



GROUP PICNIC PERMIT APPLICATION

SULLIVAN COUNTY PARKS & RECREATION
100 NORTH STREET / PO BOX 5012
MONTICELLO, NY 12701
PHONE: 845-807-0287 FAX: 845 807-0526
EMAIL: scparks@sullivanny.us

* OFFICE USE *	
AMT: \$	_____
CHECK #'s:	_____ / _____
CASH:	___ Yes ___ No
RECEIPT #'s	_____

Groups are encouraged to familiarize themselves with available facilities and rules of use prior to completing a permit application. **One week notice in advance is required to apply for a Group Picnic Permit.** (This application is not a permit.)

NAME: _____ ORGANIZATION: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

Group Picnic Permits are required for all groups larger than 25 people. Group picnics are permitted in most Sullivan County Parks from May through October, daily from 9:00am until 7:00pm. Group size may not exceed 200 ppl. in most parks. (See Pavilion & Park Capacity on attached information page). Permit applications are available beginning January 1 of the current year and are issued on a first come first serve basis.

COVID 19 UPDATE: All permits are subject to cancelation and or modification pending NYS and County Guidelines. Group sizes will depend on current guidelines set by NYS at time of gathering. Group size permitted may change prior to event. Group size and Social Distancing Guidelines must be adhered to or permit will be revoked. Please mail application along with Rental Fee and Security Deposit.

DATE	ARRIVAL	DEPARTURE	Approximate
REQUESTED: ____ / ____ / ____	TIME: _____	TIME: _____	Group Size: _____

AREA REQUESTED: Please check location below. (See attached site description sheet for additional information)

- ___ **Lake Superior Beach Pavilion** - (An Additional \$3.00 p.p. Entry Fee will be collected upon entering the park during Beach Operating Hours.)
- ___ **Lake Superior Field Pavilion** - (An Additional \$3.00 p.p. Entry Fee will be collected upon entering the park during Beach Operating Hours.)
- ___ **Lake Superior Dam Area/Pavilion**
- ___ **Livingston Manor Covered Bridge Pavilion** - (Group Capacity: 100 ppl.)
- ___ **Stone Arch Bridge Park** - (Group Capacity: 50 ppl.) Groups Permitted Tuesday's, Thursday's & Saturday's
- ___ **Minisink Battleground Park Pavilion**
- ___ **D&H Canal Linear Park**

Application Fees are due at time of application. Upon receipt of completed application and fees a permit will be issued providing the date requested is available. No application refunds are given due to weather conditions or cancellations. Security deposits will be returned upon approval after inspection of park grounds or upon cancellation of permit, if cancellation occurs at least 2 weeks prior to permit date.

(Separate Checks Required)

___ **Group Size 25 – 100 people = \$50.00 Rental Fee and a Refundable \$100.00 Security Deposit**

___ **Group Size 101- 200 people = \$75.00 Rental Fee and a Refundable \$150.00 Security Deposit**

***Make Checks payable to: "SULLIVAN COUNTY TREASURER"**

Include "Permit Rental Fee" and "Refundable Security Deposit" (cash, credit card or separate checks)

“SECURITY DEPOSIT REFUND CHECK” made out to: _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

Rules and Regulations

- Group picnic permits do **not** grant exclusive use of park to group. Park shall remain open to public.
- A group Picnic Permit does **not** constitute a waiver of any applicable user fees which must be paid at point of entry to the park.
- Sullivan County will not provide tables or other items in addition to what is present at each site. It is the responsibility of the Permittee to verify the available facility.
- Groups, who violate these rules and regulations, fail to properly clean up after their picnic, cause damage to facilities, are larger than arranged for, or are misleading in their application are subject to the loss of their security deposit.
- The Permittee must have their Group Picnic Permit in their possession at the time of picnic.
- Alcoholic beverages, illegal drugs, and smoking are **prohibited** on **all** park property.
- Vehicles must remain on designated roads and parking areas.
- Cooking is allowed on supplied barbecue grills only. Hot coals must remain in the grills. **NO OPEN FIRES!**
- All minor children **must** be supervised by a responsible adult at all times.
- **No** swimming at any park except at the designated swim area at Lake Superior’s beach during specific beach operating hours when lifeguards are on duty. The swim area is closed at all other times.
- **All County Park Rules and Regulations must be adhered too.**

All trash shall be properly disposed of in the garbage cans provided. Any excess debris or damage will be the responsibility of the permit holder and will result in the forfeiture of the security deposit. Please separate clean RECYCABLES and place in proper bins.



Items which are NOT allowed in parks include but are not limited to:

Inflatable products (moon jumps, bounce houses), tents, bands, disc jockeys, PA systems, generators for electricity, portable bathrooms, commercial uses or productions, circus acts, petting zoos, public displays regardless of being for profit or not for profit, use of propane grills, food vendors, glass containers, etc.

By signing this application the applicant agrees that he/she is solely responsible and answerable in damages for any and all accidents or injuries to persons (including death) or property within the boundaries of said premises and herby covenants and agrees to hold harmless the County of Sullivan, the Sullivan County Legislatures, Sullivan County Parks and Recreation Department, Sullivan County Division of Public Works, their officers, agents and employees from all claims, actions, damage and costs of every nature and description arising out of or in any way connected with this Group Picnic Permit.

Signature of Permit Applicant

Date

Print Name of Applicant



Lake Superior State Park Beach Pavilion

Pavilion Capacity: 75
Per Person Admission Fee Applies*
10 Picnic Tables, 2 Grills
Full Service Washroom w/ Showers (seasonal)
Portable Toilets, Volleyball Net
Vending Machines (seasonal)
Guarded Swimming Beach (seasonal) Playground
Boat Launch, Boat Rentals, Fishing



Lake Superior State Park Field Pavilion

Pavilion Capacity: 75
Per Person Admission Fee Applies*
10 Picnic Tables, 2 Grills
Full Service Washroom w/ Showers (seasonal)
Vending Machines (seasonal)
Guarded Swimming Beach (seasonal), Playground
Boat Launch, Boat Rentals, Fishing



Lake Superior State Park Dam Pavilion

Pavilion Capacity: 50
8 Picnic Tables, 1 Grill
Portable Toilets
Fishing, Large Open Field, Shade Trees



Livingston Manor Covered Bridge Park Pavilion

Pavilion Capacity: 50, Park Capacity: 100
8 Picnic Tables, 1 Grill
Portable Toilets
Historic Covered Bridge, Stream, Fishing



Stone Arch Bridge Historical Park

Non-Pavilion Group Picnic Permit
Park Capacity: 100
Picnic Tables, Grills & Playground
Washroom w/ vault toilets
Historic Stone Arch Bridge, Stream, Fishing



D & H Canal Linear Park

Non-Pavilion Group Picnic Permit
Towpath Trail & Scenic Canal



Minisink Battleground Park Pavilion

Pavilion Capacity: 50
8 Picnic Tables, 1 Grill
Washroom w/ vault toilets
Hiking Trails, Interpretive Display, Wooded Area