



EXECUTIVE COMMITTEE
June 18, 2015 at 11:30AM

COMMITTEE MEMBERS: Samuelson, Steingart, LaBuda, Vetter, Rouis, Gieger,
Edwards, Benson, Sorensen

- I. COUNTY MANAGER'S MONTHLY REPORT – See Attached**
- II. COUNTY ATTORNEY'S MONTHLY REPORT**
- III. PRESENTATION**
 1. Bonadio Update – Timothy Ball
- IV. DISCUSSION**
 1. Vacancies
 2. Transportation Director position advertising
 3. Consolidated Funding Applications (CFA)
- V. RESOLUTIONS :**
 1. Apply for and accept the NY Connects Expansion and Enhancement Allocation BIP
 2. Authorize contract modification with Sullivan County BOCES to provide services under the Workforce Development Act
 3. Accept and/or reject bids at the June 2015 Real Property Auction
 4. Support SASD's application to the Public Service Commission to develop a demonstration project for County-Wide Community Choice Aggregation (CCA)
 5. Amend Resolution 142-14 authorizing the County Manager to execute any and all documents necessary to administer RBEG Map Grant Funds submit by
 6. Authorize contracts for the 2015 Plans and Progress Small Grants Program
 7. Amend contract between Sullivan County and Cooperative Extension for related services
- VI. PUBLIC COMMENT**

Vacancy Request Fact Sheet

Date: 06/15/15

Department: Sheriff's Office

Department Head: Sheriff Michael A. Schiff

Position / Duties:

Deputy Sheriff - position #1622 *MS*

Salary: \$51,901.00 ✓

Benefits: \$26,900.00 *33,846*

Total Cost: \$78,801.00 *85,747*

County Share: \$78,801.00 *85,747*

Federal Share:

State Share:

Other:

Mandated: No

Budgeted: Yes No

Budget Line: A3110-29

Date of Vacancy: 05/14/2014

Notes:

Deputy Joseph Edwards recently approved for disability retirement, effective 5/14/14. Benefits computed at 50%, plus \$950 uniform allowance, for one year. Actual cost of position for 2015 would be for 6 months or less, depending on start date.

For Administrative/Legislative Use ONLY	
Date Received <u>6/15/15</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

VI

Vacancy Request Fact Sheet

Date: 6/3/15
Department: Public Health Services
Department Head: Nancy McGraw, Public Health Director
Position / Duties: Administrative Assistant (FT) position #4010-206.2595 *W*
Salary: \$ ~~49,211.00~~ 40,000
Benefits: \$ ~~33,704.00~~ 30,353
Total Cost: \$ ~~82,915.00~~ 70,353
County Share: \$ ~~65,199.00~~ 55,321
Federal Share: \$ 0.00
State Share: \$ ~~17,716.00~~ 15,032

Other: N/A

Mandated: No, but there will be serious corporate & regulatory compliance issues. Funding will be seriously impacted because of this employee's critical role of contractor liaison. Resolutions and reports will be late; 428s will not be done in a timely fashion. There are many more potential problems that could result if this position remains unfilled for any length of time including corporate compliance and criminal history background checks on new employees; due to limited space, they won't be listed on this form, but will be supplied upon request.

Budgeted: Yes **Budget Line:** 4010-206-10-1011 – Personal Services Regular Pay and for the various benefits: A4010-206-80-8001 through A4010-206-80-8007

Date of Vacancy: 6/26/15

Note 1: It's understood that the gross wage for this position is to be set by the Legislature; however, we included the 2015 gross wage (excluding longevity) for the employee currently filling this position.

Note 2: for the first two quarters of the year, the gross wages paid for this position are 100% covered by the base grant of Article 6 State Aid. By the third quarter, the base grant is used up, and this position's gross wages would be covered by Article 6 State Aid at 36%. This averages to about 68% for the year; however, to include a conservative estimate, 36% of the gross wages for this position was included above as state aid.

