

**HEALTH AND FAMILY SERVICES COMMITTEE**

**THURSDAY, September 10, 2015 9:00 AM**

**Committee Members: Cindy Kurpil Gieger, Chair, Kitty Vetter, Vice Chair, Kathy LaBuda, Jonathan Rouis,  
and Ira Steingart**

**CALL TO ORDER**

**ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

**REPORTS:**

- 1. Division of Health & Family Services Monthly Report – Joseph Todora, Acting Commissioner**
- 2. HEAP Update**
- 3. Staffing/Recruitment at DFS**
- 4. Homeless Shelter Update**
- 5. ACC Update**
- 6. Update Public Health Plan to Improve Ratings**

**RESOLUTIONS:**

**Adult Care Center Resolutions – None**

**Department of Community Services Resolutions – None**

**Department of Family Services Resolutions –**

- 1. To authorize award and execute agreement with Sullivan County Head Start, Inc. for assistance with the County's HEAP Application process.**

**Office for the Aging – None**

**Public Health Services Resolutions –**

- 2. To authorize Modification Agreement with Wellness Home Care.**

**Youth Bureau – None**

**PRESENTATIONS: None**

**DISCUSSIONS:**

**MONTHLY REPORTS**

**Adult Care Center -12**

**Community Services - 13**

**Family Services -14-16**

**Office for the Aging – None**

**Public Health Services -17**

**Public Comment**

**Adjournment**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joseph A. Todora, Acting Commissioner, Division of Health & Family Services

**Re:** Request for Consideration of a Resolution: Authorize, award & execute agreement for HEAP Assistance

**Date:** 9/10/2015

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authoriza HEAP Applications Assistance related services agreements.

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**Is subject of Resolution mandated? Explain:**

18 NYCRR Part 393 Home Energy Assistance Program.

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 30,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A.6141.46.4615

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>15,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ <u>15,000.00</u>	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Sullivan County Head Start ] of [ Woodbourne, NY ]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 10/01/2015 To 09/30/2016

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Renewable to the extent funding available and/or as re-negotiated.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

18 NYCRR Part 393 Home Energy Assistance Program.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): Maximum potential cost \$25.00/app

Efforts made to find Less Costly alternative:

RFI 1521 HEAP Assistance

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Request for Information, RFI-15-21 issued

Person(s) responsible for monitoring contract (Title): Deputy Commissioner & TA Director

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Katey Jones Date 9/8/15
- B. Management and Budget: Janet Meyer Date 9/9/15
- C. Law Department: S. Yassgur Date 9/8/15
- D. County Manager: [Signature] Date 9/9/15
- E. Commissioner: [Signature] Date 8/31/15

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO AUTHORIZE AWARD AND EXECUTE AGREEMENT**

**WHEREAS**, a Request for Information, RFI-15-21, was issued for assistance with the County’s HEAP Application process, and

**WHEREAS**, the following proposal was received,

<b>PROPOSER</b>	<b>FEES</b>
1. Sullivan County Head Start, Incorporated	\$25.00/application

**WHEREAS**, the Sullivan County Division of Family Services, has approved said fee and recommends that contract be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute Agreement with the Sullivan County Head Start, Incorporated, at \$25.00/application, in accordance with Request for Information proposal, RFI-15-21, said contracts to be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Nancy McGraw, Public Health Director

Re: Request for Consideration of a Resolution: To authorize the contract modification for rates for Wellness Home Care for HHA/PCA Services

Date: August 26, 2015

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Sullivan County Public Health Services and Sullivan County Office for the Aging provide Home Health Aide/Personal Care Aide services and extended in-home services to persons needing care. SC PHS & SC OFA need a contract modification with Wellness Home Care to increase the agency's hourly rates from \$18.40 and \$17.84 for HHA & PCA services to \$19.40 and \$18.84, respectively for the period 9/1/15 to 6/30/16.

Is subject of Resolution mandated? Explain:

Yes, for PHS, these services are incl. on the Operating Certificates for CHHA & LTHHP. (Note: the totals below are for the estimated additional cost to result from the rate change.)

Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 1,580.00

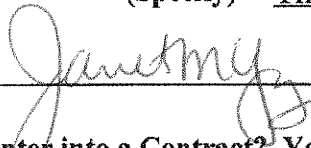
Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): #40-4024 for A4010-33, A4010-34 & A7610-87

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ <u>385.00</u>	Grant(s)	\$ _____
State	\$ <u>1,155.00</u>	Other	\$ <u>40.00</u>
Federal Government	\$ _____	(Specify)	<u>Third party revenue</u>

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Wellness Home Care ] of  
[(Contract modification for an increase in rates.) \_\_\_\_\_]

Nature of Other Party to Contract: Professional \_\_\_\_\_ Other: \_\_\_\_\_

Duration of Contract: From 09/01/2015 To 06/30/2016

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): 246-13

Future Renewal Options if any:

Contract modification with an option to extend for one additional year.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

These services are required as per our Operating Certificates.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$29,790.00 total projected cost for period 9/1/15 - 6/30/16.

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

These services are for Public Health Services & the Office for the Aging

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A for this contract modification - Drug AFP-R-13-11 covered. Money for yearly extensions.

