

Livingston Manor Free Library

Annual Report For Public And Association Libraries - 2011

CURRENT YEAR PREVIOUS YEAR

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7200593690	7200593690
1.2	Library Name	Livingston Manor Free Library	<i>Livingston Manor Free Library</i>
1.3	Name Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.4	Structure Status (State use only)	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.5	Community	Livingston Manor	<i>Livingston Manor</i>
1.6a	Beginning Fiscal Reporting Year	01/01/2011	<i>1/1/2010</i>
1.6b	Beginning <u>Local</u> Fiscal Year	01/01/2011	
1.7a	Ending Fiscal Reporting Year	12/31/2011	<i>12/31/2010</i>
1.7b	Ending <u>Local</u> Fiscal Year	12/31/2011	
1.8	Address Status	00 (for no change from previous year)	<i>00 (for no change from previous year)</i>
1.9	Street Address	92 Main Street	<i>92 Main Street</i>
1.10	City	Livingston Manor	<i>Livingston Manor</i>
1.11	Zip Code	12758	<i>12758</i>
1.12	Four-Digit Zip Code Extension	N/A	<i>N/A</i>
1.13	Mailing Address	92 Main Street	<i>92 Main Street</i>
1.14	City	Livingston Manor	<i>Livingston Manor</i>
1.15	Zip Code	12758	<i>12758</i>
1.16	Four-Digit Zip Code Extension	N/A	<i>N/A</i>
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 439-5440	<i>(845) 439-5440</i>
1.18	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 439-3141	<i>(845) 439-3141</i>
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	liv@rcls.org	<i>liv@rcls.org</i>
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.rcls.org/liv	<i>www.rcls.org/liv</i>
1.21	Population Chartered to Serve (per 2000 Census)	3,616	<i>3,616</i>
1.22	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION	<i>ASSOCIATION</i>
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	School District	<i>School District</i>
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N	<i>N</i>

1.25	Indicate the type of charter the library currently holds (select one):	Absolute	<i>Absolute</i>
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/01/1957	<i>03/01/1957</i>
1.27	Date the library was last registered	06/21/1939	<i>06/21/1939</i>
1.28	Federal Employer Identification Number	146021199	<i>146021199</i>
1.29	County	Sullivan	<i>Sullivan</i>
1.30	School District	Livingston Manor	<i>Livingston Manor</i>
1.31	Library System	Ramapo Catskill Library System	<i>Ramapo Catskill Library System</i>

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32	Title of Library Director/ Manager (select one):	Ms.	<i>Ms.</i>
1.33	First Name of Library Director/Manager	Peggy	<i>Peggy</i>
1.34	Last Name of Library Director/Manager	Johansen	<i>Johansen</i>
1.35	NYS Public Librarian Certification Number	22426	<i>22426</i>
1.36	E-mail Address of the Director/Manager	pjohansen@rcls.org	<i>pjohansen@rcls.org</i>
1.37	Fax Number of the Director/Manager	(845) 439-3141	<i>(845) 439-3141</i>
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	Y	<i>Y</i>
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	Y	<i>Y</i>
1.	Name of municipality or district holding the vote	Livingston Manor Central School District	<i>Livingston Manor Central School District</i>
2.	Indicate the type of municipality or district holding the vote	School District	<i>School District</i>
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N	<i>N</i>
4.	Dollar amount	\$75,500	<i>\$73,500</i>
5.	Was the vote successful?	Y	<i>Y</i>
6.	Date the vote was held (mm/dd/yyyy)	05/17/2010 5/18/2010	<i>05/19/2010</i> ²⁰⁰⁹
1.40	For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	99%	<i>95%</i>
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N	<i>N</i>
1.	Name of contracting municipality or district	N/A	<i>N/A</i>
2.	Is this a written contractual agreement?	N/A	<i>N/A</i>
3.	Population of the geographic area served by this contract	N/A	<i>N/A</i>
4.	Dollar amount of contract	N/A	<i>N/A</i>
5.	Enter the appropriate code for range of services provided (select one):	N/A	<i>N/A</i>

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	4,127	3,641
2.2	Adult Non-fiction Books	1,900	1,854
2.3	Total Adult Books (Total questions 2.1 & 2.2)	6,027	5,495
2.4	Children's Fiction Books	3,001	2,759
2.5	Children's Non-fiction Books	957	918
2.6	Total Children's Books (Total questions 2.4 & 2.5)	3,958	3,677
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	9,985	9,172

Other Print Materials

2.8	Total Uncataloged Books	622	532
2.9	Total Print Serials	100	51
2.10	All Other Print Materials	0	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	722	583
2.12	Total Print Materials (Total questions 2.7 and 2.11)	10,707	9,755

ELECTRONIC MATERIALS

2.13	Electronic Books	7,239	3,288
2.14	Local Databases	0	0
2.15	NOVELNY Databases	9	9
2.16	Other Databases	9	9
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	18	18
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	83,607	89,588
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	90,864	92,894

ALL OTHER MATERIALS

2.20	Audio - Physical Units	373	317
2.21	Audio - Downloadable Titles	2,990	2,621
2.22	Video - Physical Units	1,416	1,409
2.23	Video - Downloadable Titles	250	190
2.24	All Other Materials (includes microform, films, slides, etc.)	0	7
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	5,029	4,544

2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	106,600	107,193
------	---	---------	---------

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	23	23
------	------------------------------------	----	----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	1,141	1,400
2.29	All Other Print Materials	0	0
2.30	Electronic Materials	12,011	11,095
2.31	All Other Materials	305	390
2.32	Total Additions (Total questions 2.28 through 2.31)	13,457	12,885

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	31	30
3.2	Young Adult Program Sessions	38	0
3.3	Children's Program Sessions	68	72
3.4	All Other Program Sessions	2	4
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	139	106
3.6	Adult Program Attendance	155	143
3.7	Young Adult Program Attendance	232	0
3.8	Children's Program Attendance	1,083	439
3.9	All Other Program Attendance	475	410
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	1,945	992

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

a.	Program(s) for children	Yes	Yes
b.	Program(s) for young adults	Yes	No
c.	Summer Reading at New York Libraries name and/or logo used	Yes	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes	Yes
e.	N/A	No	No
3.12	Library outlets offering the summer reading program	1	1
3.13	Children registered for the library's summer reading program	66	40
3.14	Young adults registered for the library's summer reading program	6	0
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	72	40
3.16	Children's program sessions - Summer 2011	22	34
3.17	Young adult program sessions - Summer 2011	13	0

3.18	Total program sessions - Summer 2011 (total 3.16 + 3.17)	35	34
3.19	Children's program attendance - Summer 2011	355	378
3.20	Young adult program attendance - Summer 2011	52	0
3.21	Total program attendance - Summer 2011 (total 3.19 + 3.20)	407	378

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1	1
3.23	Non-public school(s)	0	0
3.24	Childcare center(s)	0	0
3.25	Summer camp(s)	0	0
3.26	Municipality/Municipalities	0	0
3.27	Literacy provider(s)	0	0
3.28	Other (describe using the State note)	7	1
3.29	Total Collaborators (total 3.22 through 3.28)	8	2

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y	Y
------	--	---	---

3.31 Indicate age group(s) (check all that apply):

a.	Birth - school entry	Yes	Yes
b.	Parents and Caregivers	No	No
c.	N/A	No	No

3.32	Ages birth to school entry program sessions	55	63
3.33	Parent and/or caregiver program sessions	0	0
3.34	Total program sessions (total 3.32 + 3.33)	55	63
3.35	Ages birth to school entry program attendance	162	562
3.36	Parent and/or caregiver program attendance	0	0
3.37	Total program attendance (total 3.35 + 3.36)	162	562

3.38 Collaborators (check all that apply):

a.	Childcare center(s)	No	No
b.	Public School District(s) and/or BOCES	No	Yes
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N	N
------	--	---	---

3.40	Children's program sessions	0	0
3.41	Young adult program sessions	0	0
3.42	Adult program sessions	0	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	0	0
3.44	Children's program attendance	0	0
3.45	Young adult program attendance	0	0
3.46	Adult program attendance	0	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	0	0

3.48 Collaborators (check all that apply):

a.	Literacy NY (Literacy Volunteers of America)	No	No
----	--	----	----

b.	Public School District(s) and/or BOCES	No	No
c.	Non-Public School(s)	No	No
d.	Other (describe using the State note)	No	No
e.	N/A	No	Yes

LIBRARY USE

3.49	Library visits (total annual attendance)	11,388	<i>11,150</i>
3.50	Registered resident borrowers	1,352	<i>1,338</i>
3.51	Registered non-resident borrowers	21	<i>14</i>

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	N	<i>N</i>
3.53	Does the library have a policy protecting the confidentiality of library records?	N	<i>N</i>
3.54	Does the library have an Internet use policy?	Y	<i>Y</i>
3.55	Does the library have a disaster policy?	N	<i>N</i>

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	N	<i>N</i>
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N	<i>N</i>

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	4,471	<i>4,855</i>
4.2	Adult Non-fiction Books	1,224	<i>1,297</i>
4.3	Total Adult Books (Total questions 4.1 & 4.2)	5,695	<i>6,152</i>
4.4	Children's Fiction Books	2,922	<i>3,457</i>
4.5	Children's Non-fiction Books	466	<i>522</i>
4.6	Total Children's Books (Total questions 4.4 & 4.5)	3,388	<i>3,979</i>
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	9,083	<i>10,131</i>

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	2,412	<i>2,900</i>
4.9	Circulation of Children's Other Materials	703	<i>810</i>
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	3,115	<i>3,710</i>
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	12,198	<i>13,841</i>
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	4,091	<i>4,789</i>

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	2,865	<i>1,200</i>
------	------------------------------	-------	--------------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	1,505	<i>1,414</i>
------	--------------------------	-------	--------------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	3,233	<i>3,404</i>
------	--------------------------	-------	--------------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y	Y
5.2	Online public access catalog (OPAC)?	Y	Y
5.3	Electronic access to the OPAC from outside the library?	Y	Y
5.4	Annual number of visits to the library's web site	N/A	0
5.5	Does the library use Internet filtering software on any computer?	N	N
5.6	Number of uses (sessions) of public Internet computers per year	2,046	1,649
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Anthony Castaldo	
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 343-1131	
5.9	IT contact's email address	tony@rcls.org	

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	33	33
-----	--	----	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0.82	.73
6.3	Vacant Library Director (certified)	0	0
6.4	Librarian (certified)	0	0
6.5	Vacant Librarian (certified)	0	0
6.6	Library Manager (not certified)	0	0
6.7	Vacant Library Manager (not certified)	0	0
6.8	Library Specialist/Paraprofessional (not certified)	0	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0	0
6.10	Other Staff	1.58	1.71
6.11	Vacant Other Staff	0	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	2.40	2.44
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0	0
6.15	Salary - Entry Level Librarian (certified)	\$0	\$0
6.16	FTE - Library Director (certified)	0.82	.73
6.17	Salary - Library Director (certified)	\$22,768	\$21,012
6.18	FTE - Library Manager (not certified)	0	0
6.19	Salary - Library Manager (not certified)	\$0	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1	1. Is governed by board-approved written bylaws.	Y	Y
7.2	2. Has a board-approved written long range plan of service.	Y	Y
7.3	3. Presents an annual report to the community.	Y	Y
7.4	4. Has board-approved written policies.	Y	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y	Y
8. Maintains a facility to meet community needs, including adequate:			
7.8	8a. space	Y	Y
7.9	8b. lighting	Y	Y
7.10	8c. shelving	Y	Y
7.11	8d. seating	Y	Y
7.12	8e. restroom (see instructions)	Y	Y
9. Has the equipment and connections necessary to facilitate access to information:			
7.13	9a. telephone	Y	Y
7.14	9b. photocopier (see instructions)	Y	Y
7.15	9c. microcomputer or terminal	Y	Y
7.16	9d. printer	Y	Y
7.17	9e. telefacsimile capability (see instructions)	Y	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1	1
8.2	Branches	0	0
8.3	Bookmobiles	0	0
8.4	Other Outlets	0	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	33	33
8.7	Minimum Weekly Total Hours - Branch Libraries	0	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	33.00	33.00