Date Received 6/4/15

Date Reviewed _____

Approved _____

Committee Vote:

Denied _____

Yes _____ **No** _____

Held _____

V2

Vacancy Request Fact Sheet

Date: May 19, 2015

Department: Adult Care Center

Department Head: Shenoy Wellington

Position/Duties: Domestic Aide

Budget Position: 2151 *vg*

Making beds, making sure residents' personal care products are available, assisting residents to their healthcare appointments outside of the facility

Salary: ~~\$22,457~~ 22,681

Benefits: \$25,098

Total Cost: \$ ~~47,555~~ 47,779

County Share: ~~1,593~~ 1,817

Federal Share: 10,866

State Share: 29,651

Other: 5,445

Mandated: no

Budgeted: yes Budget Line: EI-6020-62

Date of Vacancy: 5/21/15

Notes: _____

Date Received 5/20/15

Date Reviewed _____

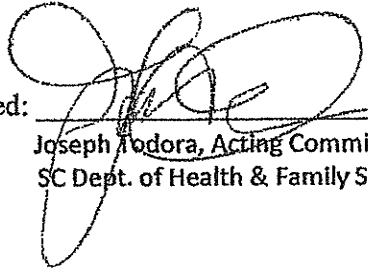
Approved _____

Committee Vote:

Denied _____

YES _____ NO _____

Held _____

Reviewed: 
Joseph Podora, Acting Commissioner
SC Dept. of Health & Family Services

V3

Vacancy Request Fact Sheet

Date: 06/16/15

Department: County Clerk's Office

Department Head: Daniel L. Briggs, County Clerk

Position / Duties:

County Clerk Worker I

Pos 181 *✓ jg*

Salary: 29,273
Benefits: 27,205
Total Cost: 56,478
County Share: 56,478

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: A1410-10-1011

Date of Vacancy: June, 2015

Notes:

Tremendous backlog in filings and recordings. Employee has been out on Worker's Comp and we are currently using overtime to address the backlog. Filling this position will eliminate some of the overtime used now.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>6/17/15</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V4

Vacancy Request Fact Sheet

Date: 06/16/15

Department: County Clerk's Office

Department Head: Daniel L. Briggs, County Clerk

Position / Duties:

County Clerk Worker II w/ backfill for a County Clerk Worker I

Pos 728 ✓ Jy

Salary: 35,127

Benefits: 28,853

Total Cost: 63,980

County Share: 63,980

Federal Share:

State Share:

Other:

Mandated:

Budgeted: Yes No

Budget Line: A1410-10-1011

Date of Vacancy: June 30, 2015

Notes:

If this position is not filled it will create a backlog in the pistol permit transactions/filings, this position generates revenue.

<i>For Administrative/Legislative Use ONLY</i>	
Date Received <u>6/17/15</u>	Date Reviewed _____
Approved _____	Committee Vote:
Denied _____	Yes ___ No ___
Held _____	

V5

County Manager's Monthly Report 6-18-15

Current Departmental Initiatives

- Met with staff to discuss the County Bridge 45 (Fallsburg) project
- Attended a meeting in Planning to continue discussion with regard to Broadband initiatives.
- Requested Capital Budget filed with the Legislature June 1, 2015.
- Sullivan County FOIL Officer continues to process requests for information.
- Discussions are ongoing with the County Clerk and the Commissioner of Public Works with regard to finding a viable solution for records retention. Recently toured existing records buildings in Liberty as well as potential locations for records storage, which would provide a short- to medium term solution while discussions and plans continue for long term fix.
- Have had meetings/conference calls with representatives from LaBella and the Sheriff's Department with regard to the redesign of the jail and incorporation of a patrol building into the design. Received new drawings/design documents. Met with representatives from the Sheriff's Department, LaBella and Black Creek to review proposal for security and control system for the new jail facility.
- Submitted Government Efficiency Plan for compliance with the second year of the NYS Property Tax Freeze program to the State by June 1st.
- Continue to meet with management and union staff at the Department of Family Services as efforts continue to streamline processes. Discussed efforts of the Bonadio group and next steps, including potential personnel changes and options.
- Attended radio project status update conference calls.
- Met with staff to discuss the radio project and the current issue with WJFF.
- Met twice and held one conference call to continue review of applications received under the Plans and Progress initiative with committee assembled to evaluate and make recommendations.
- Met with staff to discuss need for and placement of additional Transportation staff.
- Met with staff to discuss potential enlargement of hangar construction project at the Sullivan County International Airport. Construction of a larger hangar would potentially generate revenue that would exceed debt service required to cover additional cost.
- Met with Real Property Advisory Board to discuss County approach to tenants in commercial foreclosed properties.
- Met with Grants Administration to clarify County role as SCCC applies for USDA funding.
- Attended meeting at Narrowsburg School to discuss future use of building including satellite educational facility for SCCC and other economic development initiatives.
- Met with staff and representatives of SASD to discuss potential demonstration project for Community Choice Aggregation
- Met with staff to discuss the NY Connects program.
- Attended a meeting to address issue of mileage for a specific county employee.
- Had a follow-up meeting with the County Clerk and legislators to discuss storage proposals to address County's storage needs.

