

CHARTER REVIEW COMMISSION MEETING

The seventh meeting of the Charter Review Commission held on Wednesday, September 16, 2015 at 6 p. m., in the Legislative Hearing Room, Sullivan County Government Center, 100 North Street, Monticello, New York.

Meeting called to order by Co-Chair Peg Harrison.

Pledge of allegiance.

Roll call

Members present: Steve Altman, Paul Burckard, Bruce Ferguson, Sandra Johnson Fields, David Forshay, Peg Harrison, Bill Liblick, Brian McPhillips, Ray Nargizian, Larry Richardson, Norman Sutherland, Ken Walter.

Members absent: Fred Harding

Also present: Sam Yasgur, County Attorney, Joseph Todora, Acting Commissioner of Health and Family Services/Director of Community Services.

Motion moved to accept and approve the minutes from the August 19, 2015 Charter Review Commission meeting. Motion moved by Ken Walter, seconded by Larry Richardson, motion carried unanimously, all ayes, no nays.

Discussion ensued regarding the addition of one more meeting per month of the Charter Review Commission for a total of two meetings per month for Fall 2015. The pleasure of this commission is continue with the current schedule of meetings on the third Wednesday of the month until the end of 2015.

Larry Richardson informed members that Nancy Buck, County Treasurer and Angela Chevalier, County Auditor will be speaking at the October 21, 2015 meeting.

Much discussion took place regarding submission of a budget for the Charter Review Commission for the year 2016. Motion moved to submit a budget of \$35,000 for the Charter Review Commission for the year 2016. Motion moved by David Forshay, seconded by Bill Liblick, motion carried unanimously, all ayes, no nays.

Co-Chair Peg Harrison introduced Joe Todora, Acting Commissioner of Health and Family Services and Director of Community Services.

Joe Todora gave his overview of the Division of Health and Family Services. A copy of his presentation is attached and made a part of these minutes.

Discussion took place to extend an invitation to past Charter members to speak at Charter Review Commission meetings.

Discussion ensued regarding a suggestion to place in the Charter that the County Legislature must review and consider Charter members recommendations.

Discussion took place regarding staggering the terms of the County Legislature and to invite Aileen Gunther , Assemblywoman, Ed Diana, former County Executive of Orange County and David Fanslau, former County Manager of Sullivan County to speak at Charter meetings.

Larry Richardson distributed list of Directors and Commissioners of Sullivan County Government so that on the dates that they speak the dates can be recorded on the list.

Co-Chair Peg Harrison said I am going to ask for the Strategic Plan and ask that it be email to the Charter members.

Co-Chair Peg Harrison introduced our new member Brian McPhillips.

Brian McPhillips said I went to Liberty Central School, went to Mt. Saint Mary College graduated with a degree in Political Science, Business Management in accounting, been at Liberty Schools for 15 years as a part-time job. I was with Granite Associates for 8 years, did construction management, property management. I started at New Hope as a Facility Manager. I have a wife, two children with one on the way. I always heard stories of what Liberty was like that got my parents to move there from the city. How I felt safe being raised, I wanted to be able to feel my kids were the same way and it is not like that. Liberty always had a sense of community and it went away from that, I feel. So far, my two years as a councilman, I spend a lot of time as a liaison on Parks and Recreation, Water and Sewer and trying to benefit the community to make it a better place to get Liberty were it should be. Part of this was that I feel that maybe some changes could be made on this level that trickle down to Liberty's level and it benefits those taxpayers. So that is kind of what I was interested in.

Co-Chair Peg Harrison asked if there was any public comment.

There being no public comment a motion was moved to adjourn. Motion moved by Bruce Ferguson, seconded by Ken Walter, motion carried unanimously, all ayes, no nays.

Meeting adjourned at 8:30 p.m.

The Division of Health and Family Services shall perform the County's responsibilities under the Social Services Law of the State of New York and related federal, state and local programs and responsibilities, and shall perform the County's responsibilities under the Mental Hygiene Law of the State of New York and related programs, and shall perform the County's responsibilities under the New York State Public Health Law and related programs and the Older Americans Act. The Division shall be headed by a Commissioner of Health and Family Services who shall be appointed by the County Manager, subject to approval by the County Legislature. The Commissioner of Health and Family Services may also be designated, in the discretion of the County Manager, as the County Commissioner of Social Services/Family Services, in which event he shall have a term of office if and as required by New York State law. However, the Commissioner shall have the discretion and authority, subject to approval by the County Manager, to appoint a separate County Commissioner of Social Services/Family Services who shall serve with a term if and as required by New York State law, in which event the Commissioner of Health and Family Services shall not have such term. The County Commissioner of Social Services at the time of appointment and throughout the term of office must meet the qualifications prescribed by the Social Services Law of the State of New York and the New York State Commissioner of Social Services.

(1)

Department of Social Services/Department of Family Services. Within the Division of Health and Family Services, there shall be a County Department of Social Services, which shall be entitled the "Department of Family Services" and may, at the discretion of the County Manager, be headed by a Commissioner of Family Services appointed by the Commissioner of Health and Family Services with the approval of the County Manager. The Commissioner of Family Services will be the County Commissioner of Social Services, if the latter is not the Commissioner of Health and Family Services.

(2) Department of Community Services. Within the Division of Health and Family Services there shall be a County Department of Community Services, which shall be headed by a director or administrator appointed by the Commissioner of Health and Family Services, with the approval of the County Manager, who shall perform all the functions of the Department in regard to mental hygiene services and all the duties imposed upon a County Director of Community Services.

(3)

Community Services Board. There shall be a Community Services Board as required by statute, which shall act in an advisory capacity only. Pursuant to Mental Hygiene Law § 41.05, Subdivision (c), all policymaking functions are vested in the Director or Administrator of Community Services subject to the approval of the Commissioner of Health and Family Services.

(4)

Professional and legal staff. The Commissioner of Health and Family Services shall have the discretion and authority to appoint professionals and employees as permitted by law, including a legal department, to perform duties he considers necessary to carry out the duties and obligations of the Department of Family Services, subject to appropriations of the County Legislature. Such appointments

will be made subject to the approval of the County Manager if the Commissioner of Social Services is the Commissioner of Health and Family Services; if not, then such appointments shall be subject to approval by the Commissioner of Health and Family Services and the County Manager. The legal department will be responsible for the conduct of all proceedings in Family Court, including, specifically but not exclusively, child and spousal support, paternity, abuse and neglect and foster care placements and extensions. Attorneys in the Department shall not, however, conduct juvenile delinquency or persons in need of supervision proceedings, unless specifically authorized to do so by the County Attorney.

