



**EXECUTIVE COMMITTEE**  
**September 17, 2015 at 11:30AM**

**COMMITTEE MEMBERS:** Samuelson, Steingart, LaBuda, Vetter, Rouis, Gieger,  
Edwards, Benson, Sorensen

- I. COUNTY MANAGER'S MONTHLY REPORT – See Attached**
- II. COUNTY ATTORNEY'S MONTHLY REPORT**
- III. PRESENTATION**
  1. Update from the Bonadio Group
- IV. DISCUSSION**
  1. Vacancies
  2. Prevailing Wage for Solar Projects
  3. Charter Review Commission Secretary resolution (From 9/3/15 Personnel Committee)
- V. RESOLUTIONS :**
  1. Appoint Lori Benjamin as Commissioner of Elections
  2. Appoint Lorraine Lopez to Human Rights Commission
  3. Execute a Stipulation between the New York State Department of Health (DOH) and the Sullivan County Adult Care Center (ACC)
  4. Authorize contract with two authorized NYS Education Department Service Providers Marissa Burgio and William Kowal
  5. Enter into an Intermunicipal Agreement with County of Rockland to accept Sullivan County's portion of a Hazmat Grant Award
  6. To rescind Resolution No. 96-15 and to authorize submission of a funding inquiry application proposal under the FY 2015 CFS for NYSERDA New Construction program to address the design needs of the Sullivan County Jail
  7. Convey LI 2-5-17 to Delima for the property known as Frankel Building
  8. Support SASD's Application to the Public Service Commission to develop a Demonstration Project for county-wide CCA (Community Choice Aggregation)
- VI. PUBLIC COMMENT**

Vacancy Request Fact Sheet

Date: 9/17/15

Department: DFS

Department Head: Joseph A. Todora, Acting Commissioner

Position/Duties: Social Welfare Examiner w/ Backfills

Budget Position: #2494

Conducts in-depth interviews to elicit sufficient information to approve or deny the applicant's financial eligibility for assistance. Reviews the certification form to determine that all statements are complete and consistent with every other item of information provided. Prepares and records data into a computer system for processing. Advises applicant of the eligibility determination, amount of assistance and when the first grant can be expected.

Salary: \$29,830.00

Benefits: \$27,957.60

Total Cost: \$57,787.60

County Share: \$20,225.66

Federal Share: \$28,893.80

State Share: \$8,668.14

Other:

Mandated:

Budgeted:	A6010 55 10	\$29,830.00
	A6010 55 80	\$27,957.60
	A6010 52 R4610 R228	(\$28,893.80)
	A6010 53 R3610 R104	(\$8,668.14)

Date of Vacancy: 9/25/2015

Notes: \_\_\_\_\_

Date Received 9/15/15

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: \_\_\_\_\_

Joseph A. Todora

V I

Vacancy Request Fact Sheet

Date: 9/17/2015

Department: DFS

Department Head: Joseph A. Todora, Acting Commissioner

Position/Duties: Case Services Aide w/ backfills

Budget Position: # 1715

*✓ gwy*

Provides transportation and escort services to family services department clients to relieve casework staff from routine transportation duties. May provide special escort and transportation services relative to employment, school attendance, child protective visits, attendance at therapy sessions, court hearings, and other matters related to a client's family's well-being. Supervises home visitation involving children. Has responsibilities of a courier and performs routine clerical tasks.

Salary: \$25,627.00

Benefits: \$26,711.41

Total Cost: \$52,338.41

County Share: \$13,607.99

Federal Share: \$25,645.82

State Share: \$13,084.60

Other:

Mandated: NO

Budgeted: Budget Line: A.6010.57.10.1012 & A.6010.57.80.8001-8007

Date of Vacancy: 9/25/2015

Notes: Funding is estimated & based on availability of Federal & State funding.