CMMR 1

- Met with SCCC to discuss the potential of partnering with a 4 year college (perhaps at the Narrowsburg school) and establish a nursing program that would result in a Bachelor's of Science in Nursing.
- Investigating fleet options to maintain newer vehicles at a reduced cost to the County.

Initiatives with Outside Agencies/Partners

- Met with representatives from the Ulster County Resource Recovery Agency to discuss potential regional solutions to our solid waste issues.
- Met with Cornell Cooperative Extension about their Farm Share Program and the potential participation of County Employees. Reached out to County Employees to gauge interest. Cornell is issuing an RFP for this program.
- Continued discussion a progress toward establishment of warming stations and transitional housing.

Union/Personnel Issues

- Met with Jim Roemer to discuss various issues related to LIU.
- LIU Arbitration in Newburgh
- Met with Local 445 representatives to discuss various issues including:
 - County Clerk/DMV titles.
 - Reclassification of positions
 - Discussion of Job Classification Questionnaires
 - Language Stipends
- Held discussion with regard to compensation for Probation Director position
- Discussed pending Section 75 charges

Participation in Other Meetings/Events

- Attended the Legislative Brunch at the Ethel B. Crawford Library
- Participated in Thunder 102 broadcast to provide updates on current County initiatives.
- Held meetings with committee chairs and department heads to discuss monthly agendas
- Attended monthly Legislative Committee and Full Board meetings
- Met with Commissioners of County divisions to discuss current issues, initiatives and concerns
- Attended monthly Real Property Advisory Board Meeting
- Attended meeting of the Sullivan County Trails Committee
- Attended Electrical Licensing Board meeting
- Attended NYSAC County Administrators Meeting in Syracuse, NY
- Attended the Livingston Manor Memorial Day Parade
- Attended the Livingston Manor Trout Parade.
- Attended Open House for New Construction at Cornell Cooperative Extension, thanking donors and vendors for assistance with reducing cost of roof replacement.

CMMR 2

RESOLUTION _____ INTRODUCED BY THE EXECUTIVE COMMITTEE

RESOLUTION TO AUTHORIZE THE SULLIVAN COUNTY OFFICE FOR THE AGING TO APPLY FOR AND ACCEPT THE NY CONNECTS EXPANSION AND ENHANCEMENT ALLOCATION (*FEDERAL BALANCING INCENTIVE PROGRAM – BIP*) IN THE AMOUNT OF \$269,315.00 FOR THE PERIOD 4/1/14 TO 12/31/16.

WHEREAS, the allocation will allow the SULLIVAN NYCONNECTS Program (“Program”) to meet the requirements of the federal Balancing Incentive Program (*BIP*); and

WHEREAS, there is no matching funds requirement to the allocation; and

WHEREAS, the Sullivan County Office for the Aging as the administrator of the Program will collaborate with the County’s Division of Health & Family Services and with other partnering agencies; and

WHEREAS, implementation of the three (3) required structural changes in the Program will allow SULLIVAN NYCONNECTS to assist individuals of any age or disability who need long term services and support, as well as their caregivers and professionals.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature hereby authorizes the Director of the Office for the Aging, the County’s authorized representative (*as required by the funding source*) to execute any and all necessary documents to submit the NY Connects Expansion and Enhancement allocation application and to accept the awarding of funds, in such form as the County Attorney’s Office shall approve; and

BE IT FURTHER RESOLVED, that should the BIP allocation funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.

