



GOVERNMENT SERVICES COMMITTEE

August 3, 2017 – 10:00 AM

Committee Members: Catherine Owens (Chair), Nadia Rajsz (Vice Chair), Scott Samuelson, Alan Sorensen, Mark McCarthy

AGENDA

COMMENTS FROM THE CHAIR

DISCUSSION ITEMS:

PRESENTATION: None

REPORTS:

1. Cornell Cooperative/Consumer Affairs - Monthly Report
2. Sullivan County Community College
3. Purchasing & Central Services - Monthly Report
5. Board of Elections - Monthly Report
6. County Clerk

RESOLUTIONS:

1. To adopt the 2017-2018 Sullivan County Community College Budget.

PUBLIC COMMENT:

**RESOLUTION INTRODUCED BY MANAGEMENT AND BUDGET COMMITTEE TO
ADOPT THE 2017-2018 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET**

WHEREAS, the Sullivan County Community College Board of Trustees has filed its 2017-2018 Operating Budget with the Sullivan County Legislature, and

WHEREAS, the proposed Budget for 2017-2018 has appropriations in the amount of \$18,380,096 with the County's share to be raised by tax revenue in the amount of \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition; and

NOW THEREFORE BE IT RESOLVED, that the 2017-2018 Operating Budget be approved in the amount of \$18,380,096 and the County's share to be levied and assessed against the taxable real property of Sullivan County on the 2018 tax rolls at \$4,250,000 for the purposes of the Operating Budget and \$50,000 for County Employee Tuition.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joshua Potossek, County Manager

Re: Request for Consideration of a Resolution: To adopt the SCCC Budget 2017-2018

Date: July 19, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

TO ADOPT THE 2017-2018 SULLIVAN COUNTY COMMUNITY COLLEGE BUDGET

Is subject of Resolution mandated? Explain:

no

Does Resolution require expenditure of funds? Yes No

If "Yes", provide the following information:

Amount to be authorized by Resolution: \$ 4,300,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): A2495-46-4605

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County \$ 4,300,000.00 Grant(s) \$ _____

State \$ _____ Other \$ _____

Federal Government \$ _____ (Specify) _____

Verified by Budget Office: _____ 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No _____

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 7/31/17
- B. Management and Budget: Janet Myers Date 7/31/17
- C. Law Department: [Signature] Date 8/1/17
- D. County Manager: [Signature] Date 8/1/17
- E. Other as Required: _____ Date _____

Vetted in Government Services Committee on 08/03/2017

RFP'S/QUOTES ISSUED CONTINUED:

- Pond Liner Repair at the Landfill #Q-17-17
- Storm Water Pond Cleaning # #Q-17-15
- Cooling Tower Cleaning #Q-17-12
- Prepaid Bank Cards for the Department of Family Services #R-17-25 – Under Review
- Wireless Panic Devices #Q-17-26
- Driveway Gate #Q-17-25

4. BIDS ISSUED:

- Stone and Gravel #B-17-38
- Roll-Off Containers #B-17-40
- Meat & Fish #B-17-41
- Early Intervention Transportation – Part B – Additional Routes #B-17-42

5. PROJECTS:

- Advertising Bids and RFP's on County Website
- Empire State Purchasing Group by BidNet

6. EXECUTED CONTRACTS:

- R-17-10; Registered Dietician Services for Aging – Wendy Roosa
- R-13-41; Physician Services for Public Health – Dr. Good
- R-16-16; Mailroom Services – Kristt Company
- B-13-32; Water Sampling and Lab Analysis for Landfill – Pace Analytical
- B-17-22; Water Sampling and Lab Analysis at Various Facilities – Smith Environmental
- B-17-26; Removal, Transport and Disposal of Leachate from Transfer Station – Fred A. Cook Jr., Incorporated

7. Processed 275 Purchase Orders

8. Recyclables