Person(s) responsible for monitoring contract (Title): Public Health Director & Director of OFA

Pre-Legislative Approvals:

A. Director of Purchasing: Judy Jones Date 9/8/15  
B. Management and Budget: Janet Myg Date 9/9/15  
C. Law Department: S. Yabger Date 9/8/15  
D. County Manager: [Signature] Date 9/9/15  
E. Commissioner: [Signature] Date 8/27/15

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH AND FAMILY SERVICES  
COMMITTEE TO AUTHORIZE MODIFICATION AGREEMENT WITH WELLNESS  
HOME CARE**

**WHEREAS**, an agreement with Wellness Home Care, 252 Main Street, Goshen, New York 10924, dated August 27, 2013, entered into pursuant to Resolution No. 246-13, adopted by Sullivan County Legislature on June 20, 2013, for Personal Care and Home Health Care Aides for Public Health Services and Office for the Aging, and

**WHEREAS**, Wellness Home Care rates of \$18.40/hour for Home Health Aide and \$17.84/hour for Personal Care Aide shall be increased to \$19.40/hour for Home Health Aide and \$18.84/hour for Personal Care Aide, effective September 1, 2015 through June 30, 2016, with an option to extend for one (1) additional year, and

**WHEREAS**, the Public Health Services has reviewed the proposal and recommends this increase.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager is authorized to execute a modification agreement with Wellness Home Care, at the above increased hourly rates, and shall be in such form as the County Attorney shall approve.

**Moved by** \_\_\_\_\_,  
**Seconded by** \_\_\_\_\_,  
**and adopted on motion** \_\_\_\_\_, 2015.

# Division of Health and Family Services

July 2015 Monthly Report

**JOSEPH A. TODORA, ACTING COMMISSIONER**

September 10, 2015

# Division of Health and Family Services

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## July 2015 Monthly Report

### **Adult Care Center:**

#### Facility:

- Attended the Community Collaboration Meeting at Catskill Regional Medical Center.
- Held scheduled labor/management meeting with NYSNA.

#### Marketing:

- On 7/8/15 ACC held a marketing event at John Crawford Sr. Housing. We provided coffee and bagels, and had brochures and giveaways.
- On 7/10/15 a bake sale was held to raise funds for ACC Alzheimer's Memory Walk team.
- On 7/14/15 made radio appearances on WSUL and WVOS to promote Alzheimer's Association fundraiser.
- Monthly ads are being run in the Senior Living Section of Catskill Shopper, Health Section of the River Reporter and in the Health Edition of the Sullivan County Democrat.
- Placemat ads were printed for 3 locations: Liberty Diner, Blue Horizon Diner, and Miss Monticello Diner
- Video ads are currently running on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.
- Satisfaction survey questionnaires were mailed to all residents discharged during the month.
- On 7/22/15 made marketing visits to pharmacies and MD offices in Liberty.

### **Community Services:**

#### Ongoing Operations:

- Our overall operations for July had a decrease in productivity this month. The chemical dependency clinic continues to be up slightly in the services to clients than the same period last year by 48. The outpatient mental health treatment clinic's visits provided was down as the same period last year with the Department served 1400 Sullivan County residents in July (see statistics attached). As a reminder, the Chemical Dependency clinic is continuing to provide a more intensive ambulatory service based on significant increases in those people presenting with an opioid or heroin addiction. The Department was approved for the OMH Vital Access Provider (VAP), a one-time grant which will assist in improving productivity and clinical outcomes of our clinic services. DCS hopes to purchase additional programs to our scheduling system to allow for robotic appointment reminder telephone calls, text messages and e-mails, in hopes to reduce our no-show rates for scheduled appointments. Management and therapists continue to formulate and implement new treatment activities in our clinic to meet the needs of the community, such as the "Just In Time" scheduling which began in February of 2015 and seems to have significantly reduced the no show rate for doctors and will continue to monitor this process. The care management unit continues to actively engage Health Home participants in the development of the health plans, as well as, enrolling those persons eligible in Care Management programs. .

#### Local Government Units Activities:

- The department is still working with an increased effort to get the regionally developed NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) with three stages: planning, development and implementation plans. The three entities which were approved for the development of patient provider service networks are REFUAH, Montefiore and Westchester Medical Center. The county entered into an agreement with Westchester Medical Center for the DSRIP in Sullivan County. There have been mergers of competing proposals in other regions in the state.
- The Department is still working with local providers and continues to submit funding applications to provide help to families whose children have been diagnosed with serious emotional disturbances. The

Department is still working to add a family peer support worker with the Independent Living Center Inc.'s peer services to Sullivan County residents. The Department, ILC and Catskill Regional Medical Center have finalized the implementation of this peer service into the hospital's ER and inpatient unit for improved aftercare which seems to be going very well. The peers finished their training at CRMC and have initiated the Peer Bridger plan. SullivanARC received additional respite services to continue to help families who have children with serious emotional disturbances.

Other activities participated in:

- Our annual Corporate Compliance Trainings were completed for the department.
- Meet with Administrators from Rockland Psychiatric Center.
- Meet with Friends of Recovery in Monticello.
- Participated in the Montefiore & Westchester County Medical Center DSRIP Steering & Governance committee meetings.
- Participated in a webinar for OMH/DOH Health Homes for Children, which will be starting January 2016.
- Participated in an OMH Exit Audit at the Monticello Mental Health Clinic.
- Participated in the Lazrus Drug Prevention Forum at Bethel Woods.
- Participated in an DMH training.
- Managers meet with Fidelis Care insurance to see about changes in the recertifying and the increase of payments on procedures done at the clinic.
- Meet with various county departments:
  - Office of the Aging Transportation Policy and the Long Term Care Council meetings and BIP.
  - Youth Board to go over the summer proposals.
  - Family Services to go over what DCS is, what services is available and how to access them.
  - SC Jail to go over the roles of the Social Worker and Addiction Services Counselor who is working with the inmates and how to improve the services.