Date Received 9/15/15

Date Reviewed \_\_\_\_\_

Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: \_\_\_\_\_

Joseph A. Todora

V2

Vacancy Request Fact Sheet

Date: September 8, 2015

Department: Adult Care Center

Department Head: Shennoy Wellington

Position/Duties: Fiscal Administrative Office Budget Position: 2664

✓

Responsible for overseeing the accounting, auditing and fiscal policies for the facility. Prepares reports with respect to ACC's fiscal operations and budget. Assists in preparation of ACC's budget and projecting costs. Maintains accounts receivable system. Supervises fiscal office staff.

Salary: \$ 60,000

Benefits: \$35,103

Total Cost: \$ 95,103

County Share: \$3,186

Federal Share: ~~\$27,731~~ 21,731

State Share: \$59,297

Other: \$10,889

Mandated: no

Budgeted: yes Budget Line: EI-6020-79

Date of Vacancy: 8/28/2015

Notes:

Date Received 9/10/15

Date Reviewed \_\_\_\_\_

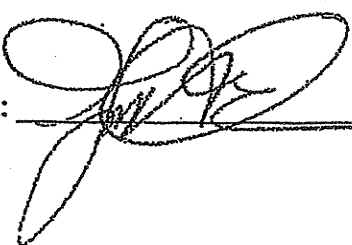
Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: 

Vacancy Request Fact Sheet

Date: September 9, 2015

Department: Adult Care Center

Department Head: Shennoy Wellington

Position/Duties: Food Service Helper, part time

Budget Position: 2884

*JS*

Tray set up/delivery, washing pots, assisting cooks with meal prep, nourishment set up

Salary: \$ 13,776

Benefits: \$15,398

Total Cost: \$ 29,174

County Share: \$1,235

Federal Share: \$6,605

State Share: \$18,025

Other: \$3,309

Mandated: no

Budgeted: yes Budget Line: EI-6020-75

Date of Vacancy: 8/29/15 (became full time)

Notes: this position will be utilized to cover weekends and absences from unexpected disabilities and scheduled time off

Date Received 9/10/15

Date Reviewed \_\_\_\_\_

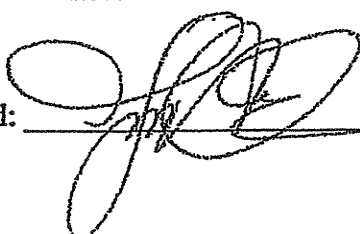
Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed: 

V4

Vacancy Request Fact Sheet

Date: September 8, 2015

Department: Adult Care Center

Department Head: Shennoy Wellington

Position/Duties: Food Service Helper, full time

Budget Position: 652

*1/9/15*

Tray set up/delivery, washing pots, assisting cooks with meal prep, nourishment set up

Salary: \$ 24,799

Benefits: \$25,722

Total Cost: \$ 50,521

County Share: \$1,692

Federal Share: \$11,544

State Share: \$31,500

Other: \$5,785

Mandated: no

Budgeted: yes Budget Line: EI-6020-75

Date of Vacancy: 8/18/2015

Notes: A current part time Food Service Helper would fill this vacancy

Date Received 9/10/15

Date Reviewed \_\_\_\_\_

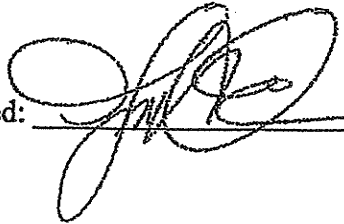
Approved \_\_\_\_\_

Committee Vote:

Denied \_\_\_\_\_

YES \_\_\_\_\_ NO \_\_\_\_\_

Held \_\_\_\_\_

Reviewed:  \_\_\_\_\_

V5

## County Manager's Monthly Report 9-17-15

### Current Departmental Initiatives

- Discussed initiatives with Cornell Cooperative Extension staff including Ag Educator position, CSA, a upcoming community health initiative
- Met with representatives from SCCC to discuss the College's budget
- Held a meeting with staff to discuss the creation of a warming center policy for the upcoming winter season
- Attended regular Radio Project Status Call for updates on the project, and met with staff as necessary to move project forward
- Called in for update on Oswego/Sullivan Tobacco Asset Securitization
- Met with staff and representatives to discuss Enterprise Fleet Management Program
- Met with DPW Commissioner to discuss staffing, titles and duties within DPW management
- Met with staff and representatives of WJFF to discuss the issue concerning their equipment on County road towers.
- Met with Public Health staff to discuss concerns and suggestions
- Sullivan County FOIL Officer continues to process requests for information.
- Met with Grants personnel to discuss staffing
- Met with Commissioners of County divisions to discuss current issues, initiatives and concerns
- Attended Sullivan County Jail Update meeting with Sheriff's department, DPW and consultants
- Continued department meetings for the 2016 Operating Budget
- Met with budget staff on several occasions to discuss development of 2016 Operating Budget, including anticipated increase in expenses for 2016 and the ability to offset those expenses with revenue, as well as the anticipated tax cap and the impacts that will have.
- Met to discuss WEX Fuel card services with Commissioner of Public Works, Commissioner of Management and Budget and Director of Purchasing

### Participation in Other Meetings/Events

- Attended meeting at the request of Legislator Edwards to discuss grant revenue and savings for the Division of Public Safety
- Held meetings with committee chairs and department heads to discuss monthly agendas
- Attended monthly Legislative Committee and Full Board meetings
- Attended monthly Real Property Advisory Board Meeting
- Attended Council of Governments meeting to discuss Community Choice Aggregation, issues related to the tax levy, and sharing of sales tax.
- Attended a luncheon for HEAP vendors to kick off the 2015-2016 HEAP season
- Attended Thunder 102 Broadcast to provide updates on County initiatives
- Attended board meeting of the Chamber of Commerce
- Attended meeting with committee to discuss sharing sales tax
- Attended YEL Fest at Bethel Woods

CM |

**RESOLUTION NO. INTRODUCED BY PERSONNEL COMMITTEE TO CREATE ONE (1) PART-TIME POSITION OF SECRETARY TO THE CHARTER REVIEW COMMISSION**

**WHEREAS**, the Charter Review Commission is formed every ten years to review the Sullivan County Charter; and

**WHEREAS**, the Charter Review Commission meets once per month to conduct business; and

**WHEREAS**, Resolution No. 91-15 authorized payment for an existing employee to perform secretarial duties for the Charter Review Commission in addition to her full time position of Administrative Assistant for Public Health Services at a rate of \$50.00 per hour; and

**WHEREAS**, the aforementioned employee has since retired from County employment and there is a need to create the part-time position of Secretary to the Charter Review Commission until such time as the Commission has prepared and filed a final report and recommendations to the Sullivan County Legislature; and

**WHEREAS**, the Secretary to Charter Review Commission shall attend meetings, transcribe and distribute minutes; prepare agendas and send out correspondence on behalf of the Charter Review Commission.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature approves the creation of one part-time Secretary to the Charter Review Commission and authorizes the Chairman of the Legislature to fill said position immediately; and

**BE IT FURTHER RESOLVED**, that the salary for the part-time Secretary to the Charter Review Commission shall be set, consistent with Resolution No. 91-15 at \$50.00 per hour; and

**BE IT FURTHER RESOLVED**, that this Resolution's effective date is retroactive to August 15, 2015.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

DISCUSSION ITEM  
#3



COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Scott Samuelson, Chairman

Re: Request for Consideration of a Resolution: Create One Part-time Position

Date: August 27, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To create one (1) Part-time position of Secretary to the Charter Review Commission

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 50.00/hour

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: A1010-10-1015 Bud mod Contingency

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: *Janet M. Y...*

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

*DISCUSSION Item  
#3A*

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of  
[ \_\_\_\_\_ ]

Nature of Other Party to Contract: \_\_\_\_\_

Other: \_\_\_\_\_

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Not Applicable

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Discussion Item  
#3b

**Pre-Legislative Approvals:**

- A. Director of Purchasing: [Signature] Date 8/31/15
- B. Management and Budget: [Signature] Date 8/31/15
- C. Law Department: [Signature] Date 9.1.15
- D. County Manager: \_\_\_\_\_ Date \_\_\_\_\_
- E. Other as Required: [Signature] Date 8/31/15

Vetted in Personnel Committee Committee on 09/03/2015

DISCUSSION ITEM  
# 30.

