

HOSPICE OF ORANGE & SULLIVAN COUNTIES, INC.

FINANCE/EXECUTIVE MEETING

Minutes of July 9th, 2015

Members Present: Hon A. Kane, Hon. J. Berry, G. Heller, J. Kaplan, V. Mazzie, B. Naru F. Phillips, I. Rieger, T. Sullivan

Members Excused: R. Barton, D. Berkowicz, Dr. J. Lauterstein, S. Najork, J. Rath

Absent:

Staff Present: D. Grady, G. Burton, J. Maltes

Hon J. Berry called the meeting to order.

Minutes:

A motion was made (T. Sullivan, F. Phillips) and unanimously passed to approve the minutes of the Finance/Executive Committee Meeting.

Treasurer's Report:

G. Heller reviewed the Financial Statement for May 2015. A motion was made (T. Sullivan, F. Phillips) and unanimously approved to accept the April 2015 Financial Statement.

V. Mazzie reviewed the second Quarter Oppenheimer Portfolio of Investments for 2015.

Chairperson's Report

J. Berry reported that 2016 is the 10 year anniversary for the Kaplan Family Hospice Residence he would like to set up a celebration for this milestone. It was decided that this will be discussed at the next full board meeting.

A. Kane reported the annual Forestburgh 5K will take place on August 15th.

President & CEO's Report:

D. Grady reported on the June- July summary of activities by the President and CEO to achieve the 2015 budgetary and census goals and the business plan, which was sent to members.

D. Grady reported on the meeting he attended with Kenneth J. Steier Dean of Touro College of Osteopathic Medicine. D. Grady announced that Hospice will be incorporated into the future classes of the school.

D. Grady reported Hospice currently has several open clinical positions; we are currently interviewing and accepting resumes.

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Auxiliary:

B. Naru reported that the Auxiliary's next meeting will be held on July 23rd.

B. Naru reported on the wine tasting event "Toast to Moments of Life" held on June 9th at Nostrano Vineyards.

Building and Grounds:

I. Rieger reported on the beatification of the Kaplan Family Hospice Residence. Most of the painting has been completed in the patient rooms and furniture delivery is set for early next week.

I. Rieger reported on the Greek Church property, it was decided that this will be discussed at the next full board meeting in October.

Compliance:

F. Phillips reported there was a meeting held today, no issues at this time. F. Phillips announced that J. Smith will take over as chair of the Compliance Committee.

Fundraising/Marketing:

T. Sullivan reported Grants have been submitted: The Community Foundation of Orange & Sullivan for \$1500, The Warwick Foundation Grant for \$50K, Sullivan County 2015 Operating Budget Request for Legislative Grant Bereavement for \$25K.

T. Sullivan reported the Deadline for the Hospice Ninth Annual Golf Classic is this coming Monday (July 13) and deadline for submission of their journal ads is next Friday, July 17. As of today, we have \$52,000 in sponsorships. The Board Members who have raffle tickets to sell please turn them in by August 5. If anyone still wants to purchase tickets please ask them to get in touch with Gloria

Planning:

Hon. J. Berry & F. Phillips reported there will be a planning meeting held on October.

Personnel:

F. Phillips reported on the new DOH overtime Regs.

F. Phillips announced there has been no utilization of the EAP Program.

F. Phillips noted Hospice currently has 18 open posted positions; we currently have a 5.87% turnover rate.

Professional Advisory:

No Report

Old Business:

No Report

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New Business:

No Report

Adjournment:

A motion was made (J. Berry, T. Sullivan) and unanimously passed to adjourn.