**Moved by,
Seconded by,
and adopted on motion, 2015**

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Sullivan County Office for the Aging

Re: Request for Consideration of a Resolution:

Date: June 15th, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To apply for and accept an allocation from NYS OFA for the BIP/NY Connects Expansion and Enhancement 2014-2016 program

Is subject of Resolution mandated? Explain:

Yes, authorized under section 10202 of the patient Protection and Affordable Care Act of 2010 (ACA)

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 269,315.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): Salary & Benefits for NY Connects Coordinator

If "No", specify proposed source of funds: BIP/NY Connects Expansion and Enhancement

Estimated Cost Breakdown by Source: 2014-2016 program

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>35,894.00</u>	Other	\$ _____
Federal Government	\$ <u>233,421.00</u>	(Specify)	_____

Verified by Budget Office: Janet M. Yu

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [To be Determined] of [_____]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 08/01/2015 To 12/31/2016

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The Sullivan County Office for the Aging does not have resources in-house to meet all the requirements of the program.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$69,700.

Efforts made to find Less Costly alternative:

We will be entering into an MOU with Community Services for 50% of the cost for both salary & benefits of an employee who will provide required program services.

Efforts made to share costs with another agency or governmental entity:

Please see prior note

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP will be issued for "Assistant for Point of Entry Coordinator" to help administer the funding -

Person(s) responsible for monitoring contract (Title): Deborah Allen, Director

Pre-Legislative Approvals:

- A. Director of Purchasing: *Tanya Jones* Date 6/15/15
- B. Management and Budget: *James Myer* Date 6/15/15
- C. Law Department: *[Signature]* Date 6/15/15
- D. County Manager: *John Poter* Date 6/15/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

**RESOLUTION NO. _____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO
AUTHORIZE THE MODIFICATION OF AN AGREEMENT WITH SULLIVAN
COUNTY BOCES TO PROVIDE SERVICES UNDER THE WORKFORCE
INVESTMENT ACT**

WHEREAS, the County of Sullivan entered into an agreement with Sullivan County BOCES on August 1, 2014 pursuant to Resolution No. 139-14 (“original agreement”), and

WHEREAS, the original agreement was extended pursuant to Resolution No. 259-14,
and

WHEREAS, the original agreement was modified pursuant to Resolution No. 194-15,
and

WHEREAS, it is necessary to further modify the original agreement for the purpose of complying with the federal records retention law.

NOW THEREFORE BE IT RESOLVED, the County Manager is hereby authorized and to execute a Modification Agreement for the purpose of complying with the federal records retention law, and

BE IT FURTHER RESOLVED, the Modification Agreement shall be in a form approved by the County Attorney.

Moved by _____

Seconded by _____

And adopted on motion _____, 2015

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Laura Quigley, Director

Re: Request for Consideration of a Resolution: Modification of contract language

Date: June 12, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To modify current contract with BOCES to comply with federal records retention law.

Is subject of Resolution mandated? Explain:

Yes. This change is required by the Department of Labor

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ _____ **Grant(s)** \$ _____

State \$ _____ **Other** \$ _____

Federal Government \$ _____ **(Specify)** _____

Verified by Budget Office: Janet McGay

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RF'ed in '2013, extensions were included, if mutually agree

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: *Kathy Jones* Date 6/15/15
- B. Management and Budget: *Janet M. Yu* Date 6/15/15
- C. Law Department: *Bob* Date 6/15/15
- D. County Manager: *John Petard* Date 6/15/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

MODIFICATION AGREEMENT

County of Sullivan
With
Sullivan County BOCES

This agreement is made as of May 1, 2015, between the County of Sullivan ("County"), a municipal corporation with offices at the Sullivan County Government Center, 100 North Street, Monticello, New York 12701, and Sullivan County BOCES with its offices at 6 Wierk Avenue, Liberty, New York 12754 ("Contractor").