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT  
COMMISSIONER OF ELECTIONS**

**WHEREAS**, a vacancy of a Commissioner position has occurred in the Board of Elections due to the death of Rodney Gaebel, and

**WHEREAS**, the Sullivan County Republican Committee has certified to the County Legislature that Lori Benjamin is a fit and proper person to be appointed as Commissioner of Elections representing the Republican Party.

**NOW, THEREFORE, BE IT RESOLVED**, that Lori Benjamin be and hereby is appointed as Commissioner of Elections to fill the unexpired term of Rodney Gaebel commencing on September 17, 2015 through December 31, 2016.

**RESOLUTION NO. 255-12 INTRODUCED BY EXECUTIVE COMMITTEE TO  
REAPPOINT COMMISSIONER OF ELECTIONS**

**WHEREAS**, the Sullivan County Republican Committee has certified to the County Legislature that Rodney Gaebel is a fit and proper person to be reappointed as Commissioner of Elections representing the Republican Party.

**NOW, THEREFORE, BE IT RESOLVED**, that Rodney Gaebel be and hereby is reappointed as Commissioner of Elections for a period of four years commencing January 1, 2013 through December 31, 2016.

Moved by Mrs. Edwards, seconded by Mr. Sorensen, put to a vote with Mrs. LaBuda absent, unanimously carried and declared duly adopted on motion July 19, 2012.

COPY

**SULLIVAN COUNTY REPUBLICAN COMMITTEE  
PO BOX 747  
MONTICELLO, NEW YORK 12701**

September 28, 2015

Hon. Alan J. Sorensen  
Minority Leader  
Sullivan County Legislature  
100 North Street  
Monticello, NY 12701

Dear Mr. Sorenson:

At the meeting of the Sullivan County Republican Executive Committee on Wednesday, August 19, 2015, the Committee empowered me to nominate Lori Benjamin to replace the late Rodney Gaebel as Republican Election Commissioner.

As Chairman of the Sullivan County Republican Committee, I hereby request that you submit the name of Lori Benjamin to be the next Sullivan County Elections Commissioner. I would be glad to answer any questions you might have and look forward to her appointment by the entire County Legislature.

Yours truly,



Richard I. Coombe, Chair  
Sullivan County Republican Committee

cc. AnnMarie Martin, Clerk

SULLIVAN COUNTY LEGISLATURE

AUG 31 2015

RECEIVED

1/1

STATE OF NEW YORK  
STATE BOARD OF ELECTIONS

ELECTION COMMISSIONER CERTIFICATION

To the Clerk of the County (Board)(Legislature), County of Sullivan

I certify that:

At a meeting of the Republican County Committee of the County  
of Sullivan held on the 19<sup>th</sup> day of August 20 15 at  
Liberty New York, under the provisions of the Election Law and rules  
of the County Committee, a quorum being present.

Leo A. Gorman residing at  
691 Southward Drive Monticello New York, NY was recommended  
(Name) (City/State)

by majority of said committee as a suitable and qualified person for appointment to the office of  
Commissioner of Elections.

- by the term beginning January 1, 20\_\_\_\_  
 to fill an existing vacancy in said office for the remainder of the  
current term.

and that said designee is a registered voter of the County of Sullivan and a duly  
enrolled member of the Republican Party.

Dated at Cocharville New York

September 4 20 15  
(Date)

Richard L. Cook  
(Chairman of Board)

1C

**RESOLUTION NO. INTRODUCED BY EXECUTIVE COMMITTEE TO APPOINT ONE MEMBER TO THE SULLIVAN COUNTY HUMAN RIGHTS COMMISSION**

WHEREAS, PURSUANT TO Resolution No. 490-04 adopted on December 6, 2004 the Sullivan County legislature created a Sullivan county commission on Human Rights ("Commission"); and

