Cornell Cooperative Extension Associations in each county and there are now 56 associations across NYS, and

WHEREAS, the key objectives of the associations as stated in their constitutions, are

- To provide for an association of residents in cooperation with Cornell University and USDA.
- To extend educational resources of Cornell (including Ag and Life Sciences, Human Ecology, Vet Med), land grant system, and other educational institutions to foster economic, social, and environmental improvement of individuals families, and communities.
- To further the objectives of CCE associations and the CCE system in the fields of agriculture, community and economic vitality, environment and energy, nutrition and healthy families, and youth development.

WHEREAS, primary program areas and objectives of CCE are focused on improving economic and community vitality and are aligned with the primary mission areas of the National Institute of Food and Agriculture, and

WHEREAS, the primary programs and objectives of CCE are directly linked to a least of 8 of 16 goals of Governor Cuomo’s initiatives for improving NYS, and CCE educators are key community partners in helping to implement these initiatives state-wide, including

- Maximizing agriculture and beverage production
- Strengthening the Upstate Economy
- Promoting a healthier NY
- Fighting Poverty
- Preserving our environment,
- Building Opportunity through education,
- Designing a clean energy economy
- Investing in tourism, and

WHEREAS, CCE associations are invaluable partners at the County level and NYS expects CCE educators to assist in supporting state initiatives, and

WHEREAS, costs for operating CCE Associations (501C3 subordinate organizations) have increased significantly yet the annual funding allocated by the state for this system has remained stagnant since the 1970’s.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature request that New York State Legislature allocate an additional \$10 million dollars per year to County 224 funding (that is just 50 cents per New York resident) to support Cooperative Extension Associations in New York State.

**RESOLUTION NO. INTRODUCED BY THE EXECUTIVE COMMITTEE AUTHORIZING AN ADVANCE
FROM THE GENERAL FUND TO IMPLEMENT THE DIARY PROCESSING FACILITY**

WHEREAS, pursuant to Resolution 163-11 adopted by the Sullivan County Legislature on March 17, 2011, the County applied and was awarded \$186,500.00 in funding from United States Department of Agriculture through its Rural Business Enterprise Grant Program (Grant); and

WHEREAS, the Grant is a reimbursement program requiring the advancement of local funds; and

WHEREAS, pursuant to Resolution 381-15 adopted by the Sullivan County Legislature on October 15, 2015, the County authorized an agreement with Pelleh Farm Inc. dba Bethel Creamery to purchase and install dairy processing equipment to expand their existing dairy processing facility.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature does hereby authorize the advancement of up to \$186,500.00 from the General Fund to pay costs incurred for the purchase and installation of dairy processing equipment, including payments to contractors; and

BE IT FURTHER RESOLVED, the Division of Planning and Environmental Management shall process the necessary paperwork to acquire the reimbursement from the United States Department of Agriculture.

Moved by , seconded by

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT

WHEREAS, a proposal was received for Legal Services for Appeal Cases for the Sullivan County District Attorney's Office, and

WHEREAS, Hannah Prall, Esq., PO Box 188, Bloomingburg, New York 12721, will provide services from January 1, 2017 through December 31, 2017. Upon mutual agreement, this contract may be extended, on a yearly basis, for four (4) additional years, under the same terms and conditions, and

WHEREAS, the Sullivan County District Attorney recommends that an award be made.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Hannah Prall, Esq., for \$75.00/hour and a fixed fee of \$1,500.00 for each service fee, per week, in accordance with Request for Proposal, R-16-39, and said contract to be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: James R. Farrell, District Attorney

Re: Request for Consideration of a Resolution: to execute contract for legal services for appeal cases

Date: December 6, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]
to provide legal services for appeal cases for the District Attorney's office.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 40,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1165-40-4008

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) 75.00/hour and a fixed fee of \$1,500 each service

Verified by Budget Office: Janet M. Yu

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

10A

Request for Authority to Enter into Contract with [Hannah Prall, Esq.] of
[PO Box 188, Bloomingburg, New York 12721]

Nature of Other Party to Contract: -

Other:

Duration of Contract: From 01/01/2017 To 12/31/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2016 To 12/31/2016