8.10	Annual Total Hours - Main Library	1,644	<i>1,644</i>
8.11	Annual Total Hours - Branch Libraries	0	<i>0</i>
8.12	Annual Total Hours - Bookmobiles	0	<i>0</i>
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	1,644.00	<i>1,644.00</i>

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Livingston Manor Free Library	<i>Livingston Manor Free Library</i>
2.	Outlet Name Status	00 (for no change)	<i>00 (for no change)</i>
3.	Street Address	92 Main Street	<i>92 Main Street</i>
4.	Outlet Street Address Status	00 (for no change)	<i>00 (for no change)</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code	12758	<i>12758</i>
7.	Four-Digit Zip Code Extension	N/A	<i>N/A</i>
8.	Phone (enter 10 digits only)	(845) 439-5440	<i>(845) 439-5440</i>
9.	Fax Number (enter 10 digits only)	(845) 439-3141	<i>(845) 439-3141</i>
10.	E-mail Address	liv@rcls.org	<i>liv@rcls.org</i>
11.	Outlet URL	www.rcls.org/liv	<i>www.rcls.org/liv</i>
12.	County	Sullivan	<i>Sullivan</i>
13.	Outlet Type Code (select one):	CE	<i>CE</i>
14.	Public Service Hours Per Year for This Outlet	1,644	<i>1,644</i>
15.	Number of Weeks This Outlet is Open	52	<i>52</i>
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y	<i>Y</i>
17.	Is the meeting space available for public use even when the outlet is closed?	N	<i>N</i>
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	3	<i>21</i>
19.	Enter the appropriate outlet code (select one):	LO	<i>LO</i>
20.	Who owns this outlet building?	Library Board	<i>Library Board</i>
21.	Who owns the land on which this outlet is built?	Library Board	<i>Library Board</i>
22.	Indicate the year this outlet was initially constructed	1891	<i>1891</i>
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1980	<i>1980</i>
24.	Square footage of the outlet	1,768	<i>1,768</i>
25.	Total number of Internet terminals at this outlet used by the general public	5	<i>5</i>
26.	Type of connection on the outlet's public Internet computers	Cable	<i>Cable</i>
27.	Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 768 kbps and less than 1.5 mbps	
28.	Maximum <u>upload</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 200 kbps and less than 768 kbps	
29.	Internet Provider	Time Warner Cable	<i>Available only when the</i>

30.	WiFi Access (click the hyperlink for types of WiFi Access)	library is open	Y
31.	Does the outlet have interactive videoconferencing capability for public use?	N	N
32.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y	Y
33.	Is every public part of the outlet accessible to a person in a wheelchair?	Y	Y
34.	<i>LIBID</i>	7200593690	7200593690
35.	<i>FSID</i>	NY0605	NY0605
36.	<i>Metropolitan Status Code</i>	NO	NO
37.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0	0
38.	<i>Outlet Structure Status</i>	00 (for no change from previous year)	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011)	12	12
10.2	Number of voting library board positions stated in the library's charter.	7	7
10.3	Number of current <u>voting</u> positions on library board.	11	11

BOARD MEMBER SELECTION

10.4	Enter Board Member Selection Code (select one):	O - other (specify using the State note)	O - other (specify using the State note)
------	---	--	--

List Officers and Board Members for the *2012 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

10.5	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.	Mrs.
10.6	First Name	Vera	Vera
10.7	Last Name	Farrell	Farrell
10.8	Mailing Address	PO Box 1399	PO Box 1399
10.9	City	Livingston Manor	Livingston Manor
10.10	Zip Code (5 digits only)	12758	12758
10.11	Phone (enter 10 digits only)	(845) 439-5523	(845) 439-5523
10.12	E-mail Address	farrellvera@yahoo.com	farrellvera@yahoo.com
10.13	Term Expires - Month	January	January
10.14	Term Expires - Year (yyyy)	2013	2013
10.15	The date the Oath of Office was taken (mm/dd/yyyy)	N/A	
10.16	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Ms.	Ms.
2.	First Name of Board Member	Marjorie	Marjorie

3.	Last Name of Board Member	Feuerstein	<i>Feuerstein</i>
4.	Mailing Address	PO Box 1004	<i>PO Box 1004</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	dynogram@hvc.rr.com	<i>dynogram@hvc.rr.com</i>
8.	Office Held or Trustee	Vice President	<i>Vice President</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2013	<i>2013</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Ms.	<i>Mrs.</i>
2.	First Name of Board Member	Mary Ellen	<i>Linda</i>
3.	Last Name of Board Member	Boyd	<i>Hare</i>
4.	Mailing Address	15 Shandee Lake Road	<i>351 Goff Rd. RD1</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	mebma@earthlink.net	<i>liv@rcls.org</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2015	<i>2012</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Jan	<i>Jan</i>
3.	Last Name of Board Member	Carlson	<i>Carlson</i>
4.	Mailing Address	119 Beaverkill Road	<i>119 Beaverkill Road</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	janc1953@earthlink.net	<i>janc1953@earthlink.net</i>
8.	Office Held or Trustee	Treasurer	<i>Treasurer</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2012	<i>2012</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Ms.	<i>Mr.</i>
2.	First Name of Board Member	Lena	<i>James S</i>
3.	Last Name of Board Member	Lundquist	<i>Curry</i>
4.	Mailing Address	PO Box 164	<i>P.O. Box 430</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	ellundquist@gmail.com	<i>jcurry3@hvc.rr.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>

10.	Term Expires - Year (yyyy)	2012	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Victoria	<i>Victoria</i>
3.	Last Name of Board Member	Estabrook	<i>Estabrook</i>
4.	Mailing Address	P.O. Box 726	<i>P.O. Box 726</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	liv@rcls.org	<i>liv@rcls.org</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2014	<i>2014</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Kathryn	<i>Kathryn</i>
3.	Last Name of Board Member	Fries	<i>Fries</i>
4.	Mailing Address	586 Stump Pond Road	<i>586 Stump Pond Road</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	kafries@pronetisp.net	<i>kafries@pronetisp.net</i>
8.	Office Held or Trustee	Secretary	<i>Secretary</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2013	<i>2013</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mrs.	<i>Mrs.</i>
2.	First Name of Board Member	Tracey	<i>Tracey</i>
3.	Last Name of Board Member	Diescher	<i>Diescher</i>
4.	Mailing Address	245 Goff Road	<i>245 Goff Road</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	diescher4@aol.com	<i>diescher4@aol.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2014	<i>2011</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mr.	<i>Mrs.</i>
2.	First Name of Board Member	Paul	<i>Patricia</i>

3.	Last Name of Board Member	Shultz	<i>Ward</i>
4.	Mailing Address	PO Box 595	<i>156 Dahlia Road</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	paulshultz@aol.com	<i>liv@rcls.org</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2013	<i>2013</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Mr.	<i>Mr.</i>
2.	First Name of Board Member	Steve	<i>Steve</i>
3.	Last Name of Board Member	Dill	<i>Dill</i>
4.	Mailing Address	PO Box 965	<i>PO Box 965</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	SWebsterDill@aol.com	<i>SWebsterDill@aol.com</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2014	<i>2014</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	
1.	Title of Board Member (select one):	Ms.	<i>Ms.</i>
2.	First Name of Board Member	Antoinette	<i>Antoinette</i>
3.	Last Name of Board Member	Schmidt	<i>Schmidt</i>
4.	Mailing Address	151 Schleiermacher Road	<i>151 Schleiermacher Road</i>
5.	City	Livingston Manor	<i>Livingston Manor</i>
6.	Zip Code (5 digits only)	12758	<i>12758</i>
7.	E-mail address	asball@hughes.net	<i>asball@hughes.net</i>
8.	Office Held or Trustee	Trustee	<i>Trustee</i>
9.	Term Expires	January	<i>January</i>
10.	Term Expires - Year (yyyy)	2014	<i>2014</i>
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A	
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A	

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y	Y
1.	Source of Funds	School District	<i>School District</i>
2.	Name of funding County, Municipality or District	Livingston Manor Central School District	<i>Livingston Manor Central School District</i>
3.	Amount	\$75,500	<i>\$75,500</i>
4.	Subject to Public Vote	Y	<i>Y</i>
5.	Written Contractual Agreement	N	<i>Y</i>
1.	Source of Funds	County	<i>Town</i>
2.	Name of funding County, Municipality or District	Sullivan County	<i>Town of Rockland</i>
3.	Amount	\$1,049	<i>\$2,500</i>
4.	Subject to Public Vote	N	<i>N</i>
5.	Written Contractual Agreement	N	<i>N</i>
11.2	TOTAL LOCAL PUBLIC FUNDS	\$76,549	<i>\$79,161</i>
SYSTEM CASH GRANTS TO MEMBER LIBRARY			
11.3	Local Library Services Aid (LLSA)	\$2,297	<i>\$73</i>
11.4	Central Library Aid (CLDA and/or CBA)	\$0	<i>\$0</i>
11.5	Additional State Aid received from the System	\$0	<i>\$1,385</i>
11.6	Federal Aid received from the System	\$300	<i>\$0</i>
11.7	Other Cash Grants	\$0	<i>\$0</i>
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$2,597	<i>\$1,458</i>
OTHER STATE AID			
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$2,550	<i>\$4,544</i>
FEDERAL AID FOR LIBRARY OPERATION			
11.10	LSTA	\$0	<i>\$0</i>
11.11	Other Federal Aid	\$0	<i>\$0</i>
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0	<i>\$0</i>
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	<i>\$0</i>
OTHER RECEIPTS			
11.14	Gifts and Endowments	\$1,400	<i>\$2,100</i>
11.15	Fund Raising	\$7,714	<i>\$8,639</i>
11.16	Income from Investments	\$1,479	<i>\$1,376</i>
11.17	Library Charges	\$2,691	<i>\$2,210</i>
11.18	Other	\$2,189	<i>\$8,827</i>
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$15,473	<i>\$23,152</i>
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$97,169	<i>\$108,315</i>
11.21	BUDGET LOANS	\$0	<i>\$0</i>
TRANSFERS			
11.22	From Capital Fund (Same as Question 14.8)	\$0	<i>\$0</i>
11.23	From Other Funds	\$2,613	<i>\$0</i>

11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$2,613	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$113,254	\$112,710
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$213,036	\$221,025

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$22,498	\$21,017
12.2	Other Staff	\$32,388	\$31,481
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$54,886	\$52,498
12.4	Employee Benefits Expenditures	\$4,865	\$4,847
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$59,751	\$57,345

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$12,689	\$14,708
12.7	Electronic Materials Expenditures	\$0	\$0
12.8	Other Materials Expenditures	\$916	\$1,327
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$13,605	\$16,035

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0	\$1,567
12.11	From Other Funds (71OF)	\$5,100	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$5,100	\$1,567

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0	\$649
12.14	From Other Funds (72OF)	\$0	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0	\$649
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$5,996	\$308
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$5,996	\$957

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$2,221	\$3,452
12.19	Telecommunications	\$1,993	\$2,500
12.20	Binding Expenses	\$0	\$0
12.21	Postage and Freight	\$1,171	\$1,727
12.22	Other Miscellaneous	\$10,363	\$24,188
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$15,748	\$31,867

