



PUBLIC WORKS COMMITTEE

August 10, 2017 – 11:15 AM

Committee Members: Perrello (Chair), McCarthy (Vice Chair),
Rajsz, Owens, Samuelson, Alvarez, Sorensen

PRESENTATION:

DISCUSSIONS:

1. DPW work program
2. Tri-County Solid Waste Authority

RESOLUTIONS:

1. Resolution to authorize the award and execution of contract with Enterprise Holdings/Enterprise Rideshare for Commuter Vanpool Services for Sullivan County.
2. Resolution to authorize a Modification of Agreement to the contract with eLot Electronics Recycling, Incorporated.
3. Resolution to amend the Solid Waste Management Rules to change the fee per bag and method of payment.
4. Resolution to authorize the execution of a change order with Pike Company for additional foundation work for the New Jail.
5. Resolution to authorize the execution of a change order with Pike Company for additional rock excavation.
6. Resolution to authorize execution Airport Grant agreements, contracts, certifications and documentation for engineering services for the Sullivan County Airport design and construction to replace guidance signs and MITL.
7. Resolution to authorize execution of Airport Grant agreements, contracts, certifications and documentation for Engineering services for the Sullivan County Airport transient aircraft parking apron expansion design.

REPORTS:



- County Manager's Office Updates
- Upcoming Public Works projects

PUBLIC COMMENT:

**RESOLUTION NO. _____ INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AUTHORIZE AWARD AND EXECUTION OF CONTRACT WITH ENTERPRISE
HOLDINGS/ENTERPRISE RIDESHARE**

WHEREAS, proposals were received for Commuter Vanpool Services for Sullivan County; and

WHEREAS, Enterprise Holdings/Enterprise Rideshare, 1550 Route 23 North, Wayne, New Jersey, 07470, will provide said services for the period October 1, 2017 through September 30, 2018, with an option to extend on a yearly basis, for four (4) additional years, under the same terms and conditions; and

WHEREAS, the Sullivan County Managers Office in conjunction with the Center for Workforce Development and the Division of Public Works, has approved said proposal and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with Enterprise Holdings/Enterprise Rideshare, at an annual cost not to exceed \$30,000, in accordance with RFP #R-17-12, said contract to be in such form as the County Attorney shall approve.

Moved by _____,

Seconded by _____,

and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize award and execution of a contract with Enterprise
Holdings / Enterprise Rideshare for Commuter Vanpool Services for Sullivan
County.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$30,000.00

Are funds already budgeted? Yes No

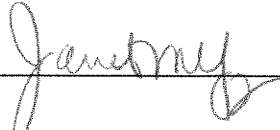
If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: Budget Mod through Mobility Mngt.

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	<u>\$15,000.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [Enterprise Holdings/Enterprise] of [1550 Route 23 North, Wayne, NJ 07470]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From 10/01/2017 To 09/30/2018

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Option to extend on a yearly basis for 4 additional years under same terms/conditions

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

RFP #R-17-12

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Austen Lewis Date 8/4/17
- B. Management and Budget: [Signature] Date 8/3/17
- C. Law Department: [Signature] Date 8/4/17
- D. County Manager: [Signature] Date 8/4/17
- E. Other as Required: Exec Vice Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE A MODIFICATION OF AGREEMENT TO THE CONTRACT WITH
ELOT ELECTRONICS RECYCLING, INC.**

WHEREAS, Resolution 485-16 authorized award and execution of a contract with eLot Electronics Recycling, Inc. for the collection, removal and recycling of electronic scrap, LED lamps, fluorescent bulbs/ballast and disposable/rechargeable batteries Sullivan County Facilities (B-16-63); and

WHEREAS, the original contract amount was for \$65,000; and

WHEREAS, the contractor has indicated a need for thirty seven cents (37¢) per pound for oversized television collection and handling; and

WHEREAS, based upon the amount of e-scrap collected to date another \$45,000 will be required this year to cover the anticipated volume inclusive of the cost for the oversized TV's

NOW, THEREFORE, BE IT RESOLVED, that the County Manager is authorized to execute a Modification of Agreement to this contract to allow an increase in the contract amount of \$45,000/year and said agreement shall be in a form approved by the County Attorney.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION NO. 485-16 INTRODUCED BY PUBLIC WORKS COMMITTEE
TO AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH ELOT
ELECTRONICS RECYCLING, INC.**

WHEREAS, bids were received for the Collection, Removal and Recycling of Electronic Scrap, LED Lamps, Fluorescent Bulbs/Ballasts and Disposable/Rechargeable Batteries for Sullivan County Facilities; and

WHEREAS, eLot Electronics Recycling, Inc, 64 Hannay Lane, Glenmont, NY 12077, is the lowest responsible bidder for this service in accordance with Bid No. B-16-63; and

WHEREAS, the Sullivan County Division of Public Works has approved said bid and recommends that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with eLot Electronics Recycling, Inc., as per the unit costs contained in Bid No. B-16-63, for a cost not to exceed \$65, 000, and shall be in such form as the County Attorney shall approve.