1. This modification agreement shall modify the agreement between the parties dated the 1st day of April, 2014 ("original agreement"), and entered into pursuant to Resolution No. 139-14 adopted by Sullivan County Legislature on March 20, 2014, and Resolution No. 259-14 adopted by the Sullivan County Legislature on June 19, 2014, and Resolution No. 194-15 adopted by the Sullivan County Legislature on April 23, 2015.
2. Paragraph 5 "AUDIT" of the Agreement shall be deleted in its entirety and replaced with the following:

AUDIT: The County, State of New York, and United States of America shall have the right at any time during the term of this Agreement and for the period limited by the applicable statute of limitations to audit the payment of monies hereunder. The Contractor shall comply with any demands made by the County to provide information with respect to the payment of monies hereunder during the period covered by this paragraph. The Contractor shall maintain its books and records in accordance with generally accepted accounting principles or such other method of account which is approved in advance and in writing by the County. Contractor's revenues and expenditures shall be separately identifiable. Each expenditure or claim for payment shall be fully documented. Expenditures or claims for payment which are not fully documented may be disallowed. The Contractor agrees to provide to or permit the County to examine or obtain copies of any documents supporting or otherwise relating to the request for the payment of money to, or reimbursement for expenditures by, the Contractor. The Contractor shall retain all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.

If the Contractor has expended, in any fiscal year, \$300,000.00 or more in funds provided by a Federal financial assistance program from a Federal agency pursuant to this agreement and all other contracts with the County, the Contractor shall provide the County with an audit prepared by an independent auditor in accordance with the Single Audit Act of 1984, 31 U.S.C. §§ 7501, et seq., as amended, and the regulations adopted pursuant to such Act.

In addition to the foregoing, if this Agreement is financed by Medicare reimbursements,

RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE

RESOLUTION TO ACCEPT AND/OR REJECT BIDS MADE AT THE JUNE 2015 PUBLIC AUCTION FOR REAL PROPERTY ACQUIRED BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDINGS.

WHEREAS, the Sullivan County Legislature authorized auctions to be conducted by Haroff Auction and Realty, Inc. and Absolute Auctions and Realty, Inc. for real property acquired by virtue of the In Rem tax foreclosure proceedings, and

WHEREAS, Haroff Auction and Realty, Inc. and Absolute Auctions and Realty, Inc. conducted an auction on June 10, 2015 & June 11, 2015, and

WHEREAS, by the Terms of Sale, the County reserved the right to withdraw any property listed in the notice of sale from the auction and further required that all such bids at the auction be approved or rejected by the Sullivan County Legislature, and

WHEREAS, the Real Property Advisory Board recommends all bids made at said auction be accepted, and

WHEREAS, the successful bidders will have until 5:00 p.m. on Friday, July 24th, 2015, pursuant to the terms and conditions of the auction, to pay the balance due to the Sullivan County Treasurer's Office or any deposit remitted will be forfeited, and

WHEREAS, the successful bidders must purchase all parcels they were the successful bidders for, and

WHEREAS, if the successful bidder(s) do not remit the balance of the bid amount by Friday, July 24th, 2015, pursuant to the terms and conditions of the auction, the parcels will be offered for sale, and the deposit(s) will be forfeited, and

NOW, THEREFORE, BE IT RESOLVED, the bids recorded at the real property auction held on June 10, 2015 & June 11, 2015, are hereby accepted, with the exception mentioned above which is hereby rejected and the Chairman of the Sullivan County Legislature is hereby authorized and directed to execute the necessary documents to convey such title to the successful bidder, or to the party to whom conveyance shall be made, and

BE IT FURTHER RESOLVED, the Sullivan County Treasurer is authorized to forfeit and retain any deposits made on bids that are not paid in full on or before 5:00 p.m. July 24th, 2015, pursuant to the terms and conditions of the auction.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2015.

RESOLUTION NO. ____ INTRODUCED BY THE EXECUTIVE COMMITTEE TO SUPPORT SASD'S APPLICATION TO THE PUBLIC SERVICE COMMISSION TO DEVELOP A DEMONSTRATION PROJECT FOR COUNTY- WIDE COMMUNITY CHOICE AGGREGATION (CCA) FOR RESIDENTIAL AND COMMERCIAL ELECTRICITY PURCHASE.

