Delaware Valley Arts Alliance

Regular Meeting April 12, 2012

Present Were: B. Bidwell, K. Blss, E.Galligan, H. Greene, A. Hart, R. Johansen, E. Kubenik, H. Kung, J. Luchsinger, R. McClernon and R. O'Brien Also present was Elaine Giguere.

- 1. The meeting was called to order by Robin at 6:30.
- 2. The minutes of the March meeting were reviewed; the draft will be corrected to reflect Robin will be co-chairing RiverFest with Jeff & Karen. Those present unanimously approved the minutes with this correction.

#### 3. Financial report

- The current financial report was reviewed with the Board.
- We need to raise revenue to maintain the DVAA over the next 6 months. The County's operating payment is due. The playbill advertsers have begun to pay their bills; membership renewals for 6/1 expiirations will be sent out; a new membership drive is planned; the ASK campaign will be started and the Film Festival committee will be seeking sponsorships.

## 4. Membership Committee Report

Membership Committee will be meeting at 5:30pm on 4/19 to discuss contacting the non-renewals for 6/1/11 and 12/1/11 expirations
and the plans for a membership drive in June.

### 5. Fundraising Committee Report

Savour the Arts House parties and Savour the Arts Restaurant Style were discussed.

- 9 restaurants will be participating. Table top tents will be distributed to the restaurants. House parties are getting info bags and signs.
- Russ will be hosting Savour the Arts dance party in the Tusten Town Hall on Saturday, April 14.
- More parties are planned in future months.
- RiverFest needs volunteers to help that day. New road signs are needed. Ellen volunteered to use her husband's election sign posts for the road signs.
- The Kayak Raffle will begin with Savour the Arts and continue until RiverFest.
- Fundraising is meeting at 6 pm on 4/19.

### 6. Board Development Report

- Jessica Tuthill has agreed to fill the director's seat vacated by Jennifer Clarke. She is the branch manager for Bank of America in Narrowsburg
- A motion was made by Russ and seconded by Anne to approve the appointment of Jessica Tuthill; this motion was unanimously approved by those present.

### 7. Programming Committee Report

- Performers for the spring are Red Molly, The Speckers, Livingston Taylor and Reed Jazz with Sweet Sue Terry.
- DV Chamber Orchestra, Catherine Russell with Mark Shane and John Hammond are confirmed for the fall.
- The Tusten Theatre rack card and the Playbill are at the printers.

#### 8. Big Eddy Film Festival Update

The dates are September 14<sup>th</sup>, 15<sup>th</sup> & 16<sup>th</sup>. Planning meetings continue.

# 9. Facilities

- A workday will be held on April 28 at 9 am.
- Facility Development. 2 meetings with the architect have been held; concentrating on the 3rd & 4th floors, access & egress, codes and systems.

# 10. Director's Report

- Stewart Shops grant application is near completion.
- Receivables for NPS rent from the Federal Government have started to come through.
- County Grant contract with all required addendum has been submitted.
- Paperwork to move the 403B plan from Mutual of America to Met Life is complete.
- Plagues for the pillar donors were ordered.
- Charles Maraia's opening reception is on4/20.
- DVAA hosted the SCVA sector meeting on 3/20 and Narrowsburg Business meetings on 3/27 & 4/10.
- 11. DVAA representation at community events was discussed.
- 12. The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Elizabeth Kubenik