Other regular activities performed: the meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities directors and leadership meetings, Conference of Local Mental Hygiene Directors Executive and Directors meetings, Legislative committee & actions.

**Family Services:**

Contracts:

Basic Workload Volume in Major Program Areas — July 2015 this office began with 83 active DFS agreements (of all types) in place. The ending total of 83 active agreements includes 11 agreements of various formats required by state agencies. 9 with a range of providers (DOH required state model facilitated enrollment protocols with 3 providers, DOH required state model MOU for MA Outreach with 4 providers, DOH required MOU delineating LDSS, DDSO & DOH responsibilities in regard to adult protective services, DOH required state model provider referral agreements with 2 comprehensive Medicaid case management (CMCM) providers, and 2 with state agencies (OCFS for child protective service and child welfare services related funded portable information technology and OTDA for use of Imaging/Enterprise Document Repository (I/EDR)) The remaining agreements are for the provision of service across the areas of Child Care (3), Child Support (2), Domestic Violence/Family Violence related (1), residential/institutional Foster Care (16), HEAP Related (3) Medicaid/Medical Assistance program related (12), Preventive services related (5), Non-Secure Detention (NSD) services related (1), Professional services (5), Welfare-to-Work related (3), and various inter-departmental agreements.

Major Issues in the Department -In July 2015 this office received one fiscal request regarding 2014/2015 foster care contractual payments from DSS fiscal; made five cost trend reviews with contractors resulting in the initiation of five contract modifications.

State Reports –during the month July 2015 this office received three state oversight reports:

CACHE-DV May, Mar & Feb 2015 OCFS DV-Residential Reports with composite summary report updated and published to DFS shared access drives.

Corporate Compliance Activities -In July 2015 this office ran exclusions lists at System for Awards Management (SAM), the US Department of HHS OIG, and NYS OMIG and compared those against active DFS contractors and DFS staff names with the monthly results report published to DFS shared access drives.

Contract Monitoring - during the month July 2015 this office received, updated, compiled and published four composite reports to DFS shared access Y: drive (I: drive no longer accessible) for shared access; (1)DRC PINS-Preventive (APR-JUN 2015 Quarterly Report); (2) SCCCC, Inc. 2015 LE/Informal wCCTA 2Q2015 Report ; (3) CACHE-DV May, Mar & Feb 2015 Non-Residential DV report; (4) BFC Jul2014-Jun2015 FC Final Actual Projected Costs Report From BFC Fiscal; as well as requesting and receiving contractually/ mandatorily required supporting documents from six contractors: (1) Parson's FC; (2)Willcare (Litson Health Care, Inc. dba); (3) WIHD CPS Related Professional Services; (4) KidsPeace (FFC); (5) HONOR EHG, Inc. (A Friend's House) PINS-Preventive, RR; (6) Montefiore Medical Center CSA Related. Additionally, this office handled eighty-eight contract monitoring contacts, supporting documentation reviews and interactions required to process to fully executable status and evidence maintenance of compliance to contract file records.

### Fraud Investigations

#### Special Investigations

- As of 7/1/15 the Special Investigations Unit had 1,043 Active Investigations. During the month 120 total Fraud Referrals were received resulting in 104 investigations assigned to the Unit and 16 were dismissed. The Fraud Investigators completed 108 Investigations. As of 7/31/15 the end of the month total was 1,038 active investigations.
- The unit received 39 referrals for Front End Detection and Eligibility Verification Review investigations. The unit closed 37 FEDS/EVR investigations resulting in a \$98,400 Monthly Cost Avoidance.
- The unit collected \$2,302 for Accident lien recovery, \$5,664 Estate Claim Recovery, \$4,383 for Recoupments, and \$40,944 for Restitution, a total of \$53,292 in Resource and Collection Recovery.
- The Unit received 8 requests for indigent burials resulting in 7 burials being approved, \$18,950 total indigent burial costs.

#### Child Support Enforcement:

The Child Support Enforcement Unit Collections for the month of July 2015 are \$798,652. The total TANF collections are \$34,272 and the total DFS NON-TANF collections are \$17,584. The DFS total amount collected is \$51,856.

There were 28 petitions filed in the month of July 2015 and 9 Paternity Establishments (including acknowledgements). Total CSEU cases open as of July 2015 are 5,589.

### Services

#### Foster Care/Adoption

- As of June, 2015 there are 78 children in foster care. 11 children are in residential centers. 23 of the total number of children in foster care are freed for adoption, 14 have a goal of adoption. 9 of the children with the goal of adoption have been placed in adoptive homes and 6 are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

#### Child Protective Services

- The CPS unit received 101 new reports alleging child abuse and/or maltreatment in July, 2015. 25 of these reports were assigned to the FVRT.