WHEREAS, the Public Service Commission (PSC) of the State of New York has issued a call for demonstration projects that will be an important step in implementing Reforming the Energy Vision (REV); and

WHEREAS, Community Choice Aggregation (CCA) is a platform that allows for aggregating electric consumers to seek bulk power purchase rates; and

WHEREAS, the County of Sullivan is familiar with the rate savings that can be achieved through energy aggregation because of the County's participation in the Municipal Electric and Gas Association (MEGA); and

WHEREAS, CCA holds the potential to lower residential and commercial electric rates; and

WHEREAS, locally produced clean energy from solar, wind, biomass and micro hydro can help develop a clean energy economy for Sullivan County; and

WHEREAS, Sullivan County is on the cusp of major economic growth with projects such as the Adelaar Resort and Montreign Casino, and Veria Life Style and it is anticipated that this expanded economic growth will also animate the second home market in Sullivan County; and

WHEREAS, this expanded growth in the Sullivan County economy will require additional electric generation capacity; and

WHEREAS, Sullivan Alliance for Sustainable Development (SASD) has the desire and capacity to move a CCA application to the Public Service Commission; and

WHEREAS, Sullivan County intends to explore the pros and cons of implementing a Local Law to authorize CCA formation on a county-wide basis

NOW, THEREFORE, BE IT RESOLVED that the Sullivan County Legislature supports SASD's application to the PSC and for SASD to be the initiating organization.

BE IT FURTHER RESOLVED that this action will hold Sullivan County Legislature free from incurring any expense of this application.

BE IT FURTHER RESOLVED that SASD will return to the Sullivan County Legislature in one month's time to present specific actions requested of the County, and upon consideration of these specific facts the Legislature shall provide a clear indication of its commitment to the program, subject to all legal requirements.

Moved by _____, seconded by _____, put to a vote, unanimously carried and declared duly adopted on motion (date)_____.

RESOLUTION NO INTRODUCED BY EXECUTIVE COMMITTEE TO AMEND RESOLUTION
142-14 AUTHORIZING THE COUNTY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS
NECESSARY TO ADMINISTER RBEG MAP GRANT FUNDS

WHEREAS, Resolution 142-14 adopted by the Sullivan County Legislature on March 20, 2014 authorized the County Manager to execute any and all necessary documents to accept the USDA-RD Rural Business Enterprise Grant (RBEG), in such form as the County Attorney shall approve; and

WHEREAS, the administration of the grant funds requires the execution of loan agreements by the County Manager with approved loan recipients.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is hereby authorized to execute any and all documents/contracts necessary in connection with the administration of grant funds, said loan agreements to be in such a form as approved by the County Attorney's Office.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Jill M. Weyer, Assistant Planning Commissioner

Re: Request for Consideration of a Resolution: Revise resolution 142-14 to include administration of RBEG MAP Grant Funding

Date: 06/15/2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend resolution 142-14 which authorized the County Manager to execute documents to accept grant funds but not administer them. This resolution adds execution of loan agreements to adminster the grant funds.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

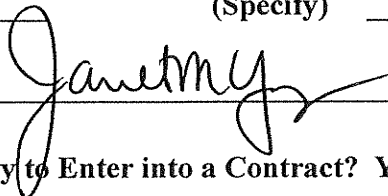
Estimated Cost Breakdown by Source:

County \$ _____ Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No ___

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

5A

Request for Authority to Enter into Contract with [various] of [_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From Effective Date To 12/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

As required by USDA-RD RBEG Grant

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Total grant \$200,000

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

n/a

Person(s) responsible for monitoring contract (Title): Jill Weyer, Assistant Planning Commission

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Pre-Legislative Approvals:

- Assistant*
A. Director of Purchasing: *Angen Lewis* Date *6/16/15*
B. Management and Budget: *Janet Murphy* Date *6/16/15*
C. Law Department: *Thomas J. Coulees* Date *6/16/15*
D. County Manager: *John Bond* Date *6/16/15*
E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION NO INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE CONTRACTS FOR THE 2015 PLANS AND PROGRESS SMALL GRANTS PROGRAM