(5)

Department of Aging. There shall be a Department of Aging within the Division of Health and Family Services which shall be headed by a Director of Aging Services, who shall be appointed by the Commissioner of Health and Family Services, subject to the provisions of the Civil Service Law, and with the approval of the County Manager. The Department of Aging Services shall perform duties including but not limited to administering federal, state and local programs for the County's elderly and their families in order to improve their quality of life by providing choices that allow them to remain in their own homes and communities longer with independence and dignity, through meaningful volunteer opportunities, nutritious and well-balanced meals and coordinated human service *(perhaps add **Balanced Incentive Program BIP services as well**)* transportation, or any other programs that may be necessary or appropriate.

(6)

Department of Public Health Services. There shall be a Department of Public Health Services within the Division of Health headed by a Director of Health Services. If the County Manager elects to appoint the same person to be the Commissioner of Public Health and the Director of Public Health Services, the County Manager shall make the appointment subject to confirmation by the County Legislature. Otherwise, the Director of Health Services shall be appointed by the Commissioner of Health, with the approval of the County Manager. The Commissioner of Health may serve as the Director of Public Health Services. The Department of Public Health Services shall perform duties including but not limited to the following:

(a)

Responsible to the County Legislature, which shall be the Board of Health.

(b)

Prepare and fulfill the requirements as documented in the Municipal Facilities Plan for the State Health Department, defined in Subpart 40-1,1.

(c)

Prevent epidemics and control communicable diseases, promote healthy behaviors, monitor the health status of the population, mobilize community action, respond to disasters, assure the quality,

accessibility to and accountability of medical care, reach out to link high-risk and hard-to-reach people to needed services, and lead the development of sound health policy and planning.

(d)

Supervise the general program of public health nursing as prescribed by state law.

(e)

Supervise the Director of Patient Services, who shall manage the following services:

[1]

Certified Home Health Agency Program.

[2]

Long-Term Home Health Care Center.

[3]

Diagnostic and Treatment Center.

[4]

WIC.

[5]

Early Care Program.

(7)

Department of Adult Care Center. There shall be a Department of Adult Care Center within the Division of Health which shall be headed by a Nursing Home Administrator who shall be appointed by the Commissioner of Health, subject to the provisions of the Civil Service Law, and with the approval of the County Manager. The Department of Adult Long-Term Care shall perform duties including but not limited to the following:

(a)

Responsible for the operation of the County Adult Care Facility.

(b)

Responsible for the operation of the medical model adult day-care program at the County Adult Care Facility.

(c)

Coordinate activities to assure compliance with federal, state and local laws.

(d)

Coordination of contract services within the County Adult Care Facility.

(8)

Health Services Advisory Council. There shall be a Health Services Advisory Board appointed by the County Legislature, which shall have such powers and duties as are required by state law.

(9)

Professional Advisory Committee and Utilization Review Committee. As required by regulations of the State Commissioner of Health, there shall be a Professional Advisory Committee and a Utilization Review Committee for the Certified Home Health Care Program and the Long-Term Home Health Care Program.

(10)

Center for Workforce Development. There shall be a Center for Workforce Development as a department within the Division of Health and Family Services, which shall be headed by a Director of Workforce Development, who shall be appointed by the Commissioner of Health and Family Services, subject to the provisions of the Civil Service Law and with the approval of the County Manager. The Center for Workforce Development's duties shall include but not be limited to administration of federal, state and local employment programs in order to provide the necessary administrative backup and services to support employment opportunities for the County's disadvantaged, unemployed and underemployed in order for them to maintain their independence and dignity.

(11)

Department of Youth Services. There shall be a Department of Youth Services within the Division of Health and Family Services, which shall be headed by a Director of Youth Services, who shall be appointed by the Commissioner of Health and Family Services, subject to the provisions of the Civil Service Law, and with the approval of the County Manager. The Department of Youth Services shall perform duties including but not limited to administering federal, state and local youth programs in order to enhance the development of the children and youth of the County.

(12)

Privacy Officer. The Privacy Officer shall be responsible for compliance with privacy regulations, including the federal HIPPA law, and said officer shall recommend policies to the Commissioner of the Division of Health and Family Services regarding compliance with such regulations. The Privacy Officer shall also serve as the HIPPA complaint officer. Jail?

B.

Within the Division of Health and Family Services there shall be a Department of Health, a Department of Public Health Services and a Department of Adult Care Center. The Commissioner of Health shall be chosen on the basis of his/her knowledge of governmental administration, including experience in the delivery of public health services, and his/her executive and administrative experience. Nothing herein shall be construed to create a County or Part County Health District, or County or Part County Board of Health, or a County or Part County Health Commissioner under Title III of the Public Health Law of the State of New York. The powers and duties of the Commissioner of Health shall include all the powers and duties assigned to the Department and by this Administrative Code and by the laws of the State of New York. The Committee on Health shall have legislative oversight of the following Departments of the Division Health and Family Services: Department of Aging; Department of Public Health Services; Department of Adult Care Center; Health Services Advisory Council; and Professional Advisory Committee and Utilization Review Committee.



DIVISION OF
HEALTH AND
FAMILY SERVICES

2014 PROGRAMS

Joseph A. Todora, Acting Commissioner

August 19, 2015

SULLIVAN COUNTY YOUTH BUREAU

2014 Youth Bureau Funding



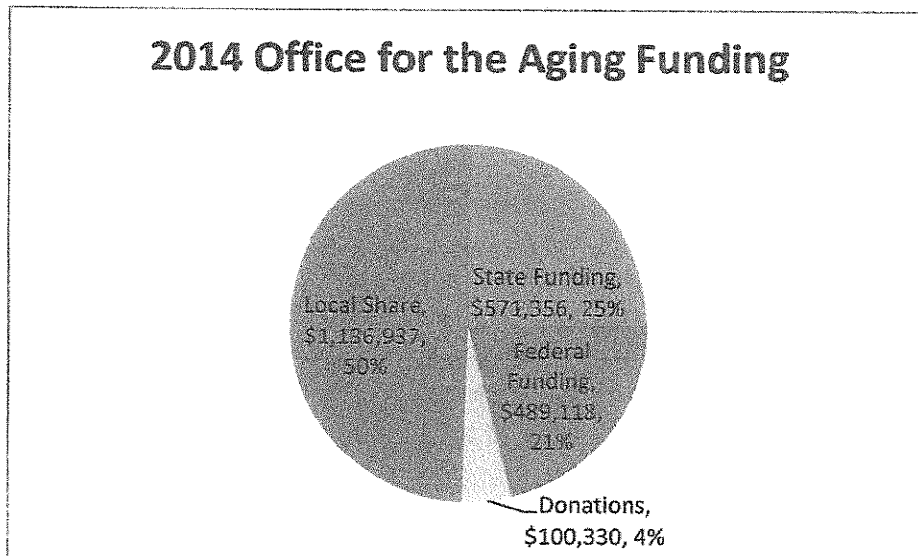
The Youth Bureau is a department within county government that advances positive youth development. Our mission is to promote the well-being of all youth ages 0–21. The Youth Bureau's goals are to advance the physical, moral, mental, and social development of youth through positive youth activities; aid agencies in addressing the risk factors that lead to juvenile delinquency and youth crime; and encourage towns and villages to provide youth activities by giving them funds and technical assistance.