Amount authorized by prior contract(s): 25,000.00

Resolutions authorizing prior contracts (Resolution #s): PO#2016-00032918

Future Renewal Options if any:

yes, yearly, for four (4) additional years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): maximum \$40,000

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-11e-39 A. Lewis

Person(s) responsible for monitoring contract (Title): James R. Farrell, District Attorney

10b

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Cyrus Sew Date 12/6/16
- B. Management and Budget: Janet Myers Date 12/6/16
- C. Law Department: _____ Date _____
- D. County Manager: [Signature] Date 12/6/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO AUTHORIZE MODIFICATION RESOLUTION

WHEREAS, Resolution No. 201-16 was adopted by the Sullivan County Legislature on April 21, 2016, to First Student, PO Box 1437, Pine Bush, New York 12566, for an additional full day route for a severely medically fragile child, using specialized car seat, to Orange County United Cerebral Palsy Inspire Program, Goshen Campus effective February 16, 2016, and

WHEREAS, the original resolution allowed for transportation through the school year which ended in June 2016 and this child required transportation through the summer program and through the end of this year, December 31, 2016, and

WHEREAS, the cost of services are \$308.76/vehicle/day, and

WHEREAS, the Sullivan County Public Health Services/Early Intervention Program recommends that the current Resolution No. 201-16 be amended to include the additional transportation services required.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement, with First Student, in accordance with Bid, B-08-49, said modification agreement be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To modify the Pre-school transportation resolution #201-16 for First Student from 7/1/16 to 12/31/16.

Date: December 2, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The purpose of this resolution is to modify the Pre-school transportation resolution #201-16 for First Student (P. O. Box 1437, Pine Bush, New York 12566) to include an additional full day route for a severely medically fragile child, using specialized car seat, to Orange County United Cerebral Palsy Inspire Program, Goshen Campus at a cost of \$308.76/vehicle/day for the period 7/1/16 - 12/31/16. (Note: resolution #201-16 ended 6/30/16.)

Is subject of Resolution mandated? Explain:

State regulations require municipalities to provide transportation to/from center based services, therapies & other services provided to children enrolled in the Pre-school program.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 26,245.00

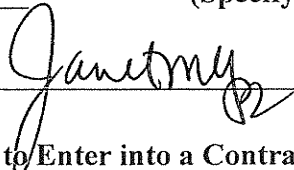
Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A4059-40-4021 - Contract - Transportation

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>10,629.00</u>	Grant(s)	\$ _____
State	\$ <u>15,616.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No **

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

** According to the enclosed resolution, the purpose is to modify resolution #201-16 and not the existing contract.

HA

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-08-19

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: ^{Assistant} Austin Lewis Date 12/5/16
- B. Management and Budget: Janet Myr Date 12/5/16
- C. Law Department: Thomas J. Cawley Date 12/5/16
- D. County Manager: John Blount Date 12/6/16
- E. Commissioner: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT

WHEREAS, NTT DATA Long Term Care Solutions, Inc., 8383 - 158th Ave NE, Redmond, WA 98052 currently provides application software solutions to the Sullivan County Adult Care Center with its billing and financial modules, and

WHEREAS, the Administrator of the Adult Care Center is satisfied with NTT DATA's application and its service to the County, and

WHEREAS, the Sullivan County Adult Care Center Administrator wishes to migrate away from the current clinical records management solution, and

WHEREAS, NTT DATA, in addition to its billing/financial module offerings, has clinical management modules available to provide eDocuments, Physician Orders (includes NDC Library), eCharting (eMAR/eTAR), eAssignments, QA Infection Control / Incident Reporting, Resident/Resource Scheduling, Point-of-Care, ePrescribing (includes NCPDP & Census Extract), Clinical Decision Support-Medications / Drug Interactions, and

WHEREAS, an additional items amendment was received from NTT DATA Long Term Care Solution, Inc., and

WHEREAS, the Sullivan County Adult Care Center Administrator and MIS Chief Information Officer, have reviewed and approved said amendment and recommends that it be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a 3-year additional items amendment and eRESULTS connection fee agreement with NTT DATA Long Term Care Solutions, Inc. for an amount not to exceed \$40,000.00, with monthly service/software update fees not to exceed \$1,620.00, said amendment and subscription fee agreement shall be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Authorize an additional items amendment with
NTT DATA LTC Solutions, Inc.