WHEREAS, in 1998 the Sullivan County Legislature established and allocated funding for the creation of a small grants program to be administered by the County's Planning Division; and

WHEREAS, the Sullivan County Legislature allocated \$100,000 in the FY 2015 budget to be distributed to local communities, not-for profits and civic-organizations through the Plans and Progress Small Grants program; and

WHEREAS, guidelines for the Plans and Progress Small Grants program were developed and reviewed with the Sullivan County Legislature; and

WHEREAS, the 2015 Plans and Progress Small Grants program was widely promoted through distribution of brochures, articles in print media, e-newsletter blasts, public presentations, and other outreach activities; and

WHEREAS, the program is designed to accept applications on a rolling basis with periodic reviews; and

WHEREAS, 26 applications were received through April 31, 2015;

WHEREAS, a committee was convened by the County Manager and the Division of Planning and Environmental Management to review applications to the Plans and Progress Small Grants program; and

WHEREAS, the recommendations of the review committee were presented to the Sullivan County Legislature; and

WHEREAS, the Sullivan County Legislature approved the administration of the program by the Division of Planning & Environmental Management, and pursuant to Resolution No. 219-07 adopted on May 17, 2007.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature approves the projects listed in the attached Schedule A and the disbursement of the associated funds, and

BE IT FURTHER RESOLVED, that the Sullivan County Legislature authorizes the County Manager to enter into contracts with these award recipients for these projects that meet the guidelines of the Plans and Progress Small Grants program, said contracts to be in a form approved by the County Attorney.

Schedule A

Town	Applicant	Project	Level
Cochecton	Cochecton Center Community Center	New shingle roof on the Cochecton Center Methodist Church	\$5,000
Bethel	Bethel Local Development Corporation (BLDC)	Design, fabrication & installation of 2 entry signs, an informational kiosk and directional signage throughout the property known as the Forest Reserve at Smallwood.	\$5,000
Lumberland	Frank Schwarz, Lumberland Grants Coordinator	Paint exterior trim of the Lumberland Town Hall & prepare and stain the Lumberland Municipal outdoor pavilion	\$3,875
Rockland	Roscoe Rockland Chamber of Commerce	Internet Marketing Pilot Project	\$6000
Rockland	Congregation Agudas Achim	Landscaping demonstration project to address beautification, privacy and drainage.	\$1,000
Mamakating	Poplar Grove Cemetery Association & Phillipsport Community Center	Tables and chairs for community center to support events and increased usage	\$1,350
Liberty	Swan Lake Renaissance	Sign marking historic site, enhanced by plantings	\$725
Callicoon	Jeffersonville Enhances More of Sullivan, Inc. (JEMS)	Jeffersonville Main Events Stage & Welcome Center	\$1,000
Callicoon	Youngsville Fire Department	Permanent sign for community and emergency information	\$5,000
Callicoon	Village of Jeffersonville Parks & Recreation Committee	Assist completion of The Backyard Park	\$3,125
Fallsburg	Hurleyville - Sullivan First	Paint the exterior of the de-sanctified St. Mary's Church on Main Street in Hurleyville	\$2600
Liberty	Liberty Museum & Arts Center	Completion of Mauer Barn Gallery Project	\$2,400
Liberty	Charlie Barbuti, Supervisor	Ball Field Upgrade	\$5,000
Neversink	Mark McCarthy, Town Supervisor	Town Park / Little League Complex	\$10,000
Thompson	Rock Hill Business & Community Association	Rock Hill Public Art Project	\$7,000
Liberty	Sullivan County Soil & Water Conservation District	Purchase a no-till grass seeder	\$10,000

6A.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Freda C. Eisenberg, Planning Commissioner

Re: Request for Consideration of a Resolution: To authorize contracts for the 2015 Plans and Progress Small Grants Program

Date: June 16, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize contracts with the various communities listed in Schedule A for the 2015 Plans and Progress Small Grants Program.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: ~~\$100,000.00~~ 69,075