The Youth Bureau functions and essential tasks are defined by NYS executive law and NYS Office of Children and Family Services (OCFS) policies and procedures. The Youth Bureau functions and essential tasks are:

- **PROGRAM FUNDING AND OVERSIGHT.** The Youth Bureau is the agency at the county level through which NYS OCFS directs funds to youth development and prevention. The Youth Bureau does not *operate* programs directly; instead, it acts as the gatekeeper for OCFS funds. As such, the Youth Bureau funds and oversees approximately 25 youth-serving programs each year, and those funded programs serve over 6,000 youth countywide. Programs range from municipal youth recreation to prevention programs for high-risk youth. The Youth Bureau monitors, evaluates, and provides technical assistance to this array of youth programs operated by towns and not-for-profit organizations throughout the county. This includes assessing programs for compliance, and assisting them with program design, self-assessment, and claims.

- Funds provided from the NYS Office of Children and Family Services are allocated on the basis of NYS requirements and local needs assessments.
 - The Youth Bureau supervises the process whereby schools, municipalities, and community-based organizations develop programs and apply for funding.
 - The Youth Bureau assists programs in completing their grant applications, and prepares and presents all applications to the Youth Bureau's advisory board for review and to the State for approval.
 - The Youth Bureau monitors and evaluates OCFS-funded programs through site visits, communication with program directors, and documentation and tracking of activities programs provide.
 - The Youth Bureau provides funded programs with extensive technical assistance not only in completing grant applications, but in program design, program self-assessment, improving program performance, and completing program claims and reports. The Youth Bureau also processes fiscal claims for all the funded programs to ensure payment by the State.
- **PLANNING:** The Youth Bureau convenes and participates actively in cross-systems strategic planning groups. This includes conducting needs assessment and countywide strategic planning through the State-mandated Child and Family Services Plan (CFSP), for which the Youth Bureau partners with the Department of Family Services as lead agency.
 - **PROMOTING OPPORTUNITIES AND COLLABORATION:** The Youth Bureau actively promotes positive youth-development opportunities through sharing information and resources, and through outreach and advocacy to youth-serving programs. The Youth Bureau promotes collaboration among a wide spectrum of agencies for the best use of limited resources. Sullivan County Youth Bureau's interagency information-sharing gatherings, presentations, and e-mail bulletins encourage awareness of and utilization of youth programs, services, special events, and training and funding opportunities in the county and the region. Outreach to community-based organizations, schools, and appropriate county departments to promote such awareness encourages more widespread and effective use of community resources. In addition, the Youth Bureau also links youth and families directly with youth programs and services.

SULLIVAN COUNTY OFFICE FOR THE AGING



The primary objective of the Office for the Aging is to be the lead advocate for the older population of Sullivan County. The Office for the Aging provides many services to Sullivan County residents or property owners 60 years of age and older who are registered with our office. Our services are ongoing, funded yearly by the New York State Office for the Aging based on allocations by population; there is no charge to our clients. As our senior population is growing we hope to be able to continue to provide these much needed services to our community. All the programs sponsored or directly operated by this office are designed to give choices to older people, with the hope that through these choices they will be able to remain in their own homes and communities as long as possible. The Office for the Aging gives priority for services to those who are frail, low income, minority, and homebound.

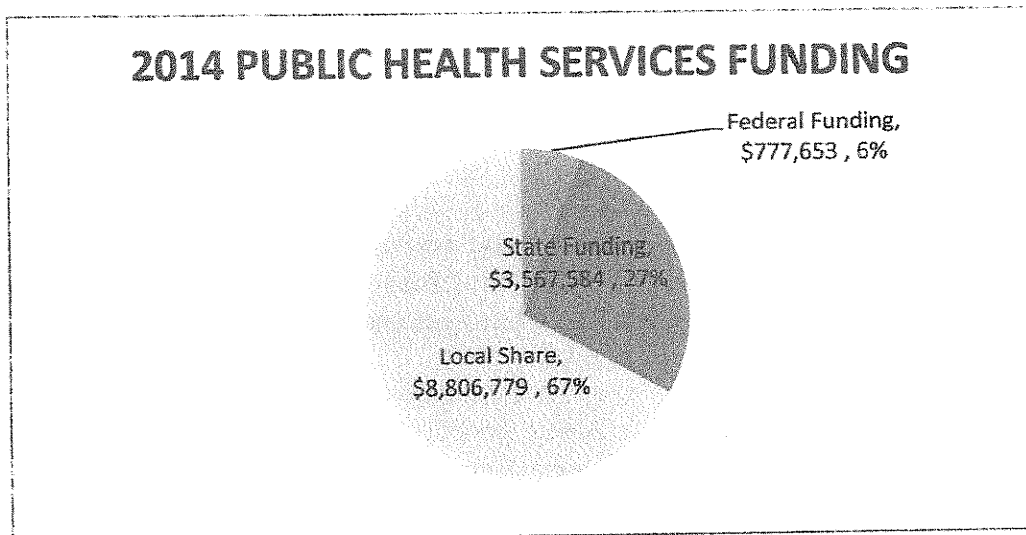
Programs available to assist the senior citizens in Sullivan County include: meals both congregate & home bound, transportation both shopping & medical, legal services, caregiver services, assistive equipment loan, volunteer services, homemaker services, case management, Medicare insurance counseling, information & assistance, HEAP & the Point of Entry program.

- **AAA Transportation:** this is a supplemental program that covers the cost of medical transportation & special needs transportation which includes some ambulance transports out of the county.
- **Community Services for the Elderly (CSE):** Available to Sullivan County senior citizens, currently 111 individuals provided medical transport and 1,920 provided information and assistance.
- **Caregiver Resource:** provides information and counseling to caregivers through a contract with the Cornell Cooperative Extension.

