



**HEALTH AND FAMILY SERVICES COMMITTEE  
THURSDAY, October 12, 2017 9:15 AM**

**Committee Members: Nadia Rajsz, Chair, Mark McCarthy, Vice Chair, Catherine Owens, Scott Samuelson,  
and Alan Sorensen**

**CALL TO ORDER**

**ATTENDANCE**

**COMMENTS: Committee Chair/Commissioner**

**REPORTS:**

- 1. Introduction of Frank Murphy, Adult Care Center Administrator**
- 2. Division of Health & Family Services Monthly Report – Joseph Todora, Commissioner**

**PRESENTATION: None**

**DISCUSSIONS: None**

**RESOLUTIONS:**

**Adult Care Center Resolutions –**

- 1. To modify Resolution No. 310-16.**

**Department of Community Services Resolutions – None**

**Department of Family Services Resolutions –**

- 2. To authorize agreement for assistance with the County's Warming Center.**
- 3. To authorize agreement for HEAP Application Assistance.**

**Office for the Aging – None**

**Public Health Services Resolutions –**

- 4. To authorize award & execution of contract with Community Health Care for Personal Care and Home Health Care Aides for Sullivan County.**
- 5. To authorize award & execution of contract with McBee Associates, Inc. for Medicare Revenue Recovery Services.**
- 6. To enter into a contract with an authorized New York State Education Department Service Providers: Communication Station.**

**Youth Bureau –**

- 7. To approve reallocation of 2016 State Aid to Youth Development Programs.**

**MONTHLY REPORTS**

**Commissioners Report – 9-18**

**Adult Care Center - 19**

**Community Services - 20**

**Family Services -21-23**

**Office for the Aging – None**

**Public Health Services – 24**

**Public Comment**

**Adjournment**

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE TO  
MODIFY RESOLUTION NO. 310-16**

**WHEREAS**, the Sullivan County Legislature adopted Resolution No. 310-16 on July 21, 2016 to contract with various licensed agencies to provide qualified, available and will staff to provide services to the Sullivan County Adult Care Center; and

**WHEREAS**, the maximum amount of all contracts was not to exceed a combined total of \$230,000 for each year; and

**WHEREAS**, there is a need to increase the combined total amount to \$290,000 due to the low Nursing Staffing levels.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature hereby modifies Resolution No. 310-16 to increase the combined contract amount to not exceed a total of \$290,000 for each year, said contracts will be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2015.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

To: Sullivan County Legislature

Fr: Joseph Todora, Commissioner  
Laura Quick, FAO

Re: Request for Consideration of a Resolution: To Modify Resolution 310-16 for additional funding

Date: 9/11/2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The Adult Care Center is required to provide nursing services to the residents. Due to the low staffing levels, the ACC has used Staffing Agency Nurses to fill holes and gaps in coverage.

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Is subject of Resolution mandated? Explain:

Yes.

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Does Resolution require expenditure of funds? Yes  No

If "Yes, provide the following information:

Amount to be authorized by Resolution: \$ 290,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): e6020-82-40-4001/5201-310

If "No", specify proposed source of funds: \_\_\_\_\_

Estimated Cost Breakdown by Source:

County	\$ _____	Grant(s)	\$ _____
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State	\$ _____	Other	\$ _____
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Federal Government	\$ _____	(Specify)	_____
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Verified by Budget Office:  \_\_\_\_\_

Does Resolution request Authority to Enter into a Contract? Yes  No

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with [ Various Licensed Nursing ] of  
[ Staffing ]

Nature of Other Party to Contract: ·

Other:

Duration of Contract: From 01/01/2016 To 12/31/2016

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From 01/01/2012 To 12/31/2015

Amount authorized by prior contract(s): 230,000.00

Resolutions authorizing prior contracts (Resolution #s): 557-11

Future Renewal Options if any:

The agreement may be extended, on a yearly basis, for three (3) additional years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

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If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

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Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): 290,000

Efforts made to find Less Costly alternative:

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Efforts made to share costs with another agency or governmental entity:

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Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

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Person(s) responsible for monitoring contract (Title): Laura Quick, FAO

Pre-Legislative Approvals:

- A. Director of Purchasing: Amyson Lewis Date 10/10/17
- B. Management and Budget: [Signature] Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Commissioner: [Signature] Date 9/15/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION NO. INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE RESOLUTION TO AUTHORIZE AGREEMENT FOR ASSISTANCE WITH THE COUNTY'S WARMING CENTERS**

**WHEREAS**, the County of Sullivan, through the Department of Family Services, coordinates the operations of the County's Warming Centers during periods of extreme temperatures to provide a safe and warm space for residents in need, and

**WHEREAS**, The Department of Family Services wishes to continue using the Liberty United Methodist Church, 170 North Main Street, Liberty, New York 12754 as a Warming Center location, and

**WHEREAS**, the Liberty United Methodist Church has agreed to continue to provide spacing for the Warming Center at the rate of \$100 each night that the Center is activated by the County.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an Agreement with the Liberty United Methodist Church at the rate of \$100 per night for the period of October 1, 2017 through September 30, 2018. This agreement may be extended on a yearly basis, for an additional three (3) years, and

**BE IT FURTHER RESOLVED**, that the form of said agreements will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joseph A. Todora, Commissioner of the Division of Health and Family Services

**Re:** Request for Consideration of a Resolution: Authorize agreement with Liberty United Methodist Church for Warming Center location

**Date:** 9/20/17

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize agreement with Liberty United Methodist Church to be used as a Warming Center location on nights activated by the County.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Is subject of Resolution mandated? Explain:**

NY State Executive Order 151 requires the County to provide temporary shelter in extreme temperatures to those in need.

\_\_\_\_\_

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 2,500.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): 6010-38-47-4752

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ _____	Grant(s)	\$ _____
State	\$ <u>2,500.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [LibertyUnitedMethodistChurc] of [Liberty, NY]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 10/01/2017 To 09/30/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Renewable on yearly basis, for additional 3 years

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

NY State Executive Order 151 requires temporary shelter to be provided during extreme temperatures to those in need.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$2,500

Efforts made to find Less Costly alternative:

R-16-32

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-16-32 A.L.

Person(s) responsible for monitoring contract (Title): TA Director



Pre-Legislative Approvals:

- A. Director of Purchasing: Auson Sews Date 10/10/17  
B. Management and Budget: Janet Myers Date 10/10/17  
C. Law Department: [Signature] Date 10/10/17  
D. County Manager: [Signature] Date 10/10/17  
E. Commissioner: [Signature] Date 7/27/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO. INTRODUCED BY THE HEALTH AND FAMILY SERVICES COMMITTEE RESOLUTION TO AUTHORIZE AGREEMENT FOR HEAP APPLICATION ASSISTANCE**

**WHEREAS**, a Request for Proposal, R-16-23, was issued for assistance with the County's HEAP application process, and

**WHEREAS**, a proposal was received at the following application rate,

<b>PROPOSER</b>	<b>FEE</b>
1. Ulster County Community Action Committee, Inc.	\$25.00/application

**WHEREAS**, the Sullivan County Division of Family Services, has approved said fee and recommends that a contract be executed.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute an Agreement with the above proposer at the fee noted above, for the period of October 1, 2017 through September 30, 2018. This agreement may be extended on a yearly basis, for an additional three (3) years, under the same terms and conditions, upon mutual agreement; and

**BE IT FURTHER RESOLVED**, that the form of said agreement will be approved by the Sullivan County Department of Law.

Moved by \_\_\_\_\_,  
Seconded by \_\_\_\_\_,  
and adopted on motion \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Joseph A. Todora, Commissioner of the Division of Health and Family Services

**Re:** Request for Consideration of a Resolution: Contract with Ulster County Community Action Committee for HEAP Application Assistance

**Date:** 9/15/17

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Authorize HEAP applications Assistance related services agreement in accordance with R-16-23 with Ulster County Community Action Committee, Inc.