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0	\$0
DEBT SERVICE			
Capital Purposes Loans (Principal and Interest)			
12.25	From Local Public Funds (73PF)	\$0	\$0
12.26	From Other Funds (73OF)	\$0	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0	\$0
12.28	Budget Loans (Principal and Interest)	\$0	\$0
12.29	Short-Term Loans	\$0	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$100,200	\$107,771
TRANSFERS			
Transfers to Capital Fund			
12.32	From Local Public Funds (76PF)	\$0	\$0
12.33	From Other Funds (76OF)	\$0	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0	\$0
12.35	Transfer to Other Funds	\$0	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$100,200	\$107,771
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$112,836	\$113,254
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$213,036	\$221,025
ASSURANCE			
12.40	The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/27/2012	02/28/11
FISCAL AUDIT			
12.41	Last audit performed (mm/dd/yyyy)	N/A	N/A
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A	N/A
12.43	Indicate type of audit (select one):	N/A	N/A
CAPITAL FUND			
12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.		N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0	\$0
13.2	All Other Revenues from Local Sources	\$0	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0	\$0
13.5	Other State Aid	\$0	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0	\$0
------	--------------------------	-----	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0	\$0
13.10	NON-REVENUE RECEIPTS	\$0	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0	\$0
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$0	\$0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$0	\$0
14.2	Incidental Construction	\$0	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0	\$0
14.4	Interest	\$0	\$0
14.5	Collection Expenditures	\$0	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0	\$0
14.9	NON-PROJECT EXPENDITURES	\$0	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2011	\$0	\$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$0 \$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.68	0.60
15.2	Total Librarians	0.68	0.60
15.3	All Other Paid Staff	1.30	1.41
15.4	Total Paid Employees	1.98	2.01
15.5	State Government Revenue	\$4,847	\$6,002
15.6	Federal Government Revenue	\$300	\$0
15.7	Other Operating Revenue	\$15,473	\$23,152
15.8	Total Operating Revenue	\$97,169	\$108,315
15.9	Other Operating Expenditures	\$21,744	\$32,824
15.10	Total Operating Expenditures	\$95,100	\$106,204
15.11	Total Capital Expenditures	\$5,100	\$1,567
15.12	Print Materials	10,707	9,755
15.13	Total Registered Borrowers	1,373	1,352
15.14	Other Capital Revenue and Receipts	\$0	\$0
15.15	Total Number of Internet Terminals Used by the General Public	5	

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7200593690	7200593690
16.2	<i>Interlibrary Relationship Code</i>	ME	ME
16.3	<i>Legal Basis Code</i>	NP	NP
16.4	<i>Administrative Structure Code</i>	SO	SO
16.5	<i>FSCS Public Library Definition</i>	Y	Y
16.6	<i>Geographic Code</i>	SD1	SD1
16.7	<i>FSCS ID</i>	NY0605	NY0605

SUGGESTED IMPROVEMENTS

Library Name:	Livingston Manor Free Library	<i>Livingston Manor Free Library</i>
Library System:	Ramapo Catskill Library System	<i>Ramapo Catskill Library System</i>
Name of Person Completing Form:	Peggy Johansen	<i>Peggy Johansen</i>
Phone Number:	(845) 439-5440	<i>(845) 439-5440</i>

Please share with us your suggestions for improving the *Annual Report*. Thank you!

Livingston Manor Free Library Annual Report For Public And Association Libraries - 2011

Federal Notes
State Notes
Local Notes

1. GENERAL LIBRARY INFORMATION

No Notes

2. LIBRARY COLLECTION

- 2.13 Electronic Books **Federal Note:** Electronic book provider, Overdrive Editions, added thousands of ebooks formatted to accommodate the introduction of the Kindle ereader to list of devices served.

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

- 3.28 Other (describe using the State note) **State Note:** 4 non-profit organizations 1 government agency (Workforce Development) 1 local business 1 community college
- 3.32 Ages birth to school entry program sessions **Local Note:** 3 Saturday Story times and 52 Wednesday Story times

4. LIBRARY TRANSACTIONS

No Notes

5. AUTOMATION AND TELECOMMUNICATIONS

No Notes

6. STAFF INFORMATION

No Notes

7. MINIMUM PUBLIC LIBRARY STANDARDS

No Notes

8. PUBLIC SERVICE INFORMATION

No Notes

9. SERVICE OUTLET INFORMATION

No Notes

10. OFFICERS AND TRUSTEES

- 10.4 Enter Board Member Selection Code (select one): **State Note:** Board members are elected by the sitting Board of Trustees

11. OPERATING FUNDS RECEIPTS

No Notes

12. OPERATING FUND DISBURSEMENTS

- 12.19 Telecommunications **Local Note:** web site hosting RCLS telecom charge

13. CAPITAL FUND RECEIPTS

No Notes

14. CAPITAL FUND DISBURSEMENTS

No Notes

15. FEDERAL TOTALS

No Notes

16. FOR NEW YORK STATE LIBRARY USE ONLY

No Notes

SUGGESTED IMPROVEMENTS

No Notes

Liberty Public Library

Annual Report For Public And Association Libraries - 2011

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7200593590
1.2	Library Name	Liberty Public Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Liberty
1.6a	Beginning Fiscal Reporting Year	07/01/2010
1.6b	Beginning <u>Local</u> Fiscal Year	07/01/2010
1.7a	Ending Fiscal Reporting Year	06/30/2011
1.7b	Ending <u>Local</u> Fiscal Year	06/30/2011
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	189 North Main Street
1.10	City	Liberty
1.11	Zip Code	12754
1.12	Four-Digit Zip Code Extension	1828
1.13	Mailing Address	189 North Main Street
1.14	City	Liberty
1.15	Zip Code	12754
1.16	Four-Digit Zip Code Extension	1828
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A	(845) 292-6070

- if no telephone number)
- 1.18 Fax Number (enter 10 digits only
and hit the Tab key; enter N/A if no (845) 292-5609
fax number)
- 1.19 E-Mail Address to Contact the
Library (Enter N/A if no e-mail
address) mlinko@rcls.org
- 1.20 Library Home Page URL (Enter
N/A if no home page URL) www.libertypubliclibrary.org
- 1.21 Population Chartered to Serve (per
2000 Census) 10,483
- 1.22 Indicate the type of library as stated
in the library's charter (select one): PUBLIC
- 1.23 Indicate the area chartered to serve
as stated in the library's charter
(select one): School District
- 1.24 During the reporting year, has there
been any change to the library's
legal service area boundaries?
Changes may be the result of a
Regents charter action or due to a
new contract to provide library
services to residents of an area not
served by a public library or due to
a change to an existing contract.
Answer Y for Yes, N for No. N
- 1.25 Indicate the type of charter the
library currently holds (select one): Absolute
- 1.26 Date the library was granted its
absolute charter or the date of the
provisional charter if the library
does not have an absolute charter 09/28/1956
- 1.27 Date the library was last registered 09/03/1968
- 1.28 Federal Employer Identification
Number 146004082
- 1.29 County Sullivan

- 1.30 School District Liberty Central School
 1.31 Library System Ramapo Catskill Library System

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

- 1.32 Title of Library Director/ Manager (select one): Mrs.
 1.33 First Name of Library Director/Manager Marjorie
 1.34 Last Name of Library Director/Manager Linko
 1.35 NYS Public Librarian Certification Number 19086
 1.36 E-mail Address of the Director/Managermlinko@rcls.org
 1.37 Fax Number of the Director/Manager (845) 292-5609
 1.38 Does the library charge fees for library cards to people residing outside the system's service area? N
 1.39 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.40. Y
1. Name of municipality or district holding the vote Liberty Central School District
 2. Indicate the type of municipality or district holding the vote School District
 3. Was this a Chapter 414 (Ed. Law §259.1.b)? N
 4. Dollar amount \$344,334
 5. Was the vote successful? Y

6. Date the vote was held (mm/dd /yyyy) 04/13/2010
- 1.40 For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. 96%
- 1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.42. N
1. Name of contracting municipality or district N/A
2. Is this a written contractual agreement? N/A
3. Population of the geographic area served by this contract N/A
4. Dollar amount of contract N/A
5. Enter the appropriate code for range of services provided (select one): N/A
- 1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on N

the library using the State note; if no, please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	9,982
2.2	Adult Non-fiction Books	7,644
2.3	Total Adult Books (Total questions 2.1 & 2.2)	17,626
2.4	Children's Fiction Books	4,938
2.5	Children's Non-fiction Books	3,049
2.6	Total Children's Books (Total questions 2.4 & 2.5)	7,987
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	25,613

Other Print Materials

2.8	Total Uncataloged Books	250
2.9	Total Print Serials	712
2.10	All Other Print Materials	1
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	963
2.12	Total Print Materials (Total questions 2.7 and 2.11)	26,576

ELECTRONIC MATERIALS

2.13	Electronic Books	7,239
2.14	Local Databases	0
2.15	NOVELNY Databases	9
2.16	Other Databases	9

2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	18
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	83,607
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	90,864

ALL OTHER MATERIALS

2.20	Audio - Physical Units	1,258
2.21	Audio - Downloadable Titles	2,990
2.22	Video - Physical Units	1,704
2.23	Video - Downloadable Titles	250
2.24	All Other Materials (includes microform, films, slides, etc.)	60
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	6,262
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	123,702

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	78
------	------------------------------------	----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	1,383
2.29	All Other Print Materials	124
2.30	Electronic Materials	12,011
2.31	All Other Materials	382
2.32	Total Additions (Total questions 2.28 through 2.31)	13,900

3. LIBRARY PROGRAMS, POLICIES, AND

SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	77
3.2	Young Adult Program Sessions	7
3.3	Children's Program Sessions	42
3.4	All Other Program Sessions	56
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	182
3.6	Adult Program Attendance	452
3.7	Young Adult Program Attendance	45
3.8	Children's Program Attendance	436
3.9	All Other Program Attendance	1,017
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	1,950

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	No
c.	Summer Reading at New York Libraries name and/or logo used	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes
e.	N/A	No
3.12	Library outlets offering the summer reading program	1

3.13	Children registered for the library's summer reading program	44
3.14	Young adults registered for the library's summer reading program	0
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	44
3.16	Children's program sessions - Summer 2011	31
3.17	Young adult program sessions - Summer 2011	0
3.18	Total program sessions - Summer 2011 (total 3.16 + 3.17)	31
3.19	Children's program attendance - Summer 2011	605
3.20	Young adult program attendance - Summer 2011	0
3.21	Total program attendance - Summer 2011 (total 3.19 + 3.20)	605

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	1
3.24	Childcare center(s)	0
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	1
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	3

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
------	--	---

3.31 Indicate age group(s) (check all that apply):

- | | | |
|----|------------------------|-----|
| a. | Birth - school entry | Yes |
| b. | Parents and Caregivers | No |
| c. | N/A | No |

3.32 Ages birth to school entry program sessions 8

3.33 Parent and/or caregiver program sessions 0

3.34 Total program sessions (total 3.32 + 3.33) 8

3.35 Ages birth to school entry program attendance 144

3.36 Parent and/or caregiver program attendance 0

3.37 Total program attendance (total 3.35 + 3.36) 144

3.38 Collaborators (check all that apply):

- | | | |
|----|--|-----|
| a. | Childcare center(s) | No |
| b. | Public School District(s) and/or BOCES | Yes |
| c. | Non-Public School(s) | Yes |
| d. | Other (describe using the State note) | No |
| e. | N/A | No |

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39 Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) N

3.40 Children's program sessions 0

3.41 Young adult program sessions 0

3.42 Adult program sessions 0

3.43 Total program sessions (total 3.40 + 3.41 + 3.42) 0

- | | | |
|------|--|----|
| 3.44 | Children's program attendance | 0 |
| 3.45 | Young adult program attendance | 0 |
| 3.46 | Adult program attendance | 0 |
| 3.47 | Total program attendance (total
3.44 + 3.45 + 3.46) | 0 |
| 3.48 | Collaborators (check all that apply): | |
| a. | Literacy NY (Literacy Volunteers
of America) | No |
| b. | Public School District(s) and/or
BOCES | No |
| c. | Non-Public School(s) | No |
| d. | Other (describe using the State
note) | No |
| e. | N/A | No |

LIBRARY USE

- | | | |
|------|---|--------|
| 3.49 | Library visits (total annual
attendance) | 37,128 |
| 3.50 | Registered resident borrowers | 4,668 |
| 3.51 | Registered non-resident borrowers | 426 |

WRITTEN POLICIES (Answer Y for Yes, N for No)

- | | | |
|------|---|---|
| 3.52 | Does the library have an open
meeting policy? | Y |
| 3.53 | Does the library have a policy
protecting the confidentiality of
library records? | Y |
| 3.54 | Does the library have an Internet
use policy? | Y |
| 3.55 | Does the library have a disaster
policy? | Y |

ACCESSIBILITY (Answer Y for Yes, N for No)

- | | | |
|------|--|---|
| 3.56 | Does the library provide service to
persons who cannot visit the library
(homebound persons, persons in
nursing homes, persons in jail,
etc.)? | N |
|------|--|---|

- 3.57 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1.
(Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	16,175
4.2	Adult Non-fiction Books	6,009
4.3	Total Adult Books (Total questions 4.1 & 4.2)	22,184
4.4	Children's Fiction Books	7,367
4.5	Children's Non-fiction Books	1,642
4.6	Total Children's Books (Total questions 4.4 & 4.5)	9,009
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	31,193

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	27,383
4.9	Circulation of Children's Other Materials	3,170
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	30,553
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	61,746
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	12,179

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	1,872
------	------------------------------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	8,872
------	-----------------------------	-------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	9,093
------	-----------------------------	-------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	20,432
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Number of uses (sessions) of public Internet computers per year	10,854
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Tony Castaldo
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 243-3747
5.9	IT contact's email address	tony@rcls.org

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1 The number of hours per
workweek used to compute FTE 35
for all paid library personnel in this
section.