Date: December 9, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To replace current clinical software solution with new from NTT DATA. NTT DATA currently serves financials and billing and this expands their footprint to include eDocuments, Physician Orders, eCharting (eMAR/eTAR), eAssignments, QA Infection Control/Incident Reporting, Resident/Resource Scheduling, Point-of-Care, ePrescribing, and Clinical Decision Support-Medications / Drug Interactions.

Is subject of Resolution mandated? Explain:

Yes - all mandated record keeping per ACC function.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 58,270.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____

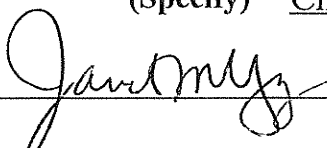
Grant(s) \$ _____

State \$ _____

Other \$ _____

Federal Government \$ _____

(Specify) Chargedback for reimbursement

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

12A

Request for Authority to Enter into Contract with [NTT DATA LTC Solutions] of
[18383 - 158th Ave NE, Redmond, WA 98052]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 12/26/2016 To 12/25/2019

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Subject to resolution and agreement at the end of term.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

Yes - all mandated record keeping per ACC function. All system functions vetted through ACC administration.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 3-year agreement totals \$96,725.00

Efforts made to find Less Costly alternative:

This is the best service, lowest cost alternative.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Quote/agreement submitted

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: Amyson Lewis Date 12/12/16
B. Management and Budget: Janet Myers Date 12/13/16
C. Law Department: Cheryl Munn Date 12/12/16
D. County Manager: Paul Polon Date 12/13/16
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF SUBSCRIPTION AGREEMENT

WHEREAS, a proposal was received from Chmura Economics & Analytics, LLC, 1309 East Cary Street, Richmond, VA 23219, for a subscription license to the online Chmura JobsEQ Platform, to utilize Chmura’s proprietary JobsEQ workforce and economic management tools and the proprietary data therein, and

WHEREAS, this solution will replace the more costly EMSI Economic and Workforce Development platform currently in use, and

WHEREAS, the Sullivan County Planning Commissioner, Director of the Center for Workforce Development and Chief Information Officer, have approved said solution/proposal and recommend that a subscription agreement be executed, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to enter into a 1-year subscription agreement with Chmura Economics & Analytics, LLC, for an amount not to exceed \$5,995.00, and that said agreement shall be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, **2016.**

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: To enter into a subscription agreement with
Chmura Economics & Analytics, LLC

Date: December 9, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

24-hour online access to labor market data. JobsEQ helps site selectors and economic developers identify unique workforce characteristics within the community. Provides quality data by describing current industry and demographic trends, and targeted occupation and labor market information. Delivers data-driven evidence that a region's workforce has the skills they need, and uses charts, tables, and maps to help visualize the talent pipeline.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 5,995.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>5,995.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

13A

Request for Authority to Enter into Contract with [Chmura Econ. & Analytics] of
[1309 East Cary Street, Richmond, VA 23219]

Nature of Other Party to Contract: National Vendor Other:

Duration of Contract: From 12/26/2016 To 12/25/2017

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Annual subscription subject to approval by resolution.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Best, lower-cost replacement to currently utilized solution.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$5,995.00

Efforts made to find Less Costly alternative:

Found.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Quote

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: August Lewis Date 12/12/16
- B. Management and Budget: Janet Myers Date 12/13/16
- C. Law Department: [Signature] Date 12/12/16
- D. County Manager: [Signature] Date 12/13/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF AGREEMENT

WHEREAS, a proposal was received from Catalog & Commerce Solutions, LLC, 263 East Street, PO Box 111, Pittsford, New York 14534, d/b/a Discover eGOV, for the purchase and installation of a digital and automated system to process Civil Service Job Applications, including Online Applicant Registration, a Jobs Portal, User Management and Processing Administration, Applicant New York State Civil Service Exam Processing and Training and Experience Exam Processing, and