WHEREAS, Resolution No. 109-05 adopted on March 17, 2005, the Sullivan county Legislature appointed the members to the Commission for the designated term; and

due to the resignation of Paul Austin whose term expires on 12/31/16 and

WHEREAS, the commission sent to the Sullivan county legislature, received on July 20, 2015, informing the legislature of the vacancy for the next two year term which expires on December 31, 2016, and

WHEREAS, Resolution No. 113-06 adopted on march 16, 2006 indicates terms are to commence on January 1 and terminate on December 31 in the year in which they are scheduled to terminate.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan county Legislature does hereby appoint the following member to the commission for the following term:

**APPOINTMENT**

**TERM**

Lorraine Lopez

12/31/16

2



**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE COUNTY MANAGER TO EXECUTE A STIPULATION BETWEEN THE NEW YORK STATE DEPARTMENT OF HEALTH ("DOH") AND THE SULLIVAN COUNTY ADULT CARE CENTER ("ACC")**

**WHEREAS**, pursuant to a survey conducted May 23, 2013 the DOH has initiated an enforcement action against the ACC, and

**WHEREAS**, DOH has provided the Sullivan County Attorney's Office with a proposed Stipulation and Order ("Stipulation") settling the enforcement action in all respects, and

**WHEREAS**, it is in the best interest of the County to execute a reasonable Stipulation with the DOH and not proceed with a formal hearing.

**NOW THEREFORE BE IT RESOLVED**, that the County Attorney is hereby authorized to settle the enforcement action on such terms as he, the County Manager and the Commissioner of Family Services deem reasonable, prudent and in the best interests of the County, including payment of a fine not to exceed \$6,000.00, and

**BE IT FURTHER RESOLVED**, that the County Manager is authorized to execute the Stipulation with the DOH, said Stipulation to be in a form approved by the County Attorney's Office.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE**

**RESOLUTION TO ENTER INTO A CONTRACT WITH TWO AUTHORIZED NEW YORK STATE EDUCATION DEPARTMENT SERVICE PROVIDERS: MARISSA BURGIO, SPEECH LANGUAGE PATHOLOGIST AND WILLIAM KOWAL, D.B.A. NEUROADEPT OCCUPATIONAL THERAPISTS, TLLC**

**WHEREAS**, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-set rates, and

**WHEREAS**, the Sullivan County Preschool Special Education Program is in need of Speech Language Pathologists and Occupational Therapists, and

**WHEREAS**, the Service Providers listed above have applied for and have been accepted by the authorized State Agency for delivery of said services; and

**WHEREAS**, Sullivan County needs to authorize new contracts with Marissa Burgio, Speech Language Pathologist, and William Kowal, D.B.A. Neuroadept Occupational Therapists, TLLC, Occupational Therapist, both whom are authorized New York State Education Department Preschool Service Providers for the period beginning September 1, 2015 to June 30, 2018 at state set rates,

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute contracts with Marissa Burgio, Speech Language Pathologist, and William Kowal, D.B.A. Neuroadept Occupational Therapists, TLLC, Occupational Therapist, both whom are authorized New York State Education Department Preschool Service Providers for the period September 1, 2015 to June 30, 2018 at State-set rates, and

**BE IT FURTHER RESOLVED**, that the form of such contracts be approved by the Sullivan County Department of Law.

**Moved by  
Seconded by  
and declared duly adopted on motion**

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To authorize new contracts with Marissa Burgi SLP and William Kowal, Occupational Therapist

Date: September 10, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

This resolution will authorize new contracts for two authorized NYSED Preschool Providers (Marissa Burgio, Speech Language Pathologist and William Kowal, DBA - Neurodept Occupational Therapists, TLLC.) to provide Speech Therapy and Occupational Therapy which are State and Federally mandated services at State-set rates to eligible children from Sullivan County for the period 9/1/2015 to 6/30/2015,

Is subject of Resolution mandated? Explain:

Yes, it is mandated by NYSED.