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	0
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	3.2
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	4.20
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0
6.15	Salary - Entry Level Librarian (certified)	\$0
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$54,533
6.18	FTE - Library Manager (not certified)	0

6.19 Salary - Library Manager (not certified) \$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1 1. Is governed by board-approved written bylaws. Y

7.2 2. Has a board-approved written long range plan of service. Y

7.3 3. Presents an annual report to the community. Y

7.4 4. Has board-approved written policies. Y

7.5 5. Presents an annual written budget to appropriate funding agencies. Y

7.6 6. Periodically evaluates the effectiveness of the collection and services in meeting community needs. Y

7.7 7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility to meet community needs, including adequate:

7.8 8a. space Y

7.9 8b. lighting Y

7.10 8c. shelving Y

7.11 8d. seating Y

7.12 8e. restroom (see instructions) Y

9. Has the equipment and connections necessary to facilitate access to information:

7.13 9a. telephone Y

7.14 9b. photocopier (see instructions) Y

7.15 9c. microcomputer or terminal Y

7.16 9d. printer Y

- 7.17 9e. telefacsimile capability (see instructions) Y
- 7.18 10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number. Y
- 7.19 11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions) Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

- 8.1 Main Library 1
- 8.2 Branches 0
- 8.3 Bookmobiles 0
- 8.4 Other Outlets 0
- 8.5 TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) 1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

- 8.6 Minimum Weekly Total Hours - Main Library 45
- 8.7 Minimum Weekly Total Hours - Branch Libraries 0
- 8.8 Minimum Weekly Total Hours - Bookmobiles 0
- 8.9 Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8) 45.00
- 8.10 Annual Total Hours - Main Library 2,340

- 8.11 Annual Total Hours - Branch Libraries 0
- 8.12 Annual Total Hours - Bookmobiles 0
- 8.13 Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12) 2,340.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

- | | | |
|-----|--|-------------------------|
| 1. | Outlet Name | Liberty Public Library |
| 2. | Outlet Name Status | 00 (for no change) |
| 3. | Street Address | 189 North Main Street |
| 4. | Outlet Street Address Status | 00 (for no change) |
| 5. | City | Liberty |
| 6. | Zip Code | 12754 |
| 7. | Four-Digit Zip Code Extension | 1828 |
| 8. | Phone (enter 10 digits only) | (845) 292-6070 |
| 9. | Fax Number (enter 10 digits only) | (845) 292-5609 |
| 10. | E-mail Address | mlinko@rcls.org |
| 11. | Outlet URL | http://www.rcls.org/lib |
| 12. | County | Sullivan |
| 13. | Outlet Type Code (select one): | CE |
| 14. | Public Service Hours Per Year for This Outlet | 2,340 |
| 15. | Number of Weeks This Outlet is Open | 52 |
| 16. | Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | N |

- | | | |
|-----|--|---|
| 17. | Is the meeting space available for public use even when the outlet is closed? | N |
| 18. | Total number of non-library sponsored programs, meetings and/or events at this outlet | 0 |
| 19. | Enter the appropriate outlet code (select one): | LRF |
| 20. | Who owns this outlet building? | School District |
| 21. | Who owns the land on which this outlet is built? | School District |
| 22. | Indicate the year this outlet was initially constructed | 1965 |
| 23. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more | 2011 |
| 24. | Square footage of the outlet | 3,942 |
| 25. | Total number of Internet terminals at this outlet used by the general public | 6 |
| 26. | Type of connection on the outlet's public Internet computers | Cable |
| 27. | Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> . | Greater than 6 mbps and less than 10 mbps |
| 28. | Maximum <u>upload</u> speed on the outlet's public access Internet computers <u>only</u> . | Greater than 6 mbps and less than 10 mbps |
| 29. | Internet Provider | Time Warner Cable |
| 30. | WiFi Access (click the hyperlink for types of WiFi Access) | Available only when the library is open |
| 31. | Does the outlet have interactive videoconferencing capability for public use? | N |
| 32. | Does the outlet have a building entrance that is physically | Y |

- accessible to a person in a wheelchair?
33. Is every public part of the outlet accessible to a person in a wheelchair? N
34. *LIBID* 7200593590
35. *FSCSID* NY0604
36. *Metropolitan Status Code* NO
37. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
38. *Outlet Structure Status* 00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

- 10.1 Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011) 10
- 10.2 Number of voting library board positions stated in the library's charter. 5-11
- 10.3 Number of current voting positions on library board. 7

BOARD MEMBER SELECTION

- 10.4 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members for the *2012 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

- 10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Ms.
- 10.6 First Name Karen
- 10.7 Last Name Kaner
- 10.8 Mailing Address 377 Tanzman Rd
- 10.9 City Parksville
- 10.10 Zip Code (5 digits only) 12768
- 10.11 Phone (enter 10 digits only) (845) 292-7973
- 10.12 E-mail Address kkmarch1@aol.com
- 10.13 Term Expires - Month April
- 10.14 Term Expires - Year (yyyy) 2016
- 10.15 The date the Oath of Office was taken (mm/dd/yyyy) 05/26/2011
- 10.16 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 06/01/2011
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Teri
3. Last Name of Board Member Beimler
4. Mailing Address 4 Dalton Ave
5. City Liberty
6. Zip Code (5 digits only) 12754
7. E-mail address N/A
8. Office Held or Trustee Treasurer
9. Term Expires April
10. Term Expires - Year (yyyy) 2012
11. The date the Oath of Office (mm/dd/yyyy) was taken 05/22/2007
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A

- 10.5 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant Ms.
- 10.6 First Name Karen
- 10.7 Last Name Kaner
- 10.8 Mailing Address 377 Tanzman Rd
- 10.9 City Parksville
- 10.10 Zip Code (5 digits only) 12768
- 10.11 Phone (enter 10 digits only) (845) 292-7973
- 10.12 E-mail Address kkmarch1@aol.com
- 10.13 Term Expires - Month April
- 10.14 Term Expires - Year (yyyy) 2016
- 10.15 The date the Oath of Office was taken (mm/dd/yyyy) 05/26/2011
- 10.16 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 06/01/2011
1. Title of Board Member (select one): Ms.
2. First Name of Board Member Teri
3. Last Name of Board Member Beimler
4. Mailing Address 4 Dalton Ave
5. City Liberty
6. Zip Code (5 digits only) 12754
7. E-mail address N/A
8. Office Held or Trustee Treasurer
9. Term Expires April
10. Term Expires - Year (yyyy) 2012
11. The date the Oath of Office (mm/dd/yyyy) was taken 05/22/2007
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) N/A

1. Title of Board Member (select one): Ms.
2. First Name of Board Member Judith
3. Last Name of Board Member Brennan
4. Mailing Address 76 Winslow Place
5. City Liberty
6. Zip Code (5 digits only) 12754
7. E-mail address N/A
8. Office Held or Trustee Vice President
9. Term Expires April
10. Term Expires - Year (yyyy) 2013
11. The date the Oath of Office (mm/dd/yyyy) was taken 01/24/2012
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 1/26/2012

1. Title of Board Member (select one): Ms.
2. First Name of Board Member Kathy
3. Last Name of Board Member Sauchuk
4. Mailing Address PO Box 116
5. City Swan Lake
6. Zip Code (5 digits only) 12783
7. E-mail address N/A
8. Office Held or Trustee Trustee
9. Term Expires April
10. Term Expires - Year (yyyy) 2015
11. The date the Oath of Office (mm/dd/yyyy) was taken 04/27/2010
12. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 01/31/2011

1. Title of Board Member (select one): Mr.

- | | | |
|-----|--|-----------------------|
| 2. | First Name of Board Member | Larry |
| 3. | Last Name of Board Member | Steiger |
| 4. | Mailing Address | 10 Milton Ave |
| 5. | City | Liberty |
| 6. | Zip Code (5 digits only) | 12754 |
| 7. | E-mail address | N/A |
| 8. | Office Held or Trustee | Secretary |
| 9. | Term Expires | April |
| 10. | Term Expires - Year (yyyy) | 2014 |
| 11. | The date the Oath of Office (mm/dd/yyyy) was taken | 02/28/2008 |
| 12. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | N/A |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Derek |
| 3. | Last Name of Board Member | Dalton |
| 4. | Mailing Address | 30 Walnut Mountain Rd |
| 5. | City | Liberty |
| 6. | Zip Code (5 digits only) | 12754 |
| 7. | E-mail address | N/A |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Expires | April |
| 10. | Term Expires - Year (yyyy) | 2012 |
| 11. | The date the Oath of Office (mm/dd/yyyy) was taken | 06/26/2007 |
| 12. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | N/A |
| 1. | Title of Board Member (select one): | Ms. |
| 2. | First Name of Board Member | Barbara |
| 3. | Last Name of Board Member | Kelly |

- | | | |
|-----|--|--------------------|
| 4. | Mailing Address | 30 Nature Lake Rd |
| 5. | City | Liberty |
| 6. | Zip Code (5 digits only) | 12754 |
| 7. | E-mail address | bkelly1@hvc.rr.com |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Expires | April |
| 10. | Term Expires - Year (yyyy) | 2014 |
| 11. | The date the Oath of Office
(mm/dd/yyyy) was taken | 05/24/2011 |
| 12. | The date the Oath of Office was
filed with town or county clerk
(mm/dd/yyyy) | 06/01/2011 |

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1.
ROUND TO THE NEAREST DOLLAR.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

- 11.1 Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. Y
- | | | |
|----|---|------------------------------------|
| 1. | Source of Funds | School District |
| 2. | Name of funding County,
Municipality or District | Liberty Central School
District |
| 3. | Amount | \$344,334 |
| 4. | Subject to Public Vote | Y |
| 5. | Written Contractual Agreement | N |
| 1. | Source of Funds | County |
| 2. | Name of funding County,
Municipality or District | Sullivan County |
| 3. | Amount | \$1,165 |
| 4. | Subject to Public Vote | N |

5.	Written Contractual Agreement	Y
1.	Source of Funds	Other (specify using the State note)
2.	Name of funding County, Municipality or District	Sullivan County IDA
3.	Amount	\$12,535
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	N
11.2	TOTAL LOCAL PUBLIC FUNDS	\$358,034

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$2,749
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$600
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$3,349

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
------	---	-----

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC	\$0

LIBRARY SYSTEMS IN NEW YORK STATE

OTHER RECEIPTS

11.14	Gifts and Endowments	\$605
11.15	Fund Raising	\$0
11.16	Income from Investments	\$338
11.17	Library Charges	\$9,511
11.18	Other	\$617
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$11,071
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$372,454
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$168,518
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$540,972

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$54,533
12.2	Other Staff	\$75,653
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$130,186
12.4	Employee Benefits Expenditures	\$34,511
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$164,697

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$17,745
12.7	Electronic Materials Expenditures	\$0
12.8	Other Materials Expenditures	\$7,928
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$25,673

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$2,204
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$2,204

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$2,446
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$2,446
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$10,573
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$13,019