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**Is subject of Resolution mandated? Explain:**

18 NYCRR Part 393 Home Energy Assistance Program.

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**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 30,000.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A6141 46 4615

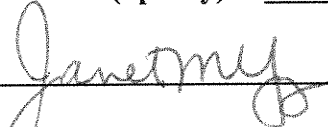
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                    \$ 15,000.00                    Grant(s)                    \$ \_\_\_\_\_

State                     \$ \_\_\_\_\_                    Other                         \$ \_\_\_\_\_

Federal Government \$ 15,000.00                    (Specify) \_\_\_\_\_

**Verified by Budget Office:** 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Ulster County CAC, Inc ] of [ Kingston, NY ]

Nature of Other Party to Contract: Local Supplier Other:

Duration of Contract: From 10/01/2017 To 09/30/2018

Is this a renewal of a prior Contract? Yes  No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

Renewable on yearly basis, for additional 3 years, upon mutual agreement

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

18 NYCRR Part 393 Home Energy Assistance Program.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$30,000

Efforts made to find Less Costly alternative:

R-16-23

Efforts made to share costs with another agency or governmental entity:

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-16-23

Person(s) responsible for monitoring contract (Title): TA Director

**Pre-Legislative Approvals:**

- A. Director of Purchasing: Alison Suss Date 10/10/17
- B. Management and Budget: Janet Myg Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Commissioner: [Signature] Date 9/15/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY \_\_\_\_\_ COMMITTEE**

**RESOLUTION TO AUTHORIZE AWARD & EXECUTION OF CONTRACT**

**WHEREAS**, a proposal was received for Personal Care and Home Health Care Aides for Sullivan County, and

**WHEREAS**, the following Contractor will provide said services from July 1, 2017 through June 30, 2018, with an option to extend on a yearly basis, for three (3) additional years, under the same terms and conditions, and

Community Health Care	\$18.40/Hour Home Health Aide
1 Hillcrest Center	\$17.84/Hour Personal Care Aide
Suite 210	
Spring Valley, New York 10977	

**WHEREAS**, the Sullivan County Department of Public Health Services has recommended said Contractor.

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and hereby is authorized to execute contract, with the Community Health Care, at the price per hour listed above, in accordance with RFP R-17-14, said contract to be in such form as the County Attorney shall approve.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 2017.

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Nancy McGraw, Public Health Director

**Re:** Request for Consideration of a Resolution: To authorize the contract renewals for HHA/PCA Services

**Date:** August 28, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Sullivan County Public Health Service and Sullivan County Office for the Aging provide Home Health Aide/Personal Care Aide services and extended in-home services to persons needing care. SC PHS & SC OFA need a contract with Community Health Care at the rates noted in the attached resolution for the period 7/1/17 to 6/30/18 in accordance with RFP #R-17-14. (Contract may be extended, on a yearly basis, for three (3) additional years.)

**Is subject of Resolution mandated? Explain:**

Yes, for PHS, these services are included on the Operating Certificates for the CHHA & LTHHCP.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 5,140.00

\*Budget modifications needed for  
A4010-33 & A4010-34

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): #40-4024 for A4010-33\*, A4010-34\* & A7610-87

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                    \$ 1,285.00                    Grant(s)                    \$ \_\_\_\_\_

State                      \$ 3,855.00                    Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                    (Specify) \_\_\_\_\_

**Verified by Budget Office:** \_\_\_\_\_ 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

\*\* Contracts were extended to 06/30/2017 due to contract modification agreements.

Request for Authority to Enter into Contract with [ Community Health Care ] of [ 1 Hillcrest Center, Suite 210, Spring Valley, New York 10977 ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 07/01/2017 To 06/30/2018

Is this a renewal of a prior Contract? Yes  No  \* Modification agreement extended their contract for the period 7/1/15 - 6/30/16.  
If "Yes" provide the following information: \*\*

Dates of prior contract(s): <sup>\*\*</sup> From 07/01/2014 To 06/30/2015 \*

Amount authorized by prior contract(s): 8,000.00 \*\*

Resolutions authorizing prior contracts (Resolution #s): 246-13

Future Renewal Options if any: \*\*Amount included for this agency in the total for Reso. Cover Sheet for HHA/PCA contracts for the period 7/1/14- 6/30/15.

This contract may be extended, on a yearly basis, for three (3) additional years.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

These services are required as per our Operating Certificates.

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$5,140.00

Efforts made to find Less Costly alternative:

RFP

Efforts made to share costs with another agency or governmental entity:

These services were RFP'd for Public Health Services & the Office for the Aging

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

RFP 17-14

Person(s) responsible for monitoring contract (Title): Public Health Director & Director of OFA



Pre-Legislative Approvals:

- A. Director of Purchasing: Angson Lewis Date 10/10/17
- B. Management and Budget: Janet Myers Date 10/10/17
- C. Law Department: [Signature] Date 10/19/17
- D. County Manager: [Signature] Date 10/11/17
- E. Commissioner: [Signature] Date 9/27/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION NO.                    INTRODUCED BY HEALTH & FAMILY SERVICES  
COMMITTEE TO AUTHORIZE AWARD & EXECUTION OF CONTRACT WITH  
MCBEE ASSOCIATES, INC.**

**WHEREAS**, proposals were received for Medicare Revenue Recovery Services for Sullivan County Public Health Services' Certified Home Health Care Agency, and

**WHEREAS**, McBee Associates, Inc., LLC HHE of 997 Old Eagle School Rd, Wayne, PA 19087 is the lowest most responsible firm available for this work, to identify and recover reimbursement from Medicare, provide detailed diagnostics of billing and offer recommendations to improve the billing process.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sullivan County Legislature authorizes the County Manager to enter and execute a contract with McBee Associates, for a contingency fee of 30% of additional cash paid to the Certified Home Health Agency from claims re-billed as a result of McBee Associates' review of cash recovered, said contract to be in such form as the County Attorney shall approve.

**Moved by  
Seconded by  
and declared duly adopted on motion**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Nancy McGraw, Public Health Director

**Re:** Request for Consideration of a Resolution: To authorize the contract with McBee Associates, Inc., LLC HHE

**Date:** September 18, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

The purpose of the resolution is to authorize the County Manager to enter into a contract with McBee Associates, Inc., LLC HHE, who will identify and recover reimbursement from Medicare, provide detailed diagnostics of billing and offer recommendations to improve the billing process. The goal is to maximize Medicare revenue.

(The estimated cost below is for an annual term of 10/1/17 - 9/30/18.)

**Is subject of Resolution mandated? Explain:**

No, but we are required by the State issued Operating Certificate to offer various home care services to CHHA patients. McBee's work with our CHHA billing process would help to maximize Medicare revenue, which comprises the bulk of CHHA revenue.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

**Amount to be authorized by Resolution:** \$ 18,900.00

**Are funds already budgeted? Yes  No  Budget modification will be needed.**

**If "Yes" specify appropriation code(s):** A4010-33-40-4001 - Contract Agencies

**If "No", specify proposed source of funds:** \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

**County** \$ \_\_\_\_\_

**Grant(s)** \$ \_\_\_\_\_

**State** \$ \_\_\_\_\_

**Other** \$ 18,900.00

**Federal Government** \$ \_\_\_\_\_

**(Specify)** to be paid from additional Medicare to be collected.

**Verified by Budget Office:** \_\_\_\_\_ 

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ McBee Associates, Inc., LLC ] of  
1997 Old Eagle School Rd, Wayne, PA

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 10/01/2017 To 09/30/2018

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None noted in resolution.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

No, but the CHHA is required its Operating Certificate to offer various home care services to CHHA patients. McBee's work with our CHHA billing process would help to maximize Medicare revenue, which comprises the bulk of revenue billed/received by the CHHA.

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$18,900

Efforts made to find Less Costly alternative:

An RFP was issued for this service.

Efforts made to share costs with another agency or governmental entity:

None

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

R-17-33 AL

Person(s) responsible for monitoring contract (Title): Public Health Director

Pre-Legislative Approvals:

- A. Director of Purchasing: Ayson Sears Date 10/10/17  
B. Management and Budget: Janetmy Date 10/10/17  
C. Law Department: [Signature] Date 10/10/17  
D. County Manager: [Signature] Date 10/11/17  
E. Commissioner: [Signature] Date 10/6/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO ENTER INTO A CONTRACT WITH AN AUTHORIZED NEW YORK STATE EDUCATION DEPARTMENT SERVICE PROVIDERS: COMMUNICATION STATION**

**WHEREAS**, Sullivan County provides *mandated* Early Intervention and Developmental Preschool Educational Services to eligible children from Sullivan County and is *mandated* to pay for such services at State-set rates, and

**WHEREAS**, the Sullivan County Preschool Special Education Program is in need of Licensed Speech Language Pathologists to provide Speech Therapy Services, and

**WHEREAS**, the Service Providers listed above have applied for and have been accepted by the authorized State Agency for delivery of said services; and

**WHEREAS**, Sullivan County needs to authorize a new contract with this authorized New York State Education Department Preschool Service Providers for the period beginning September 1, 2017 to June 30, 2020 at state set rates,

**NOW, THEREFORE, BE IT RESOLVED**, that the County Manager be and is hereby authorized to execute a contract with Communication Station, 1997 Route 17M, Suite 9, Goshen, NY 10924, as authorized New York State Education Department Preschool Service Providers for the period September 1, 2017 to June 30, 2020 at State-set rates, and

**BE IT FURTHER RESOLVED**, that the form of such contracts be approved by the Sullivan County Department of Law.

**Moved by**  
**Seconded by**  
**and declared duly adopted on motion**

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Nancy McGraw, Public Health Director

**Re:** Request for Consideration of a Resolution: To enter into a contract with licensed Speech Pathologists for Early Care's Preschool Program

**Date:** September 28, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

We request that the County Manager be authorized to enter into a contract with with Communication Station for the period 9/1/17 to 6/30/20. Communication Station is authorized by the NYS Education Department to provide Speech Pathology services to children enrolled in Early Care's Preschool Program at state set rates. (The estimate below is the projection for the period 12/1/2017 to 6/30/2017.)

