

**Sunset Lake Local Development Corporation**

**AGENDA**

**September 3, 2020**

- 1. Call to Order**
- 2. Appointment of Directors**
- 3. Election of Chairperson, Vice Chairperson, Secretary and Treasurer**
- 4. Selection of Committee Members:**
  - a. Audit & Finance Committee**
  - b. Governance Committee**
- 5. Selection of Officers:**
  - a. Freedom of Information Officer**
  - b. Contracting Officer**
- 6. Resolution Appointing the Independent Director**
- 7. Adoption of:**
  - a. Bylaws**
  - b. Mission Statement**
  - c. Code of Ethics**
  - d. Whistleblower Policy**
  - e. Travel Policy**
  - f. Procurement Policy**
  - g. Investment Policy**
  - h. Indemnification Policy**
  - i. Compensation, Reimbursement & Attendance Policy**
  - j. Certification of No Conflict of Interest**
  - k. Acknowledgement of Fiduciary Duties**
- 8. Discussion:**
  - a. Directors and Officers Insurance**
  - b. Official Depository**
  - c. Lease/Leaseback with County**
  - d. Request for Proposals**
- 9. Set an Agenda for Future Business and Next Meeting Date(s)**
- 10. Any other business**
- 11. Adjournment**