- **Expanded In-home Services for the Elderly Program (EISEP):** offers homecare, medical alerts, medical equipment & case management to non-Medicaid individuals. This program is designed to help keep seniors independent and in their own homes.
- **Nutrition Program Congregate Service Initiative (CSI):** a required dietician provides nutrition education and development of menus.
- **Health Insurance Information, Counseling and Assistance Program (HIICAP):** This is a health insurance counseling & referral program; it provides key assistance to seniors who are Medicare eligible.
- **MIPPA SHIP/ADRC(Medicare Improvements for Patients and Providers Act Senior Health Insurance Program/Aging and Disability Resource Center):** This is an outreach program that offers information and assistance for Medicare beneficiaries, LIS/MSP (Low Income Subsidy Program/Medicare Savings Program,) Medicare Part D counseling, and Medicare preventive Services.
- **Nutrition Services Incentive Program (NSIP):** This program reimburses the county for meals that are served to both congregate and home bound clients.
- **Point of Entry Program/NYCONNECTS:** Assists clients regardless of age, with information for all aspects of Long Term Care.
- **RSVP (Retired Senior Volunteer Program):** RSVP offers a full range of volunteer opportunities with thousands of local and national organizations. RSVP is America's largest volunteer network for people age 55 and over. Federal dollars reimburse the Administrative costs associated with this program and State dollars reimburse some of the cost for the volunteers who provide medical transportation; the transportation department does not transport clients out of the county and we rely on our volunteers to do this.
- **Supplemental Nutrition Assistance Program (SNAP):** Home delivered meals to home bound clients; provides a valuable service to our most vulnerable clients, who often do not see anyone other than the driver who delivers their meal; majority of clients are checked on daily Monday through Friday.
- **Title III-B:** Provides shopping bus service, legal services, case management and information & assistance.
- **Title III C-1:** Serving congregate meals to clients at 13 Nutrition Sites.
- **Title III C-2:** Home delivered meals to home bound clients; provides a valuable service to our most vulnerable clients, who often do not see anyone other than the driver who delivers their meal; majority of clients are checked on daily Monday through Friday.

- **Title III D:** This is an evidence-based disease & disability prevention program; it provides a service as outlined by NYSOFA Systems Integration: Rider to NY Connects program for Coordinator to provide information about access to public benefits.
- **Title III-E:** Caregiver services through contract with Cornell Cooperative Extension, Medical Alerts & Information & Assistance.

SULLIVAN COUNTY PUBLIC HEALTH SERVICES



Public Health Services as the local health department is the legal entity authorized in Public Health Law that provides a variety of programs and health related services in Sullivan County. Sullivan County Public Health Services works within the framework of the Ten Essential Public Health Services, from the National Public Health Performance Standards which outline the type of work expected of public health departments throughout the U.S. (Centers for Disease Control):

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and health hazards in the community.
3. Inform, educate, and empower people about health issues.
4. Mobilize community partnerships and action to identify and solve health problems.
5. Develop policies and Plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. Assure competent public and personal health care workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.

10. Research for new insights and innovative solutions to health problems.

Public Health receives outside funding from several sources, including State and Federal aid, as well as grants and third party payers and local funding.

Article 6 state aid is provided for items such as bilingual outreach, maternal child health care activities, Community Health Assessment, and the Community Health Improvement Plan, as well as Diagnostic and Treatment. Medicaid, Medicare and private insurance provide revenue to the CHHA (Medicaid also covers portions of Long Term Home Health Care, and Early Care receives funding from both Medicaid and private insurance). Grants through various state and federal agencies fund programs such as Child Safety Seat, Healthy Families, Rural Health Network, Physically Handicap Children, and WIC.

Several programs administered by Public Health are mandated by various State and Federal regulations, including Diagnostic and Treatment (Communicable Disease Control), Early Care, overall administration, the community health assessment, the Community Health Improvement Plan, maternal child health nursing services, and WIC. Point of Distribution Drills for public health emergency preparedness, flu clinics, immunization clinics, rabies clinics & provide support in cases of surge capacity need.

The Certified Home Health Agency (CHHA): provides episodic, short term nursing, home health aides & multiple therapies for residents recovering from or have a newly diagnosed illness or injury, or who are disabled and/or chronically ill & have an acute episode with a change in health status; CHHA visits include maternal child health skilled nursing visits to high risk pregnant women, infants, babies & children with serious health challenges.

Long Term Home Health Care: This program historically provided coordinated services at home to Sullivan County residents who would otherwise require placement in a residential health care facility. Services included nursing, personal care aides, physical, occupational, and/or speech therapy, homebound meals, and personal alarm system. The LTHHCP can eliminate or delay the need to move into a nursing home. This program has transitioned to managed long term care as a result of Medicaid redesign in New York State and SCPHS currently provides skilled nursing services only, and contracts with Medicaid Managed Care Organizations.

Child Passenger Safety Seat Program: Full time Sullivan County resident families who meet financial eligibility guidelines and who have newborns to eight year old children in need of a car seat. Health education is provided about injury prevention and is a core public health function to prevent and reduce injuries due to motor vehicle accidents from improperly restrained children.

Cribs for Kids Program: This program is grant funded and provides health education by trained health educators about safe infant sleeping practices and free portable cribs for low income families to prevent co-sleeping that can lead to sudden infant death syndrome.

Healthy Families of Sullivan: This child abuse prevention program consists of intensive work with at-risk families to build parenting skills, develop educational and employment goals, promote healthy growth & development, & foster parent-child interaction and trusting relationships. This program serves eligible Sullivan County expectant families or families with an eligible child up to 3 months old at admission to the program. Children can be kept in the Healthy Families program up until age 6 or school entry. Families are screened and determined to be eligible if they exceed a predetermined risk for child abuse.

Rural Health Network: Prevention and reduction of chronic disease and reduction of disparate health outcomes from chronic disease. Activities related to this objective include smoking cessation, health education and worksite wellness promotion, including improving nutrition and policies that promote wellness, and increasing access to healthy food including area farmer's markets; Promote mental health and prevent substance abuse, specifically in regard to the abuse of prescription and other drugs. Activities include community education and outreach, promotion of prescription drug take back days throughout the county, coordination of county wide task force to address training and education, and awareness.

The Rural Health Network provides a core planning body of many organizations and health care providers in addition to the Health Services Advisory Board to identify community health needs, conduct assessment activities, and to inform and educate elected officials and community leaders about important health issues needing attention.

Diagnostic and Treatment program (epidemiology): Responsibility to monitor communicable diseases in Sullivan County, investigate & respond to outbreaks to reduce further spread of disease, implement health education programs about these health risks, & provide preventive treatment for many of the more dangerous contagious illnesses such as rabies, tuberculosis, & meningitis; provides childhood immunization clinics, flu clinics, animal rabies vaccination clinics, HIV counseling & testing, sexually transmitted infection diagnosis & treatment, lead poisoning prevention & case management, tuberculosis control, health emergency planning, and preventing & responding to chronic disease such as diabetes, asthma, cancer, etc.