**Is subject of Resolution mandated? Explain:**

We are mandated by NYS Education Department to provide this service for children enrolled in the Preschool Program. (The County is mandated to pay for these services at state approved rates.)

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes, provide the following information:**

Amount to be authorized by Resolution: \$ 9,500.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A4059-40-4016 - Contract Preschool

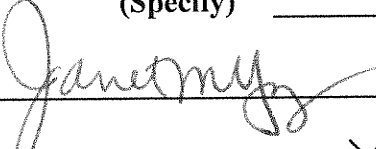
If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County                    \$ 3,847.00                    Grant(s)                    \$ \_\_\_\_\_

State                      \$ 5,653.00                    Other                         \$ \_\_\_\_\_

Federal Government \$ \_\_\_\_\_                    (Specify) \_\_\_\_\_

**Verified by Budget Office:**  \_\_\_\_\_

**Does Resolution request Authority to Enter into a Contract? Yes  No**

**If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.**

Request for Authority to Enter into Contract with [ Communication Station ] of  
[ 1997 Route 17M, Suite 9, Goshen, NY 10924 ]

Nature of Other Party to Contract: Professional Other:

Duration of Contract: From 09/01/2017 To 06/30/2020

Is this a renewal of a prior Contract? Yes \_\_\_ No

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

None noted in the resolution.

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes  No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

We are mandated by NYS Education Department to provide this service for children enrolled in the Preschool Program. (The County is mandated to pay for these services at state approved rates.)

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

N/A

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \$9,500.00 for annual period noted on page 1.

Efforts made to find Less Costly alternative:

N/A

Efforts made to share costs with another agency or governmental entity:

N/A

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

Services are mandated by the NYS Education Department.

Person(s) responsible for monitoring contract (Title): Public Health Director



**Pre-Legislative Approvals:**

- A. Director of Purchasing: Amson Sears Date 10/10/17
- B. Management and Budget: Ganomy Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Commissioner: [Signature] Date 10/3/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_

**RESOLUTION INTRODUCED BY HEALTH & FAMILY SERVICES COMMITTEE**

**RESOLUTION TO APPROVE REALLOCATION OF 2016 STATE AID TO YOUTH DEVELOPMENT PROGRAMS**

**WHEREAS** Sullivan County is in compliance with the New York State Office of Children and Family Services comprehensive youth-services planning agreements; and

**WHEREAS** by Resolution 313-16 the Sullivan County Youth Bureau allocated State aid to youth development projects for 2016; and

**WHEREAS** allocated funds will be unclaimed by the following Youth Development Programs:

<b>YOUTH Development Programs</b>	
SC CASA, Court-Appointed Special Advocates	\$ 3,500.00
<b>Total Youth Development unclaimed:</b>	<b>\$ 3,500.00</b>

**WHEREAS** the following Youth Development Programs in good standing have incurred expenses in 2016 sufficient to claim additional funds in the amounts indicated, and the State encourages maximizing use of funds for youth in Sullivan County by reallocating unclaimed funds to programs in good standing:

<b>Youth Development Programs</b>	
Town of Forestburgh Youth Recreation	\$ 1,000.00
Town of Highland Youth Recreation	\$ 1,250.00
Town of Lumberland Youth Recreation	\$ 1,250.00
<b>Total Youth Development reallocated:</b>	<b>\$ 3,500.00</b>

**NOW, THEREFORE, BE IT RESOLVED** that the Sullivan County Legislature for the County of Sullivan approve the retroactive reallocation of New York State Office of Children and Family Services State aid for 2016 to the aforementioned organizations; and

**BE IT FURTHER RESOLVED** that the County Manager be hereby authorized to execute any and all necessary documentation and papers in connection herewith, in such form as the Sullivan County Department of Law shall approve; and

**BE IT FURTHER RESOLVED** that the above-mentioned contracts will be contingent upon the County's receiving continued State funding.

Moved by \_\_\_\_\_,

Seconded by \_\_\_\_\_,

and adopted on motion \_\_\_\_\_, 2017.

## DETAIL SUMMARY

### PROGRAMS RELINQUISHING FUNDS FOR REALLOCATION

#### Youth Development Programs

- **SC CASA, Court-Appointed Special Advocates:** Advocacy for children in family court, to ensure delivery of services and promote safe, permanent homes.

### PROGRAMS RECOMMENDED FOR ADDITIONAL REALLOCATIONS

#### Youth Development Programs

- **Town of Forestburgh Youth Recreation:** Summer camp with swim program, arts & crafts, sports, theater, and trips.
- **Town of Highland Youth Recreation:** Summer camp with arts & crafts, science & nature, sports, outdoor fun, workshops, and trips. Summer youth basketball program.
- **Town of Lumberland Youth Recreation:** Summer camp with arts and crafts, science and nature, sports, and trips.

If further clarification is needed, please contact Lesia Snihura at the Youth Bureau, 807-0396, [lesia.snihura@co.sullivan.ny.us](mailto:lesia.snihura@co.sullivan.ny.us)

**COMBINED: LEGISLATIVE MEMORANDUM,  
CERTIFICATE OF AVAILABILITY OF FUNDS  
AND RESOLUTION COVER MEMO**

**To:** Sullivan County Legislature

**Fr:** Lesia Snihura - Youth Bureau Director

**Re:** Request for Consideration of a Resolution: Resolution to approve reallocation of 2016 State Aid to Youth Development Programs.

**Date:** September 20, 2017

**Purpose of Resolution:** [Provide a detailed statement of what the Resolution will accomplish, as well as a justification for approval by the Sullivan County Legislature.]

Reallocate unclaimed 2016 State Aid to Youth Development Programs in good standing. This will ensure that all State funds for which Sullivan County is eligible will be appropriately expended.

**Is subject of Resolution mandated? Explain:**

No, but a County resolution is required for contract modifications of funding levels.

**Does Resolution require expenditure of funds? Yes  No**

**If "Yes", provide the following information:**

Amount to be authorized by Resolution: \$ 3,500.00

Are funds already budgeted? Yes  No

If "Yes" specify appropriation code(s): A7310.47.4794

If "No", specify proposed source of funds: \_\_\_\_\_

**Estimated Cost Breakdown by Source:**

County	\$ <u>0.00</u>	Grant(s)	\$ _____
State	\$ <u>3,500.00</u>	Other	\$ _____
Federal Government	\$ _____	(Specify)	_____

**Verified by Budget Office:** \_\_\_\_\_

*Janet Myer*

**Does Resolution request Authority to Enter into a Contract? Yes  No**

If "Yes", provide information requested on Pages 2. If "NO", please go straight to Page 3 and acquire all pre-legislative approvals.

Request for Authority to Enter into Contract with \_\_\_\_\_ of  
\_\_\_\_\_

Nature of Other Party to Contract: .

Other:

Duration of Contract: From \_\_\_\_\_ To \_\_\_\_\_

Is this a renewal of a prior Contract? Yes \_\_\_ No \_\_\_

If "Yes" provide the following information:

Dates of prior contract(s): From \_\_\_\_\_ To \_\_\_\_\_

Amount authorized by prior contract(s): \_\_\_\_\_

Resolutions authorizing prior contracts (Resolution #s): \_\_\_\_\_

Future Renewal Options if any:

\_\_\_\_\_

Is Subject of Contract – i.e. – the goods and/or services Mandated? Yes \_\_\_ No \_\_\_

If "Yes" cite the mandate's source; describe how this contract satisfies the requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If "No" provide other justification for County to enter into this Contract: [County does not have resources in-house, best source of the subject materials, required by grant, etc.]:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total Contract Cost for [year or contract period]: (If specific sum is not known state maximum potential cost): \_\_\_\_\_

Efforts made to find Less Costly alternative:

\_\_\_\_\_  
\_\_\_\_\_

Efforts made to share costs with another agency or governmental entity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Specify Compliance with Procurement Procedures (Bid, Request for Proposal, Quote, etc.)