Moved by Mr. Steingart, seconded by Mr. Sorensen, put to a vote with Mr. Perrello absent, unanimously carried and declared duly adopted on motion December 15, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Modification of Agreement to Contract

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize a Modification of Agreement to contract with eLot Electronic Recycling, Inc. to increase the contract amount by \$45,000 to cover anticipated volume of e-scrap for the remainder of the year.

Is subject of Resolution mandated? Explain:

N/A

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$45,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): CL-8160-47-4710 - Pending Budget Modification

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$45,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

County does not have resources in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Competitive bidding process.

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

B-16-63

Person(s) responsible for monitoring contract (Title): William Cutler, Recycling Coordinator

Pre-Legislative Approvals:

- A. Director of Purchasing: Austin Lewis Date 8/4/17
- B. Management and Budget: Janet My Date 8/3/17
- C. Law Department: [Signature] Date 8/4/17
- D. County Manager: [Signature] Date 8/5/17
- E. Other as Required: [Signature] Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY PUBLIC WORKS COMMITTEE TO
AMEND THE SOLID WASTE MANAGEMENT RULES TO CHANGE THE FEE PER
BAG AND METHOD OF PAYMENT.**

WHEREAS, the Sullivan County Solid Waste Management Rules (hereinafter the Rules) were adopted by the County Legislature in accordance with Section 171-24 of the Sullivan County Code; and

WHEREAS, it has, from time to time, been necessary to modify and amend the Rules.

WHEREAS, the Commissioner of the Division of Public Works has recommended, and the County Manager has concurred with the Commissioner's recommendation, the adoption of the revised Sullivan County Solid Waste Management Rules, attached hereto as Schedule "A"; and

NOW, THEREFORE, BE IT RESOLVED, Section 620.1 Disposal Fees be amended to read as contained in the attached schedule "A"; and

BE IT FURTHER RESOLVED, that this amendment shall take effect September 1, 2017.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

2. All private and municipal solid waste haulers shall be responsible for monitoring and notifying customers in violation of the local law and these rules. Haulers shall forward a copy of the names and addresses of those customers having committed a violation as defined in Title VII of these Rules to the County.
- b. Sullivan County and other municipal/private Solid Waste Management Facility operators
1. All solid waste shall be subject to inspection by County Solid Waste Management Facility operators to determine facility user compliance with local law, New York State Regulations and these rules. All violations shall be reported to the County Division of Solid Waste office.
 2. The Commissioner shall be responsible for notifying those persons in violation of the Local law and these Rules and to execute enforcement proceedings where warranted.

(609 through 619 purposely reserved)

620. Fee and Recycling Credit Schedule 1

620.1 Disposal Fees

All persons depositing solid waste at a Solid Waste Management Facility operated by the County shall in addition to the Solid Waste / Recycling Fee pay the following fees as may be amended from time to time by the Sullivan County Legislature:

a) **Compacted Solid Waste in Bulk:**

\$95.00 per ton at Transfer Stations equipped with weight scales with a minimum fee of \$11.00 for all loads of 220 pounds or less at Transfer Stations equipped with weight scales.

If there are no scales or the scales are not functioning then a charge of \$45.00 per cubic yard with a \$25.00 minimum fee for quantities of 1/4 cubic yard or less will be charged. (loads shall be measured by facility attendant and rounded to the nearest 1/4 cubic yard),

b) **Construction & Demolition Debris (C&D) and Bulk Waste:**

1 The County of Sullivan intends to implement the use of credit cards for payment of services included in these Rules. To the extent there is a fee charged for the use of a credit card, such fee not be a County charge to the customer, and shall be between the customer and the credit card company.

\$95.00 per ton at Transfer Stations equipped with weight scales. There will be a minimum fee of \$11.00 for all loads of 220 pounds or less,

If there are no scales or the scales are not functioning then a charge of \$45.00 per cubic yard with a \$25.00 minimum fee for quantities of 1/4 cubic yard or less will be charged. (loads shall be measured by facility attendant and rounded to the nearest 1/4 cubic yard),

A maximum of two (2) yards of C&D will be accepted at Transfer Stations which are not equipped with a scale.

A maximum amount of four (4) yards of C&D will be accepted at the Transfer Stations equipped with a scale. Any amount in excess of four (4) yards shall be brought to the Monticello Transfer Station during normal operating hours.

c) Individual Drop:

- 1) One coupon (valued at \$3.00) per 1-30 gallon can or bag.
- 2) Residential per bag disposal is available by coupon book purchase only. Cash is not permitted. Coupon books may be purchased at any transfer station.

d) Regulated wastes with special NYSDEC permit only, and subject to approval by the Commissioner:

Oil soaked debris and soils, \$95.00 per ton, with a minimum fee of \$15.00 for all loads of 375 pounds or less,

e) Special Waste Fees:

- 1) Waste Tires (up to a 19-inch rim size): \$3.00 per tire, \$300.00 per ton in bulk.
- 2) Waste Tires (20 inch rim or larger): \$30.00 per tire.
- 3) Refrigeration/Air Conditioning Appliances, \$15.00 per unit;
- 4) Handling Fee for Unseparated Waste: loads of solid waste containing quantities of recyclable items identified in Title III Section 303(f), which are required to be separated from solid waste shall charged a disposal fee two (2) times the applicable rate for solid waste and the charges shall apply to the entire load deposited.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution:

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to amend the Solid Waste Management Rules.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes ___ No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ _____

Are funds already budgeted? Yes ___ No ___

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: Janet Mygale

Does Resolution request Authority to Enter into a Contract? Yes ___ No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[_____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

A. Director of Purchasing: Austin Lewis Date 8/4/17

B. Management and Budget: Jammy Date 8/3/17

C. Law Department: [Signature] Date 8/4/17

D. County Manager: _____ Date _____

E. Other as Required: Eric [Signature] Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE EXECUTION OF A CHANGE ORDER WITH PIKE COMPANY
FOR ADDITIONAL FOUNDATION WORK FOR THE NEW JAIL.**

WHEREAS, Resolution 428-16 adopted October 20, 2016 authorized an agreement with The Pike Company to provide construction services for the New Sullivan County Jail; and

WHEREAS, during excavation work rock unsuitable for foundation bearings were encountered and had to be removed; and

WHEREAS, additional foundation was required to reach suitable bearing rock; and

WHEREAS, the cost for this additional foundation work is \$208,323; and

WHEREAS, the agreement contains a contingency line item of \$1 million dollars; and

WHEREAS, Resolution 431-16 adopted October 20, 2016 defined the Change Order policy for the New Sullivan County Jail Project which provides a maximum limit of \$25,000 for change without a Legislative resolution.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorized the amount of \$208,323 to be moved from the contingency line item to cover the additional cost via a contract change order; and

BE IT FURTHER RESOLVED, that such change be executed by the County Manager, Commissioner of Management and Budget and the Commissioner of the Division of Public Works in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION NO. 428-16 INTRODUCED BY EXECUTIVE COMMITTEE
TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

WHEREAS, bid proposals were received for the Construction of the New Sullivan County Jail Project, and

WHEREAS, The Pike Company, One Circle Street, Rochester, New York 14607, is the lowest responsible bidder for this work, and

WHEREAS, LaBella Associates and the Division of Public Works have approved said bid and recommend that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with The Pike Company, as follows:

.Base Bid & Alternate No. 1 (Construction of Sheriff's Administration and Road Patrol Building) = \$72,240,000.00
.Add Alternate No. 2 (Resinous Flooring at Housing Pods) = \$ 51,000.00
.Add Alternate No. 6 (Liability Insurance for Base Bid and Alternate No. 1) = \$ 286,000.00,

The Pike Company's Subcontractors, for Base Bid and Alternate No. 1 are as follows:

.Mechanical Work – JW Danforth = \$1,206,000.00
.Plumbing Work - JW Danforth = \$ 559,000.00
.Electrical Work - Matco = \$1,269,000.00
.Pre-Cast Cell Work - Olde Castle (Base Bid ONLY) = \$5,550,000.00

(NOTE: The Subcontractor's pricing is included in the Base Bid & Alternate No. 1- total of \$72,240,000.00),

in accordance with Bid No. B-16-51, said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Steingart, **seconded** by Mrs. Ward, put to a vote with Mrs. Rajs, Mr. McCarthy and Mr. Perrello absent, unanimously carried and **declared duly adopted on motion** October 20, 2016.

RESOLUTION NO. 431-16 INTRODUCED BY THE EXECUTIVE COMMITTEE TO EXEMPT THE JAIL AND SHERIFF'S ADMINISTRATION PROJECT FROM THE CHANGE ORDER POLICY AS DEFINED IN RESOLUTION NO 44-07 AND SET A NEW POLICY SPECIFIC FOR THE PROJECT

WHEREAS, Sullivan County ("County") enters into numerous agreements, including, but not limited to, engineering and construction contracts, that require change orders from time to time, and

WHEREAS, resolution 44-07 as adopted by the Sullivan County Legislature on February 15, 2007 amended resolution 655-99 set a policy for Contract Change Orders ("Policy") for the County, and

WHEREAS, the existing Policy allows the County Manager to authorize one or more change orders for a contract provided that the change order(s) do not exceed, in the aggregate, the lesser of 10% of the original contract price or \$100,000, and

WHEREAS, the existing Policy requires that in the event of any change order by itself or together with other change orders(s) exceeds, in the aggregate, the lesser of 10% of the original contract price or \$100,000 said change order(s) must be approved by resolution of the County Legislature, and

WHEREAS, the County Manager and Commissioner of Public Works recommend that the existing Policy remain in place for all projects except for the Jail and Sheriff's Administration Project ("Project"), and

WHEREAS, the Project is estimated to take two years to complete and have construction costs of approximately \$73,000,000 with a \$1,000,000 construction contingency built into the contract, and

WHEREAS, a maximum change order amount of \$100,000 is unrealistic for a project of this magnitude and will result in costly delays.