Early Care Program: This program includes Early Intervention, Child Find, Physically Handicapped Children's Program & the Special Education Pre-School Services programs collectively comprise the Early Care Program.

Early Care identifies & evaluates, through screening & evaluations, those infants, toddlers & preschoolers whose healthy development is compromised, & provides for appropriate intervention to improve child & family development. Intervention can include special education, speech therapy, occupational & physical therapy & case management. The program serves Sullivan County children ages 0-5 who have been diagnosed with or are suspected of having developmental delays & certain other special health care needs. The Early Intervention Program serves children 0-3 while the Preschool Special Education Program serves children 3 to 5 yrs. old.

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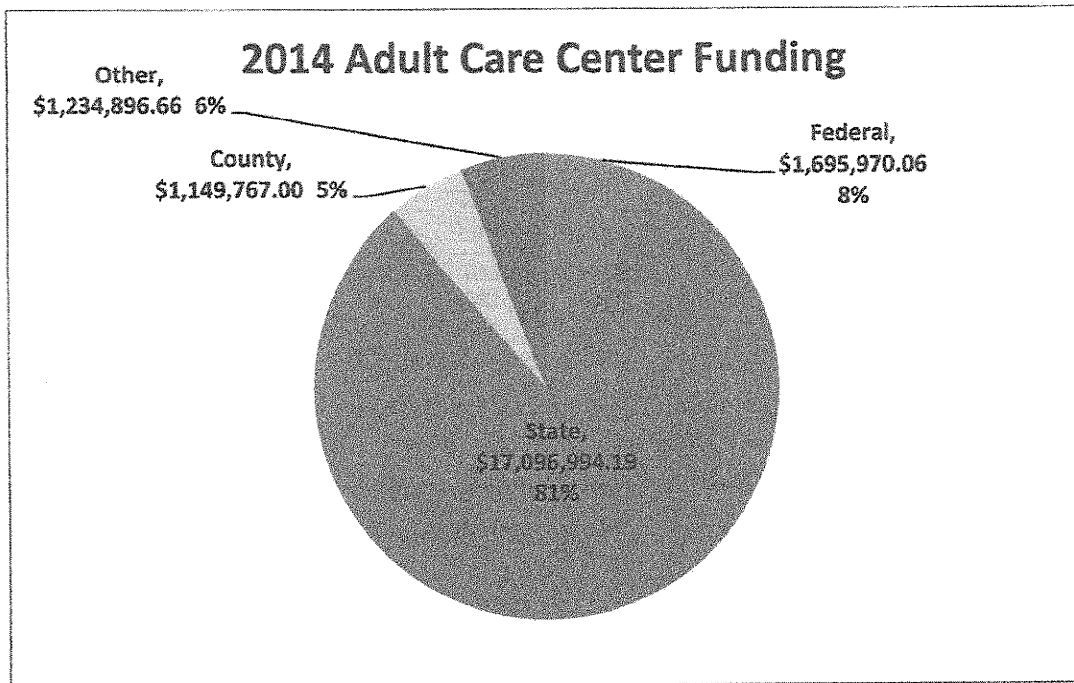
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Physically Handicapped Children's Program: Identification and referral to needed programs, & very limited financial assistance for medical care & support services to eligible individuals under 21 years of age who have physical disabilities & are ineligible for other medical payment programs. The need for this program was reviewed in 2014 due to the changes that will occur in the health care system as more families will have access to health insurance through the Affordable Care Act.

Women, Infants & Children's Program (WIC): Nutritional counseling & support through healthy food and formula vouchers, education & breastfeeding education and support for eligible Sullivan County residents. This program brings in several hundred thousand dollars to local store vendors each year. Low income & eligible pregnant women, infants & children through age 5 who meet WIC nutritional risk criteria.

THE SULLIVAN COUNTY ADULT CARE CENTER



Our mission is providing the highest quality of care, based on a team approach. Residents and family members are an integral part of our team. Their input and participation are strongly encouraged and highly valued. We are dedicated to working together to consistently improve our level of care. There are two programs currently housed on campus; the Adult Day Health Services Program and the Skilled Nursing Facility.

Adult Day Program: The Adult Day Program is a medical day care program which provides services for over twenty years. The Adult Day Health Services Program is designed for adults (21 and older) with limitations, who, with the assistance of the program, may be able to continue to live at home. Our program accommodates 17 people per day, allowing ample time for individualized care and concerns. The program is staffed by an RN, an LPN, and a program aide. We provide a warm and supportive environment in which we work with our clients and their families to help maintain independence in the community for as long as possible.

Adults with physical or mental limitations spend the day with us, and then return to their homes and communities at the end of the day. We provide case management and link our clients with needed services in the community. Most Medicaid plans cover our daily rate and transportation to and from our program. Our private pay rate is \$115 per day, exclusive of transportation.

Our on-site services include:

- Nursing
- Nutrition
- Case Management
- Rehabilitation therapies
- Podiatry
- Social Work
- Therapeutic activities
- Help with activities of daily living

Skilled Nursing Facilities: We are 146 beds Skilled Nursing Facility, licensed by the New York State Department of Health. We have two specialized units (Rehabilitation and Memory Care Units) and two general long-term units. We offer skilled restorative care in a therapeutic environment for those who need rehabilitation and provide a comfortable therapeutic environment for those who can no longer live independently; we also offer short term respite stays.

Our rehabilitation unit is for adults requiring short-term therapy in order to return home or to transition to one of our long term care units. We offer private and semi-private rooms, many with beautiful lake views. We also offer complimentary Wi-Fi access. Our therapy department is centrally located on the unit and provides physical, occupational, and speech therapies. We accept Medicare, Medicaid, and most private insurances.

Our Memory Care Unit is the first of its kind in Sullivan County for residents with a dementia diagnosis. Families can have peace of mind knowing that their loved ones are in a protected, yet comfortable environment. The unit boasts a cheerful dining area and an enclosed outdoor patio area. We also offer a "quiet room" for times when residents would like some privacy, to share time with family and friends, or to simply sit and enjoy the beautiful lake view. We offer quality compassionate care rendered by staffs that are trained to handle the special needs of residents with cognitive loss.