\_\_\_\_\_

Person(s) responsible for monitoring contract (Title): \_\_\_\_\_

Pre-Legislative Approvals:

- A. Director of Purchasing: Alyson Lewis Date 10/10/17
- B. Management and Budget: [Signature] Date 10/10/17
- C. Law Department: [Signature] Date 10/10/17
- D. County Manager: [Signature] Date 10/11/17
- E. Other as Required: [Signature] Date 9/27/17

Vetted in \_\_\_\_\_ Committee on \_\_\_\_\_



# Division of Health and Family Services

August 2017 Monthly Report

**JOSEPH A. TODORA, COMMISSIONER**

October 12, 2017

# Division of Health and Family Services

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## August 2017 Monthly Report

### Adult Care Center:

- Attended SC Chamber of Commerce First Friday Breakfast on August 4th.
- Video advertising continued on TV screens at DMV, Blue Horizon Diner, Liberty Diner, Ted's Restaurant, and Peck's Market in Eldred.
- We created another edition of the facility newsletter for distribution through e-mail, with hard copies for visitors coming to facility.
- Monthly newsletter was posted on County website.
- Mailed satisfaction surveys to residents discharged in previous calendar month.
- Radio advertisements continued on Thunder 102.
- Spoke at Monticello Kiwanis Club meeting on August 7th.
- Had table at National Night Out in South Fallsburg on August 1st.
- Ran ad in special section of SC Democrat salute to Senior Citizens.
- Submitted article and photo to local papers regarding Family Council fundraiser.
- Renewed placemat ads at Stone Arch Inn and Janet's Kozmic Kitchen.
- Prepared for First Friday Breakfast to be held at facility on 9/1.

### Community Services:

#### Ongoing Operations:

- The Department was approved in 2014 for the OMH (Office of Mental Health) Vital Access Provider (VAP) grant to run for four (4) years and started in 2015. This grant was amended to three (3) years by the State so Community Services is almost finished with the grant has completed most of the goals.
- Community Services will be scheduling our HIPAA/Safety trainings later this fall.
- Everything with the "Just-In-Time" scheduling seems to be going well. On February 27, 2017, Community Services started the implementation of a Behavioral Health Clinic which is a blend of both mental health and alcohol and drug abuse services clinics, as both Office of Mental Health (OMH) and Office of Alcohol and Substance Abuse Services (OASAS) approved the merging of these clinics. The management team has been monitoring this process and it seems to be running smoothly. Starting in September the groups will be merging for clients for all three groups: mental health, drug & alcohol or both units.
- The care management unit continues to actively engage in both of the Health Home agencies. The HARP Services (Health and Recovery Plans) are Medicaid and Medicaid Managed Care health plans, which our workers are enrolling those persons eligible in Care Management programs.
- Our Community Services Coordinator who is split between DCS and OFA has done the following: 1.) at the Adult SPOA Committee meeting, reviewed the status/updates of twelve (12) prior referrals. The status of seven (7) new referrals were received, discussed and reviewed by the SPOA Committee at the August 10th meeting. Coordination of referrals and ongoing collaboration with service providers continue. Clients were recommended for/linked to various services, including: RSS Respite Apartment, Adult Homes, behavioral health treatment providers, RSS housing and community residences, Access supported housing, Action Toward Independence, Independent Living, Inc. for additional support, Care Management services, and Adult Home Care Management services. Coordinator also participated in the statewide HARP/HCBS HH workgroup/subcommittee, attended the high risk client census meeting, and organized and facilitated the monthly Adult SPOA Committee meeting and conducted follow up throughout the month. 2.) At Children's SPOA Committee meeting, we reviewed ten (10) prior referrals and two (2) new referrals were received, discussed and reviewed on August 24th. Communication with families and referral sources continue as well as ongoing coordination of referrals and linkage



to/collaboration with service providers. Children/families were recommended for/linked to various services, including: SullivanArc in home and overnight respite services, Parents for Parents Family Support, Children's Health Home Care Management services, Home and Community Based Waiver Services, RSS Recreation, behavioral health providers, and Independent Living, Inc. for their Peer Parent Specialist. Coordinator also participated in Health Home Serving Children related webinars and also organized and facilitated the monthly Children's SPOA Committee meeting.

- The mental health housing wait list from our monthly SPOA meetings are as follows: eighteen (18) people for RSS Pleasant Street Community Residence, nineteen (19) people for RSS Revonah Hill MICA Community Residence, thirty-two (32) people for RSS Supportive Apartment Program, seventy-two (72) for RSS Supported Housing, zero (0) for RSS Long Stay beds at RSS, nineteen (19) people for RSS Invisible Children's Program and eleven (11) people for Golden Ridge Supported Housing. The RSS Crisis Respite bed is unavailable at this time. The Transitional Residence in Middletown has one (1) person. There are four (4) Adult Homes in the county which are as follows: Arcadia has fifty-five (55) people with a capacity of one hundred fourteen (114) and 70.91% of residents have mental illness (MI); Jeffersonville has fifty-eight (58) people with a capacity of sixty (60) and 93.10% have MI; Narrowsburg has seventy (70) with a capacity of seventy-nine (79) and 95.71% have MI; and Swan Lake has twenty-seven (27) with a capacity of twenty-seven (27) and 74.07% have MI. There are six (6) people waiting for a vacancy in an OMH/Family Care residence.

Local Government Units Activities:

- The department is still working with the NYS Regional Delivery System Reform Incentive Payment programs (DSRIP) which was implemented two years ago for the development of patient provider service networks. The county has entered into agreements with Westchester Medical Center and Montefiore for the DSRIP in Sullivan County.
- Our other Community Service Coordinator in August attended meetings via phone for NACBHDD Decarceration Pilot: Initial Joint Meeting of Clusters 2 & 3, Stepping Up Network Call: Prioritizing Policy, Practice, and Funding Improvements for People with Mental Illness in Jails; and Care Transitions: Risk Stratification Innovation Community Affinity Group #2. She also attended several meetings, including SALT, Youth Board, Open Access, Housing Task Force, Drug Task Force, High Risk, and Children's Health Homes Audit, as well as, several webinars- Stepping Up: Prioritizing Policy, Practice, and Funding Improvements for People with Mental Illness in Jails; Enable Access to Client-Level Data in PSYCKES; Care Transitions: Risk Stratification Innovation Community Affinity Group #1; 2017 SMS (PCS Module) Training; New PSYCKES Features Training; NYS VBP Roadmap: Where are we now?; HEDIS Behavioral Health Measures: An Update from NCQA; Long Acting Injectable Innovation Community #2; LAI Innovation Community: Helping Patients Make Decisions about LAI Treatment; National Findings on the Mental Illness and Substance Abuse of People Incarcerated in Prisons and Jails; Value Based Reimbursement: Huge Opportunities for Treatment Programs; and NYS Medicaid Managed Care is Changing. While in the office completed and submitted a report on Total Unique Individuals for Q2, competed additional re-credentialing paperwork for Beacon Health, reported on total service days for 2016, worked with the Assistant County Attorney and both Hunter & Adelphi Universities regarding resolutions and contracts for student interns, trained the new DCS Engagement Specialist, and spent time updating the Policy and Procedure Manual.
- The Department continues to work with local providers in finding funding/grants to provide help to families whose children have been diagnosed with serious emotional disturbances, like SullivanArc and New Hope Community. The Department continues to monitor the family peer support workers with the Independent Living Center Inc.'s (ILC) peer services to Sullivan County residents. The Peer Bridger plan continues to do very well at Catskill Regional Medical Center (CRMC). The Peer Bridger program is also utilized at the SC Jail when needed and also seems to be working well there.

Other activities participated in:

- Community Services is still heavily involved with the Hudson River Regional Planning Consortium Advisory Group. This is a specific set of stakeholders which include but not limited to: Community Mental/Behavioral Health Directors in the 7 counties throughout the Hudson region, the Office of Mental Health, Department of Health, managed care organizations (MCO's), hospitals & health providers,

consumers, peers, youths and families, Population Health Improvement Programs (PHIP), Performing Providing System (PPS), Local Departments of Social Services (LDSS) & Local Health Departments (LHD). This group of stakeholders reviewed the implementation of Behavioral Health Managed Care. The group also reviews and discusses issues, suggestions and/or concerns from the data collected from the previous meetings. The group collaborates together to resolve the issues, suggestions and/or concerns identified within their region and also bring them to the Conference of Local Mental Hygiene Directors (CLMHD) in Albany. The board is meeting on a quarterly basis, and members will serve as an access point for providers and consumers to bring concerns.