NOW, THEREFORE BE IT RESOLVED, that the Project is exempt from the Policy as defined in resolution 44-07, and

BE IT FURTHER RESOLVED, that the following policy is hereby adopted to govern change orders for the Project:


1. The general construction contract executed for the Project may be amended by one or more change orders if signed by the Commissioner of Public Works, Commissioner of Management and Budget, and the County Manager provided that the change order does not exceed \$25,000 individually and that the change orders do not exceed in the aggregate \$1,000,000.
2. In the event that any individual change order exceeds \$25,000 or if change orders in the aggregate exceeds \$1,000,000 said change order(s) must be approved by resolution of the County Legislature.
3. The County Manager is required to submit a report of all changes orders authorized for the Project to the County Legislature on monthly basis.

Moved by Mr. Steingart, seconded by Mrs. Ward, put to a vote with Mrs. Rajsz, Mr. McCarthy and Mr. Perrello absent, unanimously carried and declared duly adopted on motion October 20, 2016.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To authorize a change order for Pike Co. 

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize a change order with Pike Company for additional foundation work to reach suitable bearing rock.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 208,323.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	\$ <u>208,323.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office:  _____

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of _____

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 8/4/17
- B. Management and Budget: [Signature] Date 8/3/17
- C. Law Department: [Signature] Date 8/4/17
- D. County Manager: [Signature] Date 8/4/17
- E. Other as Required: [Signature] Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE THE EXECUTION OF A CHANGE ORDER FOR ADDITIONAL
ROCK EXCAVATION.**

WHEREAS, Resolution 428-16 adopted October 20, 2016 authorized an agreement with The Pike Company to provide construction services for the New Sullivan County Jail; and

WHEREAS, the agreement contained a line item for rock excavation and a unit price associated with any additional rock excavation required; and

WHEREAS, the agreement contains a contingency line item of \$1 million dollars; and

WHEREAS, Resolution 431-16 adopted October 20, 2016 defined the Change Order policy for the New Sullivan County Jail Project which provides a maximum limit of \$25,000 for change without a Legislative resolution; and

WHEREAS, the current estimate for rock excavation exceeds the contract amount and the subsequent change order authorized by Resolution 129-17 by \$93,000 which is in excess of the established threshold.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorized the amount of \$93,000 to be moved from the contingency line item to the rock excavation line item via a contract change order; and

BE IT FURTHER RESOLVED, that such change be executed by the County Manager, Commissioner of Management and Budget and the Commissioner of the Division of Public Works in such form as the County Attorney shall approve.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**RESOLUTION NO. 428-16 INTRODUCED BY EXECUTIVE COMMITTEE
TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

WHEREAS, bid proposals were received for the Construction of the New Sullivan County Jail Project, and

WHEREAS, The Pike Company, One Circle Street, Rochester, New York 14607, is the lowest responsible bidder for this work, and

WHEREAS, LaBella Associates and the Division of Public Works have approved said bid and recommend that a contract be executed.

NOW, THEREFORE, BE IT RESOLVED, that the County Manager be and hereby is authorized to execute a contract with The Pike Company, as follows:

.Base Bid & Alternate No. 1 (Construction of Sheriff's Administration and Road Patrol Building) = \$72,240,000.00
.Add Alternate No. 2 (Resinous Flooring at Housing Pods) = \$ 51,000.00
.Add Alternate No. 6 (Liability Insurance for Base Bid and Alternate No. 1) = \$ 286,000.00,

The Pike Company's Subcontractors, for Base Bid and Alternate No. 1 are as follows:

.Mechanical Work	-- JW Danforth	=	\$1,206,000.00
.Plumbing Work	- JW Danforth	=	\$ 559,000.00
.Electrical Work	- Matco	=	\$1,269,000.00
.Pre-Cast Cell Work	- Olde Castle (Base Bid ONLY)	=	\$5,550,000.00

(NOTE: The Subcontractor's pricing is included in the Base Bid & Alternate No. 1- total of \$72,240,000.00),

in accordance with Bid No. B-16-51, said contract to be in such form as the County Attorney shall approve.

Moved by Mr. Steingart, seconded by Mrs. Ward, put to a vote with Mrs. Rajszyk, Mr. McCarthy and Mr. Perrello absent, unanimously carried and declared duly adopted on motion October 20, 2016.