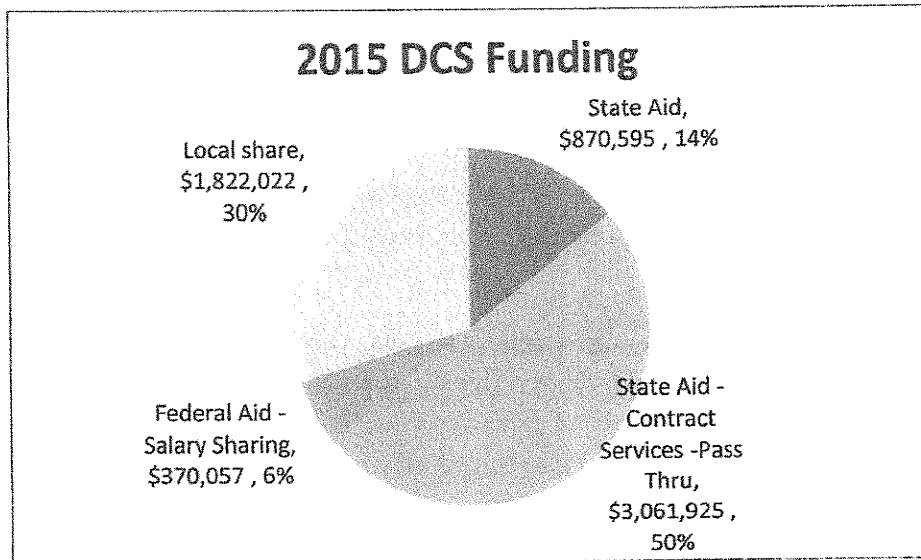
We are pleased to offer quality long term skilled nursing care in a warm and supportive environment for those residents who can no longer manage independently in the community. We also offer physical, occupational, and speech therapies, as well as an attentive dietary department, and an array of activities, including pet therapy!

Our on-site services Include:

- Nursing (24/7)
- Nutrition
- Case Management & Social Work

- Rehabilitation therapies
- Audiology
- Wound Care
- IV Therapy
- Podiatry
- Dentistry
- Psychiatry
- Vision
- Therapeutic activities
- Restorative Nursing
- Pet Therapy
- Free WIFI

SULLIVAN COUNTY DEPARTMENT OF COMMUNITY SERVICES



Administration – The mandatory function of all County Department of Community Services is to advocate and plan for behavioral health services to meet the local need. The department does so through a local and State planning process. It provides for the regular monitoring of State Aid pass through vendors for services provided in the disabilities areas. This state aid passes through the department to the various agencies in the community such as SullivanARC, Independent Living, Friends and Advocates for Mental Health (FAMH), Action Toward Independence (ATI), SC BOCES, Catholic Charities of Orange County Recovery Center, United Way of Sullivan County, Rehabilitation Support Services (RSS), and RSS PROS. Administration has regular meetings with state agencies, like NYS Office of People with Developmental Disabilities (OPWDD), OMH, & OASAS, Conference of Local Mental Hygiene Directors, and NYS Association of Counties (NYSAC). The Department works closely with the Community Services Board on the development of the Local Government Services Plan. The Board is an advisory board that meets on a monthly basis and has a subcommittee, which meets quarterly. The Administrative department is working to advocate for the local need for care management services with the State selected regional health homes. Selected for the initiative is Hudson River HealthCare and Hudson Valley Care Coalition. The department also is active in the development and now implementation of the two new DSRIP (Delivery System Reform Incentive Payment) Program's. The two entities selected by the NYS Department of Health are the Westchester Medical Center and Montefiore. Additionally the department works to maintain our Electronic Medical Records software providers and to implement regular Corporate Compliance meetings to review medical charts. DCS continues to work closely with other local providers like, the County Court, Drug Court, Family Court, DFS, Probation, Rural

Health Network, Local Early Intervention Coordinating Committee, Housing Task Force and the Youth Board.

Sullivan County Dept. of Community Services also is licensed with NYS Office of Mental Health (OMH) and the NYS Office of Alcohol and Substance Abuse Services (OASAS) for both of the outpatient clinics. Community Services has a Mental Health Clinic (MHC), Treatment Reaching Youth (TRY), Case Management (or now Care Management), Alcohol and Drug Abuse Services (ADAS), and Administration and between all the units we serve about 1,300 people from within the county.

Mental Health Clinic – provides mental health counseling and psychiatric services to residents from age 5 on up by giving individual, family, and group sessions, based upon the individual's needs.

- Adult Treatment Services
- Children's Treatment Services
- Forensic Treatment and Community Safety
- Forensic Evaluation Services
- Treatment
- Psychiatric Services
- Psychological Services

Jail Services

The department has worked with the Jail over the years to provide social work, chemical dependency and psychiatric services to the inmate in the Sullivan County Jail. We currently provide one full time social worker with her credential in alcoholism, a part time alcoholism counselor and psychiatric time (both on call and regularly scheduled). We work to divert people with mental health needs from our jail, particularly those with minor community offenses and into treatment. Often we will develop discharge plans in an attempt to avoid re-offending which includes treatment, care management, peer support and housing. The Department provides court order competency exams as well as psychosocial assessments and psychological assessment to all of the Sullivan County Courts. Much of our work, administratively and clinically, is in collaboration with the criminal justice community.

Treatment Reaching Youth

- Provides treatment in our area school districts to children and youth from elementary through high school. Providing individual and family counseling in the schools and working directly with school personnel to enhance the child's ability to complete their

