

**CACHE BOARD OF DIRECTORS MEETING**  
**Minutes, Tuesday, March 16, 2010**

The meeting of the CACHE Board of Directors was **called to order** at 8:16 A.M. by Rosa Mason, Vice-Chairperson.

The following **Board Members** were **present**:

|                               |              |              |
|-------------------------------|--------------|--------------|
| Darlene Fedun                 | Rosa Mason   | Renard Wade  |
| Sister Kevin John Shields, OP | Ester Harris | Arlene Glass |

Others present:

Jim Kovarik, CSBG Program Analyst II  
Josephine V. Finn , Attorney for the Board of Directors  
Gladys Walker, Executive Director & Katherine Schaefer, Fiscal Officer  
Susanne Shursky, Director, Hunger Prevention & Nutrition Assistance  
Camala Keesler, Assistant Director, Safe Passage  
Jimmy Crawley, Director, Weatherization  
Walter Stein, Director, Family Development  
Cynthia Hernandez, Director, Safe Passage

There were no **community concerns**.

There were no **communications received**.

**Approval of Minutes**: Sister Kevin moved to accept the minutes dated January 19, 2010 and Arleen Glass 2<sup>nd</sup> the motion. The motion was carried.

Eileen Glass moved and Darlene Fedun 2<sup>nd</sup> to **take the agenda out of order** and move to hear the report of the Nominating Committee. The motion was carried.

**Nominating Committee / Slate of Officers, 2010 – 2011.**

Sister Kevin John Shields, OP recommended the following slate of officers:

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>Chairperson:</b>       | <b>Robyn Gerry</b>                   |
| <b>Vice- Chairperson:</b> | <b>Rosa Mason</b>                    |
| <b>Treasurer:</b>         | <b>Arleen Glass</b>                  |
| <b>Secretary:</b>         | <b>Sister Kevin John Shields, OP</b> |

Darlene Fedun moved to accept the Slate of Officers proposed for 2010 - 2011 and Renard Wade 2<sup>nd</sup> the motion. The motion was carried.

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**Presentation of the Financial Report:** Katherine Schaefer, Fiscal Officer , reviewed the notes she prepares for the Board to advise them of assorted information which further explains the status of each budget. The notes are printed at the bottom of all budgets.

**Committee Reports:**

Executive / Finance Committee: No report.

Personnel Committee: No report.

Board Development / Planning Committee: No report.

**Executive Director's Report:**

Gladys Walker focused on the **Strategic Plan 2010 – 2013** as follows:

The Board was asked to review and comment on the CACHE Mission Statement, Vision Statement, and Values Statement.

Darlene Fedun made the following comments:

1) The **CACHE Mission statement** refers to addressing emergency needs. It needs to be clarified what kind of emergencies and she suggested stating “**essential emergency needs for those individuals and households and to promote self-sufficiency.**”

2) **Vision: What do we want to look like 5 – 10 years from now? Do we want to be strong contributors to human services & problem solving? If so the agency Vision should state “CACHE will become an organization whose programs are strong contributors to human services & problem solving. The Board agreed.**

**The Board agreed with Darlene's position that CACHE needs to rethink how it refers to individuals and households assisted. Should they be referred to as participants, customers, clients, consumers, or stakeholders etc? Gladys will look-up each reference and advise the Board of the definitions.**

**Old Business:** n/a

**New Business:** Jim Kovarik, Program Analyst II, New York State, Department of State, Division of Community Services, completed an annual review of the Board of Director's files. He advised the Board the files were the best he has ever

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seen them. Board members were urged to come to meetings because attendance is important. Board members were also advised there is a lot of attention on stimulus money and accountability is very important. The Board needs to be aware they may be approached by the community with questions on the stimulus money spending. Also – very important – the criteria for audits regarding the stimulus spending may require even more attention to details ( transparency ).

**Other:** There was no other business.

Sister Kevin moved to adjourn and Ester Harris 2<sup>nd</sup>. The meeting was adjourned at 9:00 A.M.