### Preventive

- The preventive unit has 91 open cases at the end of July, 2015. During July there were 19 new referrals. The unit also has 52 active referrals that are receiving assessments and/or short term services

### Adult Services

- The adult services unit has 137 open PSA cases at the end of July, 2015. Of the 137, 81 are representative payee cases and 15 guardianships. Personal care aide services are provided to 98 cases. There are no long term case and 33 PERS (personal emergency response) cases.

### Temporary Assistance (TA)

#### Temporary Assistance (TA) Monthly Report:

As of 7/31/15, the breakdown of Temporary Assistance active cases was as follows:

- The Child Support Enforcement Unit Collections for the month of June 2015 are \$718,959. The total TANF collections are \$35,295 and the total DFS NON-TANF collections are \$18,151. The DFS total amount collected is \$53,446.
- There were 34 petitions filed in the month of June 2015 and 11 Paternity Establishments (including acknowledgements). Total CSEU cases open as of June 2015 are 5,604.357 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 301 PA SN cases ( Public Assistance, Safety Net)
- 5638 NPA FS (Non- Public Assistance, Food Stamps)

#### Medical Assistance (MA) Monthly Report:

As of 7/31/15, the breakdown of Medical Assistance active cases was as follows:

- 6574 MA cases (Medical Assistance)
- 2696 MA/ SSI cases ( Medical Assistance/ Supplemental Security Income)

#### Department Updates:

- MyWorkspace Training for HEAP staff scheduled for October 2015 at the DFS in Liberty, NY.
- Working on scheduling an onsite Eligibility Certification Training for HEAP Alternate Certifiers and temporary workers in October 2015.
- Worked with our district's OTDA Employment Liaison to review employment program participation rates and reporting. Training done with staff involved in Employment both at CWD and DFS. Our rates increased and are the highest they have been in 3 years.
- Attended the HEAP Regional Meeting in August 2015.
- 5 MA workers and a new SNAP worker attended and completed SNAP CORE training in August 2015
- Currently interviewing for a Social Worker Examiner, a Records Management Clerk, an Account Clerk/Database worker, an Account Clerk, and 5 HEAP Temporary Account Clerks.

### **Office for the Aging:**

- EISEP SERVICES (non-medical/non-Medicaid homecare) 1132.75 hours of homecare provided to 31 participants. These participants received a total of 149 hours of case management.
- Home Delivered meals-4871 meals provided to 251 homebound clients.
- Congregate Meals-1471 meals provided to 182 individuals at the senior centers throughout the county.
- Medical Transportation -136 medical trips provided by RSVP/Sullivan County Transportation to doctor's offices and hospitals.
- Shopping Bus-88 trips provided
- Emergency Medical Alerts-provided to 40 individuals
- HIICAP(Health Insurance Information Counseling and Assistance Program)-43 individuals assisted with health insurance/prescription issues
- Sixty-five individuals were assessed Office for the Aging and other services
- Two hundred eighty-four farmer market booklets were issued to income eligible seniors to be used at the various farmers markets throughout the county.
- Attended regional caucus meeting for Office for the Aging Directors.

- Participated in teleconferences/webinars regarding the implementation of the Balancing Incentive Program.

### **Public Health:**

#### **Administration:**

- Public Health Director and QI Coordinator/PHN attended a two day training in Albany on Evidence Based Public Health.
- Interviewed applicants for administrative assistant vacancy and hired Cindy Atkins to start 7/20.
- Reviewed and submitted WIC budget/contract for 2015-16 to start Oct. 1.
- Attended emergency preparedness POD planning meeting.
- Met with County Manager and DPW Commissioner to discuss space needs for WIC program and budget.
- Participated in weekly conference calls with NYSDOH for the WIC RFA award and contract requirements. Coordinated IT specification needs with MIS.
- Held meetings and discussions with Fiscal Officer and H&FS Commissioner regarding 2016 budget preparation and submission.
- Met with Congressman Gibson and staff to discuss public health issues.
- Met with county attorney on various personnel matters.
- Supervision meetings with staff throughout the month.
- Attended Executive Committee mtg.
- Met with Personnel Officer and union representative to discuss reclassification requests.
- Developing survey for input on strategic plan for the department.
- Accepted Immunization Action Plan contract and HRI contract for Ebola preparedness with NYS Department of Health.
- Attended July Task Force meeting.
- There was one Drug Take Back Day during the month of July. The event targeted three senior living sites. **180 pounds of drugs** that were collected between April and July were dropped off at the Dutchess County Recycling Center by the Sullivan County Sheriff's Department.
- On July 30th, **the Project Lazarus Community Forum and Workshop** was held at the Bethel Woods Center for the Arts. Keynote Speaker Aileen Gunther offered the opening speech following introductory remarks by the Public Health Director.
- Fred Wells Brason II from Project Lazarus conducted the remainder of the conference and focused on the Opioid Overdose problem. The latter part of the conference consisted of a workshop session whereby attendees explored potential actions that can be taken locally using the Project Lazarus Model to address the problem in Sullivan County. There were 93 individuals from diverse occupational and community backgrounds that attended the conference. These included: Government officials including state and federal legislators, law enforcement, education professionals including NYSED, school Superintendents, and School Nurses, a representative from the NYSDOH, drug overdose treatment professionals, healthcare providers, not-for-profit organizational representatives, and interested community members. The forum was followed by a panel discussion and was open to the public. There were approximately 50 individuals that attended the discussion. Panel members included: Fred Wells Brason II, District Attorney James Farrell, Sullivan County Sheriff Michael Schiff, Martin Colavito from the Catholic Charities Community Services at the Recovery Center, Julie Pisall from the Kingfisher Project, and Pamela Pesante from Friends for Recovery. Feedback for the event has been very positive, multiple requests have been received to pursue more activities and events on this topic.