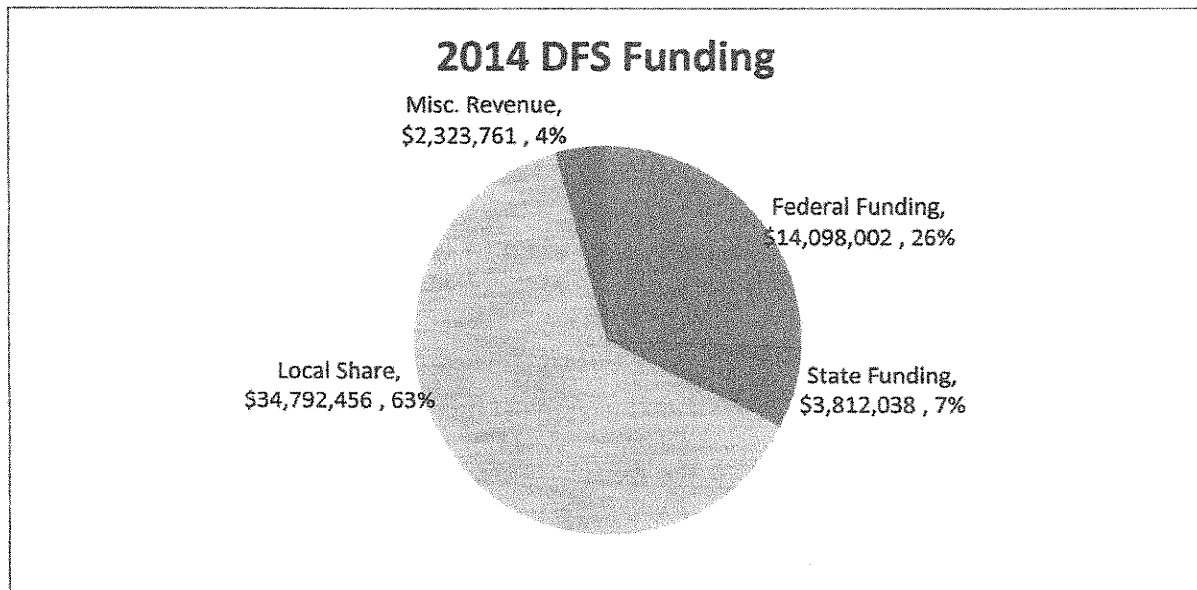
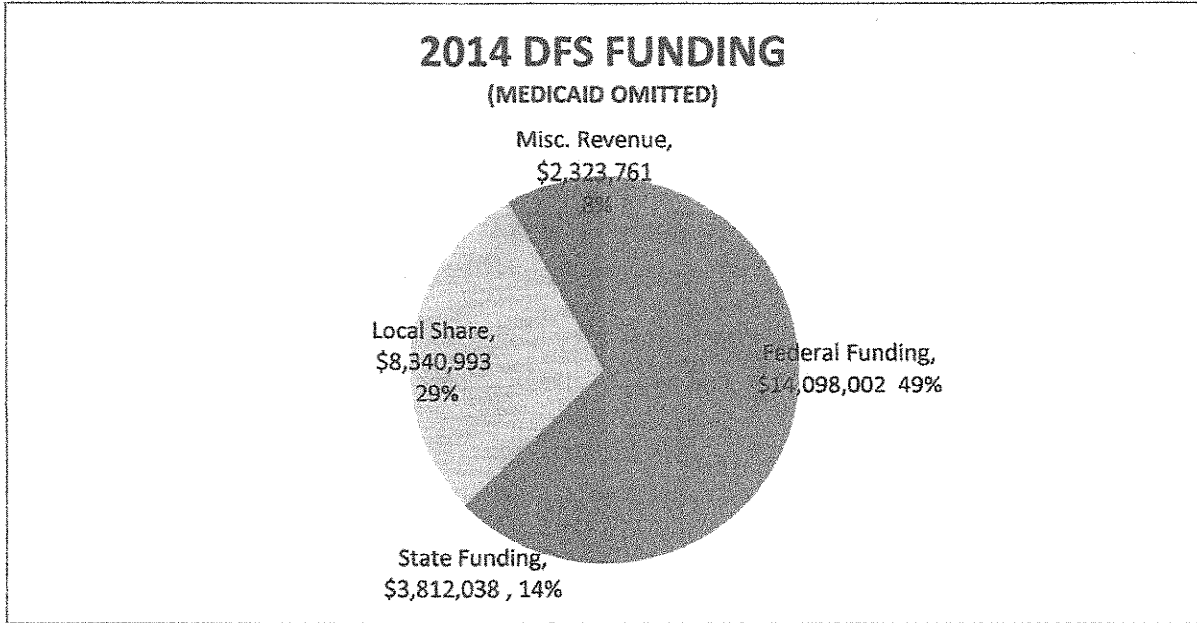
education and to assist the school in dealing with children who are seriously emotionally disturbed.

Case Management – with the implementation of Health Homes, the Case Management unit is more of a Care Management unit with working with people who have two diagnoses which can be either a chronic medical diagnosis and/or a serious, persistent mental illness diagnosis.

- Children's unit
- Health Home Care Management team
- Adult CSS team
- Adult Outreach worker
- Adult AOT Care Manager

Alcohol and Drug Abuse Services – provides comprehensive Drug and Alcohol evaluations, referrals, treatment and aftercare planning as requested by individuals, legal system, medical, families, etc. There is a variety of groups which helps to address the need of the individual and individual and family counseling sessions.

SULLIVAN COUNTY DEPARTMENT OF FAMILY SERVICES



The Department of Family Services (DFS) is one of five Departments within the Division of Health and Family Services. DFS is Sullivan County's local district for social services which administers all phases of social services and public assistance programs as defined in NYS Social

Services Law. We provide over 30 support and assistance programs, mostly mandated by NY State and Federal regulation.

Mission Statement

"To help residents of Sullivan County achieve wellbeing and independence through opportunities that protect, empower, respect choice and preserve dignity".

We carry out this mission in ways that strengthen families and communities, respecting the dignity of individuals, while providing the range of services appropriate and necessary to meet our customer's requirements with the resources that have been entrusted to us.

This requires us to implement measures to meet the basic human needs of community members who find themselves in a temporary condition of hardship by:

- Enhancing the well-being of Sullivan County citizens through services and programs that promote and enable self-reliance, health, family strength and independence.
- Sustaining and protecting vulnerable individuals who are unable to care for themselves.
- Providing timely and accurate case and medical assistance to people during the loss of employment or other adversity.
- Providing humane long-term support to those with chronic needs.

Accounting - This department is responsible for all duties related to the financial operation of the DFS. This responsibility includes processing authorizations for payments for both the consumer and all employees. The responsibilities of the unit include:

- Submission of claims for reimbursement from Federal and State governments
- Updating of accounts payable and receivable
- Accounting for other agency programs such as Home Energy Assistance Program (HEAP), Adult Protective, Child Protective, Day Care, Foster Care and Employment
- Direct entry of payroll
- Tracking leave time, accruals, longevity and credited service time
- Preparation of department budget

Child Support Enforcement Unit (CSEU): The mission of the CSEU is to establish paternity for children born out of wedlock, to locate and investigate non-custodial parents to establish support obligations, to obtain Third Party Health Insurance for dependent children and to enforce, collect and disburse court-ordered support payments for each case where an appropriate application has been completed and accepted.

The unit provides equal services for all Temporary Assistance, Medicaid, Title IV-E, Child Welfare foster care and private child support cases alike; pursuant to guidelines established by the federal, state and local governments.

The CSEU offers such services as:

- Locator Services
- Paternity Establishment
 - Genetic Testing
 - Acknowledgements
- Support Establishment
 - Child Support Standards Act
 - Cost of Living Adjustment
- Collection and Disbursement
- 111G (legal services for child support cases—fees apply)

Children & Family Services Unit is responsible for providing services to families and single adults to provide safe and stable living conditions.