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$1,679
12.19	Telecommunications	\$286
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$236
12.22	Other Miscellaneous	\$19,475
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$21,676
12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$15,291

DEBT SERVICE**Capital Purposes Loans (Principal and Interest)**

12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$242,560

TRANSFERS**Transfers to Capital Fund**

12.32	From Local Public Funds (76PF)	\$102,380
12.33	From Other Funds (76OF)	\$0

12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$102,380
12.35	Transfer to Other Funds	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$102,380
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$344,940
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$196,032
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$540,972

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/28/2012

FISCAL AUDIT

12.41 Last audit performed (mm/dd/yyyy) N/A
 12.42 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) N/A
 12.43 Indicate type of audit (select one): N/A

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. Y
 If No, stop here. If Yes, complete

the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

- | | | |
|------|--|-----|
| 13.1 | Revenues from Local Government Sources | \$0 |
| 13.2 | All Other Revenues from Local Sources | \$0 |
| 13.3 | Total Revenues from Local Sources (Add Questions 13.1 and 13.2) | \$0 |

STATE AID FOR CAPITAL PROJECTS

- | | | |
|------|--|----------|
| 13.4 | State Aid Received for Construction | \$88,447 |
| 13.5 | Other State Aid | \$0 |
| 13.6 | Total State Aid (Add Questions 13.4 and 13.5) | \$88,447 |

FEDERAL AID FOR CAPITAL PROJECTS

- | | | |
|------|--------------------------|-----|
| 13.7 | TOTAL FEDERAL AID | \$0 |
|------|--------------------------|-----|

INTERFUND REVENUE

- | | | |
|-------|--|-----------|
| 13.8 | Transfer from Operating Fund (Same as Question 12.34) | \$102,380 |
| 13.9 | TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) | \$190,827 |
| 13.10 | NON-REVENUE RECEIPTS | \$299 |
| 13.11 | TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) | \$191,126 |
| 13.12 | BALANCE IN CAPITAL FUND -
Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year | \$98,442 |

has not changed)

13.13 **TOTAL CASH RECEIPTS AND BALANCE**(Add Questions 13.11 and 13.12; same as Question 14.12) \$289,568

14. CAPITAL FUND DISBURSEMENTS PROJECT EXPENDITURES

14.1	Construction	\$0
14.2	Incidental Construction	\$27,534
Other Disbursements		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$27,534
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$27,534
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2011	\$262,034
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$289,568

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.88
15.2	Total Librarians	0.88
15.3	All Other Paid Staff	2.80
15.4	Total Paid Employees	3.68
15.5	State Government Revenue	\$2,749
15.6	Federal Government Revenue	\$600
15.7	Other Operating Revenue	\$11,071
15.8	Total Operating Revenue	\$372,454
15.9	Other Operating Expenditures	\$49,986
15.10	Total Operating Expenditures	\$240,356
15.11	Total Capital Expenditures	\$29,738
15.12	Print Materials	26,575
15.13	Total Registered Borrowers	5,094
15.14	Other Capital Revenue and Receipts	\$102,679
15.15	Total Number of Internet Terminals Used by the General Public	6

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7200593590
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	LD
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	SD1
16.7	<i>FSCS ID</i>	NY0604

SUGGESTED IMPROVEMENTS

Library Name:

Liberty Public Library

Library System:

Ramapo Catskill Library
System

Name of Person Completing Form:

Phone Number:

Please share with us your
suggestions for improving the
Annual Report. Thank you!

Fallsburg Library

Annual Report For Public And Association Libraries - 2011

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7200596620
1.2	Library Name	Fallsburg Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	South Fallsburg
1.6a	Beginning Fiscal Reporting Year	07/01/2010
1.6b	Beginning <u>Local</u> Fiscal Year	7/1/2010
1.7a	Ending Fiscal Reporting Year	06/30/2011
1.7b	Ending <u>Local</u> Fiscal Year	6/30/11
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	12 Railroad Plaza
1.10	City	South Fallsburg
1.11	Zip Code	12779
1.12	Four-Digit Zip Code Extension	0730
1.13	Mailing Address	PO Box 730
1.14	City	South Fallsburg
1.15	Zip Code	12779
1.16	Four-Digit Zip Code Extension	0730
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 436-6067
1.18	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 434-1254
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	fbr@rcls.org
1.20	Library Home Page URL (Enter N/A if no home page URL)	http://ansernet.rcls.org/fbl
1.21	Population Chartered to Serve (per 2000 Census)	10,217
1.22	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N
1.25	Indicate the type of charter the library currently holds (select one):	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	05/18/2004
1.27	Date the library was last registered	08/17/2005
1.28	Federal Employer Identification Number	141824958

1.29 County Sullivan
 1.30 School District Fallsburg Central School
 1.31 Library System Ramapo Catskill Library System

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32 Title of Library Director/ Manager (select one): Miss
 1.33 First Name of Library Director/Manager Livia
 1.34 Last Name of Library Director/Manager Sabourin
 1.35 NYS Public Librarian Certification Number N/A
 1.36 E-mail Address of the Director/Manager lsabourin@rcls.org
 1.37 Fax Number of the Director/Manager (845) 434-1254

1.38 Does the library charge fees for library cards to people residing outside the system's service area? Y

1.39 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.40. Y

1. Name of municipality or district holding the vote Fallsburg School District
 2. Indicate the type of municipality or district holding the vote School District
 3. Was this a Chapter 414 (Ed. Law Â§259.1.b)? N
 4. Dollar amount \$301,539
 5. Was the vote successful? Y
 6. Date the vote was held (mm/dd/yyyy) 06/01/2010

1.40 For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. 100%

1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.42. N

1. Name of contracting municipality or district N/A
 2. Is this a written contractual agreement? N/A
 3. Population of the geographic area served by this contract N/A
 4. Dollar amount of contract N/A
 5. Enter the appropriate code for range of services provided (select one): N/A

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. Y

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	7,125
2.2	Adult Non-fiction Books	4,524
2.3	Total Adult Books (Total questions 2.1 & 2.2)	11,649
2.4	Children's Fiction Books	6,960
2.5	Children's Non-fiction Books	2,479
2.6	Total Children's Books (Total questions 2.4 & 2.5)	9,439
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	21,088

Other Print Materials

2.8	Total Uncataloged Books	460
2.9	Total Print Serials	772
2.10	All Other Print Materials	437
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,222
2.12	Total Print Materials (Total questions 2.7 and 2.11)	22,747

ELECTRONIC MATERIALS

2.13	Electronic Books	7,239
2.14	Local Databases	0
2.15	NOVELNY Databases	9
2.16	Other Databases	9
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	18
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	83,607
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	90,846

ALL OTHER MATERIALS

2.20	Audio - Physical Units	824
2.21	Audio - Downloadable Titles	2,990
2.22	Video - Physical Units	1,837
2.23	Video - Downloadable Titles	250
2.24	All Other Materials (includes microform, films, slides, etc.)	116
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	6,017
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	120,015

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	86
------	------------------------------------	----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	802
2.29	All Other Print Materials	437
2.30	Electronic Materials	12,011
2.31	All Other Materials	275
2.32	Total Additions (Total questions 2.28 through 2.31)	13,525

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	27
3.2	Young Adult Program Sessions	16

3.3	Children's Program Sessions	71
3.4	All Other Program Sessions	8
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	122
3.6	Adult Program Attendance	387
3.7	Young Adult Program Attendance	215
3.8	Children's Program Attendance	1,400
3.9	All Other Program Attendance	49
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	2,051

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes
e.	N/A	No
3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	73
3.14	Young adults registered for the library's summer reading program	12
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	85
3.16	Children's program sessions - Summer 2011	28
3.17	Young adult program sessions - Summer 2011	7
3.18	Total program sessions - Summer 2011 (total 3.16 + 3.17)	35
3.19	Children's program attendance - Summer 2011	633
3.20	Young adult program attendance - Summer 2011	143
3.21	Total program attendance - Summer 2011 (total 3.19 + 3.20)	776

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	0
3.24	Childcare center(s)	0
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	1
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	2
3.29	Total Collaborators (total 3.22 through 3.28)	4

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	N
3.31	Indicate age group(s) (check all that apply):	
a.	Birth - school entry	Yes
b.	Parents and Caregivers	No
c.	N/A	No
3.32	Ages birth to school entry program sessions	35
3.33	Parent and/or caregiver program sessions	0

3.34	Total program sessions (total 3.32 + 3.33)	35
3.35	Ages birth to school entry program attendance	696
3.36	Parent and/or caregiver program attendance	0
3.37	Total program attendance (total 3.35 + 3.36)	696
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	Yes
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.40	Children's program sessions	1
3.41	Young adult program sessions	0
3.42	Adult program sessions	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	1
3.44	Children's program attendance	11
3.45	Young adult program attendance	0
3.46	Adult program attendance	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	11
3.48	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	No

LIBRARY USE

3.49	Library visits (total annual attendance)	30,684
3.50	Registered resident borrowers	3,484
3.51	Registered non-resident borrowers	273

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y
3.54	Does the library have an Internet use policy?	Y
3.55	Does the library have a disaster policy?	N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	5,993
4.2	Adult Non-fiction Books	3,487
4.3	Total Adult Books (Total questions 4.1 & 4.2)	9,480
4.4	Children's Fiction Books	6,750
4.5	Children's Non-fiction Books	918
4.6	Total Children's Books (Total questions 4.4 & 4.5)	7,668
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	17,148

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	11,261
4.9	Circulation of Children's Other Materials	2,960
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	14,221
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	31,369
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	10,628

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	3,321
------	------------------------------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	6,071
------	--------------------------	-------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	4,807
------	--------------------------	-------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	61,368
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Number of uses (sessions) of public Internet computers per year	5,791
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Anthony Castaldo
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 243-3747
5.9	IT contact's email address	tony@rcls.org

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	40
-----	--	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	1

6.4	Librarian (certified)	0
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	1
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	3.1
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	4.10
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	1.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0
6.15	Salary - Entry Level Librarian (certified)	\$0
6.16	FTE - Library Director (certified)	0
6.17	Salary - Library Director (certified)	\$0
6.18	FTE - Library Manager (not certified)	1
6.19	Salary - Library Manager (not certified)	\$35,718

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	40
8.7	Minimum Weekly Total Hours - Branch Libraries	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	40.00
8.10	Annual Total Hours - Main Library	2,117
8.11	Annual Total Hours - Branch Libraries	0
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,117.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Fallsburg Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	12 Railroad Plaza
4.	Outlet Street Address Status	00 (for no change)
5.	City	South Fallsburg
6.	Zip Code	12779
7.	Four-Digit Zip Code Extension	0730
8.	Phone (enter 10 digits only)	(845) 436-6067
9.	Fax Number (enter 10 digits only)	(845) 434-1254
10.	E-mail Address	fbr@rcls.org
11.	Outlet URL	http://www.rcls.org/fbl
12.	County	Sullivan
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	2,117
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	101
19.	Enter the appropriate outlet code (select one):	LR

20.	Who owns this outlet building?	Other (specify using the State note)
21.	Who owns the land on which this outlet is built?	Other (specify using the State note)
22.	Indicate the year this outlet was initially constructed	N/A
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1991
24.	Square footage of the outlet	3,894
25.	Total number of Internet terminals at this outlet used by the general public	5
26.	Type of connection on the outlet's public Internet computers	Cable
27.	Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 768 kbps and less than 1.5 mbps
28.	Maximum <u>upload</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 200 kbps and less than 768 kbps
29.	Internet Provider	Time Warner Cable
30.	WiFi Access (click the hyperlink for types of WiFi Access)	The library does not offer WiFi to patrons
31.	Does the outlet have interactive videoconferencing capability for public use?	N
32.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
33.	Is every public part of the outlet accessible to a person in a wheelchair?	N
34.	<i>LIBID</i>	7200596620
35.	<i>FSCSID</i>	NY9014
36.	<i>Metropolitan Status Code</i>	NO
37.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
38.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011)	13
10.2	Number of voting library board positions stated in the library's charter.	5-15
10.3	Number of current <u>voting</u> positions on library board.	7