#### **Certified Home Health Agency/Long Term Home Care:**

- The Long Term Services' census remains in the lower 60's for the last part of the summer, with 57% patients enrolled in Hamaspik Choice MLTC and the remaining 43% in Fidelis. The last patient on Community Medicaid finally transitioned to an MLTC. Two other MLTCs are present in Sullivan

County, but to date they have no active patients in our program. The newest MLTC's customer service representative for Elderplan's "Home First" met with our Long Term staff to discuss how he could outreach to eligible customers in Sullivan County and to develop an addendum to our existing contract with Elderplan, for specifically Long Term services. VNS NY still has not responded to our letter of intent to develop a contract with them, although the Director of Patient Services met with their representatives at the Long Term Care Council meeting. We are still participating in biweekly phone conferences with Fidelis to address issues we still have concerning their arrears in payment.

- The CHHA census has remained stable and relatively low for the whole summer, without the usual spike in census due to the arrival of summer residents. Although the CHHA did receive many referrals from summer residents, the staff was not overstrained, though they were busy. We think that the low overall census is due to the lack of outreach for Maternal Child Health (MCH) referrals, since we went from three MCH nurses last year to one during the summer. Now that we have two MCH nurses again, we expect the numbers to increase since part of their job is to outreach to prenatal providers for referrals. We plan to orient more nurses to MCH this fall. The CHHA is also halfway through transitioning to ICD10 coding.

#### Early Intervention:

- \*\*\*\* The EI Billing system used by PCG and administered by the NYSDOH-BEI has no current billing information available. It currently is only showing 54 children served in the Early Intervention Program for 2015. This is the initial Service Coordinators caseloads for January of 2015. No other billing information is available at this time. During a NYSDOH BEI Conference Call the State advised municipalities that this information should be updated once PCG and the NYSDOH BEI release the State reimbursement of 49%. After this payment is made the data will be complete and the information can be uploaded into EI Billing. This is anticipated in July of 2015.

#### Health Education:

- The Worksite Wellness Program through Public Health Education continues to make progress with its six companies towards healthy eating and healthier lifestyles. Topics presented to worksites varied and included information on restaurant ordering, general nutrition, diabetes and lab results, ideas for increased physical activity at work, immunizations, lead poisoning, and tick-borne diseases. CSA Farm shares are now being offered to Sullivan County Government employees as part of that Worksite Wellness Program. Weight monitoring and blood pressure monitoring continues at several locations but vacations have made it difficult to consistently track specific individuals for changes during the month of July. Two of the worksites have implemented their policy changes including vending machine policies, increased physical activity policies, and healthy meeting policies. Two sites, Thunder Country and Fallsburg Police Department have completed the Worksite Wellness Program requirements to receive an incentive gift.
- The Eat Healthy Move More Farmers' Market in Monticello has seen a recent change in leadership and is undergoing a transition; however, it continues to operate every Monday. Public Health continues to conduct market surveys and monitor the use of the vouchers.
- A Public Health Educator and nurse participated in the Cancer Outreach Program at the Government Center. Participants were provided with education on the effects of cancer on appetite and metabolism as well as on dietary guidelines for cancer prevention, treatment and post-treatment.
- Dental outreach literature was distributed to daycare providers through the Sullivan County Childcare Council and the PHS Maternal Child Nurses also distributed the literature during their home visits.
- In conjunction with the Tobacco Coalition from the Recovery Center, efforts continue to increase awareness of tobacco marketing to the county's youth. Also in July, 14 people in Sullivan County accepted NRT and/or coaching to quit smoking.

#### EPI:

- The last Rabies Clinic held at Morningside Park in June: A total of 224 animals were vaccinated, (173 dogs and 51 cats). Thank you to everyone who assisted because it takes many people to make the



success happen. A special thank you to the Fallsburg Town Clerk who was involved from the start and very organized and helpful. A representative from the CRMC Cancer Screening Program provided information on free cancer screenings to uninsured residents at this clinic.

- Our staff immunized over 110 adults at a summer camp in Sullivan County due to a positive mumps case and under or non-immunized workers.
- Monthly immunization clinics continue to be held and staff are busy with ongoing communicable disease surveillance and emergency planning activities and training.

### 2015 SCPHS Maternal Child Health Programs Monthly Report

July 2015	2015	Year to date '15	2014	Year to date '14	2013	Year to date '13
<b>Car Seat Program</b>						
Car seat installations	7	88	2	92	22	139
Car seat checks	2	5	0	4	0	9
<b>Cribs4Kids - cribs</b>	3	43	2	19	4	35
<b>Healthy Families</b>						
Enrolled clients	73	92	73	95	76	97
Home visits	188	1233	186	1263	183	1381
New referrals	45	293	6	298	36	282
<b>MCH Nursing</b>						
New referrals	17	89	30	235	20	185
Home visits	42	437	127	761	122	607

- The Healthy Families Program Supervisor position was reclassified to Healthy Families Program Manager. Enrollment this month is at about 80 families close to maximum capacity.

