

CACHE BOARD OF DIRECTORS
EMERGENCY BOARD MEETING MINUTES

Tuesday, September 22nd, 2015

63 South Main St.

Board Room, 2nd Floor

Liberty, NY 12754

The Board of Directors Meeting was called to order at 9:10am by Rosa Mason, Board Chairperson. The meeting was held at the following location; 63 South Main St., Board Room 2nd Floor, Liberty NY 12754.

Board Members Present:

Rosa Mason

Jesse L. Hinton

Esther Harris

Charles Olsen, Jr.

Members Absent:

Anthony Valle

Others Present:

Walter Stein, CACHE Executive Director

Hon. Josephine Finn, CACHE Attorney (via phone conference)

Documents distributed and reviewed during meeting:

Board Meeting Minutes; August 31st, 2015, July 28th, 2015, and June 2nd, 2015 (Exhibits A-1, A-2 and A-3 respectively)

CACHE Agency Wide Budget (Exhibit B)

Executive Directors Report (Exhibit C)

Community Concerns:

Walter Stein informed the Board of Directors of an honor given on 9.21.15 to the CACHE agency from the Liberty town board in recognition of the agency's ongoing support to the community. This was also

in relation to the \$1,000.00 award received from the Sullivan County Renaissance (beautifying the agency building entrance areas).

There was no community concerns reported.

Communications Received:

There were no communications received.

Approval of Minutes from 6.2.15, 7.28.15, and 8.31.15

The present Board Members were given an opportunity to give a final review of the minutes, discuss provide feedback, requests and or questions pertaining to the minutes reviewed.

Board Chairperson, Rosa Mason, entertained a motion to approve the meeting minutes as amended (executive session clarification) from June 2nd, 2015. Motion moved by Charlie Olsen, Jr. and 2nd by Esther Harris. All Board Members approved (4/4). None opposed. Motion carried.

Board Chairperson, Rosa Mason, entertained a motion to approve the meeting minutes from July 28th, 2015. Motion moved by Charlie Olsen, Jr. and 2nd by Esther Harris. All Board Members approved (4/4). None opposed. Motion carried.

Board Chairperson, Rosa Mason, entertained a motion to approve the meeting minutes from August 31st, 2015. Motion moved by Jesse Hinton and 2nd by Esther Harris. All Board Members approved (4/4). None opposed. Motion carried.

Board Chairperson, Rosa Mason, entertained a motion to take the Board Meeting Agenda out of order and to add CACHE Attorney, Honorable Josephine Finn to discuss Old Business. Motion moved by Jesse Hinton and 2nd by Charlie Olsen, Jr. All Board Members approved (4/4). None opposed. Motion carried.

Old Business-Sale of 56 Lincoln Place of Liberty, NY.-Report provided by The Honorable Josephine Finn

Honorable Josephine Finn, provided an update of the current sale proceedings of the location and CACHE owned property of 56 Lincoln Place. Hon. Josephine Finn informed the Board of Directors that she has expedited the sale process in which required signatures and approvals are expected to conclude in the oncoming days. It has been confirmed that the residence has been fully vacated, in which a final inspection of the property is expected to occur in the near future.

Board Chairperson, Rosa Mason, entertained a motion to place the meeting agenda back in order. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed. Motion carried.

Presentation of Fiscal Package and Report-Report provided by Walter Stein, CACHE Executive Director

Walter Stein provided a full report of the Fiscal Package to the Board Members. During the report, the Board Members discussed, along with CACHE Attorney, Hon. Josephine Finn, different options to consider reducing the amount of arrears owed in different fiscal areas/budget plans to effectively ensure the continuation of the CACHE agency. It was suggested by the CACHE Attorney that a meeting be scheduled to discuss matters at length involving the Chairperson of the Board, Executive Director and CACHE Attorney (meeting to be scheduled at a later time). Walter Stein informed the Board of Directors that he will provide a report, along with a list of options that can be considered during the next scheduled Board Meeting in November of 2015. It should also be noted that the Board of Directors gave recognition to the present staff of CACHE for their unwavering work performance and dedication to the agency.

Board Chairperson, Rosa Mason, entertained a motion to accept the Fiscal Package/Report. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed. Motion carried.

Committee Reports

There was no committee reports received.

Chairperson of the Board, Rosa Mason, requested that Walter Stein provide a most recent update of the composition of each committee that has been comprised. Committee groups were discussed at length concerning the responsibilities of each committee. Walter Stein will provide the Board of Directors the most current list of committees and its members during the next scheduled Board Meeting.

Executive Director's Report-Report provided by Walter Stein

Report presented to the Board of Directors. There were neither concerns discussed nor recommendations made.

Board Chairperson, Rosa Mason, entertained a motion to accept the Executive Director's Report. Motion moved by Esther Harris and 2nd by Charles Olsen, Jr. All Board Members approved (4/4). None opposed. Motion carried.

Executive Session

Board Chairperson, Rosa Mason, entertained a motion to enter in Executive Sessions to discuss matter pertaining to personnel. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed. Motion carried. Executive session entered at 9:53am.

Board Chairperson, Rosa Mason, entertained a motion to exit out of Executive Session. Motion moved by Charlie Olsen, Jr. and 2nd by Jesse Hinton. All Board Members approved (4/4). None opposed. Motion carried. Executive session ended at 10:10am.

Meeting adjourned at 10:13am

Minutes taken by: Jesse L. Hinton, LMSW; Secretary of the Board of Directors