RESOLUTION NO. 431-16 INTRODUCED BY THE EXECUTIVE COMMITTEE TO EXEMPT THE JAIL AND SHERIFF'S ADMINISTRATION PROJECT FROM THE CHANGE ORDER POLICY AS DEFINED IN RESOLUTION NO 44-07 AND SET A NEW POLICY SPECIFIC FOR THE PROJECT

WHEREAS, Sullivan County ("County") enters into numerous agreements, including, but not limited to, engineering and construction contracts, that require change orders from time to time, and

WHEREAS, resolution 44-07 as adopted by the Sullivan County Legislature on February 15, 2007 amended resolution 655-99 set a policy for Contract Change Orders ("Policy") for the County, and

WHEREAS, the existing Policy allows the County Manager to authorize one or more change orders for a contract provided that the change order(s) do not exceed, in the aggregate, the lesser of 10% of the original contract price or \$100,000, and

WHEREAS, the existing Policy requires that in the event of any change order by itself or together with other change orders(s) exceeds, in the aggregate, the lesser of 10% of the original contract price or \$100,000 said change order(s) must be approved by resolution of the County Legislature, and

WHEREAS, the County Manager and Commissioner of Public Works recommend that the existing Policy remain in place for all projects except for the Jail and Sheriff's Administration Project ("Project"), and

WHEREAS, the Project is estimated to take two years to complete and have construction costs of approximately \$73,000,000 with a \$1,000,000 construction contingency built into the contract, and

WHEREAS, a maximum change order amount of \$100,000 is unrealistic for a project of this magnitude and will result in costly delays.

NOW, THEREFORE BE IT RESOLVED, that the Project is exempt from the Policy as defined in resolution 44-07, and

BE IT FURTHER RESOLVED, that the following policy is hereby adopted to govern change orders for the Project:

1. The general construction contract executed for the Project may be amended by one or more change orders if signed by the Commissioner of Public Works, Commissioner of Management and Budget, and the County Manager provided that the change order does not exceed \$25,000 individually and that the change orders do not exceed in the aggregate \$1,000,000.
2. In the event that any individual change order exceeds \$25,000 or if change orders in the aggregate exceeds \$1,000,000 said change order(s) must be approved by resolution of the County Legislature.
3. The County Manager is required to submit a report of all changes orders authorized for the Project to the County Legislature on monthly basis.

Moved by Mr. Steingart, seconded by Mrs. Ward, put to a vote with Mrs. Rajsz, Mr. McCarthy and Mr. Perrello absent, unanimously carried and declared duly adopted on motion October 20, 2016.

RESOLUTION NO. 129-17 INTRODUCED BY THE EXECUTIVE COMMITTEE TO AUTHORIZE THE EXECUTION OF A CHANGE ORDER.

WHEREAS, Resolution 428-16 adopted October 20, 2016 authorized an agreement with The Pike Company to provide construction services for the New Sullivan County Jail; and

WHEREAS, the agreement contained a line item for rock excavation and a unit price associated with any additional rock excavation required; and

WHEREAS, the agreement contains a contingency line item of \$1 million dollars; and

WHEREAS, Resolution 431-16 adopted October 20, 2016 defined the Change Order policy for the New Sullivan County Jail Project which provides a maximum limit of \$25,000 for change without a Legislative resolution; and

WHEREAS, the current estimate for rock excavation exceeds the contract amount by \$192,200 which is in excess of the established threshold.

NOW, THEREFORE, BE IT RESOLVED, that the County Legislature authorized the amount of \$192,200 to be moved from the contingency line item to the rock excavation line item via a contract change order; and

BE IT FURTHER RESOLVED, that such change be executed by the County Manager, Commissioner of Management and Budget and the Commissioner of the Division of Public Works in such form as the County Attorney shall approve.

Moved by Mr. Steingart, seconded by Mrs. Rajs, put to a vote with Mr. McCarthy and Mrs. Owens absent, unanimously carried and declared duly adopted on motion March 16, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: To authorize a change order for Pike Co

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Resolution to authorize a change order with Pike Company for additional rock excavation in the amount of \$93,000.

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$93,000.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: _____

Estimated Cost Breakdown by Source:

County	<u>\$93,000.00</u>	Grant(s)	\$ _____
State	\$ _____	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with _____ of

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No ___

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No ___

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): _____

Efforts made to find Less Costly alternative:

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Person(s) responsible for monitoring contract (Title): _____

Pre-Legislative Approvals:

- A. Director of Purchasing: Alyson Lewis Date 8/4/17
- B. Management and Budget: [Signature] Date 8/3/17
- C. Law Department: [Signature] Date 8/4/17
- D. County Manager: [Signature] Date 8/4/17
- E. Other as Required: [Signature] Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS,
CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE
SULLIVAN COUNTY AIRPORT – DESIGN AND CONTRUCTION TO REPLACE
GUIDANCE SIGNS AND MITL**

WHEREAS, the County of Sullivan received an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

WHEREAS, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$814,835.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share would be 5% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$814,835.00 contingent upon the execution of the grant agreement.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Grant Agreement

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an Airport Grant Agreement with the Federal Aviation Administration (FAA) for the design and construction to replace guidance signs and MITL at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 814,835.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: General Funds

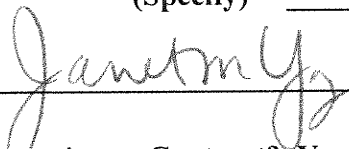
Estimated Cost Breakdown by Source:

County	\$ <u>40,742.00</u>	Grant(s)	\$ _____
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State	\$ <u>40,742.00</u>	Other	\$ _____
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Federal Government	\$ <u>733,351.00</u>	(Specify)	_____
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Verified by Budget Office: _____



Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Federal Aviation Administration _____]

Nature of Other Party to Contract: _____

Other: _____

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have resources to perform this work in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$814,835.00

Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commissioner

Pre-Legislative Approvals:

A. Director of Purchasing: Augustin Sems Date 8/4/17

B. Management and Budget: Jametry Date 8/3/17

C. Law Department: [Signature] Date 8/4/17

D. County Manager: [Signature] Date 8/4/17

E. Other as Required: Elec [Signature] Date 8/3/17

Vetted in _____ Committee on _____

**RESOLUTION NO. INTRODUCED BY THE PUBLIC WORKS COMMITTEE
TO AUTHORIZE EXECUTION OF AIRPORT GRANT AGREEMENTS, CONTRACTS,
CERTIFICATIONS AND DOCUMENTATION FOR ENGINEERING SERVICES FOR THE
SULLIVAN COUNTY AIRPORT – TRANSIENT AIRCRAFT PARKING APRON
EXPANSION DESIGN**

WHEREAS, the County of Sullivan received an AIP grant at Sullivan County International Airport from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT); and

WHEREAS, the County of Sullivan has received correspondence from the FAA that a grant is issued in the amount of \$76,600.00 with time constraints for the execution and return of the grant agreement to the FAA; and

WHEREAS, the FAA has indicated that they will allocate funding for 90% of the total cost of the project at the Sullivan County International Airport; and

WHEREAS, the New York State Department of Transportation share would be 5% of the total project cost.

NOW, THEREFORE, BE IT RESOLVED, that the Sullivan County Legislature authorizes the County Manager to sign the necessary applications, agreements, certifications, contracts and documentation, in such form as the County Attorney shall approve, on behalf of the County and the facility, as is required by the FAA and the NYSDOT in order to obtain funding; and

BE IT FURTHER RESOLVED, that the Sullivan County Treasurer be authorized to advance monies from the General Fund for this project in an amount not to exceed \$76,600.00 contingent upon the execution of the grant agreement.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

Moved by _____,
Seconded by _____,
and adopted on motion _____, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,
CERTIFICATE OF AVAILABILITY OF FUNDS
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Edward McAndrew, P.E.

Re: Request for Consideration of a Resolution: Execution of Grant Agreement

Date: August 10, 2017

Purpose of Resolution: [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

To authorize the County Manager to execute an Airport Grant Agreement with the Federal Aviation Administration (FAA) for a transient aircraft parking apron expansion design at the Sullivan County International Airport (SCIA).

Is subject of Resolution mandated? Explain:

No

Does Resolution require expenditure of funds? Yes No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 76,600.00

Are funds already budgeted? Yes No

If "Yes" specify appropriation code(s): _____

If "No", specify proposed source of funds: General Funds

Estimated Cost Breakdown by Source:

County	\$ <u>3,830.00</u>	Grant(s)	\$ _____
State	\$ <u>3,830.00</u>	Other	\$ _____
Federal Government	\$ <u>68,940.00</u>	(Specify)	_____

Verified by Budget Office: 

Does Resolution request Authority to Enter into a Contract? Yes No

If "Yes", provide information requested on Pages 2 and 3.

Request for Authority to Enter into Contract with [_____] of
[Federal Aviation Administration _____]

Nature of Other Party to Contract: .

Other:

Duration of Contract: From _____ To _____

Is this a renewal of a prior Contract? Yes ___ No

If "Yes" provide the following information:

Dates of prior contract(s): From _____ To _____

Amount authorized by prior contract(s): _____

Resolutions authorizing prior contracts (Resolution #s): _____

Future Renewal Options if any:

N/A _____

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes ___ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

The County does not have resources to perform this work in-house.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$76,600

Efforts made to find Less Costly alternative:

N/A _____

Efforts made to share costs with another agency or governmental entity:

N/A _____

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

N/A

Person(s) responsible for monitoring contract (Title): Edward McAndrew, Commissioner

Pre-Legislative Approvals:

- A. Director of Purchasing: Augustin Sems Date 8/4/17
- B. Management and Budget: [Signature] Date 8/3/17
- C. Law Department: [Signature] Date 8/4/17
- D. County Manager: [Signature] Date 8/4/17
- E. Other as Required: [Signature] Date 8/3/17

Vetted in _____ Committee on _____

PUBLIC WORKS COMMITTEE
Monthly Report – August 10, 2017

JULY 2017 MONTHLY REPORT

BUILDINGS & GROUNDS

- Bridge #98 – continued replacement
- Bridge#262 – completed steel work
- Bridge #62 – demo walkway and hub
- Bridge #259 – building road
- Bridge #183 – installed bents to secure superstructure
- Bridge #208 – temporary repairs
- Bridge #363 – repaired deck
- Bridge #71 – drove test rods
- Built a concrete pedestal and stone planter for the new monument at the Minisink Battleground Park
- Pressure washed various buildings and painted parking lot light poles at the Human Services Complex
- Replaced the HVAC ceiling units in the Shared Health Clinic
- Replaced HVAC motors in Community Services
- Installed a gas detection system at the Landfill
- Door painting and various HVAC repairs at the Government Center