WIC:

- Hospital Breastfeeding Support Group participation is steadily rising!
- WIC Breastfeeding Initiation Rate also rising due to efforts of WIC Breastfeeding Peer Counselors.
- SC Breastfeeding Coalition met and is actively preparing for two large events to celebrate World Breastfeeding Week; the Breastfeeding Walk at National Night Out and the Latch-On in the Garden at CRMC.
- Plans underway to make our Monticello WIC clinic a permanent site. This will make scheduling appointments and handling participant needs much easier and will help in accommodating the Woodridge caseload. Once permanent, Monticello WIC will be open four days a week.

## **Youth Bureau:**

### Activities in basic program areas:

- The Youth Bureau is monitoring, funding, and providing technical support to twenty four youth-serving programs in Sullivan County during the 2015 calendar year. Three new programs that the Youth Bureau is funding this year is the Monday Afternoon Book Club program; the I am Moving, I am Learning program for preschooler's; and the 4-H Youth Development program.
- Through its extensive e-mail distribution contacts, the Youth Bureau regularly disseminates program information about various youth activities, events, classes, workshops, and services being offered in Sullivan County.

### State reports submitted

- Twenty two 2015 youth program applications were electronically submitted to OCFS in July of 2015. OCFS reviewed and approved all the applications.
- The Youth Bureau submitted its 2015 RAP to the Office of Children and Family Services on July 17, 2015. The Report was reviewed and approved by OCFS.

### Contract/program monitoring and compliance

- I maintained phone and e-mail contact with funded programs, as well as conducted on-site monitoring visits of the Town of Bethel Swim Program, Town of Forestburgh Youth Recreation Program, Town of Highland Youth Recreation Program, Town of Lumberland Summer Youth Program, Delaware Youth Center Summer Youth Program, Dispute Resolutions Center's (DRC's) Anti-Bullying program, and the Alive @ 25 program. In addition, I continued to assist programs with completing their fiscal claims. Programs are in compliance as to their program activities and OCFS procedures.

### Major issues in the department

- None at present.

# SULLIVAN COUNTY ADULT CARE CENTER 2015 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted	\$860,667	\$2,084,898	\$3,162,180	\$4,114,857	\$6,864,340	\$8,255,775	\$9,127,995					
\$16,886,927 Paid YTD												
Revenues Budgeted	\$851,135	\$1,623,986	\$2,498,766	\$3,392,536	\$4,284,223	\$5,201,475	\$6,104,316					
\$16,886,927 Received YTD												
% Occupancy	82.35%	81.68%	82.43%	85.50%	85.84%	89.18%	90.43%					
pvt pay	10.22%	10.64%	10.79%	9.84%	9.80%	9.94%	9.13%					
medicaid	80.36%	80.68%	81.14%	81.76%	81.60%	81.70%	82.78%					
medicare	9.42%	8.68%	8.07%	8.40%	8.60%	8.36%	8.09%					
Funded Positions (180)	4	6	7	10	9	5	5					
Vacancies												
# Activity Participation	9220	9022	9215	8886	11,437	10,578	10,540					
Meals prepared residents families registrants staff	14507	13356	13,867	14,734	15,027	15,090	15,614					
Meals contract MOW	4519	3981	5,187	5,910	5,526	6383	6,187					
Occupational Therapy tx	373	389	378	352	397	376	329					
RNC tx	331	304	364	333	315	340	329					
Physical Therapy tx												
RNC tx												
Sp/Swallow tx	81	45	72	61	63	47	63					
Hearing tx												
Day Care vts	205	194	220	234	203	216	216					
% Occupancy	60.29%	57.06%	64.71%	68.82%	59.71%	63.53%	63.53%					
PT	6	5	0	2	3	10	7					
OT	0	3	10	6	1	0	0					
ST	0	0	0	0	0	0	0					

SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: July 1, 2015 - July 31,2015

PROGRAM	CLIENTS ON ROLLS: 7/1/2015	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 7/31/2015	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	530	46	31	545	1,253	873
***CHILDREN'S UNIT	41	13	7	47	164	79
TREATMENT REACHING YOUTH (SCHOOL-BASED)	182	11	20	173	110	401
FORENSIC UNIT	110	11	19	102	308	32
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						15
<b>TOTAL MENTAL HEALTH</b>	<b>863</b>	<b>81</b>	<b>77</b>	<b>867</b>	<b>1,835</b>	<b>1,400</b>
ADULT CASE MANAGEMENT	40	5	3	42	108	322
HEALTH HOME	117		11	106	104	325
HEALTH HOME (KENDRA) AOT	3	0	0	3	2	3
BLENDED ICM/SCM (CHILD)	22	1	2	21	16	35
SPOA - Adult	0				23	96
SPOA - Child	0				4	2
CHEMICAL DEPENDENCY CLINIC	123		41	82	517	
CHEMICAL DEPENDENCY- FORENSIC	54			45	308	
<b>TOTAL TREATMENT PROGRAMS</b>	<b>359</b>	<b>6</b>	<b>57</b>	<b>299</b>	<b>1,082</b>	<b>783</b>
RCPC-MICHELE EHERTS	12	0	1	11	12	48
RPC-KATHY RYAN - included in Health Home	28	0	0	28	27	27
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	320	150	42	4	4	
CM CIS	N/A	N/A	N/A	N/A	N/A	

SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: July 1, 2014 - July 30,2014

PROGRAM	CLIENTS ON ROLLS: 7/1/2014	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 7/31/2014	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	457	59	49	467	516	1,254
***CHILDREN'S UNIT	62	3	5	60	65	134
TREATMENT REACHING YOUTH (SCHOOL-BASED)	100	5	13	92	105	124
FORENSIC UNIT	37	18	20	35	55	177
DOMESTIC VIOLENCE INTERVENTION & TREATMENT	0	0	0	0	0	16
<b>TOTAL MENTAL HEALTH</b>	<b>656</b>	<b>85</b>	<b>87</b>	<b>654</b>	<b>741</b>	<b>1,705</b>
CONTINUING DAY TREATMENT	0	0	0	0	0	0
ADULT CASE MANAGEMENT	59	4	1	62	63	233
BLENDED ICM/SCM (ADULT)	52	7	1	58	59	50
INTENSIVE CASE MANAGEMENT (KENDRA LAW)	22	4	0	26	26	25
INTENSIVE CASE MANAGEMENT (ADULT) SHARED	40	1	2	39	41	38
BLENDED ICM/SCM (CHILD)	23	1	1	23	24	16
CHEMICAL DEPENDENCY CLINIC	377	29	24	382	406	673
CHEM DEP: FORENSIC	0	0	0	0	98	104
<b>TOTAL TREATMENT PROGRAMS</b>	<b>573</b>	<b>46</b>	<b>29</b>	<b>590</b>	<b>717</b>	<b>1,139</b>
TRANSPORTION (CDT)						
RCPC-MICHELLE EHERTS	12	0	0	12	12	48
RPC-KATHY RYAN	11	1	0	12	12	10
	# of calls	#of ph interv	Outreaches	Hosp Ref	Admits	
MOBILE MENTAL HEALTH	388	182	45	11	7	
CM CIS	5	4	0	0	0	



**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
*Department of Family Services*  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report: July 2015

Sullivan County DHFS Office of Contract Compliance Monthly Report	
<b>JULY 2015</b>	DFS
Total number of formal agreements in effect at the end of last month:	83
Total number of agreements which expired/were terminated at the end of last month:	20
Total number of agreements renewed, extended or re-initiated this month:	20
Total number of new agreements which were initiated this month:	0
Total number of agreements in effect at the end of this month:	83
Number of RFPs, Bids, Proposals, Etc coordinated this month:	2
Number of intra-county arrangements coordinated this month:	1
Number of new agreements, addenda and/or modifications developed this month:	5
Performance and outcomes measures developed, identified and/or evaluated:	2
Reports received from on-site monitoring visits and/or follow-ups performed:	0
Reports received from state oversight contract providers:	3
Reports received from self-report contract providers:	12
Reports received by in-house end user/s:	1
DSS related Plans/Plan updates received:	0
Trend analyses of need indicators performed:	0
Total contract related technical assistances/supports provided:	88
Total number of program areas/types of service currently handling:	11
Total number of contracts currently managing:	83
<b>Notes:</b>	
Additional and/or non-contract related technical assistances/supports provided:	2

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI			FHP		
	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015	2013	2014	2015
JANUARY	555	438	366	440	363	276	4668	5850	5805	6105	6675	7059	2693	2702	2636	1115	1074	0
FEBRUARY	557	438	357	443	362	277	5717	5871	5877	6104	6705	6970	2708	2696	2666	1100	1051	0
MARCH	533	436	355	440	353	275	5796	5865	5779	6234	6761	6897	2704	2702	2664	1095	959	0
APRIL	523	430	367	455	348	297	5817	5834	5745	6336	6890	6797	2701	2652	2646	1099	884	0
MAY	509	422	381	439	355	319	5808	5783	5744	6351	6931	6661	2710	2640	2668	1098	791	0
JUNE	500	412	383	433	345	308	5719	5746	5712	6379	6935	6639	2713	2654	2680	1111	695	0
JULY	494	418	357	413	308	301	5716	5675	5638	6455	6974	6574	2731	2639	2696	1092	531	0
AUGUST	470	408		396	301		5715	5708		6517	7164		2730	2587		1100	316	
SEPTEMBER	462	379		379	283		5689	5701		6538	7259		2730	2578		1077	166	
OCTOBER	463	372		371	265		5672	5773		6582	7263		2714	2590		1085	53	
NOVEMBER	459	364		387	273		5675	5814		6565	7214		2702	2579		1076	22	
DECEMBER	446	373		368	279		5786	5864		6580	7174		2692	2547		1089	0	
AVERAGE	498	408	367	414	320	293	5648	5790	5757	6396	6995	6800	2711	2631	2665	1095	545	0
	-10%	-18%		-8%	-22%		8%	3%		11%	9%		0%	-3%		2%	-50%	

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2014 YEAR END	2015 YTD	2015 JUL
SUPPORT COLLECTIONS	9340224	5554208	798652
TOTAL NON-DFS	8720501	5137493	746796
TOTAL DFS	619723	416715	51856
TANF	829248	298264	34272
NON-TANF	255487	118451	17584
TOTAL PETITIONS FILED	324	174	28
# PATERNITIES ESTABLISHED	242	47	9
# OPEN CASES	5488	5589	-15