Does Resolution require expenditure of funds? Yes  No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 30,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A4059-40-4016 - Contract Preschool

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ <u>12,150.00</u>	Grant(s)	\$ _____
State	\$ <u>17,850.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

4a

Request for Authority to Enter into Contract with [ NYSED Preschool Service ] of [ Provider for Speech Therapy and Occupational Therapy Services. ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/01/2015 To 06/30/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Will need to renew with other providers that will also expire on June 30, 2018

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

It is federally mandated through the IDEA, Individual Disability Education Act

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): See previous page for twelve-month estimate

Efforts made to find Less Costly alternative:

State-set rates

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Mandation - Not Applicable - State Approved Vendor

Person(s) responsible for monitoring contract (Title): Nancy McGraw, Public Health Director

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**Pre-Legislative Approvals:**

A. Director of Purchasing: Kathy Jones Date 9/10/15

B. Management and Budget: Janet My Date 9/14/15

C. Law Department: Thomas Bourley Date 9/11/15

D. County Manager: [Signature] Date 9/14/15

E. Commissioner: [Signature] Date 9/10/15

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY THE EXECUTIVE COMMITTEE TO  
AUTHORIZE THE COUNTY MANAGER TO ENTER INTO AN INTER-MUNICIPAL  
AGREEMENT WITH THE COUNTY OF ROCKLAND (ROCKLAND COUNTY) TO ACCEPT  
THE COUNTY OF SULLIVAN'S (SULLIVAN COUNTY) PORTION OF A HAZMAT GRANT  
AWARD FROM THE NYS OFFICE OF HOMELAND SECURITY**

**WHEREAS, Resolution No. 180-15 authorized the County Manager to execute and enter into an inter-municipal agreement with Rockland County specific to the FY2014 Hazmat Grant and to accept \$25,000.00 as Sullivan County's share of the grant funds for procurement of hazmat equipment; and**

**WHEREAS, the inter-municipal agreement which Sullivan County received from Rockland County states that Sullivan County will receive \$33,000.00 in Hazmat Equipment purchased with the Hazardous Materials Grant for its use as part of the Regional HazMat Team;**

**NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 180-15 is hereby modified such that the County Manager be and is hereby authorized to execute and enter into the inter-municipal agreement with Rockland County specific to FY2014 Hazmat Grant, in such form as the County Attorney shall approve and to accept \$33,000.00 in HazMat Equipment purchased with the Hazardous Materials Grant for its use as part of the Regional HazMat Team; and**

**BE IT FURTHER RESOLVED, that the County Manager be and is hereby authorized to executed and enter into inter-municipal agreements with Rockland County specific to Hazmat Grants for FY2015, in such form as the County Attorney shall approve; and**

**BE IT FURTHER RESOLVED, that should the funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this grant funding.**

**RESOLUTION \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO RESCIND RESOLUTION NO. 96-15 AND TO AUTHORIZE SUBMISSION OF A FUNDING INQUIRY / APPLICATION PROPOSAL, UNDER THE FY2015 CONSOLIDATED FUNDING APPLICATION (CFA) – FOR THE NEW YORK STATE ENERGY AND RESEARCH DEVELOPMENT AUTHORITY (NYSERDA) – NEW CONSTRUCTION PROGRAM TO ADDRESS THE DESIGN NEEDS OF THE SULLIVAN COUNTY JAIL.**

**WHEREAS,** County of Sullivan (“County”) has implemented a series of resolutions and actions to improve the energy efficiency of County-owned facilities and reduce GHG emissions from County operations, including acceptance of the SC Climate Action Plan in April 2014; and

**WHEREAS,** the Sullivan County Division of Public Works has identified a need for energy efficient infrastructure to be a component of the design and construction of the County Jail; and

**WHEREAS,** pursuant to Resolution No. 301-14 and 302-14, the County entered into agreements with LaBella Associates, P.C. to address preliminary design services in the proposed construction of the County Jail, coupled with the County’s commitment to operating in a more sustainable and energy efficient manner; and

**WHEREAS,** funding to address efficient components is being made available through the FY2015 NYS Governor’s Office - Consolidated Funding Application (“CFA”) via the New York State Research and Development Authority’s (“NYSERDA”’s) / New Construction Program wherein \$90,981,268 in total funding is available under the program to conduct technical assessments of energy efficiency improvements in building designs and to offset a portion of the incremental capital costs to purchase and install energy-efficient equipment in these buildings to reduce energy consumption, and