SHOP STAFF

- Continued services & New York State Inspections
- Continued repairs on solid waste roll-off trucks and containers
- Made all necessary repairs to DPW and outside agency equipment
- Repaired and repainted body damage on vehicles
- Completed estimates on damaged vehicles
- Prepared new DPW and Sheriff vehicles for service
- Sandblasted and refinished County equipment
- Removed snow equipment from various trucks
- Installed dump bodies
- Prepared sanders for Summer storage

SIGN SHOP

- Fabricated signs for Division of Public Works and Towns
- Repaired signs on county roads and bridges
- Installed detours for County Bridges
- Continued Stops and Bars
- Striped various County parking lots

- Striped SCIA runway

AIRPORT

- Completed monthly Airport Rescue and Fire Fighting training (ARFF)
- Completed required monthly weather observations
- Reviewed and discussed with consultant potential projects
- Coordinated with consultant for Transient Aircraft Apron Expansion and MITL Guidance Sign replacement
- Put out RFP for Café Services

BRIDGES

- Addressed NYSDOT bridge flags for Bridges 279 (DEL), 301 (FAL), 62 (LIB), 183 (MAM) and 247 (ROC)
- Continued Bridge 45 (FAL) follow-up project administration work for further NYSDOT close out requirements
- Continued inspection and follow-up work for the Depot Road Extension Project (MAM)
- Completed inspection work for the wing walls and foundation stem construction and continued coordination with the pre-cast beam supplier for the delivery of the Bridge 98 (BET) superstructure
- Continued follow-up engineering work for the replacement of Bridge 47 (FAL)
- Continued permit coordination with NYSDEC and the Army Corps of Engineers for the slip lining of the pipe for Bridge/Culvert 131 (BET)
- Continued bridge painting project administration work for the construction and inspection service contracts
- Provided quality control site visits, looked over contractor submittals and reviewed a change order for additional work involving asbestos for the bridge painting project
- Expedited the execution of an engineering service agreement for the Bridge 360 (MAM) Rehabilitation Project
- Continued coordination for the receipt of an executed inter-municipal agreement with Orange County for sharing the cost of the Bridge 360 (MAM) Rehabilitation Project local share of costs
- Continued preliminary engineering work for the replacement of Bridge 71 (MAM)
- Prepared and expedited a solicitation for engineering services to determine the means for increasing spillway capacity to meet NYSDEC requirements and for updating the Toaspen Pond Dam (HIG) Engineering Assessment Report
- Completed inspection work for the installation of pile bents for Bridge 183 (MAM) on Haven Road to mitigate three Red Flags issued by NYSDOT.
- Completed the design of curbs to be installed on Bridge 247 (ROC) to convert the bridge to single lane use in remedy of Red Flags received from NYSDOT
- Completed a Level 1 Load Rating to determine posting requirements for Bridge

247 (ROC)

- Reviewed and recommended the award of a contract to replace sidewalks and curbs at the Government Center
- Prepared jointly with the offices of Grant Administration and Sustainable Energy a grant application for the Kohlertown storm water Bypass Pipeline Project
- Updated the capital multi-year program for bridge projects
- Prepared a budget for 2018 bridge work
- Coordinated procurement of materials to replace the CB 129 railing system
- Reviewed applications for Overweight/Over-width Permits

BUILDINGS

- Completed weekly foster care home inspections and reports for the Department of Family Services (DFS)
- Proceeded with Department of State (DOS) mandated 2017 Building Inspections Program with Annual/Triennial Building Inspection Summary Charts
- New Jail review of concrete reports, masonry reports, steel reports, compaction reports, welding reports, fireproofing reports, floor flatness report and daily activity reports
- MILOR 2017 updates for Government Center and Human Service Complex
- Researched photoluminescent exit signs for Courthouse and requisitioned signs
- Researched truss signs and building inventory for truss sign requisition
- Courthouse dome exterior wall repair and elastomeric membrane specification
- Government Center Kiosk plan updates
- Government Center and GC Annex Evacuation plans
- New Jail weekly field inspections
- Cooling Tower Maintenance Plan notebook (GC Annex, Courthouse, SCF) updates 2017
- Participated in NYPA Project construction meeting and staging area review
- NYPA project at Government Center shop drawing review and response to Pres Energy
- SCIA Wayfinding Project bid award and contract with OGS & County Attorney's Office
- Assist Bridge Engineering with ADA requirement for sidewalk project bid specification
- FCC Prior Coordination Notification (PCN) paper and email review
- Continued with mandated Federal Communications Commission radio license renewal and modification forms for EMS, sheriff, fire service, highway maintenance, microwave and local government
- Prepared and submitted the SCIA and Human Service Complex mandated monthly water chlorination system Operation Report calculations and letters to NYSDOH