- Held the 2nd Annual Staff Appreciation for the Division of Health & Family Services. This seemed to really go over well and picks up morale.
- Annual Corporate Compliance Training for DCS.
- Attended the following Monthly Meetings.
  - All-Staff meeting at DCS.
  - Housing Taskforce meeting.
  - SALT meeting.
  - S.C. Transportation meeting.
  - Rural Health Network.
- Meet with the following agencies:
  - Rehabilitation Support Services.
  - Catholic Charities.
  - CRMC.
  - Community Health Care Collaborative (CCC), Children's Health Home audit.
  - Children's Single Point of Access meeting.
  - Rockland Psychiatric Center.
  - Rockland Children's Psychiatric Center.
  - Personnel.
  - Value Based Payments meeting (VBP).
  - OMH meeting regarding Assisted Outpatient Treatment (AOT) funding of Local Government Units.
  - Care Transitions conference call.
  - Bonadio Group to go over HIPAA procedures/policies.
  - Fallsburg High School.
  - Telepsychiatry conference call regarding possible payments.
  - Managed Care changes meeting.
  - International Overdose Awareness Day.

Other regular activities performed were:

The meeting of the internal corporate compliance committee reviewing internal operations, Office of People with Developmental Disabilities (OPWDD), Conference of Local Mental Hygiene Directors Executive and Directors meetings, OMH Behavioral Health Services Advisory, and Legislative committees & actions.

- Kudos:
  - Community Services was down two nurses, with one position is in the process of being filled and the other nurse out on Family Medical Leave, so nurse Michele Boncek did a great job to keep the doctors and clients running smoothly during the day. Nurse Jamie Gandulla from the jail has been coming over since May to help with our night hours to help the doctors with the clients care.
  - Staff members Heidi Reimer and Joseph Walsh were accepted in the Sullivan County Chamber of Commerce Foundation's Leadership Sullivan program which will start in September.
  - Children's Care Management had an audit from one of the Health Homes and did very well. Lisa Reilly was our only children's care manager for the past year and did an outstanding job on her record keeping and notes.
  - Care Transition very supportive and impressed by our triage/service protocols.

- NYS Parole – finds our staff/clinic to be very caring and supportive to the clientele we serve.

### **Family Services:**

#### **Contracts:**

- In August 2017 this office began with 86 active DFS agreements in place. Resolutions were prepared for the Ulster County Community Action Committee, Catholic Charities of Orange and Sullivan, Town of Wallkill Boys and Girls Clubs and Sullivan County Public Health Services. A contract modification was developed for Rolling V Bus Corporation for Welfare to Work Transportation Services and a new agreement was developed for the Summer Youth Employment Program with the Sullivan County Center for Workforce Development.
- Visits took place to the contracted providers of KidsPeace National Centers and Children's Home of Wyoming Conference. Reports were written and sent to the contractors for their records. Meetings took place with the Center for Workforce Development and Rolling V Bus Corporation to discuss the Welfare to Work program. This office received data for compliance from Town of Wallkill Boys and Girls Clubs, Access Supports for Living and Sullivan County Child Care Council. Also, exclusion screening for all contractors was completed. The contract monitor position remains vacant and the Contract Compliance Officer will continue to monitor billing documentation until a replacement is secured.

#### **Special Investigations**

- As of 8/1/17 the Special Investigations Unit had 550 Active Investigations. During the month 85 total Fraud Referrals were received resulting in 71 investigations assigned to the Unit and 14 were dismissed. The Fraud Investigators completed 128 investigations. As of 8/31/17 the end of the month total was 494 active investigations.
- The unit received 56 referrals and closed 77 Front End Detection and Eligibility Verification Review Investigations. 7 of the closed investigations were denied/withdrawn due to the investigation which resulted in a \$64,758 Monthly Cost Avoidance.
- The unit collected \$10,983 for Accident Lien Recovery, \$5,867 for Estate Claim Recovery, and \$200 in Mortgages, a total of \$17,050 in Resource Recovery.
- The Unit received 12 requests for indigent burials resulting in 5 burials being approved, \$14,000 total indigent burial costs.

#### **Child Support Enforcement:**

- The Child Support Enforcement Unit Collections for the month of August 2017 are \$643,529. The total TANF collections are \$20,829 and the total DFS NON-TANF collections are \$12,264. The DFS total amount collected was \$33,093. There were 13 petitions filed in the month of August 2017 and 15 Paternity Establishments (including acknowledgements). Total CSEU cases open as of August 2017 are 5232.

### **Services**

#### **Foster Care/Adoption**

- As of August 31, 2017, there are 104 children in foster care; 59 children are placed in regular and therapeutic community foster homes or home on trial, 45 additional children are in congregate care placement, and there were no children AWOL. Of the total number of children in foster care, 21 are freed for adoption, and 7 of those children have a goal other than adoption. In the month of August, there was one child, with the goal of adoption, who was placed in an adoptive home, and eight children are currently awaiting placement. There is on-going activity to reduce the number of children in foster care through discharge to a parent or other appropriate resource, discharge to independent living or adult custodial care as well as adoption.

#### Child Protective Services

- The CPS unit received 117 new reports alleging child abuse and/or maltreatment in August 2017. Twenty of these reports were assigned to the FVRT.

#### Preventive

- The preventive unit has 114 open cases at the end of August 2017. Of the 119 open cases, 10 are active referrals that are receiving assessments and/or short term services. There were 12 new referrals received during the month of August.

#### Adult Services

- The Adult Services unit has 182 open PSA cases at the end of August 2017. Of the 182 cases, 115 are representative payee cases, and 28 cases are guardianships.
- Personal Care Aide services are provided to 38 cases.
- There are eight PERS (personal emergency response) cases and no long term care cases.

#### Temporary Assistance (TA)

As of 8/31/17, the breakdown of Temporary Assistance active cases was as follows:

- 297 PA TANF cases (Public Assistance, Temporary Aid to Needy families)
- 282 PA SN cases ( Public Assistance, Safety Net)
- 5739 NPA FS (Non- Public Assistance, Food Stamps)

#### Medical Assistance (MA)

As of 8/31/17, the breakdown of Medical Assistance active cases was as follows:

- 3155 MA cases (Medical Assistance)
- 2734 MA/SSI cases ( Medical Assistance/ Supplemental Security Income)

#### Department Updates:

- The Heating Equipment Repair and Replacement Component (HERR) available through the HEAP program to eligible households, remains open until further notice. HERR began on 11/7/2016. The 2017-2018 HEAP HERR program is scheduled to start on 11/6/17.
- The Cooling Assistance Component of HEAP ended on 8/4/17.
- The Clean and Tune component ends on November 3, 2017 or until available funds are exhausted, whichever comes first.
- Attended a HEAP Regional meeting scheduled in August.
- The 2017-2018 HEAP Regular benefit starts on 11/13/17.
- We have started interviewing for 5 Temporary Clerks for the 2017-2018 HEAP Season.

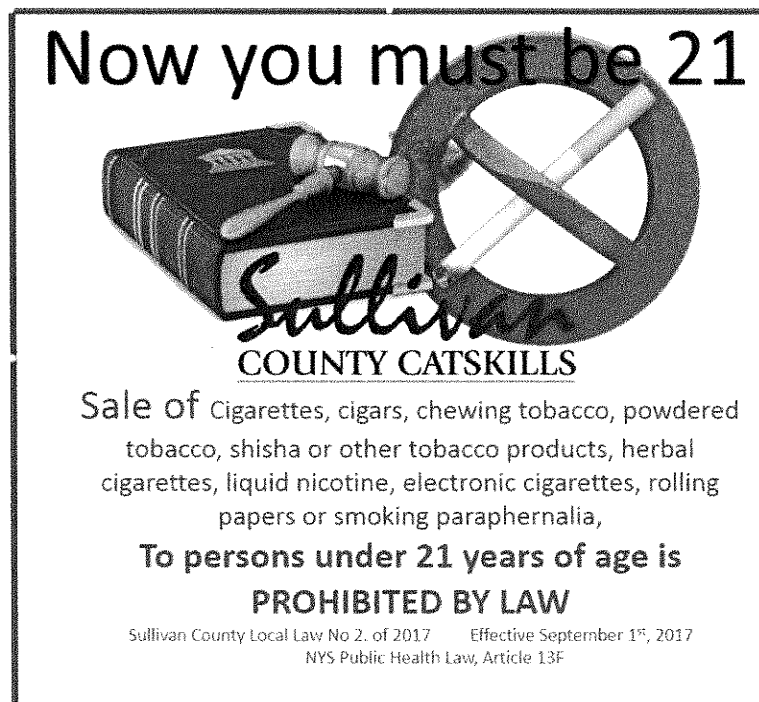
#### Office of the Aging:

- EISEP SERVICES-(non-medical/non-Medicaid homecare)-678 hours of homemaker/personal care services provided to 22 participants. These participants also received 139 hours of case management.
- Home Delivered Meals-3,695 meals provided to 162 homebound participants.
- Congregate Meals-1,593 meals provided to 168 participants.
- Medical Transportation-84 medical trips provided by RSVP/Sullivan County Transportation.
- Shopping bus-488 shopping bus trips completed.
- Emergency Medical alerts provided to 36 participants.
- HIICAP (Health Insurance Information Counseling & Assistance Program)-40 individuals assisted with health insurance and prescription plans.
- One hundred ninety individuals assessed for Office for the Aging programs and other services they might be eligible for.
- Attended Regional Caucus Meeting for Office for the Aging Directors.