WHEREAS, Cayuga County issued a Request for Proposal, RFP-2015-20, which included the "piggyback" provision that allows municipalities to purchase these services, and

WHEREAS, the Sullivan County Director of Human Resources/Personnel Officer and MIS Chief Information Officer, have approved said proposal and recommends that a contract be executed, and

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute an agreement with Catalog & Commerce Solutions, LLC, for an amount not to exceed \$29,750.00, for system development and software; additional programming for enhancements or customization at \$125.00/hour; and Management and Support, to be paid annually, effective the 1st of each year, as follows:

- 2017: \$0.00
- 2018: \$5,700.00
- 2019: \$5,700.00
- 2020: \$5,700.00
- 2021: \$5,875.00
- 2022: \$6,050.00
- 2023: \$6,230.00
- 2024: \$6,420.00
- 2025: \$6,615.00
- 2026: \$6,615.00,

in accordance with the Cayuga County RFP, 2015-20 and proposal submitted on November 4, 2016, and shall be in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, CIO

Re: Request for Consideration of a Resolution: Execute an agreement with Catalog & Commerce

Date: November 30, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

For the purchase and installation of a replacement digital and automated system to process Civil Service Job Applications, including Online Applicant Registration, a Jobs Portal, User Management and Processing Administration, Applicant New York State Civil Service Exam Processing and Training and Experience Exam Processing. This replacement solution will net, after year 1, \$30,000 in annual savings over the current solution cost.

Is subject of Resolution mandated? Explain:

Yes - by virtue of the mandated Civil Service functions and responsibilities of the Personnel Department.

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 29,750.00

Are funds already budgeted? Yes No

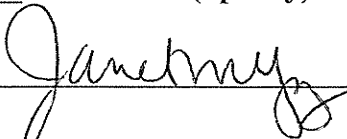
If "Yes" specify appropriation code(s): A1680-43-4304

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>29,750.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

14A

Request for Authority to Enter into Contract with [Catalog & Commerce] of
[263 East Street, PO Box 111, Pittsford, NY 14534]

Nature of Other Party to Contract: Out Of County Vendor **Other:**

Duration of Contract: From 01/01/2017 To 12/31/2026

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

TBD

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

By virtue of the mandated Civil Service functions and responsibilities of the Personnel Department.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$84,655 for the 10 years - saves \$285,145 over current solution costs.

Efforts made to find Less Costly alternative:

"Piggyback" RFP and due diligence reviews of several similar solutions in use throughout NYS.

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Piggyback provision off Cayuga County RFP-2015-20 *ak*

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

146

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: [Signature] Date 12/12/16
- B. Management and Budget: [Signature] Date 12/13/16
- C. Law Department: [Signature] Date 12/12/16
- D. County Manager: [Signature] Date 12/13/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

PEC

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO AUTHORIZE EXTENSION OF AGREEMENT WITH KRISTT KELLY OFFICE SYSTEMS CORP. FOR THE LEASE OF MULTIFUNCTION DEVICES (MFDs)

WHEREAS, the County entered into a 5-year lease agreement dated December, 31, 2011 with Kristt Kelly Office Systems Corporation (Kristt) pursuant to Resolution No. 462-11, adopted by the Sullivan County Legislature on September 15, 2011 for the lease of Kyocera Multifunction devices to serve the County's print/copy/scanning needs, and

WHEREAS, this lease agreement is about to expire on December 31, 2016 and the solution is in need of replacement during FY2017, and

WHEREAS, Kristt has agreed to extend the current lease agreement through 2017 at the same monthly rate charged in FY2016 with a 30-day termination provision by either party while the County researches and evaluates new replacement solutions, and

WHEREAS, the Sullivan County Chief Information Officer recommends and requests the extension of the lease agreement with Kristt.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a modification agreement with Kristt Company Office Systems Corporation for an amount not to exceed \$4,675.00/month plus monthly per-click charges for toner/maintenance/copy fees, said modification agreement shall be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2016.

15

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Lorne D. Green, Chief Information Officer

Re: Request for Consideration of a Resolution: Execute a modification Agreement with Kristt Kelly Office Systems Corporation

Date: December 9, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To execute a modification agreement to extend the current lease agreement with Kristt through 2017 for the continued lease of existing Kyocera MFDs while the County researches and evaluates replacements for this 5-year-old+ solution.