ADULT SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 JUL
PERSONAL CARE AIDES			
CASES OPENED	75	6	0
CASES CLOSED	58	39	10
# CASES (AVG.)	167.5833333	118.4286	98
LTRHCP			
CASES OPENED	19	0	0
CASES CLOSED	42	0	0
# CASES (AVG.)	73.16666667	0.857143	0
PERS			
CASES OPENED	18	2	0
CASES CLOSED	28	19	10
# CASES (AVG.)	68.25	44.85714	33

PSA REFERRALS	2014 YEAR END	2015 YTD	2015 JUL
16A Neglect by Caregiver		28	2
16A Physical Abuse		6	0
16A Sexual Abuse		4	1
16A Psychological Abuse		8	3
16A Financial or Other Exploitation		16	3
16B Neglects Own Basic Needs		62	9
16B Untreated Medical Conditions		38	6
16B Self-endangering Behaviors		17	3
16B Unable to Manage Finances		19	1
16B Environmental Hazards		31	2
PSA			
CASES OPENED	221	107	12
CASES CLOSED	260	88	10
# CASES (AVG.)	139.9166667	136.8571	137
GUARDIANSHIPS			
OPEN	126	15	0

CHILDREN SERVICES UNIT:	2014 YEAR END	2015 YTD	2015 JUL
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1595	935	101
# OF INDICATED REPORTS	287	141	15
PHYSICAL ABUSE	13	13	0
EMOTIONAL ABUSE	1	0	0
SEXUAL ABUSE	8	2	0
NEGLECT	131	24	5
DOMESTIC VIOLENCE	22	8	0
EDUCATIONAL NEGLECT	51	33	0
# OF UNFOUNDED REPORTS	855	530	68
# OF COURT ORDERED 1034 INVESTIGATIONS	37	21	2
FOSTER CARE			
AVG. MONTHLY CASELOAD (TRADITIONAL)	70.25	69.57142857	66
AVG. MONTHLY CASELOAD (RESIDENTIAL)	13.66666667	11.85714286	12
PREVENTIVE			
AVG. MONTHLY CASELOAD	99.91666667	167.7142857	143
SPECIAL INVESTIGATIONS UNIT:			
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	3814	1,446	120
# COMPLAINTS DISMISSED	803	470	16
# ASSIGNED FOR INVESTIGATION	3012	976	104
# CASES COMPLETED	2806	983	108
# CASES; YEAR END	823	1,038	1,038
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	2401	588	39
# CASES SUBSTANTIATED	2391	676	37
# CASES UNSUBSTANTIATED	0	0	0
COST AVOIDANCE	17974446	\$ 3,788,726	\$ 98,400
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	140138	\$130,228	\$2,302
PROPERTY LIENS	130444	\$23,500	\$0
ESTATE CLAIMS	105848	\$76,253	\$5,664
INSURANCE, MORTGAGES	300	\$500	\$0
RECOUPMENTS	101896	\$39,592	\$4,383
RESTITUTION	33664	\$253,758	\$40,944
RESOURCE UNIT TOTAL:	512290	\$523,831	\$53,292
BURIALS:			
# REQUESTED	141	77	8
# APPROVED	91	57	7
COSTS	241556	\$146,377	\$18,950

# Sullivan County Public Health Services

## Monthly Report: July 2015

### HOME HEALTH CARE:

#### Certified Home Health Agency

# of new patients: 113  
# of discharges: 110  
# of home visits made (includes HHA visits) 1513

#### Maternal Child Health Program

# of referrals: 17  
# of visits made: 42

#### Car Seat Program and Cribs for Kids Program

# of car seat installations: 14  
# of car seat checks: 0  
# of cribs and education sessions: 3

#### Communicable Disease Program

# of communicable diseases reported: 167  
# of STDs reported: 29  
# of Rabies-related incidents: 32  
# Rabies Clinics: none held this month  
# of animals receiving rabies vaccines: n/a  
# people receiving post exposure prophylaxis for rabies exposure: 2  
# of HIV Testing: 0

#### Long Term Home Health Care Program

# of skilled nursing home visits made: 141  
# of total patients on program: 70  
# of other home visits made: 212  
# of Personal Emergency Response System: 01

#### Healthy Families of Sullivan Program

# of families on program: 73  
# of home visits made: 188  
# of referrals: 45

#### Immunizations

# of immunizations given: 29  
# of flu clinics: 0

#### Lead Poisoning Prevention Program

# children screened: 113  
# children with elevated Blood Lead Levels: 0  
# homes requiring NYSDOH inspection: 0

#### Bilingual Outreach Worker

# visits made: 35  
# of outreach: 50  
Attended all immunization clinics for 7/1

### WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:

# of WIC participants served: 2254 (Women: 427 Infants: 438 Children: 960)

### CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN) PROGRAM:

#### Early Intervention Program

# of children in program: 187

#### Pre-K Program

# of children in program: 162

#### Physically Handicapped Children's Program

# of children on PHCP: 0  
# of children in CSHCN program: 0

#### Child Find Program

# of children in program: 87

#### Children Served in 2014:

Early Intervention Program: 303  
Pre-K Program: 363  
PHCP: 4

#### Children Served in 2015:

Early Intervention Program: \*\*\*\* Not available in EI Billing  
Pre-K Program: 289  
PHCP: 1