## **Public Health Services:**

### **Administration:**

- Dept. continued to recruit for vacancies, process medical leaves, and prepared the 2018 budget submission. The Director attended monthly legislative committee meetings including Health & Family Services, executive and full board, meetings with the County Manager and County Attorney, Director of Communications. Prepared several resolutions and attended the Healthy Sullivan committee and Wellness Committees. Met with CRMC administration to discuss various community health issues, met with various staff for supervision including Deputy Director and Director of Patient Services. Preparing for transition of some areas of department to electronic documentation and standardizing meeting minutes for Quality Improvement initiatives; centralizing forms and provided supervisory guidance and training on effective handling of personnel issues.
- Prepared Tobacco 21 mass mailing of materials for mailing to vendors, including window decals and signage required by local law since passage of the Tobacco law in June which takes place September 1. will have additional sent to district office in Monticello that does compliance checks for 18 and under through the ATUPA program. Our local decal was designed by the Deputy County Manager with input from public health staff. In addition, signage with legal language in red letters was sent to vendors (see attached to this report).



- Chaired the Rural Health Network's drug prevention Task Force meeting, preparation of various grant renewals, workplans, budget and reports consumed a great deal of administrative time this month, including reviewing list of department's expiring contracts and identifying those that need to be renewed, working with purchasing and the county attorney's office. A great deal of personnel and administrative work with retirements, leaves of absence, resignations and hiring of staff. Prepared PPT Presentation for Commissioner Todora for NYSAC and County Task Force meeting to be held in September on the opioid crisis, met with various NYSDOH staff, attended NYSACHO board and committee meetings by conference call this month.
- Work continues in the area of policy and procedure reviews and has been focused primarily in the area of the Article 28 Diagnostic and Treatment Center. In August, all of the Tuberculosis (TB) Control Program policies and procedures were reviewed. The QI Coordinator, Epidemiology department supervising community health nurse, and the Epidemiology team continues to work on systematically reviewing and/or revising the EPI program area policies and procedures with reference to the current standards and

evidence-based practice (EBP) guidelines. The TB charts are in process of review against current standards and EBP guidelines, as well.

- QA/QI is a standing agenda item for the department’s monthly management meetings. In August, all members of the management team were provided a copy of the book “Embracing Quality in Public Health: A Practitioners Quality Improvement Guidebook.” The book, supported by the Robert Wood Johnson Foundation, will be utilized frequently as the department continues working toward a culture of continuous quality improvement and the pursuit of accreditation through the Public Health Accreditation Board.
- Personnel: Vacancies as of Sept. 25: (12 vacancies)
  - - 1 Supervising Community Health Nurse starting end of August due to a retirement
  - - 1 Senior Account Clerk will be vacant as of 10/6
  - - 1 breastfeeding peer counselor (WIC) 14 hrs/wk
  - - 1 Family Support Worker (FSW) Healthy Families
  - - 1 Account clerk/database
  - - 1 Nutritionist (WIC)
  - - 2 FT Public Health Nurse
  - - 3 FT Registered Professional Nurses
  - - 1 PT Registered Professional Nurse

Certified Home Health Care Agency/ Long Term Care:

- \* In August 2017, the Certified Home Health Care Agency (CHHA) patient census averaged 187 active patients, with 35 of those being Long Term patients and an average of 16 Maternal Child Health patients. One new RN began orientation and one Supervising Community Health Nurse retired after 26 years of service. Staff attended in-services about the Face to Face requirement, Topical Oxygen Therapy, Newborn skin assessment, electronic Advanced Notice of Beneficiary forms, and OASIS, and management staff attended several webinars about the new Conditions of Participation.

**2017 SCPHS MCH Programs Monthly Report**

<b>August 2017</b>	<b>2017</b>	<b>Year to date 2017</b>	<b>2016</b>	<b>Year to date 2016</b>	<b>2015</b>	<b>Year to date 2015</b>
<b>Car Seat Program</b>						
Car seat installations	6	70	4	138	4	92
Car seat checks	0	11	0	14	0	5
<b>Cribs4Kids - cribs</b>	5	26	0	27	3	46
<b>Healthy Families</b>						
Enrolled clients	75	90	72	98	76	100
Home visits	188	1370	168	1379	169	1402
New referrals	25	317	45	409	30	323
<b>MCH Nursing</b>						
New referrals	12	188	17	132	24	113
Home visits	73	614	52	446	87	524

Epidemiology/ Diagnostic & Treatment Center:

- Two Positive pertussis cases, letter sent out to persons with possible exposure.
- Rabies - Investigated multiple rabies incidents (47); 4 people receiving post exposure prophylaxis.
- 233 communicable diseases reported this month; 26 STDs; 1 case of non-active TB being followed.
- BT – Trainings and webinars sponsored by NYSDOH for upcoming Regional full scale exercise in 2018.

Health Education:

LHD Collaborative Meeting		Phone In	LHD, CHA, opioid prevention program
Fallsburg Public Library	4	Health Education Outreach	Get Healthy For Good, Complete Wellness, Nutrition, Ticks
Sullivan County Employee Appreciation Day	15	Tick / Sugar Shock Education Outreach	Tick prevention, sugar shock
Healthy Sullivan Meeting		Meeting	
Sunshine Adult Day Care	25	Outreach	Tick Prevention
Fallsburg Public Library	5	Education Outreach	Tick Prevention
Walking Trail with Sullivan Renaissance	5	Walking Meeting	New Walking Trail
ARC Employee Health and Wellness Fair	40	Education Outreach	Tick prevention, sugar shock
Head Start open House	75	Education Outreach	Tick prevention, sugar shock
Head Start open House	75	Education Outreach	Tick prevention, sugar shock

Rural Health Network Outreach Events:

Del Valley Youth Center 60 + parents	60	National Night Out - Sullivan West - parents received PH resource literature
	20 teens	bags, (drug 800 info, smoking info, community resource, etc. Teens received
WIC	7	demonstration of smokerlyzer to new/old staff, resource bags given for nutritionists to pass out to clients
S.C. Health Fair	20	smoking, sugar shock, ticks , drug brochures (took 2 hrs.)
Liberty Town /Village Office 3	3	tobacco policy change, Young Lungs, PH services, distribution of brochures invited
WIC	2	materials given for Breastfeeding recognition night
Golden Park Apts.	5	coaching for tobacco cessation, smokerlyzer testing
SCCC	25	increasing awareness of T21/outreach table for two hours
ARC Employee Health Fair	40	smoking, sugar shock, ticks , (drug brochures etc. in resource bags)
Head Start Monticello	60	family resource bags both Spanish and English
Head Start Woodbourne	60	family resource bags both Spanish and English
Morningside Park	50	Overdose Awareness Day/ drug display cases, posters and new 800

Early Intervention

- The new Principal Account Clerk is continuing to be trained in all components of the position.
- The Early Care Program received \$26,357.36 in Medicaid revenue during July. The Early Intervention Program received \$1,165.75 and the Preschool Special Education Program received \$25,191.61. This brings the total revenue received for the Early Care Program to \$334,843.90 since March of 2017. \$127,789.44 for Early Intervention and \$207,054.46 for the Preschool Special Education Program.
- The EI Manager/Coordinator of the Children with Special Health Care Needs Program worked with the NYSDOH BEI in reviewing the Annual Performance Report for Indicator 1 – Service Timeliness and was

able to correct the report which originally reported the timeliness of services in Sullivan County as 52.8% to 94.44%. This was completed by a thorough chart review of the 36 children's services in question.