- Completed weekly water testing at the Sullivan County International Airport and Human Service Complex water chlorination system with documentation
- Water testing invoice & vouchers
- Provided technical support for County facility operations and maintenance
- Hazardous Material forms to EPA and DEC
- Solid Sampling & Analysis bid award & contract with OGS & County Attorney's Office
- Participated in weekly staff and in jail progress meetings
- Continued assisting with Parks as needed
- Provided research and history of D&H Canal ROW and Property Acquisitions
- Provided research on ADA requirements and worked with sign vendor on interior signage
- Coordination with OGS for cooling tower laboratory testing
- Monthly report and Quarterly Performance Measure reporting
- Participated in interviews and hiring process for Permit & Environmental Compliance Coordinator position
- Researched bond info for various capital projects
- Updated County Building inventory and address databases as needed
- Work with FAO to coordinate NYSEG bill transfer for New Jail Temporary Meter
- Conducted site visits of various facilities with NYPA for potential future projects
- Reviewed quotes and made award recommendation for cooling tower cleaning vendor
- Coordinated immediate cooling tower cleaning and disinfection with vendor
- Coordinated mandatory water testing program with new sampling and analysis vendor
- Conducted follow up research on DOH requirements concerning Legionella in Domestic Hot Water supplies as it pertains to the Adult Care Center
- Coordinated comprehensive database of NYSEG accounts/meters/addresses
- Responded to Sustainability inquiries concerning information provided for benchmarking
- Participated in pre-construction meeting for GC Sidewalk replacement project
- Reviewed various documents for submittal
- Assisted in Certified Payroll review on New Jail Pay application

HIGHWAYS

- Provided ROW and record mapping information to the public
- Continued to progress the County Road 49 embankment project, from FEMA 4020, with NYSDHSES, requesting a limited geo-technical assessment
- Continued to coordinate with the County's construction inspection consultant (MJI) on the closeout of the County Road 173 / Exit 106 (THO) roundabout project related to the proposed EPT Concord development – forwarded MJI

- comments to AKRF on traffic management plan for proposed waterpark – executed agreement modification to extend completion date
- Continued to advance the County Road 173 (THO) reconstruction project with NYSDOT and design consultant (Stantec) – percent area of acquisition versus parcel area - ADA compliance requirements – coordinated reimbursement request with NYSDOT for actual costs to date
 - Completed field work for the 2017 surface treating and striping of 25 miles of county road – provided daily inspection and quantity tracking of crack sealing repair operations – prepared estimate of quantities – coordinated and reviewed materials testing
 - Continued with field work for the 2017 contract paving and striping of 25 miles of county road – provided daily inspection and quantity tracking – coordinated plant testing of asphalt materials - County Roads 43, 44, 62, 63, 64, and 65 finished (+/- 50% complete – CR 179 next)
 - Completed field staking of beams for the reconstruction of County Bridge 98 (BET)
 - Completed a cross-section survey of a double culvert pipe on County Road 26
 - Reviewed and/or researched the following for safety issues, potential impacts to and conflicts with the County’s right-of-way, drainage, infrastructure and maintenance: County Road 43 (FOR) – measured and marked new speed zone for sign installation; County Road 149 (CAL) – access review and sight distance measurements; County Road 176 (LIB) – access review and sight distance measurements along with ROW flagging; County Road 93 (FRE) – abandonment resolution and attachments and; provided comments to county planning for G.M.L. 239 review on the following County Roads (CR) : CR 16 (LIB) – Davidson Lot Improvement; CR 103 (THO) – Lake View Estates comments; CR 149 (CAL) – Fries Subdivision; Town Highway 55 (THO) – Sackett Lake solar farm and; issued multiple permits on various County Roads – no D (Dig) permits – one M (Misc./Access) permit and one U (Utility) permit
 - Provided 2nd quarter performance measure reporting for the highway unit

SOLID WASTE & RECYCLING - MONTHLY REPORT

Month	2016 MSW/CD	2017 MSW/CD
January	2,846	3077
February	3,045	2811
March	3,884	3602
April	4,055	4393
May	4,776	5417
June (6-20)	6,532	3686
July	9,418	
August	10,205	
September	5,462	
October	3,964	
November	3,760	
December	3,063	
TOTAL	61,010	

(T) - Total Monticello Transfer Station

SOLID WASTE & RECYCLING

- *Safety:* Solid Waste Department- days without a lost time accident: 351 (6/20/17)
- *Credit Cards:* Roll out at Transfer Stations began in June and should be complete in July.
- *Facility Improvements:* All transfer stations are slated for clean-up in June/July, pressure wash floors, painting, ect.
- *Household Hazardous Waste:* DSW collected 3.63 tons of household hazardous waste, including 22 lbs of mercury at the June 17th collection day . All went well! The next event is July 23rd 10- 3 pm
- *CDI Testing:* Landfill began hosting CLD testing in June – safety of employees, road test participants and customers considered
- *Clean up Tonnage:* 677 (6/20/17)