BOARD MEMBER SELECTION

10.4	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election
------	---	---

List Officers and Board Members for the **2012 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.5	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mrs.
10.6	First Name	Mira
10.7	Last Name	Anderson
10.8	Mailing Address	PO Box 89
10.9	City	South Fallsburg
10.10	Zip Code (5 digits only)	12779

10.11	Phone (enter 10 digits only)	(845) 434-3010
10.12	E-mail Address	coopy50@@verizon.net
10.13	Term Expires - Month	June
10.14	Term Expires - Year (yyyy)	2013
10.15	The date the Oath of Office was taken (mm/dd/yyyy)	06/14/2008
10.16	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/30/2008
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Kathleen
3.	Last Name of Board Member	Rasnick
4.	Mailing Address	PO Box 770
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	kathy.rasnick@associatedmutual.com
8.	Office Held or Trustee	Treasurer
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	3/23/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	03/29/2009
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Amanda
3.	Last Name of Board Member	Ward-Almonte
4.	Mailing Address	PO Box 228
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	esquire_2b@yahoo.com
8.	Office Held or Trustee	trustee
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	06/15/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/08/2012
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Sonya
3.	Last Name of Board Member	Smith
4.	Mailing Address	PO Box 721
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	shoelady81@verizon.net
8.	Office Held or Trustee	trustee
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	07/16/2007
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/07/2012
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Hayley

3.	Last Name of Board Member	Frunzi
4.	Mailing Address	PO Box 193
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	hfrunzi@yahoo.com
8.	Office Held or Trustee	Secretary
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2015
11.	The date the Oath of Office (mm/dd/yyyy) was taken	07/15/2010
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/10/2011
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Jennifer
3.	Last Name of Board Member	Pantel
4.	Mailing Address	PO Box 1013
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	pantel.jennie@verizon.net
8.	Office Held or Trustee	Trustee
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	07/08/2007
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/08/2012
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Sonia
3.	Last Name of Board Member	Ward
4.	Mailing Address	PO Box 228
5.	City	South Fallsburg
6.	Zip Code (5 digits only)	12779
7.	E-mail address	soggy@warwick.net
8.	Office Held or Trustee	Vice President
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	07/16/2007
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	2/9/2012

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Fallsburg Central School District

3.	Amount	\$301,539
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N/A
11.2	TOTAL LOCAL PUBLIC FUNDS	\$301,539
SYSTEM CASH GRANTS TO MEMBER LIBRARY		
11.3	Local Library Services Aid (LLSA)	\$2,619
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$2,619
OTHER STATE AID		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
FEDERAL AID FOR LIBRARY OPERATION		
11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
OTHER RECEIPTS		
11.14	Gifts and Endowments	\$113
11.15	Fund Raising	\$0
11.16	Income from Investments	\$478
11.17	Library Charges	\$4,202
11.18	Other	\$3,115
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$7,908
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$312,066
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$141,132
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$453,198

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$15,385
		\$96,115

12.2	Other Staff	
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$111,500
12.4	Employee Benefits Expenditures	\$29,957
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$141,457

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$8,844
12.7	Electronic Materials Expenditures	\$0
12.8	Other Materials Expenditures	\$6,206
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$15,050

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$41,251
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$41,251

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$5,114
12.19	Telecommunications	\$3,079
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$279
12.22	Other Miscellaneous	\$15,558
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$24,030

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$13,693
-------	--	----------

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$235,481

TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0
-------	--------------------------------	-----

12.33	From Other Funds (76OF)	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35	Transfer to Other Funds	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$235,481
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$217,717
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$453,198

ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/16/2012
-------	--	------------

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	8/25/2010
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2009-6/30/2010
12.43	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	N
-------	--	---

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
------	--------------------------	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0

13.13 **TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) \$0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1 Construction \$0

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$0

14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) \$0

14.9 **NON-PROJECT EXPENDITURES** \$0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) \$0

14.11 **BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2011 \$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	1.00
15.2	Total Librarians	2.00
15.3	All Other Paid Staff	3.10
15.4	Total Paid Employees	5.10
15.5	State Government Revenue	\$2,619
15.6	Federal Government Revenue	\$0
15.7	Other Operating Revenue	\$7,908
15.8	Total Operating Revenue	\$312,066
15.9	Other Operating Expenditures	\$78,974
15.10	Total Operating Expenditures	\$235,481
15.11	Total Capital Expenditures	\$0
15.12	Print Materials	21,860
15.13	Total Registered Borrowers	3,757
15.14	Other Capital Revenue and Receipts	\$0
15.15	Total Number of Internet Terminals Used by the General Public	5

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7200596620
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	LD
16.4	<i>Administrative Structure Code</i>	SO

Ethelbert B. Crawford Public Library

Annual Report For Public And Association Libraries - 2011

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7200594210
1.2	Library Name	Ethelbert B. Crawford Public Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Monticello
1.6a	Beginning Fiscal Reporting Year	01/01/2011
1.6b	Beginning <u>Local</u> Fiscal Year	01/01/2011
1.7a	Ending Fiscal Reporting Year	12/31/2011
1.7b	Ending <u>Local</u> Fiscal Year	12/31/2011
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	393 Broadway
1.10	City	Monticello
1.11	Zip Code	12701
1.12	Four-Digit Zip Code Extension	1300
1.13	Mailing Address	393 Broadway
1.14	City	Monticello
1.15	Zip Code	12701
1.16	Four-Digit Zip Code Extension	1300
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 794-4660
1.18	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 794-4602
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	abarrish@rcls.org
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.ebcrawfordlibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	20,601
1.22	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N
1.25	Indicate the type of charter the library currently holds (select one):	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	02/01/1998
1.27	Date the library was last registered	09/08/2004
1.28	Federal Employer Identification Number	141746624
1.29	County	Sullivan

1.30 School District Monticello Central School District

1.31 Library System Ramapo Catskill Library System

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32 Title of Library Director/ Manager (select one): Mr.

1.33 First Name of Library Director/Manager Alan

1.34 Last Name of Library Director/Manager Barrish

1.35 NYS Public Librarian Certification Number 13617

1.36 E-mail Address of the Director/Manager abarrish@rcls.org

1.37 Fax Number of the Director/Manager (845) 794-4602

1.38 Does the library charge fees for library cards to people residing outside the system's service area? Y

1.39 For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for each vote held. If no, go to question 1.40. Y

1. Name of municipality or district holding the vote Ethelbert B. Crawford Public Library

2. Indicate the type of municipality or district holding the vote Special Legislative District

3. Was this a Chapter 414 (Ed. Law Â§259.1.b)? N

4. Dollar amount \$634,893

5. Was the vote successful? Y

6. Date the vote was held (mm/dd/yyyy) 10/7/2010

1.40 For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect. 100%

1.41 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for each contract. If no, go to question 1.42. N

1. Name of contracting municipality or district N/A

2. Is this a written contractual agreement? N/A

3. Population of the geographic area served by this contract N/A

4. Dollar amount of contract N/A

5. Enter the appropriate code for range of services provided (select one): N/A

1.42 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the State note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1 Adult Fiction Books 8,294

2.2	Adult Non-fiction Books	5,835
2.3	Total Adult Books (Total questions 2.1 & 2.2)	14,129
2.4	Children's Fiction Books	10,646
2.5	Children's Non-fiction Books	7,351
2.6	Total Children's Books (Total questions 2.4 & 2.5)	17,997
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	32,126

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	1,000
2.10	All Other Print Materials	9
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1,009
2.12	Total Print Materials (Total questions 2.7 and 2.11)	33,135

ELECTRONIC MATERIALS

2.13	Electronic Books	7,239
2.14	Local Databases	0
2.15	NOVELNY Databases	9
2.16	Other Databases	10
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	19
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	83,607
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	90,865

ALL OTHER MATERIALS

2.20	Audio - Physical Units	1,955
2.21	Audio - Downloadable Titles	2,990
2.22	Video - Physical Units	1,637
2.23	Video - Downloadable Titles	250
2.24	All Other Materials (includes microform, films, slides, etc.)	6
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	6,838
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	130,838

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	94
------	------------------------------------	----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	2,056
2.29	All Other Print Materials	631
2.30	Electronic Materials	12,011
2.31	All Other Materials	714
2.32	Total Additions (Total questions 2.28 through 2.31)	15,412

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	28
3.2	Young Adult Program Sessions	16
3.3	Children's Program Sessions	133
3.4	All Other Program Sessions	1

3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	178
3.6	Adult Program Attendance	489
3.7	Young Adult Program Attendance	69
3.8	Children's Program Attendance	1,826
3.9	All Other Program Attendance	26
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	2,410

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Summer Reading at New York Libraries name and/or logo used	No
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes
e.	N/A	No
3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	133
3.14	Young adults registered for the library's summer reading program	38
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	171
3.16	Children's program sessions - Summer 2011	34
3.17	Young adult program sessions - Summer 2011	9
3.18	Total program sessions - Summer 2011 (total 3.16 + 3.17)	43
3.19	Children's program attendance - Summer 2011	358
3.20	Young adult program attendance - Summer 2011	22
3.21	Total program attendance - Summer 2011 (total 3.19 + 3.20)	380

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	2
3.24	Childcare center(s)	2
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	0
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	5

EARLY LITERACY PROGRAMS

3.30 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.31 Indicate age group(s) (check all that apply):

a.	Birth - school entry	Yes
b.	Parents and Caregivers	No
c.	N/A	No
3.32	Ages birth to school entry program sessions	56
3.33	Parent and/or caregiver program sessions	0
3.34	Total program sessions (total 3.32 + 3.33)	56
3.35	Ages birth to school entry program attendance	1,047
3.36	Parent and/or caregiver program attendance	0

3.37	Total program attendance (total 3.35 + 3.36)	1,047
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.40	Children's program sessions	0
3.41	Young adult program sessions	0
3.42	Adult program sessions	1
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	1
3.44	Children's program attendance	0
3.45	Young adult program attendance	0
3.46	Adult program attendance	26
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	26
3.48	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	Yes

LIBRARY USE

3.49	Library visits (total annual attendance)	42,598
3.50	Registered resident borrowers	6,075
3.51	Registered non-resident borrowers	333

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y
3.54	Does the library have an Internet use policy?	Y
3.55	Does the library have a disaster policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	24,540
4.2	Adult Non-fiction Books	9,550
4.3	Total Adult Books (Total questions 4.1 & 4.2)	34,090
4.4	Children's Fiction Books	21,057

4.5	Children's Non-fiction Books	6,292
4.6	Total Children's Books (Total questions 4.4 & 4.5)	27,349
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	61,439

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	23,608
4.9	Circulation of Children's Other Materials	8,692
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	32,300
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	93,739
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	36,041

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	9,507
------	------------------------------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	15,844
------	--------------------------	--------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	12,311
------	--------------------------	--------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	85,196
5.5	Does the library use Internet filtering software on any computer?	N
5.6	Number of uses (sessions) of public Internet computers per year	8,329
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Melanie Olson
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 794-4660
5.9	IT contact's email address	molson@rcls.org

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	38
-----	--	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	1
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	7

6.11	Vacant Other Staff	
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	9.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$50,000
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$100,936
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	N
7.9	8b. lighting	Y
7.10	8c. shelving	N
7.11	8d. seating	N
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0

8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1
PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.		
8.6	Minimum Weekly Total Hours - Main Library	47.5
8.7	Minimum Weekly Total Hours - Branch Libraries	0
8.8	Minimum Weekly Total Hours - Bookmobiles	0
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	47.50
8.10	Annual Total Hours - Main Library	2,390
8.11	Annual Total Hours - Branch Libraries	0
8.12	Annual Total Hours - Bookmobiles	0
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,390.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Ethelbert B. Crawford Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	393 Broadway
4.	Outlet Street Address Status	00 (for no change)
5.	City	Monticello
6.	Zip Code	12701
7.	Four-Digit Zip Code Extension	1300
8.	Phone (enter 10 digits only)	(845) 794-4660
9.	Fax Number (enter 10 digits only)	(845) 794-4602
10.	E-mail Address	abarrish@rcsl.org
11.	Outlet URL	www.ebcrawfordlibrary.org
12.	County	Sullivan
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	2,390
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	N
17.	Is the meeting space available for public use even when the outlet is closed?	N
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	0
19.	Enter the appropriate outlet code (select one):	LO
20.	Who owns this outlet building?	Library Board
21.	Who owns the land on which this outlet is built?	Library Board
22.	Indicate the year this outlet was initially constructed	1935
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2011
24.	Square footage of the outlet	4,015
25.	Total number of Internet terminals at this outlet used by the general public	19
26.	Type of connection on the outlet's public Internet computers	Cable

27.	Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 6 mbps and less than 10 mbps
28.	Maximum <u>upload</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 6 mbps and less than 10 mbps
29.	Internet Provider	Time Warner Cable
30.	WiFi Access (click the hyperlink for types of WiFi Access)	No restrictions to access
31.	Does the outlet have interactive videoconferencing capability for public use?	N
32.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
33.	Is every public part of the outlet accessible to a person in a wheelchair?	N
34.	<i>LIBID</i>	7200594210
35.	<i>FSCSID</i>	NY0606
36.	<i>Metropolitan Status Code</i>	NO
37.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
38.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011)	11
10.2	Number of voting library board positions stated in the library's charter.	7
10.3	Number of current <u>voting</u> positions on library board.	7

BOARD MEMBER SELECTION

10.4	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election
------	---	---

List Officers and Board Members for the **2012 Calendar Year**. Complete one record for *each* board member.