Services available through the Children and Family Services unit include:

- ~ Child Protective Services
 - ~ Preventive Services including PINS Diversion
 - ~ Foster Care Services
 - ~ Adoption Services
 - ~ Adult Protective Services
 - ~ Personal Care Services
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- Child Protective Services (CPS): is responsible for the investigation of reports of suspected child abuse and maltreatment. Coverage is provided 24 hours a day and 365 days a year.
 - Preventive Services Unit: responsible for providing services to children and families to improve familial relationships and strengthen family life as well as to provide safe and stable living situations. This unit provides services to families in an effort to preserve the family unit and maintain children at home in a safe environment.
 - Foster Care: responsible for services for children in the custody of the Commissioner of Family Services in foster homes, group homes or residential facilities.
 - Adoption Services: focuses on assisting a child to secure a permanent home through adoption.
 - Protective Services for Adults: responsible to investigate all reports of abuse, exploitation and neglect of adults who are considered unable to provide for their own safety and well-being. This includes the responsibility for identifying and assisting individuals who are unable to function independently; adults with mental and/or physical illness or disabilities who do not have someone willing or able to help meet their needs.
 - Personal Care Services: provided to Medicaid recipients who are unable to perform certain daily living activities and personal care chores for themselves. We are serving

approximately 120 people currently but are no longer accepting new referrals – Clients must call Maximus.

Legal – The Legal Department represents the DFS in legal matters before County, Family, Surrogate, Justice and Supreme Courts and our attorneys spend a majority of their time in family court. Our team of attorneys advises the Commissioner and staff on legal matters, procedures and issues such as confidentiality, fair hearings and legal aspects of new programs.

This Department is essentially a small law firm which provides representation to all units of the DFS. In addition, the office's attorneys are consulted regarding a wide variety of issues involving every unit. They conduct consultations, research legal issues and advise staff regarding these issues. Thousands of consultations are conducted each year by our attorneys.

Medical Assistance Unit: The Medical Assistance Unit is responsible for determining the eligibility for Medicaid programs.

These programs are designed to provide necessary medical, dental and optical care to families who may not otherwise be able to obtain these services. This program is based on need. There are varying eligibility requirements for specialized groups such as pregnant women, children under age nineteen and the aged. Within this unit there are several specialized programs:

- **Nursing Home (Chronic Care):** This unit provides guidance to applicants and potential applicants inquiring of prospective medical eligibility and/or availability of long-term care facilities.
- **Disabled Client Assistance Program:** This program is designed to facilitate the Social Security SSI/SSD application process for disabled Temporary Assistance recipients and applicants who would have difficulty pursuing benefits on their own.
- **Medicare Savings Programs:** The Medicare Buy-in, administered by Medical Assistance, assists low income people who are on Medicare due age or disability by paying their monthly Medicare premiums.
- **Managed Care Medicaid Program:** Medicaid Managed Care offers an alternative to Medicaid and is designed to improve access to quality medical services in a more cost effective manner. HMO plans are available to Medicaid eligible recipients
- **Aid to the Disabled:** This program provides for the collection and evaluation of medical and vocational reports in a manner that can document the applicant's disability and the expected duration of the impairment, preventing work. **Working Disabled:** This program offers an opportunity for disabled individuals to buy Medicaid health coverage.
- **SSI Medicaid:** If a client is receiving SSI they are automatically enrolled in Medicaid.

Special Investigations Unit: (SIU) investigates suspected fraud and abuse of benefits by recipients as well as investigating internal affairs.

The unit is responsible for information intake, interviewing, conducting fieldwork, maintaining collateral contacts, reporting results, and prosecution referrals. Information is tracked through the Comprehensive Income Tracking System (Cintraks) whereby wages, Social Security and Unemployment Insurance Benefits, State Payroll, Internal Revenue Service information and real estate transactions are forwarded from the State. The unit also receives a variety of information through matches including Criminal Justice, Prison, Fugitive Felon, Warrant, Lottery, EBT, and Public Assistance Recipient Information System (PARIS), as well as New Hires Matches.

In addition to normal investigative methods, the unit also utilizes the Front-End Detection System (FEDS) and the Eligibility Verification Review (EVR) programs. These programs were developed by Sullivan County employees. Because of their success, both are now State-mandated, and FEDS has become federally mandated.

This unit recovers money through the establishment of property, accident, and estate liens. Claims are also filed against mortgages, insurance policies and trust/bank accounts of deceased clients. The unit also verifies ownership of property, values of right-of-elections in estates, and provides limited research for out-of-county/state social service agencies as related to Sullivan County property or mortgages. Approval and authorization of indigent burial funds are also the responsibility of this unit.

Temporary Assistance - provides programs for needy men, women and children that are unable to work, can't find a job or their job does not pay enough for food, or a place to live; There are several different programs, each of which, have specific program requirements and eligibility standards.

- **Child Care Subsidy Program:** These three programs assist income-eligible parents with child care costs.
 - Transitional Child Care is a support subsidy for those leaving Temporary Assistance due to new employment or increased income. The recipient receives a day care subsidy allowance per child in daycare (regardless of income) for a period of twelve months.
 - Child Care & Development Block Grant Program provides child care subsidies for the working poor whose income is up to 200% of the Federal Poverty Level.
 - Title XX provides childcare for ill or incapacitated parents whose income is between 225% and 275% of the Federal poverty level
- **Emergency Assistance:** These programs are available to assist those who meet eligibility criteria for immediate unforeseen emergency needs. An emergency is an urgent need or situation that has to be taken care of right away. Providing emergency housing assistance to the homeless is a major component of this program.
- **Supplemental Nutrition Assistance:** This is a food supplemental program is to help stretch the family food budget when purchasing groceries. Only non-taxable food items are allowed for purchase by this program. Originally called the food stamp program it is operated under regulations set by the US Department of Agriculture and is 100% federally funded.

- Home Energy Assistance Program (HEAP): The HEAP program is designed to offset fuel and utility costs for eligible families or individuals. HEAP funds are usually available mid-November until mid-April, but may end sooner if funds are depleted. The amount of this benefit is based on the type of household, income for the household and the type of fuel or utility. It is supported by a 100% federal block grant.
- Temporary Assistance:
 - Temporary Cash Assistance is provided to eligible clients through two major entitlement programs. The cash grant for each program includes a basic allowance, a rent or shelter allowance and an energy allowance. The amount of the grant is based on family size and total household income and expenses
 - Family Assistance (FA) - provides financial assistance to families with children deprived of support due to the death, absence or incapacity of a parent. This program is governed by federal and state regulations and is funded 100% by a federal block grant (TANF).
 - Temporary Assistance for single/childless adults (SN) - Safety Net (SN) - This State (29%) and County (71%) funded program provides financial assistance to eligible needy individuals and some families who are not categorically eligible for Family Assistance.