Are funds already budgeted? Yes No

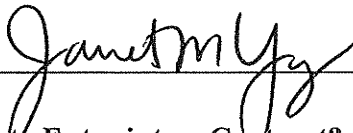
If "Yes" specify appropriation code(s): A-8020-90-47-4763

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ 100,000.00 <u>69,075</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [See Schedule A] of [_____]

Nature of Other Party to Contract: _____ Other: Various

Duration of Contract: From Effective Date To 12/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

As budgeted

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Various, see Attachment A

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Application process

Person(s) responsible for monitoring contract (Title): Freda Eisenberg, Planning Commissioner

6C

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Cayson Lewis Date 6/16/15
- B. Management and Budget: Janell M. Yu Date 6/16/15
- C. Law Department: Thomas J. Cowley Date 6/16/15
- D. County Manager: John Poter Date 6/16/15
- E. Other as Required: _____ Date _____

Vetted in _____ Committee on _____

RESOLUTION INTRODUCED BY THE EXECUTIVE COMMITTEE TO AMEND THE 2015 CONTRACT BETWEEN SULLIVAN COUNTY AND SULLIVAN COUNTY CORNELL COOPERATIVE EXTENSION FOR AGRICULTURAL RELATED SERVICES

WHEREAS, the County of Sullivan (“County”) and Sullivan County Cornell Cooperative Extension (“SCCCE”) have partnered and shared an agricultural position since 2013 as authorized by resolution 326-13; and

WHEREAS, the shared position has proven beneficial in providing agricultural services to both agencies in an economical manner; and

WHEREAS, the County and Cornell have both worked and been integral in the adoption of the Sullivan County Agriculture and Farmland Protection Plan (“SCAFPP”); and

WHEREAS, now that SCAFPP has been adopted the County and Cornell desire to modify the existing position at Cornell to an Agricultural Resource Educator to better be able to focus on the goals of the SCAFPP; and

WHEREAS, it is also the desire of the County and Cornell to modify the existing arrangement by eliminating the shared agricultural position and the County will contract directly with Cornell for agricultural related services which will include, but not be limited to, the implementation of goals of the SCAFPP, assistance with the administration of agricultural districts, and reporting to the Agricultural and Sustainability Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Manager is hereby authorized to execute a modification of the contract with Sullivan County Cornell Cooperative Extension (“Cornell”) for agricultural related services for the period July 1, 2015 through December 31, 2015, in the amount of \$12,500, consistent with the forgoing, and

BE IT FURTHER RESOLVED, that the form of such annual contract be approved by the County Attorney, and

BE IT FURTHER RESOLVED, that Cornell is required to report monthly to the Agriculture and Sustainability Committee regarding current work on agricultural related projects including but not limited to the items related to the Sullivan County Agriculture and Farmland Protection Plan.

COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Joshua Potosek, County Manager

Re: Request for Consideration of a Resolution: To Amend the 2015 Contract with CCE

Date: June 16, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To amend the 2015 contract between Sullivan County and Sullivan County Cornell Cooperative Extension for Agricultural Services.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 12,500.00

Are funds already budgeted? Yes No

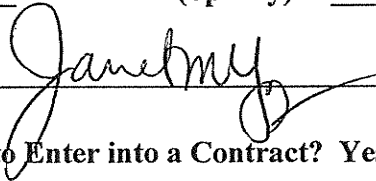
If "Yes" specify appropriation code(s): A8989-99-40-4035

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>12,500.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [Cornell Cooperative Ext.] of
[Sullivan County]

Nature of Other Party to Contract: Not-For-Profit Corporation **Other:**

Duration of Contract: From 07/01/2015 To 12/31/2015

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): County Manager's Office

Pre-Legislative Approvals:

- A. ^{Assistant} Director of Purchasing: Cynthia Surr Date 6/16/15
- B. Management and Budget: Janet My Date 6/16/15
- C. Law Department: Thomas J. Cowley Date 6/16/15
- D. County Manager: John Patton Date 6/16/15
- E. Other as Required: AK Date 6/16/15

Vetted in Executive Committee Committee on 06/18/2015