



## **The ARC of the Greater Hudson Valley\* Monticello, NY**

**Overview:** The ARC Greater Hudson Valley is seeking **Assistant Program Managers- Residential** for Sullivan County and Orange County.

The Assistant Program Manager, Residential, is responsible for monitoring and assisting Direct Support Professionals in caring for each individual. Responsible for administrative and operation elements including record keeping, household planning, agency policies and procedures.

**Requirements;**

High School diploma

Background Check

Class D Drivers license

Reference Check

Experience working with intellectual and/or developmentally disabled population preferred.

**Salary/shift;**

\$18.20 hour, this is a full-time position, 40 hours a week, benefits include Health Insurance, Dental Insurance, Paid vacation, Paid Sick Leave, Holidays, and 401K.

**Apply:** by contacting Wendy Julkerski, by email at [wjulkerski@arcghvny.org](mailto:wjulkerski@arcghvny.org), by fax at 845-796-4381, by calling 845-796-1350 Ext. 11004, by mail or in person at ARC Greater Hudson Valley, 162 East Broadway, Monticello, NY 12701.