



Delaware Valley Job Corps, Callicoon NY

Dorm Support Specialist - Job Description

The Delaware Valley Job Corps is an educational facility located in the beautiful Catskill Mountains of up-state New York overlooking the Delaware River Valley with 90 staff and 208 students. We specialize in helping young adults in need of additional training and education to prepare for careers in a variety of fields such as Construction, Security and Hospitality.

Delaware Valley is currently seeking a candidates for a Dorm Support Specialist position. The desire to be a part of the education and future of young adults entering the workforce is an important part of the successful candidate.

Shift Split Shift Saturday & Sunday 8:00am-5:00pm

Monday 3:00pm-12:00am Tuesday & Wednesday 11:30pm-8:30am

Specific Duties:

Mentor and model professionalism

Building professional relationships with students, teaching life skills for success.

Responsible for working with dorm life team to provide students on respective dormitory with a safe, clean and structured living environment that fosters student retention, satisfaction, achievement and success.

Provides individualized case management to maintain student enrollment and success in the program.

Working in connection with other areas of social development

Occasional driving of students or picking up students

Monitoring areas on campus

Job Requirements:

High School Diploma or equivalent required.

A minimum of one year related program experience required.

A valid state driver's license required.

Physical requirements some cleaning, paper work ,Modeling & Mentoring professional behaviors.

Benefits:

- 11 paid holidays a year
- Accrued vacation and sick time
- Medical, Dental, and Vision
- 401k and Employee Stock Ownership after one year of service
- Paid STD/LTD, Life Insurance, Employee Assistance Program, Will Preparation, Travel Assistance, and Identity Theft

Adams and Associates, Inc. is a 100% employee owned company subcontracted to run Job Corps Centers under the guidance of the DOL.

EOE - This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Job Type: Full-time

Pay: ~~\$14.30~~ \$15 - \$18 per hour