BOARD PRESIDENT

10.5	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mr.
10.6	First Name	Robert
10.7	Last Name	Norris
10.8	Mailing Address	1 Norris Road
10.9	City	Forestburgh
10.10	Zip Code (5 digits only)	12777
10.11	Phone (enter 10 digits only)	(845) 754-8165
10.12	E-mail Address	Irdn@warwick.net
10.13	Term Expires - Month	December
10.14	Term Expires - Year (yyyy)	2013
10.15	The date the Oath of Office was taken (mm/dd/yyyy)	02/14/2011
10.16	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/14/2011
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Terry
3.	Last Name of Board Member	Epstein

4.	Mailing Address	PO Box 269
5.	City	Rock Hill
6.	Zip Code (5 digits only)	12775
7.	E-mail address	tmepstein@hvc.rr.com
8.	Office Held or Trustee	Secretary
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/25/2006
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/25/2006
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Steven
3.	Last Name of Board Member	Sharoff
4.	Mailing Address	125 Plank Road
5.	City	Forestburgh
6.	Zip Code (5 digits only)	12777
7.	E-mail address	steveboces1@aol.com
8.	Office Held or Trustee	Treasurer
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	08/18/2006
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	08/18/2006
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Constance
3.	Last Name of Board Member	Keller
4.	Mailing Address	33 Atwell Lane
5.	City	Monticello
6.	Zip Code (5 digits only)	12701
7.	E-mail address	lvascny@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	06/20/2011
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	06/20/2011
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Joseph
3.	Last Name of Board Member	Fowler
4.	Mailing Address	2907 State Route 55
5.	City	White Lake
6.	Zip Code (5 digits only)	12786
7.	E-mail address	berniceandjoe@hvc.rr.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A

12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Lynn
3.	Last Name of Board Member	Skolnick
4.	Mailing Address	1 Medallion Road
5.	City	Kiamesha Lake
6.	Zip Code (5 digits only)	12751
7.	E-mail address	miamims@aol.com
8.	Office Held or Trustee	Vice President
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	02/14/2011
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	02/14/2011
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Marcia
3.	Last Name of Board Member	Raponi
4.	Mailing Address	295 Hartwood Rd.
5.	City	Forestburgh
6.	Zip Code (5 digits only)	12777
7.	E-mail address	mraponi41@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	December
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	01/27/2009
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	01/27/2009

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Thompson
3.	Amount	\$404,294
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Forestburgh
3.	Amount	\$40,539
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	Town
2.	Name of funding County, Municipality or District	Bethel

3.	Amount	\$165,167
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	County
2.	Name of funding County, Municipality or District	Sullivan
3.	Amount	\$1,049
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$611,049
SYSTEM CASH GRANTS TO MEMBER LIBRARY		
11.3	Local Library Services Aid (LLSA)	\$9,778
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$9,778
OTHER STATE AID		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$8,678
FEDERAL AID FOR LIBRARY OPERATION		
11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
OTHER RECEIPTS		
11.14	Gifts and Endowments	\$2,087
11.15	Fund Raising	\$0
11.16	Income from Investments	\$7,982
11.17	Library Charges	\$11,421
11.18	Other	\$0
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$21,490
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$650,995
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$19,021
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$19,021
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$849,175
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$1,519,191

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$150,568
12.2	Other Staff	\$177,460
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$328,028
12.4	Employee Benefits Expenditures	\$122,523
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$450,551

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$52,527
12.7	Electronic Materials Expenditures	\$26,134
12.8	Other Materials Expenditures	\$2,892
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$81,553

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$67,061
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$67,061
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$32,088
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$99,149

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$16,505
12.19	Telecommunications	\$430
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$1,136
12.22	Other Miscellaneous	\$46,412
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$64,483

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
-------	--	-----

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$695,736

TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0
12.33	From Other Funds (76OF)	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35	Transfer to Other Funds	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$695,736
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$823,455
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$1,519,191

ASSURANCE

12.40 The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 02/16/2012

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	N/A
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A
12.43	Indicate type of audit (select one):	N/A

CAPITAL FUND

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. N

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
------	--------------------------	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$0
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$0
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0

13.13 **TOTAL CASH RECEIPTS AND BALANCE** (Add Questions 13.11 and 13.12; same as Question 14.12) \$0

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1 Construction \$0

14.2 Incidental Construction \$0

Other Disbursements

14.3 Purchase of Buildings \$0

14.4 Interest \$0

14.5 Collection Expenditures \$0

14.6 Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) \$0

14.7 **TOTAL PROJECT EXPENDITURES** (Add Questions 14.1, 14.2 and 14.6) \$0

14.8 **TRANSFER TO OPERATING FUND** (Same as Question 11.22) \$0

14.9 **NON-PROJECT EXPENDITURES** \$0

14.10 **TOTAL CASH DISBURSEMENTS AND TRANSFERS** (Add Questions 14.7, 14.8 and 14.9) \$0

14.11 **BALANCE IN CAPITAL FUND** - Ending Balance for the Fiscal Year Ending 2011 \$0

14.12 **TOTAL CASH DISBURSEMENTS AND BALANCE** (Add Questions 14.10 and 14.11; same as Question 13.13) \$0

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	1.90
15.2	Total Librarians	1.90
15.3	All Other Paid Staff	6.65
15.4	Total Paid Employees	8.55
15.5	State Government Revenue	\$18,456
15.6	Federal Government Revenue	\$0
15.7	Other Operating Revenue	\$21,490
15.8	Total Operating Revenue	\$650,995
15.9	Other Operating Expenditures	\$163,632
15.10	Total Operating Expenditures	\$695,736
15.11	Total Capital Expenditures	\$0
15.12	Print Materials	33,126
15.13	Total Registered Borrowers	6,408
15.14	Other Capital Revenue and Receipts	\$0
15.15	Total Number of Internet Terminals Used by the General Public	19

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7200594210
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	LD
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y

16.6 *Geographic Code*

OTH

16.7 *FSCS ID*

NY0606

SUGGESTED IMPROVEMENTS

Library Name:

Ethelbert B. Crawford Public
Library

Library System:

Ramapo Catskill Library
System

Name of Person Completing Form:

Phone Number:

Please share with us your suggestions for improving the *Annual Report*.

Thank you!

Daniel Pierce Library

Annual Report For Public And Association Libraries - 2011

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2011, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	7200592580
1.2	Library Name	Daniel Pierce Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Grahamsville
1.6a	Beginning Fiscal Reporting Year	01/01/2011
1.6b	Beginning <u>Local</u> Fiscal Year	01/01/2011
1.7a	Ending Fiscal Reporting Year	12/31/2011
1.7b	Ending <u>Local</u> Fiscal Year	12/31/2011
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	328 Main Street
1.10	City	Grahamsville
1.11	Zip Code	12740
1.12	Four-Digit Zip Code Extension	0268
1.13	Mailing Address	P.O. Box 268
1.14	City	Grahamsville
1.15	Zip Code	12740
1.16	Four-Digit Zip Code Extension	0268
1.17	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(845) 985-7233
1.18	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(845) 985-0135
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	dpl@rcls.org
1.20	Library Home Page URL (Enter N/A if no home page URL)	www.danielpiercelibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	6,193
1.22	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N
1.25	Indicate the type of charter the library currently holds (select one):	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	10/17/1907
1.27	Date the library was last registered	10/17/1907
1.28	Federal Employer Identification Number	141596729

1.29	County	Sullivan
1.30	School District	Tri-Valley Central School
1.31	Library System	Ramapo Catskill Library System
NOTE: For questions 1.32 through 1.37, report all information for the <u>current</u> library director/manager.		
32	Title of Library Director/ Manager (select one):	Mrs.
1.33	First Name of Library Director/Manager	Joann B.
1.34	Last Name of Library Director/Manager	Gallagher
1.35	NYS Public Librarian Certification Number	N/A
1.36	E-mail Address of the Director/Manager	jgallagh@rcls.org
1.37	Fax Number of the Director/Manager	(845) 985-0135
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	N
1.	Name of municipality or district holding the vote	N/A
2.	Indicate the type of municipality or district holding the vote	N/A
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N/A
4.	Dollar amount	N/A
5.	Was the vote successful?	N/A
6.	Date the vote was held (mm/dd/yyyy)	N/A
1.40	For the fiscal year that ended in 2011, indicate the total percentage of the library's local public funding that was either subject to public vote(s) <u>or</u> that came from a previous appropriation(s) approved by public vote(s) still in effect.	100%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N
1.	Name of contracting municipality or district	N/A
2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A
1.42	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	Y

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	8,253
-----	---------------------	-------

2.2	Adult Non-fiction Books	9,856
2.3	Total Adult Books (Total questions 2.1 & 2.2)	18,109
2.4	Children's Fiction Books	9,788
2.5	Children's Non-fiction Books	4,024
5	Total Children's Books (Total questions 2.4 & 2.5)	13,812
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	31,921

Other Print Materials

2.8	Total Uncataloged Books	650
2.9	Total Print Serials	4,441
2.10	All Other Print Materials	181
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	5,272
2.12	Total Print Materials (Total questions 2.7 and 2.11)	37,193

ELECTRONIC MATERIALS

2.13	Electronic Books	7,239
2.14	Local Databases	0
2.15	NOVELNY Databases	9
2.16	Other Databases	9
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	18
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, government documents, electronic files, reference tools, scores, maps, etc.)	83,607
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	90,864

ALL OTHER MATERIALS

2.20	Audio - Physical Units	1,239
2.21	Audio - Downloadable Titles	2,990
2.22	Video - Physical Units	3,138
2.23	Video - Downloadable Titles	250
2.24	All Other Materials (includes microform, films, slides, etc.)	0
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	7,617
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	135,674

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	114
------	------------------------------------	-----

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	967
2.29	All Other Print Materials	810
2.30	Electronic Materials	12,011
2.31	All Other Materials	123
2.32	Total Additions (Total questions 2.28 through 2.31)	13,911

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2011 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	214
3.2	Young Adult Program Sessions	7
3.3	Children's Program Sessions	160

3.4	All Other Program Sessions	
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	389
3.6	Adult Program Attendance	4,299
3.7	Young Adult Program Attendance	1,111
8	Children's Program Attendance	6,696
3.9	All Other Program Attendance	736
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	12,842

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2011 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	No
e.	N/A	No
3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	365
3.14	Young adults registered for the library's summer reading program	71
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	436
3.16	Children's program sessions - Summer 2011	15
3.17	Young adult program sessions - Summer 2011	6
18	Total program sessions - Summer 2011 (total 3.16 + 3.17)	21
3.19	Children's program attendance - Summer 2011	770
3.20	Young adult program attendance - Summer 2011	156
3.21	Total program attendance - Summer 2011 (total 3.19 + 3.20)	926