**WHEREAS,** NYSERDA has implemented a cost sharing agreement for payment of technical services basic support; and

**WHEREAS,** custom and whole building applications require technical support to help applicants and their design teams assess energy efficiency opportunities for the building; and

**WHEREAS, NYSERDA will pay the first \$5,000.00 and will share 50% of the balance up to \$75,000.00 (\$100,000.00 if Demand Response is included in Scope of Work) of the cost of technical support basic services for the proposed new construction; and**

**WHEREAS, the County has not yet selected a technical service provider and there is no current cost estimate; and**

**WHEREAS, NYSERDA will not approve a project when the expected incentives are less than the County's cost and therefore it is anticipated that the County would only authorize spending, pursuant to a separate resolution, if the projected savings were larger than the costs;**

**NOW, THEREFORE, BE IT RESOLVED, that Resolution No. 96-15 is hereby rescinded; and**

**BE IT FURTHER RESOLVED, that the Sullivan County Legislature hereby authorizes the County Manager to execute any and all necessary documents to submit the NYSERDA – Commercial New Construction Program Inquiry Application for Funding; and**

**BE IT FURTHER RESOLVED, that should a funding award be granted by NYSERDA, the Sullivan County Legislature hereby authorizes the County Manager, and / or Chairman of the County Legislature (*as required by the funding source*) to accept the award, and enter into an award agreement or contract to administer the funding secured, in such form as the County Attorney shall approve; and**

**BE IF FURTHER RESOLVED, that acceptance of the funding award shall be contingent upon authorization by the Sullivan County Legislature to expend funds for the technical services cost sharing agreement; and**

**BE IT FURTHER RESOLVED, that should the NYSERDA – New Construction Program funding be terminated, the County shall not be obligated to continue any action undertaken by the use of this funding.**

**Moved by,**

**Seconded by,**

**and adopted on motion, 2015**

GA



**RESOLUTION INTRODUCED BY EXECUTIVE COMMITTEE**

**RESOLUTION TO CONVEY PROPERTY ACQUIRED BY THE COUNTY OF SULLIVAN BY VIRTUE OF THE IN REM TAX FORECLOSURE PROCEEDING FOR THE 2010 LIEN YEAR IN THE TOWN OF LIBERTY KNOWN AS LIBERTY 112.-5-17**

WHEREAS, property located in the Town of Liberty designated on the Sullivan County Real Property Tax Map as Liberty 112.-5-17, being 0.32 +/- acres, located on S Main St, is owned by the County of Sullivan by virtue of an Article 11 foreclosure for 2010 taxes, and

WHEREAS, Eddie Delima has offered to purchase said property for the sum of TEN THOUSAND (\$10,000.00) DOLLARS to be split between the County of Sullivan and the Village of Liberty, and

WHEREAS, it is in the best interest of the County of Sullivan to sell the parcel privately to Eddie Delima for the amount of TEN THOUSAND (\$10,000.00) DOLLARS because this property was not sold at previous auctions, and

WHEREAS, the purchaser will also be responsible for the recording fees, and any other applicable charges, including but not limited to, omitted & pro rata taxes, water and sewer charges, if any, and

NOW, THEREFORE, BE IT RESOLVED, the Chairman of the Sullivan County Legislature is hereby authorized to execute the necessary documents in order to convey the aforesaid premises to Eddie Delima upon payment of \$10,000.00 to the County Treasurer o/b/o the County & the Village, plus fees for the County Clerk, and

BE IT FURTHER RESOLVED that the County Treasurer is hereby authorized to satisfy the 2010, 2011, 2012, 2013, 2014 & 2015 County/Town taxes, including releived school taxes, if any, & Discharge the corresponding tax liens accordingly.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**RESOLUTION NO. \_\_\_\_\_ INTRODUCED BY THE EXECUTIVE COMMITTEE TO SUPPORT SASD'S APPLICATION TO THE PUBLIC SERVICE COMMISSION TO DEVELOP A DEMONSTRATION PROJECT FOR COUNTY- WIDE COMMUNITY CHOICE AGGREGATION (CCA) FOR RESIDENTIAL AND COMMERCIAL ELECTRICITY PURCHASE.**