Is subject of Resolution mandated? Explain:

No.

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 91,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A1680-42-4208 & 4209

If "No", specify proposed source of funds: _____

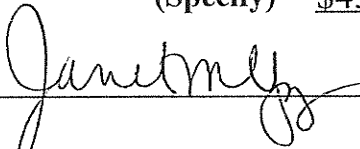
Estimated Cost Breakdown by Source:

County \$ 45,500.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) \$45,500 from reimbursable orgs.

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

15A

Request for Authority to Enter into Contract with [Kristt Kelly Office Systems] of
1369 Broadway, Monticello, NY 12701

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 01/01/2017 To 12/31/2017

Is this a renewal of a prior Contract? Yes No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2016

Amount authorized by prior contract(s): 91,000.00

Resolutions authorizing prior contracts (Resolution #s): 462-11

Future Renewal Options if any:

None.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Lease agreement extension with current vendor.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$91,000

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

Portions are charged backed and are reimbursable through County orgs that receive reimbursement from State and Federal sources.

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-11-24 AJ

Person(s) responsible for monitoring contract (Title): Lorne D. Green, CIO

156

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: *Arson Lewis* Date 12/12/16
- B. Management and Budget: *Janet Myz* Date 12/13/16
- C. Law Department: *Ch...m* Date 12/12/16
- D. County Manager: *Paul Brown* Date 12/13/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE TO CONVEY PROPERTIES ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2014 LIEN YEAR IN THE TOWN BE42.-7-21, LI6.-1-47.3, LI117.-1-8.1 & MA7.-1-39.4

WHEREAS, property located in the Town of Bethel designated on the Sullivan County Real Property Tax Map as Bethel 42.-7-21, being 0.11 +/- acres, located on West Sullivan Pl. Tr.; Town of Liberty designated on the Sullivan County Real Property Tax Map as Liberty 6.-1-47.3 being 0.70 +/- acres, located on Mackey Rd.; Village of Liberty designated on the Sullivan County Real Property Tax Map as Liberty 117.-1-8.1, being 0.17 +/- acres, located on Washington St., and in the Town of Mamakating designated on the Sullivan County Real Property Tax Map as Mamakating 7.-1-39.4, being 1.85 +/- acres, located on Depot Rd., owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2014 taxes.

WHEREAS, Giuseppe Mannino has offered to purchase said properties for the sum of TEN THOUSAND SIX HUNDRED (10,600.00) DOLLARS, and

WHEREAS, it is in the best interest of the County of Sullivan to sell the parcels privately to Giuseppe Mannino for the amount of TEN THOUSAND SIX HUNDRED (10,600.00) DOLLARS, and

WHEREAS, the purchaser will also be responsible for the recording fees and any other applicable charges, including but not limited to, omitted & pro rata taxes; 2015/2016 & 2016/2017 village taxes; water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Giuseppe Mannino upon payment of \$10,600.00 to the County Treasurer, plus fees for the County Clerk and any other applicable charges, including but not limited to, omitted & pro rata taxes; ; 2015/2016 & 2016/2017 village taxes; water and sewer charges, if any.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2016.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Executive Committee

Re: Request for Consideration of a Resolution: To convey property known as BE42.-7-21,
LI6.-1-47.3, LI117.-1-8.1 MA7.-1-39.4

Date: DECEMBER 12, 2016

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the Chairman of the Legislature to execute the necessary documents in order to convey the premises known as: BE42.-7-21, LI6.-1-47.3, LI117.-1-8.1 MA7.-1-39.4 to Giuseppe Mannino.

Is subject of Resolution mandated? Explain:

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

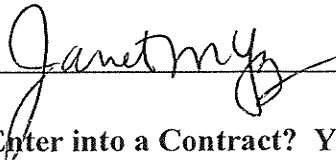
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

16A

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

166

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Austin Lewis Date 12/12/16
- B. Management and Budget: James Myer Date 12/13/16
- C. Law Department: Alfa Date 12/12/16
- D. County Manager: John Brown Date 12/13/16
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

16C.