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	0
3.24	Childcare center(s)	0
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	1
3.27	Literacy provider(s)	0
3.28	Other (describe using the State note)	0
3.29	Total Collaborators (total 3.22 through 3.28)	2

EARLY LITERACY PROGRAMS

3.30 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.31 Indicate age group(s) (check all that apply):

a.	Birth - school entry	Yes
b.	Parents and Caregivers	No
c.	N/A	No
3.32	Ages birth to school entry program sessions	150
3.33	Parent and/or caregiver program sessions	0
3.34	Total program sessions (total 3.32 + 3.33)	150
3.35	Ages birth to school entry program attendance	1,942

3.36	Parent and/or caregiver program attendance	0
3.37	Total program attendance (total 3.35 + 3.36)	1,942
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	No
	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	Yes
d.	Other (describe using the State note)	Yes
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N
3.40	Children's program sessions	0
3.41	Young adult program sessions	0
3.42	Adult program sessions	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	0
3.44	Children's program attendance	0
3.45	Young adult program attendance	0
3.46	Adult program attendance	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	0
3.48	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
	N/A	Yes

LIBRARY USE

3.49	Library visits (total annual attendance)	41,634
3.50	Registered resident borrowers	3,220
3.51	Registered non-resident borrowers	21

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y
3.54	Does the library have an Internet use policy?	Y
3.55	Does the library have a disaster policy?	N

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	9,786
4.2	Adult Non-fiction Books	4,848

4.3	Total Adult Books (Total questions 4.1 & 4.2)	14,634
4.4	Children's Fiction Books	18,146
4.5	Children's Non-fiction Books	2,393
4.6	Total Children's Books (Total questions 4.4 & 4.5)	20,539
7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	35,173

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	11,060
4.9	Circulation of Children's Other Materials	3,044
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	14,104
4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	49,277
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	23,583

REFERENCE TRANSACTIONS

4.13	Total Reference Transactions	4,996
------	------------------------------	-------

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.14	TOTAL MATERIALS RECEIVED	5,065
------	--------------------------	-------

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.15	TOTAL MATERIALS PROVIDED	6,871
------	--------------------------	-------

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2011.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	13,782
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Number of uses (sessions) of public Internet computers per year	7,800
5.7	Name of the person at the library to contact regarding Information Technology (IT) services	Joann B. Gallagher
5.8	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(845) 985-7233
5.9	IT contact's email address	jgallagh@rcls.org

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	37.5
-----	--	------

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	0
6.3	Vacant Library Director (certified)	0
4	Librarian (certified)	0
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	1
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	3.8

6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	0
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	4.80
13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	0
6.15	Salary - Entry Level Librarian (certified)	\$0
6.16	FTE - Library Director (certified)	0
6.17	Salary - Library Director (certified)	\$0
6.18	FTE - Library Manager (not certified)	1
6.19	Salary - Library Manager (not certified)	\$49,195

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2011.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0

8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1
PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.		
5	Minimum Weekly Total Hours - Main Library	40
8.7	Minimum Weekly Total Hours - Branch Libraries	N/A
8.8	Minimum Weekly Total Hours - Bookmobiles	N/A
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	40.00
8.10	Annual Total Hours - Main Library	2,000
8.11	Annual Total Hours - Branch Libraries	N/A
8.12	Annual Total Hours - Bookmobiles	N/A
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	2,000.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Daniel Pierce Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	328 Main Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Grahamsville
	Zip Code	12740
7.	Four-Digit Zip Code Extension	0268
8.	Phone (enter 10 digits only)	(845) 985-7233
9.	Fax Number (enter 10 digits only)	(845) 985-0135
10.	E-mail Address	dpl@recls.org
11.	Outlet URL	www.danielpiercelibrary.org
12.	County	Sullivan
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	2,000
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	Y
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	45
19.	Enter the appropriate outlet code (select one):	LO
20.	Who owns this outlet building?	Library Board
21.	Who owns the land on which this outlet is built?	Library Board
22.	Indicate the year this outlet was initially constructed	1901
3.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2004
24.	Square footage of the outlet	27,490
25.	Total number of Internet terminals at this outlet used by the general public	22

26.	Type of connection on the outlet's public Internet computers	Cable
27.	Maximum <u>download</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 3 mbps and less than 6 mbps
28.	Maximum <u>upload</u> speed on the outlet's public access Internet computers <u>only</u> .	Greater than 3 mbps and less than 6 mbps
29.	Internet Provider	Time Warner Cable
30.	WiFi Access (click the hyperlink for types of WiFi Access)	Password required
31.	Does the outlet have interactive videoconferencing capability for public use?	N
32.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
33.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
34.	<i>LIBID</i>	7200592580
35.	<i>FSCSID</i>	NY0602
36.	<i>Metropolitan Status Code</i>	NO
37.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
38.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2011. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2011 to December 31, 2011)	10
10.2	Number of voting library board positions stated in the library's charter.	9-11
10.3	Number of current <u>voting</u> positions on library board.	11

BOARD MEMBER SELECTION

10.4	Enter Board Member Selection Code (select one):	EA - board members are elected by the library association membership
------	---	--

List Officers and Board Members for the *2012 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

10.5	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant	Mr.
10.6	First Name	Wayne
10.7	Last Name	Zanetti
10.8	Mailing Address	49 Hastings Drive
10.9	City	Grahamsville
10.10	Zip Code (5 digits only)	12740
10.11	Phone (enter 10 digits only)	(845) 985-2336
10.12	E-mail Address	wzanetti@jeffbank.com
10.13	Term Expires - Month	April
10.14	Term Expires - Year (yyyy)	2013
10.15	The date the Oath of Office was taken (mm/dd/yyyy)	N/A
10.16	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

1.	Title of Board Member (select one):	Vacant
2.	First Name of Board Member	
3.	Last Name of Board Member	
4.	Mailing Address	
	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Philip
3.	Last Name of Board Member	Coombe, Jr.
4.	Mailing Address	407 South Hill Road
5.	City	Grahamsville
6.	Zip Code (5 digits only)	12740
7.	E-mail address	pcoombejr@wildblue.net
8.	Office Held or Trustee	Trustee
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Leanore
3.	Last Name of Board Member	Egan
4.	Mailing Address	337 South Hill Road
5.	City	Grahamsville
6.	Zip Code (5 digits only)	12740
7.	E-mail address	dpl@rcls.org
8.	Office Held or Trustee	Corresponding Secretary
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Andrea
3.	Last Name of Board Member	Eddings
4.	Mailing Address	13 Hunter Lane
5.	City	Claryville
6.	Zip Code (5 digits only)	12725
7.	E-mail address	aeddings@frostvalley.org
8.	Office Held or Trustee	Trustee
9.	Term Expires	April

10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
	Title of Board Member (select one):	Mrs.
1.	First Name of Board Member	Katherine
2.	Last Name of Board Member	Kelly
3.	Mailing Address	P.O. Box 482
4.	City	Neversink
5.	Zip Code (5 digits only)	12765
6.	E-mail address	kkelly33@hvc.rr.com
7.	Office Held or Trustee	Trustee
8.	Term Expires	April
9.	Term Expires - Year (yyyy)	2014
10.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
11.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Ms.
2.	First Name of Board Member	Mari
3.	Last Name of Board Member	Rogers
4.	Mailing Address	112 Muthig Road
5.	City	Hurleyville
6.	Zip Code (5 digits only)	12747
7.	E-mail address	marangers40@yahoo.com
8.	Office Held or Trustee	Recording Secretary
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2014
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	H. Michael
3.	Last Name of Board Member	Schiffer
4.	Mailing Address	P.O. Box 55
5.	City	Claryville
6.	Zip Code (5 digits only)	12725
7.	E-mail address	MIKESCHIFF@hvc.rr.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2013
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	David
3.	Last Name of Board Member	Schneyer
4.	Mailing Address	322 Main Street
5.	City	Grahamsville

6.	Zip Code (5 digits only)	12740
7.	E-mail address	falls53031@msn.com
8.	Office Held or Trustee	Treasurer
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Phyllis
3.	Last Name of Board Member	Thomas-Moore
4.	Mailing Address	211 Hastings Court
5.	City	Grahamsville
6.	Zip Code (5 digits only)	12740
7.	E-mail address	dmoore6@hvc.rr.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Michelle
3.	Last Name of Board Member	DiMilia
4.	Mailing Address	P.O. Box 123
5.	City	Claryville
6.	Zip Code (5 digits only)	12725
7.	E-mail address	drivingdimilias@yahoo.com
8.	Office Held or Trustee	Trustee
9.	Term Expires	April
10.	Term Expires - Year (yyyy)	2012
11.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
12.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Tri-Valley Central School
3.	Amount	\$294,500
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	County

2.	Name of funding County, Municipality or District	Sullivan
3.	Amount	\$1,049
4.	Subject to Public Vote	N
5.	Written Contractual Agreement	Y
.2	TOTAL LOCAL PUBLIC FUNDS	\$295,549
SYSTEM CASH GRANTS TO MEMBER LIBRARY		
11.3	Local Library Services Aid (LLSA)	\$2,939
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$2,939
OTHER STATE AID		
11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
FEDERAL AID FOR LIBRARY OPERATION		
11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
OTHER RECEIPTS		
11.14	Gifts and Endowments	\$1,643
11.15	Fund Raising	\$6,424
11.16	Income from Investments	\$7,288
11.17	Library Charges	\$5,269
11.18	Other	\$24,209
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$44,833
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$343,321
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$513,129
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$856,450

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

\$0

12.1	Certified Librarians	
12.2	Other Staff	\$185,700
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$185,700
12.4	Employee Benefits Expenditures	\$11,634
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$197,334

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$15,220
12.7	Electronic Materials Expenditures	\$0
12.8	Other Materials Expenditures	\$5,005
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$20,225

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$0
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$369
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$369
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$80,692
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$81,061

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$7,646
12.19	Telecommunications	\$1,993
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$1,230
12.22	Other Miscellaneous	\$273,291
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$284,160

12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
-------	--	-----

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$582,780

TRANSFERS

Transfers to Capital Fund

12.32	From Local Public Funds (76PF)	\$0
-------	--------------------------------	-----

12.33	From Other Funds (76OF)	\$0
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$0
12.35	Transfer to Other Funds	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$0
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$582,780
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2011	\$273,670
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$856,450

ASSURANCE

12.40	The Library operated under its plan of service in accordance with the provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	02/15/2012
-------	--	------------

FISCAL AUDIT

12.41	Last audit performed (mm/dd/yyyy)	N/A
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	N/A
12.43	Indicate type of audit (select one):	N/A

CAPITAL FUND

12.44	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y
-------	--	---

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$296,607
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$296,607

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$201,325
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$201,325

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
------	--------------------------	-----

INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$0
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$497,932
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$497,932
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2011 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$186,186
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$684,118

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$343,562
14.2	Incidental Construction	\$58,505
	Other Disbursements	
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$402,067
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$34,093
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$436,160
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2011	\$247,958
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$684,118

15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	0.00
15.2	Total Librarians	4.50
15.3	All Other Paid Staff	0.00
15.4	Total Paid Employees	4.50
15.5	State Government Revenue	\$2,939
15.6	Federal Government Revenue	\$0
15.7	Other Operating Revenue	\$44,833
15.8	Total Operating Revenue	\$343,321
15.9	Other Operating Expenditures	\$365,221
15.10	Total Operating Expenditures	\$582,780
15.11	Total Capital Expenditures	\$436,160
15.12	Print Materials	37,012
15.13	Total Registered Borrowers	3,241
15.14	Other Capital Revenue and Receipts	\$0
15.15	Total Number of Internet Terminals Used by the General Public	22

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	7200592580
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	NP
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	SD1
16.7	<i>FSCS ID</i>	NY0602

SUGGESTED IMPROVEMENTS

Library Name:

Daniel Pierce Library

Library System:

Ramapo Catskill Library System

Name of Person Completing Form:

Phone Number:

Please share with us your suggestions for improving the *Annual Report*. Thank you!