Healthy Families Program:

- Healthy Families currently has 81 participants in the program. FSW's have completed 188 Home visits in August and 255 hours of direct service time. The staff at Healthy Families have participated in several events such as National night out/ National Breastfeeding Walk (Aug.1, 2017) in Fallsburg NY, Latch on in the Garden at our local hospital (August 3, 2017), The Big Latch on, late night on August 16 at WIC, Open House at Head Start in Monticello on August 30, Woodbourne on the 31st. staff have also instituted using Growing Great Kids Curriculum and are anticipating a new version of their home visit log and narrative. The staff also attended a webinar on 08/03/17, regarding National Breastfeeding Month, Grand Rounds, SUNY Albany. Supervisor and FSW also attended Family Assessment Training, August 1-4, 2017..

Women Infants and Children (WIC Program):

- WIC served 1659 participants. Our target is 1860/Participants served: 774 at Monticello, 761 at Liberty, 28 at Jeffersonville, 58 at Wurtsboro. The breastfeeding initiation rate is 80.4%. (July 2017).
- On August 16, WIC held its first 'Big Latch - On' meeting. This was part of WIC's monthly meetings. Six moms and infants attended. Raffles and prizes were distributed to each participant. Shop Rite donated a sandwich platter.
- On Aug 21, the coordinator and an employee from the Technology department attended a required training in NYC as part of the beginning of the NYS WIC program becoming an internet-based program.
- The WIC Program Coordinator is in the midst of completing its annual program assessment and formulating annual goals for submission to Regional WIC management.

Youth Bureau:

- No report.



SULLIVAN COUNTY ADULT CARE CENTER 2017 MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	October	November	December
Expenses Budgeted \$17,708,425 Paid YTD	\$982,11	\$1,982,098	\$2,916,166	\$3,708,510	\$4,642,578	\$6,048,511	\$7,142,185	\$7,898,185				
Revenues Budgeted \$17,712,679 Received YTD	\$835,450	\$1,712,095	\$2,795,143	\$3,696,973	\$4,779,421	\$5,509,500	\$6,316,926	\$7,123,926				
End of month % Occupancy	127 9.93%	130 11.67%	131 10.23%	131 10.53%	131 10.38%	133 9%	132 10.63%	128 10.51%				
pvt pay medicaid medicare	82.91% 7.16%	81.57% 6.76%	82.00% 7.77%	80.57% 8.90%	81.29% 8.33%	84% 7%	82.89% 6.48%	85.71% 3.78%				
Funded Positions (181) Vacancies	7	7	8	7	6	10	12	10				
# Activity Participation	9,603	9,996	10,840	10,180	9322	8162	8,710	10,335				
Meals prepared residents families registrants staff	15,520	14,482	15,992	15,511	16,072	15,423	15,939 Includes BBQ	15,673 Includes BBQ				
Meals contract MOW	3,732	3,446	4527	4,227	4,558	4,562	3,977	4,825				
Tube Feed	14 6 po	14 4po	14 4po	13 4po	12 4po	10 1po	11 1po	10 1po				
Occupational Therapy tx	340	283	380	294	323	305	326	299				
RNC tx	347	301	322	317	360	272	302	356				
Physical Therapy tx												
RNC tx												
Sp/Swallow tx	95	102	139	118	107	34	68	62				
Hearing tx												
Day Care vts	212	185	188	206	237	194	176	193				
% Occupancy	56.18%	54.41%	55.29%	60.59%	57.94%	57.06%	51.76%	56.76%				
OT	19	11	11	17	18	7	3	0				
PT	19	9	0	4	10	16		0				
ST		0	0	0	0	0		0				

SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: August 1, 2017 - August 31, 2017

PROGRAM	CLIENTS ON ROLLS: 8/1/2017	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 8/31/2017	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	513	63	57	519	576	1,363
***CHILDREN'S UNIT	48	2	14	36	50	119
TREATMENT REACHING YOUTH (SCHOOL-BASED)	149	4	18	135	153	79
FORENSIC UNIT	56	19	12	63	75	178
DOMESTIC VIOLENCE INTERVENTION & TREATMENT					7	39
<b>TOTAL MENTAL HEALTH</b>	<b>766</b>	<b>88</b>	<b>101</b>	<b>753</b>	<b>861</b>	<b>1,778</b>
CASE MANAGEMENT	66	0	5	61	66	1062
HEALTH HOME	141	1	2	142	142	172
HEALTH HOME (KENDRA) AOT	3			3	3	6
HEALTH HOME (CHILD)	14	2	0	16	16	45
SPOA - Adult	20			20	20	38
SPOA - Child	17			17	17	40
CHEMICAL DEPENDENCY CLINIC	113	21	25	109	134	413
CHEMICAL DEPENDENCY- FORENSIC	77			77	77	104
<b>TOTAL TREATMENT PROGRAMS</b>	<b>451</b>	<b>24</b>	<b>32</b>	<b>445</b>	<b>475</b>	<b>1,880</b>
RCPC-MICHELE EHERTS	10	1	2	11	11	44
CM CIS					17	81
	<b># of calls</b>	<b>#of ph interv</b>	<b>Outreaches</b>	<b>Hosp Ref</b>	<b>Admits</b>	
MOBILE MENTAL HEALTH	350	207	31	10	4	

SULLIVAN COUNTY DEPARTMENT OF  
COMMUNITY SERVICES  
STATISTICAL SUMMARY FOR: AUGUST 1, 2016 -August 31, 2016

PROGRAM	CLIENTS ON ROLLS: 8/1/2016	ADMISSIONS	DISCHARGES	CLIENTS ON ROLL: 8/31/2016	CLIENTS SERVED	UNITS OF SERVICE
***SULLIVAN COUNTY MENTAL HEALTH CLINIC	520	46	41	525	566	1,597
***CHILDREN'S UNIT	48	3	4	47	51	190
TREATMENT REACHING YOUTH (SCHOOL-BASED)	212	6	29	189	218	102
FORENSIC UNIT	89	12	18	83	101	124
DOMESTIC VIOLENCE INTERVENTION & TREATMENT						42
<b>TOTAL MENTAL HEALTH</b>	<b>869</b>	<b>67</b>	<b>92</b>	<b>844</b>	<b>936</b>	<b>2,055</b>
ADULT CASE MANAGEMENT	50	2	0	52	52	149
HEALTH HOME	118	1	4	115	239	
HEALTH HOME (KENDRA) AOT	2	2	0	4	4	
BLENDED ICM/SCM (CHILD)	28	0	16	12	28	44
SPOA - Adult	21	0	0	29	29	58
SPOA - Child	14	0	0	8	8	23
CHEMICAL DEPENDENCY CLINIC	87	17	17	87	104	455
CHEMICAL DEPENDENCY- FORENSIC	44	9	0	53	37	37
<b>TOTAL TREATMENT PROGRAMS</b>	<b>364</b>	<b>31</b>	<b>37</b>	<b>360</b>	<b>501</b>	<b>766</b>
RCPC-MICHELE EHERTS	12	0	0	12	12	
CM CIS					10	26
	<b># of calls</b>	<b>#of ph interv</b>	<b>Outreaches</b>	<b>Hosp Ref</b>	<b>Admits</b>	
MOBILE MENTAL HEALTH	358	178	35	10	5	

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CASELOADS

MONTH	PA TANF			PA SAFETY NET			NPA FS			MA			MA/SSI		
	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017	2015	2016	2017
JANUARY	366	370	340	276	299	319	5805	5880	5868	7059	6242	4136	2636	2700	2734
FEBRUARY	357	358	346	277	293	326	5877	5892	5910	6970	6243	3909	2666	2682	2723
MARCH	355	371	330	275	313	318	5779	5844	5854	6897	6213	3696	2664	2677	2722
APRIL	367	356	321	297	305	299	5745	5918	5832	6797	6158	3480	2646	2686	2742
MAY	381	358	312	319	296	282	5744	5880	5839	6661	6084	3301	2668	2672	2729
JUNE	383	354	315	308	300	290	5712	5857	5805	6639	6024	3125	2680	2680	2720
JULY	357	356	301	301	284	304	5638	5698	5722	6574	5666	3127	2696	2676	2740
AUGUST	358	350	297	283	295	282	5648	5695	5739	6515	5339	3155	2691	2680	2734
SEPTEMBER	362	346		278	288		5617	5707		6451	5113		2695	2678	
OCTOBER	369	339		287	288		5600	5851		6428	4608		2697	2680	
NOVEMBER	357	331		294	293		5706	5793		6303	4624		2721	2693	
DECEMBER	362	333		296	300		5792	5814		6270	4411		2712	2711	
AVERAGE	365	352	320	291	296	303	5722	5819	5821	6630	5660	3491	2681	2685	2731
	-10%	-3%		-9%	2%		-1%	2%		-5%	-16%		1%	0%	