**WHEREAS**, the Public Service Commission (PSC) of the State of New York has sought demonstration projects to enable it to implement the Governor's Reforming the Energy Vision (REV); and

**WHEREAS**, Community Choice Aggregation (CCA) is a program that allows for aggregating electric consumers to seek bulk power purchase rates; and

**WHEREAS**, the County of Sullivan is familiar with the rate savings that can be achieved through energy aggregation because of the County's participation in Municipal Electric and Gas Association (MEGA); and

**WHEREAS**, the Legislature believes CCA programs have the potential to lower residential and commercial electric rates throughout the county; and

**WHEREAS**, Sullivan Alliance for Sustainable Development (SASD) has prepared a CCA application for submission to the Public Service Commission and has sought the Legislature's willingness to participate in a county-wide pilot project; and

**WHEREAS**, on June 18, 2015 the Legislature adopted Resolution 262-15, which provided the opportunity for SASD to present the specific details of its proposed application, and SASD has now done so.

**NOW, THEREFORE, BE IT RESOLVED** that the Sullivan County Legislature supports SASD's application to the PSC for a county-wide CCA pilot; and

**BE IT FURTHER RESOLVED**, the County of Sullivan shall not incur any expense in relation to SASD's application before the PSC; and

**BE IT FURTHER RESOLVED** that if an electric rate that is lower than or equal to the average last twelve month rate cannot be negotiated through the Sullivan County CCA, that this resolution shall be null and void; and

**BE IT FURTHER RESOLVED** that, upon the PSC's approval of SASD's application, the Legislature shall, subject to legal authority and requirements, undertake its obligations to pursue a CCA program in the County, including the request for necessary data from utilities, the passage of a local law and assistance with the creation of a CCA corporate entity; and

**BE IT FURTHER RESOLVED** that, upon approval of the SASD application, the County Manager is hereby authorized to sign agreements to bring the CCA to fruition, subject to approval by the County Attorney's office.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, put to a vote, unanimously carried and declared duly adopted on motion dated . September 2015.

.D

COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO

To: Sullivan County Legislature

Fr: Office for Sustainable Energy

Re: Request for Consideration of a Resolution: Supporting SASD's application to the NYS PSC  
for a Community Choice Aggregation pilot pro

Date: September 17, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO SUPPORT SASD'S APPLICATION TO THE PUBLIC SERVICE COMMISSION TO  
DEVELOP A DEMONSTRATION PROJECT FOR COUNTY- WIDE COMMUNITY  
CHOICE AGGREGATION (CCA) FOR RESIDENTIAL AND COMMERCIAL  
ELECTRICITY PURCHASE

Is subject of Resolution mandated? Explain:

No, it is a demonstration project intended to secure lower cost electricity and provide a mechanism for development of renewable energy and rollout of energy efficiency measur

Does Resolution require expenditure of funds? Yes \_\_\_ No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ \_\_\_\_\_

Are funds already budgeted? Yes \_\_\_ No \_\_\_

If "Yes" specify appropriation code(s): \_\_\_\_\_

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: \_\_\_\_\_

*Janet Myers*

Does Resolution request Authority to Enter into a Contract? Yes \_\_\_ No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

JA

Request for Authority to Enter into Contract with [ \_\_\_\_\_ ] of [ \_\_\_\_\_ ]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

*Not Applicable*

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

**Pre-Legislative Approvals:**

- A. Director of Purchasing: *Andy Jones* Date 9/15/15
- B. Management and Budget: *Janet Myers* Date 9/15/15
- C. Law Department: *[Signature]* Date 9/15/15
- D. County Manager: *[Signature]* Date 9/15/15
- E. Other as Required: \_\_\_\_\_ Date \_\_\_\_\_

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_