*Mountains of Opportunities*

**COUNTY OF SULLIVAN**  
**Division of Health and Family Services**  
**SULLIVAN COUNTY HUMAN SERVICES COMPLEX**  
COMMUNITY LANE  
PO BOX 231  
Liberty, NY 12754

Division of Health and Family Services Office of Contracts Compliance  
Monthly Report: August 2017

<b>August 2017</b>	<b>DFS</b>
Total number of formal agreements in effect at the end of the month:	86
Total number of agreements which expired/were terminated at the end of the month:	1
Total number of agreements renewed, extended, or re-initiated at the end of the month:	1
Total number of agreements which were initiated this month:	0
Number of RFP's, Bids, Proposals, Etc. coordinated this month:	1
Number of new agreements, addenda and/or modifications developed this month:	1
Number of intra-county agreements coordinated this month:	1
Performance and outcomes measures developed, identified and/or evaluated:	3
Reports received from on-site monitoring visits and/or follow-ups performed:	2
Reports received from state oversight contract providers:	0
Reports received from self-report contract providers:	3
Reports received from in-house end users:	1
DSS related Plans/Plan updates received:	0
Trend analysis of need indicators performed:	2
Total contract related technical assistance/supports provided:	95
Total number of number of program areas/types of service currently handling:	12
Total number of contracts currently managing:	86

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES

CHILD SUPPORT UNIT	2016 YTD	2017 YTD	2017 AUG
SUPPORT COLLECTIONS	8,362,115	5,938,855	643,529
TOTAL NON-DFS	7,780,519	5,587,203	610,436
TOTAL DFS	581,596	351,652	33,093
TANF	430,684	255,891	20,829
NON-TANF	153,313	95,761	12,264
TOTAL PETITIONS FILED	318	208	13
# PATERNITIES ESTABLISHED	213	163	15
# OPEN CASES	5333	5,232	-4
ADULT SERVICES UNIT:	2016 YTD	2017 YTD	2017 AUG
PERSONAL CARE AIDES			
CASES OPENED	10	10	0
CASES CLOSED	21	13	1
# CASES (AVG.)	47.5	40	38
PERS			
CASES OPENED	0	1	1
CASES CLOSED	13	1	0
# CASES (AVG.)	12.33333333	8	8
PSA REFERRALS			
16A Neglect by Caregiver	16	9	1
16A Physical Abuse	8	3	2
16A Sexual Abuse	2	0	0
16A Psychological Abuse	7	4	0
16A Financial or Other Exploitation	19	21	2
16B Neglects Own Basic Needs	49	25	6
16B Untreated Medical Conditions	28	21	3
16B Self-endangering Behaviors	29	14	2
16B Unable to Manage Finances	28	8	1
16B Environmental Hazards	48	17	5
PSA			
CASES OPENED	251	155	21
CASES CLOSED	224	179	27
# CASES (AVG.)	193.5	196	182
GUARDIANSHIPS			
OPEN	29	28	-1
CHILDREN SERVICES UNIT:	2016 YTD	2017 YTD	2017 AUG
FOSTER CARE			
AVG. MONTHLY CASELOAD - COMMUNITY	60.91666667	59	59
AVG. MONTHLY CASELOAD - CONGREGATE	26	41.125	45

CHILDREN SERVICES UNIT:	2016 YTD	2017 YTD	2017 AUG
CHILD PROTECTIVE SERVICES:			
# OF NEW REPORTS	1636	1,030	117
# OF INDICATED REPORTS	240	137	17
PHYSICAL ABUSE	11	8	2
EMOTIONAL ABUSE	0	0	0
SEXUAL ABUSE	0	1	0
NEGLECT	78	37	2
DOMESTIC VIOLENCE	3	0	0
EDUCATIONAL NEGLECT	34	23	3
# OF UNFOUNDED REPORTS	655	533	91
# OF COURT ORDERED 1034 INVESTIGATIONS	37	23	5
PREVENTIVE			
AVG. MONTHLY CASELOAD	138.3333333	132	104
SPECIAL INVESTIGATIONS UNIT:	2016 YTD	2017 YTD	2017 AUG
FRAUD COMPLAINTS AND INVESTIGATIONS:			
# REFERRALS RECEIVED	996	828	85
# COMPLAINTS DISMISSED	251	121	14
# ASSIGNED FOR INVESTIGATION	745	707	71
# CASES COMPLETED	1,191	779	128
# CASES, MONTH END	561	550	494
FRONT END DETECTIONS (FEDS) (INCLUDES EVR):			
# CASES REFERRED	436	523	56
# CASES COMPLETED	410	526	77
# CASES DENIED/WITHDRAWN	75	53	7
COST AVOIDANCE	\$ 788,346	\$ 528,306	\$ 64,758
RESOURCES UNIT (RECOVERIES):			
ACCIDENT LIENS	\$81,457	\$70,020	\$10,983
PROPERTY LIENS	\$10,008	\$55,685	\$0
ESTATE CLAIMS	\$197,923	\$164,225	\$5,867
INSURANCE, MORTGAGES	\$1,100	\$700	\$200
RESOURCE UNIT TOTAL:	\$290,488	\$290,530	\$17,050
BURIALS:			
# REQUESTED	167	106	12
# APPROVED	124	64	5
COSTS	\$317,725	\$166,838	\$14,000
COLLECTIONS:	2016 YTD	2017 YTD	2017 AUG
RECOUPMENTS	\$55,688	40,724	\$6,870
RESTITUTION	\$226,683	104,907	\$10,891
COLLECTIONS TOTAL	\$282,371	\$127,869	\$17,762

Sullivan County Public Health Services  
**Monthly Report: August 2017**



**Certified Home Health Agency**

# of new patients: 89  
 # of discharges: 91  
 # of home visits made (includes HHA visits): 1447 Approx.

**Maternal Child Health Program**

# of referrals: 12  
 # of visits made: 73

**Car Seat Program and Cribs for Kids Program**

# of car seat installations: 6  
 # of car seat checks: 0  
 # of cribs and education sessions: 5

**Communicable Disease Program**

# of communicable diseases reported: 233  
 # of STDs reported: 26  
 # of Rabies-related incidents: 47  
 # Rabies Clinics: 0  
 # of animals receiving rabies vaccines: 0  
 # people receiving post exposure prophylaxis for rabies exposure: 4  
 # of HIV Testing: 3            positive: 0

**TB Program:**

# of Clinics: 1  
 # of Cases: 1  
     Active: 0  
     Non-Active: 1

**# of PPDs:**

Public: 3  
 Employees: 2

**WOMEN, INFANTS & CHILDREN (WIC) PROGRAM:**

# of WIC participants served: 1659 (Women: 391 Infants: 400 Children: 868)

**CHILDREN WITH SPECIAL HEALTH CARE NEEDS (CSHCN ) PROGRAM:**

**Early Intervention Program**

# of children in program:            210

**Physically Handicapped Children's Program**

# of children on PHCP:                0  
 # of children in CSHCN program:    1

**Children Served in 2016**

Early Intervention Program            \*\*\*\*Not available in EI Billing  
 Pre-K Program:                            415  
 PHCP:                                        0

**Long Term Home Health Care Program**

# of skilled nursing home visits made: 66  
 # of total patients on program: 36  
 # of other home visits made: 8

**Healthy Families of Sullivan Program**

# of families on program: 75  
 # of home visits made: 188  
 # of referrals: 25

**Immunizations**

# of immunizations given: 1  
 # of flu clinics: 9  
 # of clinics: 0

**Lead Poisoning Prevention Program**

# children screened: 142  
 # children with elevated Blood Lead Levels: 2  
 # homes requiring NYSDOH inspection: 0

**Bilingual Outreach Worker**

# visits made: 45  
 Attended all immunization clinics 1 on 8/9/2017  
 # of outreach: 101

**Pre-K Program**

# of children in m:            146

**Child Find Program**

# of children in program:    69

**Children Served year to Date in 2017**

Early Intervention Program:        \*\*\*\*Not available in EI Billing  
 Pre-K Program:                        310  
 PHCP:                                    316

\*\*\*\*The totals provided for 2016 are for year end. The total EI children served in 2017 is based on the number of children served in January of 2017, plus all new referrals handled by the ISC/EIODs in the office between February 1<sup>st</sup> and August 31<sup>st</sup>. This number is the best estimate available as no accurate figures are available in NYEIS or EI Billing.